



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

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17th May 2023

To: Committee Members (to be determined at the Annual Council meeting on Thursday 18th May 2023).

Dear Councillor

You are summoned to attend a meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** to be held in the Ravenhurst Room at Braunstone Civic Centre on **Thursday, 25th May 2023** commencing at **7.30pm**, for the transaction of the business as set out below.

Alternatively, members of the public may observe this meeting, and make contributions under the Public Session item, using Zoom video and web conferencing software (details below).

Join Zoom Meeting

<https://us06web.zoom.us/j/87599479068?pwd=ME5OWGM5eG9OYlZZOW8wbjZJbERJZz09>

Meeting ID: 875 9947 9068

Passcode: 344250

Yours sincerely,

Chief Executive & Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Disclosures of Interest**
To receive disclosures of Interest in respect of items on this agenda:
 - a) Disclosable Pecuniary Interests,

b) Other Interests (Non-Pecuniary).

3. Public Participation

Members of the public may make representations, give evidence or answer questions in respect of any item of business included on the agenda. At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

4. Minutes of the Meeting held 30th March 2023

To confirm the accuracy of the Minutes of the Meeting held on 30th March 2023 to be signed by the Chairperson (**Enclosed**).

5. Town Mayor's Report

To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (**Enclosed**).

6. Community Safety and Neighbourhood Policing Update

To receive an update from the Local Neighbourhood Police Beat team on local community safety and policing initiatives.

7. Speed Sign Data

To consider recent speed sign data (**Enclosed**).

- a) Kingsway
- b) Murby Way

8. Report from Commbus

To provide an update on the Commbus Community Transport Service in Braunstone Town.

9. Fete – progress update

To receive a progress update on preparations for the annual Summer Fete at Mossdale Meadows.

10. Franklin Park Community Orchard – Events and community activities

To receive progress reports on community use of the Franklin Park Community Orchard, including events and community activities.

11. Outside Body Report

To receive reports from members of Outside Bodies:
Braunstone West Social Centre

12. Summary of Grant Applications

To receive a list of grants paid to date and applied for from external sources and to receive acknowledgements for Town Council Grants (**Enclosed**).

13. Community Grant Applications

To consider Community Grant Application as follows;

- | | |
|---|------|
| a) The Friday Social | £500 |
| b) Winstanley Wizards Table Tennis Club | £500 |
| c) 3 rd Braunstone Brownies | £300 |

d) 3rd Braunstone Rainbows

£150

14. Financial Comparisons

To receive Financial Comparisons for the period 1st April 2022 to 31st March 2023 (**Enclosed**).

15. Approval of Accounts

To consider payments from 21st March 2023 until 31st March 2023 and from 1st April 2023 until 16th May 2023 (**Enclosed**).

Next Scheduled Meeting: 6th July 2023



NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

BRAUNSTONE TOWN COUNCIL

MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE

HELD AT BRAUNSTONE CIVIC CENTRE

THURSDAY 30th MARCH 2023 AT 7.30pm

PRESENT: Councillor Anthea Ambrose (Chair), Councillor Tracey Shepherd (Vice-chair) and Councillors Nick Brown, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy, Christiane Startin-Lorent and Bob Waterton (substituting for Councillor Marion Waterton).

Officers in attendance: Darren Tilley, Chief Executive & Town Clerk and Pauline Snow, Deputy Chief Executive & Community Services Manager

There were no members of the public present.

87. Apologies

Apologies for absence were received from Councillor Marion Waterton.

88. Disclosures of Interest

A disclosure of Non-Pecuniary Interest was made by Councillor Anthea Ambrose in agenda item 18(b), Community Grant Applications, Braunstone Town Community Allotments Ltd, since Councillor Ambrose rents an allotment from the organisation.

89. Public Participation

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public present.

90. Minutes of the Meeting held 2nd February 2023

The Minutes of the Meeting held on 2nd February 2023 were circulated (item 4 on the agenda).

RESOLVED that the Minutes of the meeting held on 2nd February 2023 be approved and signed by the Chairperson as a correct record.

91. Town Mayor's Report

The Committee received a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (item 5 on the agenda). It was noted that the Town Mayor would be attending the Rainbows Open Day on 22nd April 2023.

The Town Mayor was hosting a fundraising event as part of the annual Awards of Merit event at the end of the Mayoral year. Tickets for the event were on sale from the Civic Centre reception for £15 with £5 from each ticket sale being donated to the Town Mayor's chosen charity – Rainbows. Members were encouraged to purchase tickets to support the Town Mayor's final event for her year in office. Award recipients and Programme of Event groups receiving net proceeds from their events would be offered complimentary tickets.

Four nominations for an Award of Merit had been received. The Town Mayor had nominated three people and confirmation was awaited on whether they were Braunstone Town residents as this was a criteria of receiving an Award of Merit

Members suggested that Jack Haselgrove receive an Outstanding Contribution award to recognise his work on the history of Braunstone Town and his generous offer to pass all future proceeds from the sale of his two books, to the Town Council.

RESOLVED

1. that the update on the Town Mayor's Engagements be noted;
2. that the Awards Night being combined with a Curry Night to raise funds for the Town Mayor's charity be approved;
3. that the criteria for the awards be amended to allow non-residents and residents of Braunstone Town or Thorpe Astley to receive an Award of Merit;
4. that Jack Hazelgrove be awarded an Outstanding Achievement award;
5. that delegated authority be given to the Chief Executive & Town Clerk, in consultation with the Town Mayor, Deputy Town Mayor and Leader of the Council, to approve the nominations for the Awards of Merit and to ensure that the awards were not oversubscribed.

Reasons for Decision

1. *To monitor and review the effectiveness of the Town Council's community engagement activities.*
2. *To offer a further opportunity to raise funds for the Town Mayor's charity.*
3. *To recognise achievement which had a positive impact in the parish by both residents and non-residents;*
4. *To recognise Jack Haselgrove's outstanding work and contribution to recording the history of Braunstone Town.*

5. *To ensure that the nominees were eligible for consideration and that an appropriate number of Awards would be considered.*

92. Community Safety and Neighbourhood Policing Update

Unfortunately, no representatives from the Police were able to attend the meeting.

Members raised concerns about an increase in parking on pavements and obstructing the highways so that pushchairs, wheelchairs etc could not pass on the pavement and were forced to go on to the road.

This was happening in all areas of the Town. It was noted that the Leicestershire County Council Highways department was responsible for highways, Blaby District Council was responsible for parking enforcement and the Police took action if a vehicle was causing an obstruction. It was noted that parking on the pavement was not illegal unless it is causing an obstruction.

Concern was raised about parking on pavements at Lakin Drive adjacent to the pharmacy that was causing an obstruction for pedestrians to access the pharmacy and was also a route to the Community Centre and park area.

It was suggested that a letter be forwarded to the new Police Sergeant and the Crime and Police Commissioner expressing the concern of the Town Council with the lack of impact on engagement and stability with changes in personnel.

RESOLVED

1. that Councillors forward pictures of parking causing obstructions on Lakin Drive to the Deputy Chief Executive & Community Services Manager in order for the Council to report to the police; and
2. that a letter be forwarded to the new Police Sergeant and Crime and Police Commissioner regarding support from the Police Beat Team

Reasons for Decision

1. *Lakin Drive provided access to the Council's facilities at Thorpe Astley Community Centre and park and the Council had a role in supporting safe and accessible access for its customers and users.*
2. *To highlight the need for engagement and stability to ensure that crime and anti-social behaviour could effectively be tackled.*

93. Speed Sign Data

The Committee considered the latest speed sign data from Kingsway and Murby Way (item 7 on the agenda).

RESOLVED

1. that the speed activation signs be installed facing the opposite direction on Murby Way and Kingsway; and
2. that the speed activation reports for Murby Way and Kingsway be forwarded to the Police Beat Team.

Reasons for Decision

1. *To ensure that any concerns of speeding on roads within the Town would be monitored and data collected.*
2. *To assist the Police with identifying where speeding was a concern in order to consider enforcements.*

94. Local Area Co-ordination

The committee received a progress report concerning the priorities and achievements of the Local Area Co-ordination Project in Braunstone Town and Thorpe Astley.

Katie Barradell, Local Area Co-ordinator, reported that in February 2023 she had received 20 referrals for help which was the busiest she had ever been. This outnumbered any previous quarterly figures. It was noted that there had been an increase in Adult Social Care referrals but many of the residents that had been offered Care Packages were unable to afford them.

Katie was currently working with Blaby District Council to set up a Community Fridge project at St Crispin's Church to help reduce food waste. The project was due to be launched in May 2023 and volunteers were currently being sought to run the project. A volunteer event had been organised for 12th April 2023 to encourage volunteers to help with the project. It was hoped that volunteers may wish to set up a constituted community group that could then apply for funding for the project. It was noted that St Crispin's Church was a constituted body and could apply for funding to help support the community project if it was willing to be responsible for the project.

RESOLVED

That the update be received and noted.

Reason for Decision

To identify current issues and support needs of residents and ensure that the Town Council and Local Area Coordination social inclusion initiatives complimented each other.

95. Warm Spaces

To receive an update on the Warm Spaces project and consider whether the project continued in the future (item 9 on the agenda).

RESOLVED

1. that the Warm Space project, based at Braunstone Civic Centre end on 4th April 2023; and
2. that support for Winter 2023 be considered by the Committee in October 2023; and
3. that the activities in Winter 2023 be targeted to reach those most at need.

Reasons for Decision

1. *To ensure that Town Council resources were used to support appropriate projects which were well attended and needed by the community.*
2. *To consider and support a similar project if required later in the year.*
3. *To ensure that resources reached those who were most in need in support.*

96. Celebration of the Coronation of His Majesty the King Charles III

The Committee received an update on the mini-programme of events in May 2023 along with grant applications for local community groups organising and holding community celebratory events to mark the Coronation of his Majesty The King Charles III (item 10 on the agenda).

It was noted that no applications for a community grant to celebrate the coronation event had been received to date. A budget of £1000 had been set aside for grant applications to organise events. It was proposed that part of the unspent grant funding be used to purchase bunting, decorations etc. for Town Council buildings and that refreshments and cakes be purchased for the Arts and Crafts event taking place in the library on Saturday 6th May to celebrate the day of the coronation.

RESOLVED

1. that the application from Braunstone Community Life for a Community Picnic at Shakespeare Park on 8th May 2023 to celebrate the Coronation of King Charles III, be approved;
2. that delegated authority be given to the Chief Executive & Town Clerk, to approve any further applications to the mini-programme of Events;
3. that the budget earmarked for grant applications for Coronation events be used to purchase (a) bunting and decorations for Town Council venues and (b) to purchase refreshments and cakes for the library when open on Saturday 6th May 2023.

Reasons for Decision

- 1. To provide support for community celebrations for the King's Coronation.*
- 2. To ensure that applications for event in the mini-programme of Events are received and approved in a timely manner, before the end date of the coronation weekend.*
- 3. To ensure that (a) the Town Council venues were appropriately decorated for the event and (b) to celebrate the day of the Coronation with the Art and Crafts group and visitors to the library.*

97. Support for Ukraine

The Committee considered whether to continue to support Ukrainian Independence Day and reviewed support for Groups supporting Ukrainian refugees.

RESOLVED

1. that Ukrainian Independence Day on 24th August be commemorated on an annual basis at the Civic Memorial Garden and Flag Pole with an appropriate Ceremony hosted by the Town Mayor;
2. that the following support schemes:
 - a) "Free use of rooms at the Council's facilities at any time for any group where the event, meeting and/or initiative aims to specifically support and bring together Ukrainian refugees and their families (including host families) principally in Braunstone Parish"; and
 - b) "Free use of rooms at the Council's facilities at any time for any group/organisation running an event/initiative that is raising money and/or collecting gifts and donations for Ukrainian refugees (at home or abroad) where 100% of the proceeds are being donated to the cause"be continued into the financial year 2023/2024; and
3. that the Ukrainian flag be flown at Braunstone Civic Centre annually around the 24th February, marking the anniversary of the Russian invasion, and on 24th August, marking Ukrainian Independence Day, as detailed in the *Flying the Ukrainian Flag* section of the report;
4. that delegated authority be given to the Chief Executive & Town Clerk, in consultation with the Leader and Deputy Leader, to fly the Ukrainian flag at other appropriate times; and
5. that consideration be made to plant a tree or suitable shrub in the memorial garden or library garden at an appropriate time of the year.

Reasons for Decision

- 1. To demonstrate the Town Council's full support and solidarity with the Ukrainian people as set out in the motion adopted by Council on 24th March 2022.*
- 2. To ensure that the Council could support community activities and initiatives in support of Ukrainians and their hosts if support was requested.*

3. *To provide a visual demonstration of both the Council's and the community's support for the Ukrainian people at key anniversaries such as the anniversary of the Russian invasion and on Ukrainian Independence Day.*
4. *To ensure that the flag is flown as appropriate should there be a change in circumstances in Ukraine. e.g., a cease fire or the end of hostilities.*
5. *To provide a permanent dedication to the sacrifice of the Ukrainian people during the conflict.*

98. Thorpe Astley by the Beach

The Committee received an update on progress with organising Thorpe Astley by the Beach (item 12 on the agenda).

RESOLVED

1. that the activities arranged and proposed to date, be approved,
2. that, should Earl Shilton Town Council lend the Town Council their wooden frame that they use for the construction of the sand pit along with buckets and spades, then a donation of £50 be made to Earl Shilton's Town Chairman's chosen charity; and
3. that the change in name for the event to "Thorpe Astley On The Beach" be endorsed.

Reasons for Decision

1. *To ensure that suitable activities would be arranged and in place for the event.*
2. *To acknowledge the kind offer from Earl Shilton Town Council for the loan of the equipment.*
3. *To ensure that publicity material accurately described the event.*

99. Library – Community Engagement/involvement and Social Inclusion

The Committee received an update on initiatives to develop community involvement in Braunstone Town Library and provide for social inclusion (item 13 on the agenda).

It was noted that all the projects taking place in the library were well attended and supported by local residents.

It was noted that the Relaxation and Yoga Classes taking place in the library would end on 4th April 2023. The tutor had been keen to continue the classes from January to April 2023 on a voluntary basis, once initial funding for the project had ended, due to the ongoing support that the workshops offered to vulnerable residents. The tutor had recently submitted an application to the Community Social/Inclusion Grant scheme for a grant to cover tutor fees and room hire fees to continue the workshops for a further ten weeks.

Members suggested that the tutor be invited to attend the Town Mayor's Award Night with a complimentary ticket to thank him for his hard work and dedication in continuing with this much needed support service for local residents on a voluntary basis.

RESOLVED

1. that the proposed community events taking place in the library be noted;
2. that the new opening hours of the Braunstone Community Library be noted; and
3. that the tutor of the Relaxation and Yoga classes taking place weekly in the library be offered a complimentary ticket to attend the Town Mayor's Curry and Awards evening on 11th May 2023.

Reasons for Decision

1. *To promote the wider use of the library as a community hub and provide activities and events for the community to participate in.*
2. *To note the new opening times of the Braunstone Community Library.*
3. *To thank the tutor for the dedication and commitment in supporting local vulnerable adults in Braunstone Town.*

100. Programme of Events 2023/2024

The Committee considered applications for sponsorships in the Programme of Events for 2023/2024 and a schedule of events (item 14 on the agenda).

It was suggested that due to the success of the children's Halloween event the previous year, that two events be held on the same day at Thorpe Astley.

RESOLVED

1. that the proposed Programme of Events 2023/2024, attached at Appendix 1, with the addition of a second Halloween event at Thorpe Astley, be approved; and
2. that delegated authority be given to the Chief Executive & Town Clerk to approve any further applications to the Programme of Events, subject to their eligibility for the programme.

Reasons for Decision

1. *To ensure a suitable Programme of Events was organised for the forthcoming year and that popular events could be available to a larger number of residents.*
2. *To ensure that any further applications could be considered and approved in a timely manner to be included in the Programme of Events 2023/2024.*

101. Outside Body Report

The Committee noted that there was no further update on the activities at Braunstone West Social Centre.

102. School Governing Body Reports

No School Governing Body Reports had been submitted.

103. Summary of Grant Applications

The Committee received a list of grants paid to date and applied for from external sources, along with acknowledgements for Town Council Grants (item 17 on the agenda).

It was confirmed that the application to Blaby District Council in the sum of £500 for the installation of two defibrillators had been approved.

It was noted that the second stage of the application to the National Lottery for the Shakespeare Park playground project had now been submitted. A revised quotation from the chosen contractor had been received which had been increased by £7673 due to inflation. The grant application submitted had therefore been increased to £45,000.

RESOLVED that the report be noted.

Reason for Decision

To monitor progress with supporting community groups with identifying sources of funding and with the award of grants under the Council's Community Grants scheme.

104. Community Grant Applications

The Committee considered Community Grant Applications which had been received.

Councillor Anthea Ambrose, having declared a non-pecuniary interest in the grant application from Braunstone Town Community Allotments Ltd, vacated the Chair during the consideration of the application and the Vice-chair took the Chair. Councillor Anthea Ambrose took no part in the debate or voting on the application from Braunstone Town Community Allotments Ltd.

RESOLVED that the following grant applications be approved

- | | |
|---|------|
| a) Braunstone Heritage Archive | £250 |
| b) Braunstone Town Community Allotments Ltd | £300 |
| c) Punjabi Cultural Society | £500 |

Reason for Decision

The grant applications met the scheme criteria.

105. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2022 to 28th February 2023.

RESOLVED that the report be noted.

Reason for Decision

There were no issues identified with income and expenditure to date.

106. Approval of Accounts

The Committee considered payments from 25th January 2023 until 21st March 2023.

RESOLVED that the list of Approved Expenditure Transactions, for the period 25th January 2023 until 21st March 2023, be approved.

Reason for Decision

To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.

The Meeting closed at 9.35pm

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These minutes are a draft and are subject to consideration for approval at the next meeting scheduled for

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 25th MAY 2023

Item 5 – Town Mayor’s Report

Purpose

To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year.

Summary of Town Mayor’s Councillor Satindra Sangha’s Activities until 16th May 2023

DATE/TIME	EVENT	LOCATION
24 th March 2023 7-10pm	St Crispin’s Quiz	Civic Centre
22 nd April 2023 10:30-3:30pm	Rainbows Hospice Open Day	Rainbows Hospice Loughborough
11 th May 2023 7:30-9pm	Town Mayors Curry & Awards Evening	Civic Centre

Forthcoming Town Mayor’s Activities

DATE/TIME	EVENT	LOCATION
20 th May 2023 7:30-11pm	Vaisakhi	Civic Centre

Traffic Report
 Kingsway facing up to estate
 Traffic Overview from Fri Apr 14 2023 to Tue May 16 2023

ITEM 7a

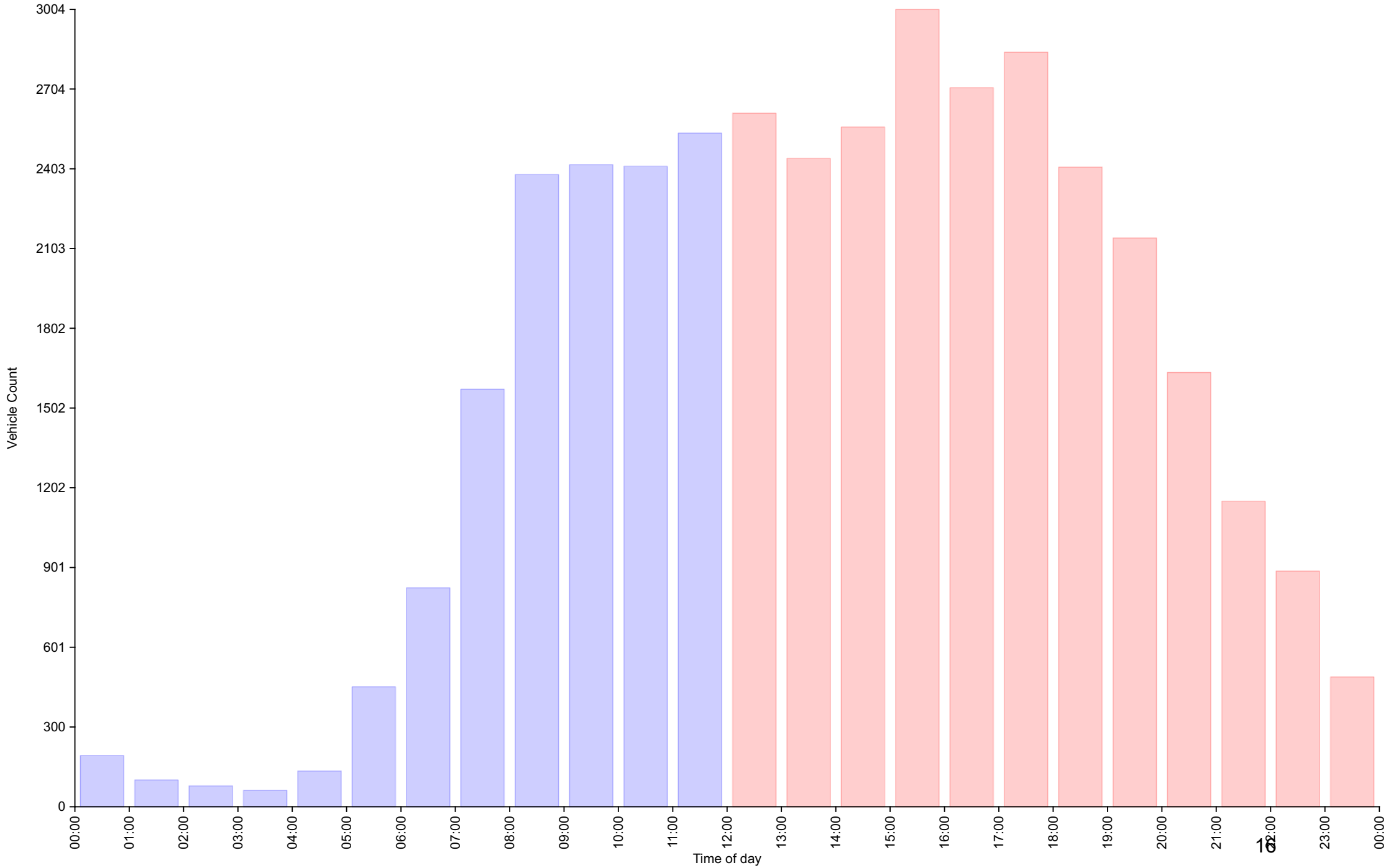
Vehicle Speed Classes (Mph)

	<15	15 20	20 25	25 30	30 35	35 40	40 45	45 50	50 55	55 60	60 65	65 70	>70	Total	85th Percentile
00:00	3	6	26	59	63	30	5	0	1	0	0	0	0	193	34.8
01:00	1	6	12	39	32	9	0	2	0	0	0	0	0	101	32.7
02:00	0	3	21	23	22	7	1	1	1	0	0	0	0	79	33.1
03:00	0	2	8	33	8	5	3	1	1	0	0	1	0	62	35.1
04:00	0	2	11	41	41	30	6	2	0	2	0	0	0	135	37.0
05:00	0	8	39	136	143	89	26	7	2	1	1	0	0	452	36.6
06:00	5	3	41	180	374	173	34	10	4	1	0	0	0	825	35.8
07:00	2	13	105	397	676	293	68	13	3	0	1	0	2	1573	35.9
08:00	5	24	185	842	976	278	60	12	0	0	0	0	0	2382	33.9
09:00	5	34	245	924	889	264	50	5	3	0	0	0	0	2419	33.7
10:00	2	56	295	1017	775	230	34	2	2	0	0	0	0	2413	33.0
11:00	9	50	339	1034	837	220	47	1	1	0	0	0	0	2538	33.0
12:00	5	50	329	1056	897	235	35	5	1	0	0	0	0	2613	32.9
13:00	10	37	296	995	841	223	36	5	0	0	0	0	0	2443	33.0
14:00	11	60	323	1049	838	231	40	5	2	0	1	1	0	2561	33.0
15:00	11	66	418	1248	974	235	40	8	3	0	1	0	0	3004	32.7
16:00	7	63	372	1130	882	212	33	9	0	1	0	0	0	2709	32.8
17:00	18	61	329	1112	981	272	55	10	2	2	1	0	0	2843	33.4
18:00	8	39	272	1001	821	221	33	5	8	1	0	1	0	2410	33.0
19:00	7	39	259	831	717	213	57	14	4	2	0	0	0	2143	33.6
20:00	4	22	181	677	559	154	28	6	3	2	0	0	0	1636	33.3
21:00	1	26	159	485	341	99	30	10	0	0	0	0	0	1151	33.2
22:00	1	22	124	357	279	69	22	7	6	0	1	0	0	888	33.1
23:00	1	7	57	223	150	43	6	1	1	0	0	0	0	489	32.7
AM Total	32	207	1327	4725	4836	1628	334	56	18	4	2	1	2		
PM Total	84	492	3119	10164	8280	2207	415	85	30	8	4	2	0		
Total	116	699	4446	14889	13116	3835	749	141	48	12	6	3	2		
Percent	0.30%	1.84%	11.68%	39.12%	34.46%	10.08%	1.97%	0.37%	0.13%	0.03%	0.02%	0.01%	0.01%		

Total Vehicles : 38062
 30th Percentile : 26.6 MPH
 50th Percentile : 28.7 MPH
 85th Percentile : 33.5 MPH
 95th Percentile : 37.1 MPH
 Average Speed : 29.4 MPH
 Highest Speed : 79.0 MPH

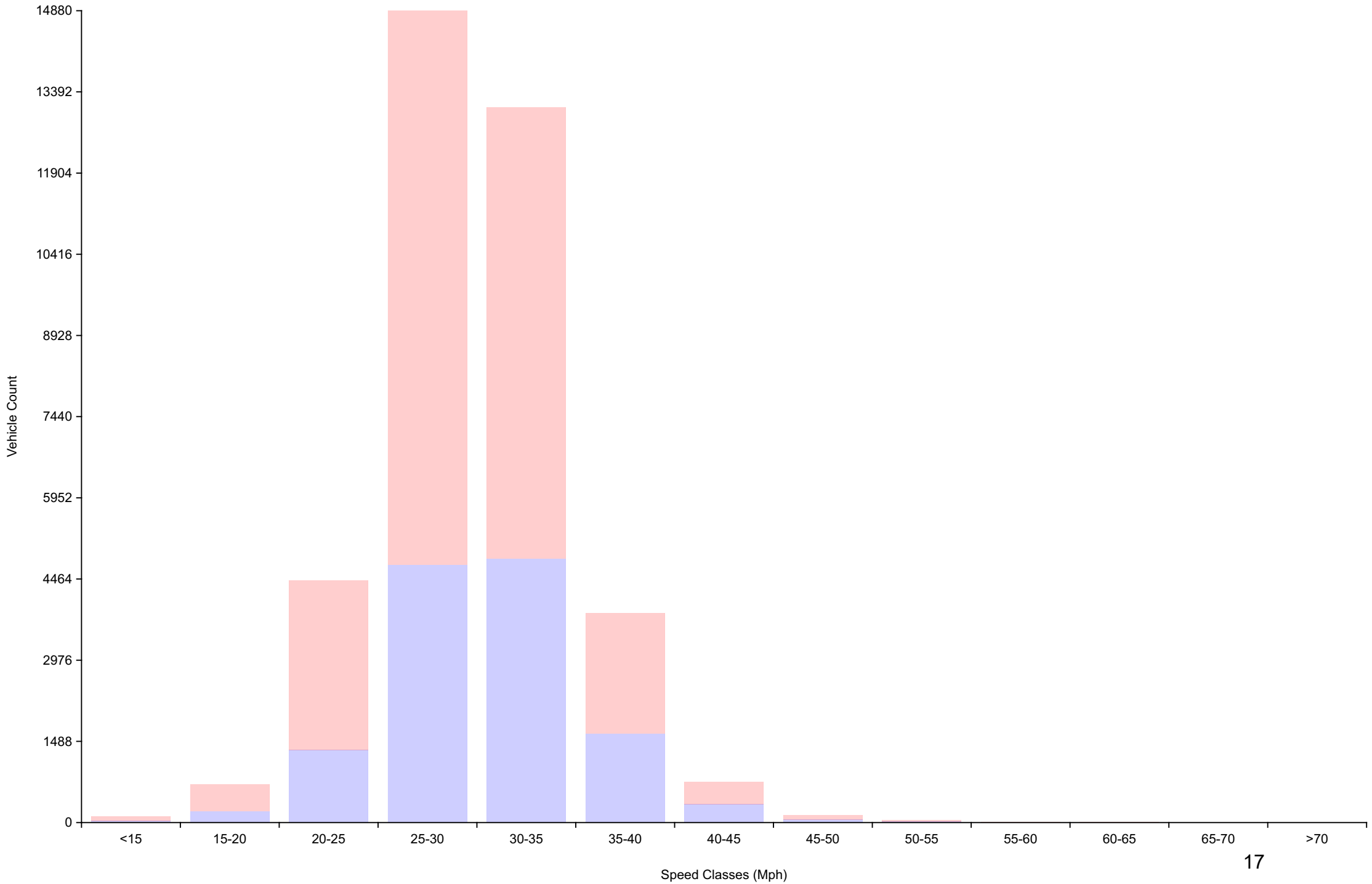
Vehicle Counts By Hour

Traffic Overview from Fri Apr 14 2023 to Tue May 16 2023
(60 Minute Resolution)



Vehicle Counts By Speed Class

Traffic Overview from Fri Apr 14 2023 to Tue May 16 2023



Traffic Report
 Murby Way facing into estate
 Traffic Overview from Fri Apr 14 2023 to Tue May 16 2023
 Vehicle Speed Classes (Mph)

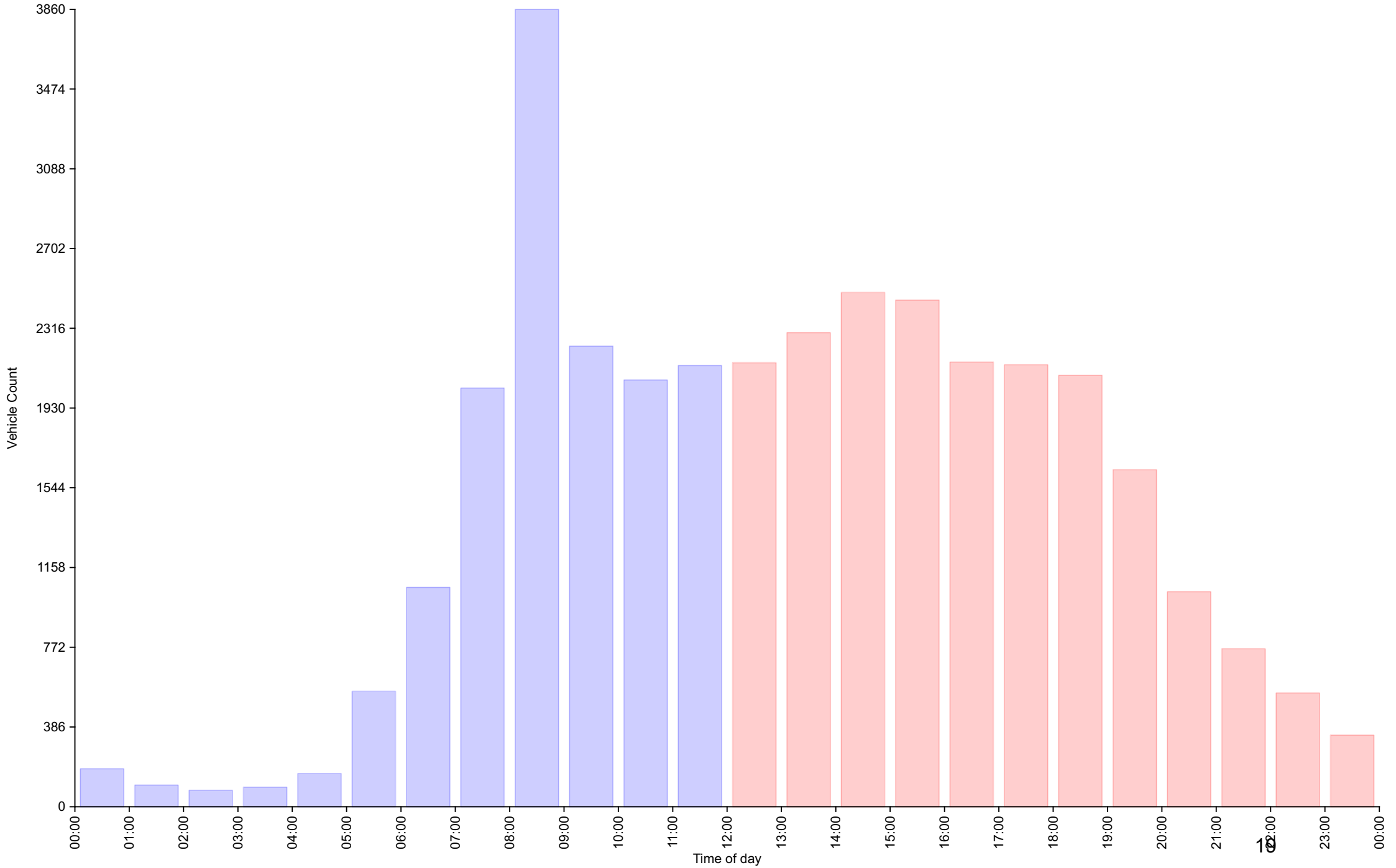
ITEM 7b

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01:00	1	4	7	27	45	12	4	2	2	0	0	1	0	105	35.5
02:00	0	3	5	19	33	12	6	0	1	1	0	0	0	80	36.7
03:00	1	2	10	27	36	17	1	1	0	0	0	0	0	95	35.2
04:00	0	2	11	35	70	23	3	12	5	0	0	0	0	161	36.9
05:00	0	9	21	127	244	134	18	3	3	0	0	0	0	559	35.9
06:00	1	21	56	217	390	257	98	18	4	0	0	0	0	1062	37.7
07:00	5	47	89	434	841	457	132	16	4	1	1	0	0	2027	36.9
08:00	4	68	221	1011	1641	732	152	28	3	0	0	0	0	3860	35.6
09:00	1	35	133	595	929	396	115	22	4	0	0	0	0	2230	36.0
10:00	7	40	145	498	813	427	107	24	3	0	1	0	1	2066	36.4
11:00	1	59	143	546	866	388	104	21	6	1	1	0	0	2136	36.0
12:00	5	67	156	560	878	366	93	19	5	1	0	0	0	2150	35.6
13:00	3	60	150	584	915	458	102	17	5	1	0	0	0	2295	35.8
14:00	7	47	201	709	975	430	96	19	6	0	0	0	0	2490	35.4
15:00	11	56	167	654	1014	445	78	17	9	2	0	0	0	2453	35.5
16:00	8	45	175	585	862	369	93	16	0	0	0	0	0	2153	35.4
17:00	12	48	175	611	789	381	98	20	3	3	0	0	0	2140	35.9
18:00	13	53	161	652	761	358	72	14	3	2	0	0	0	2089	35.5
19:00	4	39	131	464	649	240	76	25	3	0	1	0	0	1632	35.6
20:00	6	16	85	295	384	181	56	12	2	3	0	1	0	1041	35.9
21:00	3	25	67	230	267	123	35	14	0	1	0	0	0	765	35.6
22:00	9	13	37	154	212	83	29	10	3	1	0	0	0	551	35.8
23:00	0	10	33	95	129	44	27	6	2	1	0	0	0	347	36.0
AM Total	21	294	862	3596	5970	2879	749	150	35	3	4	1	1		
PM Total	81	479	1538	5593	7835	3478	855	189	41	15	1	1	0		
Total	102	773	2400	9189	13805	6357	1604	339	76	18	5	2	1		
Percent	0.29%	2.23%	6.92%	26.50%	39.82%	18.34%	4.63%	0.98%	0.22%	0.05%	0.01%	0.01%	0.00%		

Total Vehicles : 34671
 30th Percentile : 28.3 MPH
 50th Percentile : 30.6 MPH
 85th Percentile : 35.8 MPH
 95th Percentile : 39.6 MPH
 Average Speed : 31.2 MPH
 Highest Speed : 69.7 MPH

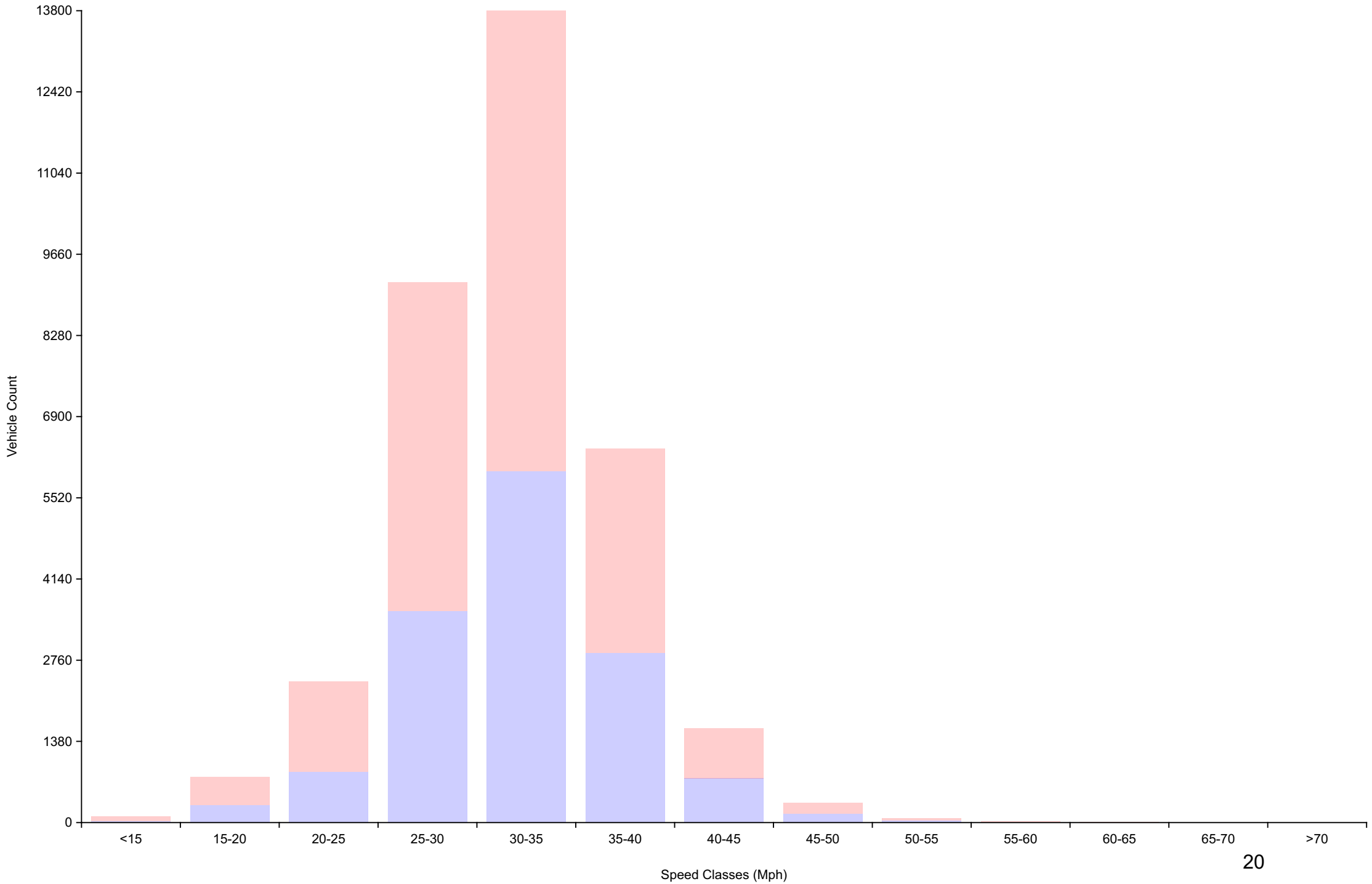
Vehicle Counts By Hour

Traffic Overview from Fri Apr 14 2023 to Tue May 16 2023
(60 Minute Resolution)



Vehicle Counts By Speed Class

Traffic Overview from Fri Apr 14 2023 to Tue May 16 2023



GRANT APPLICATIONS 1st April 2023 – 31st March 2024
BRAUNSTONE TOWN COUNCIL GRANTS

All Grants are awarded by the Council's Community Development & Social Inclusion Service for a period of 12 months.

<u>GROUP</u>	<u>PURPOSE OF GRANT</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>
Winstanley Wizards Table Tennis Club	Team Registration costs	May 2023	£500	Pending
The Friday Social	Room hire, refreshments/food	May 2023	£500	Pending
3 rd Braunstone Brownies	Support for overnight stay and accommodation for pack	May 2023	£300	Pending
3 rd Braunstone Rainbows	Support for day trip costs for Rainbow pack	May 2023	£150	Pending

EXTERNAL GRANTS APPLIED FOR

<u>GROUP</u>	<u>PURPOSE OF GRANT</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>
Braunstone Town Council	National Lottery 2 nd Round (SP playground)	April	£45000	Approved

Debbie Almey

From: Pauline Snow
Sent: 15 May 2023 15:54
To: Debbie Almey
Subject: FW: Braunstone Town Community Allotments Limited

Hi Debbie

Please find below a thank you from the allotment society for their grant to be included in the Comm Dev agenda.

Many thanks

Pauline

From: Jane Sowler <jane.sowler76@gmail.com>
Sent: 25 April 2023 10:08
To: Customer Services - Braunstone Civic Centre <enquiries@braunstonetowncouncil.org.uk>
Subject: Braunstone Town Community Allotments Limited

Dear Pauline

Grant award

Please pass on our thanks to the Committee for the grant awarded to us this month. We are very grateful.

With best wishes
Jane Sowler (Secretary)



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

Telephone: 0116 2890045 Fax: 0116 2824785

Email: enquiries@braunstonetowncouncil.org.uk

www.braunstonetowncouncil.org.uk

CRITERIA FOR COMMUNITY GROUP GRANTS

INTRODUCTION

Braunstone Town Council makes small grants available to various organisations, including organisations involving young people, to assist their work.

The aims are to:-

- **Encourage the formation of new community groups leading to the provision of a wider range of services at local level and that particularly fill current gaps in service provision.**
- **Assist with the recruitment of new members to existing groups**
- **Support existing groups to provide new services, equipment and running costs**

The Town Council can also advise on funding from other sources and will encourage and assist community groups in making applications for funding from other sources.

APPLICATION CRITERIA

- Grant applications are invited from non-profit making organisations.
- Grant applications will only be considered from groups whose principal activities are for the benefit to Braunstone Town residents.
- Grants may be used to pay for equipment, transport costs, hire of rooms, guest speakers, training, education workshops for young people etc. for groups responding to local needs and community life up to a maximum of £500.
- Projects for young people must directly benefit young people in areas such as the arts, sports, improvement to health or awareness of the environment.
- A breakdown of costs will be required for each item in your application. All expenditure must be itemised.
- Funding may be full or part cost of the event or project. The final decision on the amount of the grant is at the sole discretion of the Town Council
- The Council will expect the group to show that it is making some contribution to the costs from their own efforts through fundraising or charges to its members.
- The Council will give favourable consideration to groups that have applied for funding

from other organisations (i.e. Blaby District Council, Leicestershire County Council, Lottery Funding etc)

- Where a significant number of the group's members are not residents of Braunstone Town, the Council reserves the right to reduce the maximum grant available
- Please specify a specific amount for your grant – if you do not specify a figure the application may be refused
- Groups will be asked to provide details of past applications and funding granted by the Town Council
- A copy of the most recent Bank Statement and previous year's audited accounts will be required. In the case of new groups, a budget indicating expected annual income and expenditure can be provided. Funds for an approved grant will be released on receipt of confirmation of a bank account set up in the name of the community group.
- A copy of the group's constitution will be required

GRANT APPLICATION COVER SHEET**Community Groups**

GROUP	The Friday Social	
PROJECT	To provide a social drop in to reduce social isolation. To cover room hire and refreshments/food.	
AMOUNT REQUESTED	£500	
MEMBERSHIP	Membership Numbers	40
	Braunstone Town residents?	37
PURPOSE OF GRANT	Purpose of grant matches criteria?	yes
PROJECT COSTS	Comments	New group being set up
INCOME	Balances with project costs?	Yes
	Comments on other grants	Other grants to be applied for.
	Amount requested from Braunstone Town Council?	£500
PREVIOUS APPLICATIONS	YES / NO	No
	How much?	
REQUIRED DOCUMENTATION	All received as required?	No
	Documents not included and reason for not including	Bank account details and annual accounts not received as this is a new group. Bank account is currently being set up.
SIGNATURE	Signed and date?	Yes



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Darren Tilley – Chief Executive & Town Clerk

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Email: enquiries@braunstonetowncouncil.org.uk

www.braunstonetowncouncil.org.uk

APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP THE FRIDAY SOCIAL

WHERE DO YOUR ACTIVITIES TAKE PLACE? SHAKESPEARE PARK PAULION

MEMBERSHIP NUMBERS? 40 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 37
(An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP? TO PROVIDE A SOCIAL DROP IN SPACE WHICH WILL REDUCE SOCIAL ISOLATION OF THE ELDERLY AND VULNERABLE AND CREATE SOCIAL INTEGRATION BETWEEN GENERATIONS. THIS WILL INCREASE PEOPLE'S CONFIDENCE, MOBILITY AND PHYSICAL AND MENTAL HEALTH

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
THE GRANT WILL ENABLE US TO PAY FOR ROOM HIRE AND BUY FOOD FOR THE GROUP WHILST ESTABLISHING OURSELVES. WE WILL ALSO BE ABLE TO BUY A WIDER VARIETY OF FOOD THAN NORMAL TO PUT ON BIRTHDAY LUNCHESES (WHEN APPLICABLE) - SOME OF OUR PEOPLE DONT EVEN GET A BIRTHDAY CARD! WED LIKE TO PUT ON A HARVEST AND CHRISTMAS LUNCH TOO.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
<u>ROOM HIRE x 50 WKS @ £48.00 PW.</u>	<u>£2,400.00</u>
<u>FOOD COSTS x 50 WKS @ £17.89 PW (REGULAR)</u>	<u>£ 894.50</u>
<u>EXTRA FOOD FOR SPECIAL EVENTS AS MENTIONED ABOVE</u>	<u>£ 150.00</u>
	£
	£
	£
TOTAL COSTS	£3,444.50

INCOME AVAILABLE FOR THIS PROJECT (TOTAL MUST MATCH TOTAL OF PROJECT COSTS ABOVE)	AMOUNT
Your own organisation <u>CHARGES FOR FOOD/DRINK</u>	<u>£2,100.00</u>
Other organisations/grant scheme <u>BLABM DC</u>	<u>£3,444.50 (344.50)</u>
Fundraising	<u>£ 500.00</u>
Other	£
	£
Amount requested from Braunstone Town Council up to £500	<u>£ 500.00</u>
TOTAL INCOME	£ 3,444.50.

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT SOCIAL INCLUSION (MINIBUS) GRANT. YES/NO NO

FUNDING RECEIVED £ _____ DATE RECEIVED _____

HASNT BEEN DECIDED

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details WE WILL BE OPEN TO EVERYONE OF ALL AGES. REDUCE FEAR OF DIFFERENT GENERATIONS AND ENCOURAGE COMMUNITY COHESION.

NAME OF CONTACT PERSON IN YOUR ORGANISATION _____

ADDRESS OF CONTACT PERSON _____ LEICESTER

POST CODE _____

TELEPHONE _____ EMAIL _____

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON LIN BURROWS _____

SECRETARY SMARTI CHAMPANERY _____

TREASURER GERALDINE SMYTT _____

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE - PAYABLE TO _____

BACS (Please complete the enclosed form) COULD THIS PLEASE BE PAID TO OUR 'MOTHER' GROUP - BRAUNSTONE COMMUNITY LIFE, AS OUR NEW BANK ACCOUNT IS STILL BEING SET UP. LLOYDS BANK; BRAUNSTONE COMMUNITY LIFE; 30-94-97 70201668
In order for your grant to be considered you will need to enclose the following documentation with your application

LATEST BANK STATEMENT DON'T YET HAVE AN ACCOUNT - TRYING TO SET UP

ANNUAL ACCOUNTS NEW GROUP - NO ACCOUNTS YET

GROUP CONSTITUTION

If you are unable to supply this information, please set out the reasons below

DATA PROTECTION: by applying for a grant, you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed _____ Print Name RENE L BURROWS (LIN)

Date 15/05/2023

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk
Please note that insufficient or incomplete information may result in the application being refused

CONSTITUTION of "THE FRIDAY SOCIAL"

- 1 **TITLE:** The organisation shall be called "The Friday Social"
- 2 **OBJECTS:** To provide a meeting space for people of all ages; this shall take the form of a social "drop-in" type meeting available to all. To provide a place where isolated and vulnerable people can meet in a secure and safe environment.
- All work to be done on a voluntary basis. The Friday Social shall be a **not for profit organisation.**
- 3 **MEMBERSHIP:** Membership is open to anyone who wishes to volunteer their time and who wants to come along to our activities.
- 4 **THE FRIDAY SOCIAL MANAGEMENT:**
- a: The Management of THE FRIDAY SOCIAL shall be in the hands of the Committee comprising three elected officers.
- b: The Officers of THE FRIDAY SOCIAL Committee will consist of
 CHAIRMAN TREASURER SECRETARY
- c: If an Officer shall resign or be removed from office, the members may appoint another person in place of that Officer.
- d: If Committee in meeting feel that an Officer or Committee Member has exceeded his/her duty, or have not acted in the interest of THE FRIDAY SOCIAL then that Officer or Member may, by two thirds majority vote, be removed before expiration of his/her period of office.
- e: The working of THE FRIDAY SOCIAL Committee can carry on even if there is a vacancy amongst its Officers.
- 5 **POWERS:** To meet the aims of THE FRIDAY SOCIAL as set out in Clause Two, the Committee shall have the power to:
- a: Raise revenue from advertisements placed in the Braunstone Life and other local newspapers, on Social Media and receive contributions from other lawful bodies.
- b: Co-operate with other local charities, voluntary bodies and statutory authorities operating in furtherance of the aims or of similar charitable purposes and to exchange information and advice with them.
- 6 **THE FRIDAY SOCIAL:**
- a: Members shall hold a Committee Meeting when necessary, with the date of the meeting being relayed to members two weeks prior to the meeting.
- b: A quorum of THE FRIDAY SOCIAL Committee shall comprise of at least TWO of its Officers.
- c: The Chairman shall preside at every Committee meeting of THE FRIDAY SOCIAL but if he/she cannot be present or is unwilling to act, the members shall elect one member of the Committee to preside.
- d: At each Committee meeting there shall be on the Agenda, an item "Any Other Business", during which time a member may raise any matter connected with the organisational activities.

- 7 **ANNUAL GENERAL MEETING:**
 The Secretary shall notify all members of an AGM at least **twenty one days** prior to the date of the meeting. THE FRIDAY SOCIAL shall hold its AGM during **MAY** each year.
- 8 **CONDUCT OF MEETINGS:**
 The members shall cause minutes to be made by the Secretary for the purpose of all appointments of Officers made by the Committee, the names of the members present at each meeting and all resolutions and proceedings of all members at all meetings.
- 9 **VOTING:**
- a: At any Committee meeting such members, except the Chairman of the meeting, will have one vote and any resolution put to the vote shall be decided on a poll demanded by (a) the Chairman or (b) by at least three full members present. All Officers have a vote.
 - b: If a poll is demanded, it shall be deemed to be the resolution of the meeting and recorded in its minutes.
 - c: In the case of an equality of votes, the Chairman of the meeting at which the poll is demanded, shall be entitled to a casting vote.
 - d: A member who is in any way, directly or indirectly, interested in any proposals put to THE FRIDAY SOCIAL Committee meeting must declare the nature of that interest at that meeting. A member may vote in respect of any proposals or arrangement in which he/she is interested and, if the member shall do so, then his/her vote will be counted.
 - e: Only full members of THE FRIDAY SOCIAL may vote at the Annual General Meeting and Extra Ordinary/Special Meetings.
 - f: Only elected committee members and Officers may vote at Committee meetings.
- 10 **ADMINISTRATION OF FUNDS:**
- a: The Treasurer shall hold and administer the funds of the organisation as directed by a majority resolution of its Committee.
 - b: Members shall cause proper books of accounts to be kept with respect to all sums of money received and expended by THE FRIDAY SOCIAL each year and all matters in respect of which receipt and expenditure takes place: all sales and purchases of goods/services and the assets and liabilities of the organisation.
- 11 **AUDIT:**
 The members shall cause an audit of the books and accounts of the THE FRIDAY SOCIAL each year and a report of the Auditors shall be put before the AGM. The Auditor shall be a person nominated by the Committee. The financial year in respect of the Braunstone Community Life shall end of the last day of **December** each year.
- 13 **WINDING UP:**
 In the event of the Committee of THE FRIDAY SOCIAL resolving to cease, then the assets and monies of its organisation shall be dealt with in the following manner:
- a: Three persons to be appointed as Trustees by the Committee to hold such assets and monies on the following terms:
 - b: The Trustees shall first discharge all outstanding debts of THE FRIDAY SOCIAL

- c: The Trustees shall then retain such assets and monies for a period of **two years**. Monies must be kept in a Bank deposit or Building Society account, withdrawable only on the signature of two Trustees.
- d: If, during such period, members of the community desire to revive a non-profit making group, having the same, or similar objects to THE FRIDAY SOCIAL, then the Trustees shall use the assets and a maximum of 25% of all monies, including any accrued interest, to assist in the establishment of group. When the Trustees are satisfied that such a group is being run in a responsible and proper manner, after a minimum of three months, the Trustees shall have the power to pay the whole of the remaining monies and assets to the Board or organisers of such a group.
- e: If after the two year period, the monies and assets remain unused the Trustees will then transfer the said monies and assets to one or more voluntary groups within the Braunstone Town area, for the use of the community of Braunstone Town.

Constitution Approved and Adopted on

Chair: Lin Burrows, [REDACTED]

Secretary: Bharti Champanery, [REDACTED]

Treasurer: Geraldine Syrett, [REDACTED]

GRANT APPLICATION COVER SHEET**Community Groups**

GROUP	Winstanley Wizards Table Tennis Club	
PROJECT	To cover cost of Team Registration Fees for Junior and Adult teams	
AMOUNT REQUESTED	£500	
MEMBERSHIP	Membership Numbers	80 +
	Braunstone Town residents?	40+
PURPOSE OF GRANT	Purpose of grant matches criteria?	yes
PROJECT COSTS	Comments	
INCOME	Balances with project costs?	Yes
	Comments on other grants	No other grants applied for.
	Amount requested from Braunstone Town Council?	£500
PREVIOUS APPLICATIONS	YES / NO	Yes
	How much?	£300 April 2022
REQUIRED DOCUMENTATION	All received as required?	No
	Documents not included and reason for not including	Constitution not included but this has not changed and was submitted last year
SIGNATURE	Signed and date?	Yes



BRAUNSTONE TOWN COUNCIL

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Darren Tilley – Chief Executive & Town Clerk

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Email: enquiries@braunstonetowncouncil.org.uk

www.braunstonetowncouncil.org.uk

APPLICATION FOR A COMMUNITY GROUP GRANT

NAME WINSTANLEY WIZARDS TABLE TENNIS CLUB - BRAUNSTONE OF _____ GROUP Winstan

WHERE DO YOUR ACTIVITIES TAKE PLACE? THE WINSTANLEY SCHOOL

MEMBERSHIP NUMBERS? 80** HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 40+
* JUNIORS 40 (An estimated or actual number of members must be specified)
ADULTS 40

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP?
PLEASE SEE ATTACHED

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
PLEASE SEE ATTACHED

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
TO FUND JUNIOR AND ADULT LEAGUE TEAMS	£
REGISTRATION FEES (PLAYERS COVER THEIR OWN PLAYERS FEES)	£
	£600-
	£
	£
	£
TOTAL COSTS	£

INCOME AVAILABLE FOR THIS PROJECT (TOTAL MUST MATCH TOTAL OF PROJECT COSTS ABOVE)	AMOUNT
Your own organisation	£100-
Other organisations/grant scheme	£
Fundraising	£
Other	£
	£
Amount requested from Braunstone Town Council up to £500	£500
TOTAL INCOME	£600

FUNDING RECEIVED £300

DATE RECEIVED 2022

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details VERY POSITIVE - KEEPING OUR CHILDREN OFF OUR STREETS IN A SAFE MANNER UNDER ADULT SUPERVISION

NAME OF CONTACT PERSON IN YOUR ORGANISATION JOHN GREENING

ADDRESS OF CONTACT PERSON [REDACTED]

LEICESTER

POST CODE [REDACTED]

TELEPHONE [REDACTED]

EMAIL [REDACTED]

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON KENNETH ORAM - [REDACTED]

SECRETARY - do -

TREASURER JOHN GREENING - AS ABOVE

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE - PAYABLE TO WINSTANLEY WIZARDS TABLE TENNIS CLUB

BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS STATE ! ATTACHED 2022 DUE 31.05.23

GROUP CONSTITUTION YOU ALREADY HOLD A COPY - NO CHANGE

If you are unable to supply this information, please set out the reasons below

DATA PROTECTION: by applying for a grant, you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed [REDACTED]

Print Name JOHN GREENING

Date 11.04.23

What are the aims of the grant

To provide table tennis for all age groups in a safe and friendly atmosphere, providing children and adults with a social outlet to a sporting opportunity including tournaments and coaching. We are able within certain limits to cater for the disadvantaged and disabled.

Purpose of grant

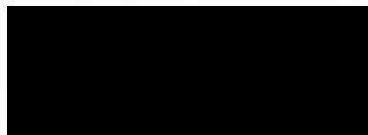
To cover the cost of funding team registration fees for our junior and adult teams. This is a large part of our expenses. (Members pay for their own players registration fees, all of which are passed on to Table Tennis England).

With covid fading we have made a remarkable recovery following a membership campaign. This was aided by juniors returning and confidence improving. Also we have acquired new members from our own local catchment area. In addition we have been joined by junior immigrants and their families which has been very rewarding. I am confident that this trend overall will continue.

**WINSTANLEY WIZARDS TABLE TENNIS CLUB
ANNUAL GENERAL MEETING
YEAR ENDED 31ST MAY 2022**

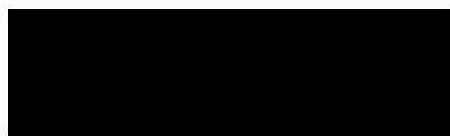
Income	£	£	Expenditure	£	£
Subs	1500.00		Hall Hire		1460.00
Hire Recovery (Harry)	100.00		Nets/Balls		97.75
O/S Cheque (written off)	2.00	1602.00	6 Tables		3029.97
<u>Funding</u>			Teams Reg'n Fees		419.00
Samworths Bros	1000.00		Bats/Juniors		52.91
BTC	300.00		<u>Courses:-</u>		
Oakland	1000.00	2300.00	John Grist	35.00	
Web Ionis Refund		11.99	John Grist	190.00	
Bank Compensation		100.00	Phil Smith	160.00	385.00
Regn' Fees Recovered		36.00	T.T.E. Affiliation		65.00
Course Funding		50.00	2 Files		15.98
			Web Fee Ionis		11.99
			(recovered - see across)		
		4099.99			5537.60
Brought Forward		3188.35	Carried Fwd		1750.74
		7288.34			7288.34

Prepared by John Greening



Hon. Treasurer
5th June 2022

The above Income and Expenditure Statement together with the Bank Statement examined by me and found to be a true record in accordance with the records provided.



M. Rogers A.I.B.
10th June 2022

**WINSTANLEY WIZARDS TABLE TENNIS CLUB
MANAGEMENT COMMITTEE MEETING
PERIOD ENDING 28TH FEBRUARY 2023**

Income	£	Expenditure	£
Subs	1697.00	Hall Hire	2016.25
Registration Fees Recovered	500.01 **	Nets/Balls	63.00
		TTE Affiliation Fees	65.00
		Web Host	23.93
		Gratuity	50.00
		Team Registration Fees	510.00
		Players Registration Fees (Recovered)	494.00 **
	<hr/>		<hr/>
	2197.01		3222.18
 Brought Forward	 <hr/>	 Carried Fwd	 <hr/>
	1750.74		725.57
	<hr/> <hr/>		<hr/> <hr/>
	3947.75		3947.75

Unaudited Draft Accounts
Prepared By:-



John Greening
Hon. Treasurer
9th March 2023



Mr J. Greening

Last logged on 10 April 23 at 08:43 AM

Settings

Log off

£ 1,038.85 Current balance

£1,038.85 Available funds

[Trial our accounting software for free for 3 months](#)



Business Savings Account

Open an account in minutes with as little as £1

[Open in minutes](#)

Statement

Search your statement

Feb

Mar

Apr

All transactions

Showing All transactions

All transactions

Statement options

View pending debit card transactions and cheques being processed

DATE	DESCRIPTION	TYPE ?	IN (£)	OUT (£)	BALANCE (£)
20 Feb 23	SCHOOLHIRE* B96901 CD 5547	DEB		46.00	568.83
21 Feb 23	P.O. 18 HINCKLEY R	DEP	150.00		718.83
21 Feb 23	SCHOOLHIRE* B12728 CD 5547	DEB		49.00	669.83
23 Feb 23	SCHOOLHIRE* B96899 CD 5547	DEB		69.00	600.83
01 Mar 23	MUKHOST* INVOICE 1 CD 5547	DEB		1.99	598.84
02 Mar 23	SCHOOLHIRE* B12871 CD 5547	DEB		45.50	553.34

07 Mar 23	SCHOOLHIRE* B96899 CD 5547	DEB	79.50	473.84
13 Mar 23	SCHOOLHIRE* B12470 CD 5547 11MAR23	DEB	22.50	496.34
13 Mar 23	SCHOOLHIRE* B12871 CD 5547 11MAR23	DEB	22.50	518.84
13 Mar 23	SCHOOLHIRE* B12728 CD 5547 11MAR23	DEB	26.00	544.84
13 Mar 23	SCHOOLHIRE* B12367 CD 5547 11MAR23	DEB	45.00	589.84
13 Mar 23	WYCHERLEY K LEO 13TH MARCH 310604529212313001 404786 10 13MAR23 21:29	FPI	3.00	592.84
17 Mar 23	500126	DEP	154.00	746.84
20 Mar 23	MUKHOST* INVOICE 1 CD 5547 19MAR23	DEB	1.99	744.85
22 Mar 23	B & Q 1012 CD 5547	DEB	50.00	694.85
22 Mar 23	SCHOOLHIRE* B96901 CD 5547	DEB	69.00	625.85
22 Mar 23	SCHOOLHIRE* B13137 CD 5547	DEB	115.00	510.85
24 Mar 23	SCHOOLHIRE* B96899 CD 5547	DEB	56.50	567.35
27 Mar 23	SCHOOLHIRE* B96899 CD 5547 25MAR23	DEB	69.00	498.35
27 Mar 23	WYCHERLEY K LEO 27TH MARCH 996498344491723001 404786 10 27MAR23 19:44	FPI	3.00	501.35
28 Mar 23	B & Q 1012 CD 5547	DEB	18.00	483.35
29 Mar 23	500127	DEP	189.00	672.35
30 Mar 23	SCHOOLHIRE* B12367 CD 5547	DEB	45.50	626.85
03 Apr 23	WYCHERLEY JA & K LEO 3RD APRIL 770012323512304001	FPI	3.00	629.85

404776 10 03APR23
21:53

05 Apr 23 P.O. 18 HINCKLEY R DEP 409.00 1,038.85

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GRANT APPLICATION COVER SHEET**Community Groups**

GROUP	3 rd Braunstone Brownies	
PROJECT	Support for Brownie Pack holiday for overnight stay and accommodation.	
AMOUNT REQUESTED	£300	
MEMBERSHIP	Membership Numbers	24
	Braunstone Town residents?	13
PURPOSE OF GRANT	Purpose of grant matches criteria?	Yes
PROJECT COSTS	Comments	
INCOME	Balances with project costs?	Yes
	Comments on other grants	£1000 funding received from other grant source.
	Amount requested from Braunstone Town Council?	£300
PREVIOUS APPLICATIONS	YES / NO	Yes
	How much?	£300 May 2018
REQUIRED DOCUMENTATION	All received as required?	Yes
	Documents not included and reason for not including	
SIGNATURE	Signed and date?	Yes



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP 3RD BRAUNSTONE BRONNIES

WHERE DO YOUR ACTIVITIES TAKE PLACE? FRIAR LANE & BRAUNSTONE BAPTIST CHURCH

MEMBERSHIP NUMBERS? 24 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 13
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES GIRLS 7-11 YEARS OLD
 BUT LEADERS/HELPERS ANY AGE

WHAT ARE THE AIMS OF YOUR GROUP? TO PROMOTE GIRL GUIDING AND PROVIDE
 A SAFE WEEKLY ENVIRONMENT, ALSO TO DEVELOP AN
 UNDERSTANDING OF SELF, COMMUNITY AND THE WORLD
 THROUGH CRAFTS, GAMES AND ACTIVITIES.

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
TO SUBSIDISE ONE OF OUR PACK HOLIDAYS TAKEN EACH YEAR
 IN AUGUST (WEDNESDAY TO SUNDAY) OVERNIGHT AND DAY ACCOMMODATION

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
ACCOMMODATION	£ 330-00
OVERNIGHT FEES	£ 307-00
ACTIVITIES	£ 100-00
CRAFTS	£ 100-00
FOOD	£ 1,107-00
	£
TOTAL COSTS	£ 1,944-00

INCOME FROM	AMOUNT
Your own organisation	£ 494-00
Other organisations/grant scheme	£ 1-000-00
Fundraising <u>RAFFLE + QUIZ ✓</u>	£ 150-00
Other <u>SUGS @ 3-00 PP WEEK</u>	£
	£
Amount requested from Braunstone Town Council up to £300	£ 300-00
TOTAL INCOME	£ 1,944-00

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ 300

DATE RECEIVED MAY 18

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details WE GIVE INTERESTED TO FILL TIME AND DEVELOP RESPECT FOR OTHERS AND THE COMMUNITY.

NAME OF CONTACT PERSON IN YOUR ORGANISATION Mr NEIL COLIGHTLY

ADDRESS OF CONTACT PERSON [REDACTED]

LEICESTER POST CODE [REDACTED]

TELEPHONE [REDACTED] EMAIL [REDACTED]

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON SAMANTHA COLIGHTLY [REDACTED]

SECRETARY JUDE M'NULTY GREEN [REDACTED]

TREASURER NEIL COLIGHTLY [REDACTED]

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE - PAYABLE TO 3 B BROWNIE

BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information please set out the reasons below

DATA PROTECTION: by applying for a grant you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed [REDACTED] Print Name NEIL COLIGHTLY

Date 1-5-23

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or paulinesnow@braunstonetowncouncil.org.uk Please note that insufficient or incomplete information may result in the application being refused

phone 03457 213 213



183182AJ1027025000

18000

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title J B BROWNIE	27 FEB 23	OPENING BALANCE			1,840.38
	3 MAR 23	1725 THE GUIDE ASS	1,425.00		415.38
	16 MAR 23	CREDIT		187.55	602.93
	27 MAR 23	DD EE LIMITED Q78458607406243554	17.28		585.65
		Statement closing balance			585.65

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **ODS** Overdrawn Intermediate Balance **NSTP** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Statement date
27 March 2023

Statement number
5

Page number
1 of 1

Statement opening balance
1,840.38

Money out
1,442.28

Money in
187.55

Statement closing balance
585.65

International Bank
Account Number

Bank Identification Code

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

For more information on eligible deposits please refer to www.FSCS.org.uk

Girlguiding UK

Receipts and Payments Account

3rd Braunstone Brownies

1 Jan 2022 to 31 Dec 2022

Receipts [In] This Year

Subscriptions	2,102-00
Fundraising	1,250-00
Gifts	1,820-00
Uniform	?
Other	

Total 5,172-00

Payments [Out]

Gifts	1,597-92
Stationary	95-99
Fundraising	
Activities	292-14
Books/badges	265-05
Refreshments	76-55
Equipment	
Other (inc census)	1,876-48
Total	4,203-73

Result 968-27

Balance at start year 793-11

Balance in hand end year 1,761-38

Balances in hand at ye Bank 1,774-42 + £13-04

Cash

Prepared by Neil Coughlin TREASURER

Unit Guider: Sam Coughlin

Authorised by Sheila M. Williams Head House Keeper
SM Williams



CONSTITUTION OF THE EXECUTIVE COMMITTEE OF THE GUIDE ASSOCIATION - LEICESTERSHIRE

**(Operating as Girlguiding Leicestershire)
Including the City of Leicester, Leicestershire and Rutland.**

1. Function

The function of the County Executive Committee of Girlguiding Leicestershire is to direct the general development, growth and spirit of Girlguiding within the county in accordance with Girlguiding policies and principles. The voting members of the committee are the charity trustees of Girlguiding Leicestershire in accordance with the provisions of the Charities Act.

2. Membership

The County Executive Committee shall have the following members:

- The County Commissioner - Trustee
- The Assistant County Commissioner(s) (up to two) Trustee
- The Division Commissioners - Trustees
- The County Treasurer - Trustee
- The County Office Manager
- Other Advisers appointed to the Committee by the County Commissioner

3. Chair of the County Executive Committee

The county commissioner shall be chair of all meetings of the County Executive Committee or one of the assistant county commissioners will preside in her absence.

4. Voting

All Trustees are entitled to vote at County Executive Committee meetings, as stated in Section 2, membership.

All motions put before the committee must have a proposer and a seconder before a vote is taken.

Each division shall have one vote only by its commissioner, where the role is shared the commissioners have a joint vote and must agree or abstain.

A member holding more than one voting appointment shall be entitled to one vote only.

Decisions shall be made by a majority of votes. In the event case of an equal number of votes being cast, the chair shall have a second or casting vote.

5. Participation in meetings by electronic means

- A meeting may be held by suitable electronic means agreed by the Trustees in which each participant may communicate with all the other participants.
- Any Trustee participating at a meeting by suitable electronic means agreed by the Trustees in which a participant or participants may communicate with all the other participants shall qualify as being present at the meeting.

- meetings held by electronic means must comply with rules for meetings, including ensuring voting and the taking of minutes.

6. Substitutions

A division commissioner if unavailable to attend may send a substitute who is a member of the division committee. Such substitute members do not have voting rights.

7. Meetings

The county commissioner shall convene at least four meetings of the committee each year and the Annual General Meeting of The Guide Association - Leicestershire will be held once in each calendar year.

8. Quorum

A quorum shall consist of at least one-third of the voting members, half of which should be division commissioners.

9. Invitations

The committee may invite any person to attend a meeting, or part of a meeting, for a specific purpose. Such people may speak with the permission of the chair but shall have no vote.

10. Minutes

Agendas and minutes of the meetings of the committee shall be circulated to:

All members of The Committee
 Other Advisers and County Personnel as attending.
 The Chief Commissioner for Girlguiding Midlands
 The County President.

A written record of the meeting shall be produced, retained and certified by the chairman at the next following meeting.

11. Functions

The functions of The Committee shall be the following:

- To receive and consider matters referred from:
 The division executive committees
 The county commissioner for Leicestershire and members of the committee
 The Leicestershire advisers
 The sub-committees of the committee
 Members of Girlguiding Leicestershire
- To refer to the executive committee of Girlguiding Midlands on all matters concerning Guide Association Policy.
- To form such permanent sub-committees and ad-hoc committees as and when deemed necessary.
- To refer to the division executive committees' appropriate matters and to receive their reports.
- To act as a channel of communication between division executive committees and The executive committee for Midlands.
- To manage the finances of Guide Association - Leicestershire and to ensure that proper records of accounts are kept and audited as appropriate once each year.

- To open the necessary bank accounts and to arrange for the signing of cheques by any two of the following:
 - The county commissioner for Leicestershire
 - The treasurer for Leicestershire
 - The assistant county commissioners for Leicestershire
 - An officer for Leicestershire as designated by the county commissioner.
- To manage and preserve the buildings, lands, equipment and heritage belonging to the Guide Association - Leicestershire and make them available to other groups, communities and organisations.
- To administer through the county executive committee all funds, securities and other assets belonging to The Guide Association - Leicestershire and to receive donations, endowments, grants and gifts.

12. Investments and property

All investments and property owned by Guide Association - Leicestershire shall be held for it upon the trusts of an appropriate Declaration of Trust in favour of Guide Association Leicestershire who may be either individuals or The Guide Association Trust Corporation.

13. Dissolution and winding up

The county executive committee is not allowed to be dissolved without the consent of Girlguiding Midlands. Any assets of Girlguiding Leicestershire will revert to Girlguiding Midlands, or their successors, upon winding up.

14. Constitution

This constitution may be revised by resolution at an ordinary meeting of the county executive committee or a special meeting of the county executive committee convened for this purpose by not less than 14 days' notice in writing.

Neither this constitution nor any amendment to this constitution shall have any effect until approved by the executive committee of Girlguiding Midlands of the Guide Association.

Any change in the constitution shall be decided by a majority of votes of those present at the county executive committee and entitled to vote (subject to section 9. Quorum) and with the consent of Girlguiding Midlands Executive Committee. The decision shall be formally minuted and a copy of the minutes signed by the county commissioner and the county office manager.

A copy of this constitution shall be signed and dated by the county commissioner and the Midlands Region Commissioner on each occasion and a copy deposited at Girlguiding Midlands Headquarters.

15. Adoption

This constitution was adopted by resolution of the county executive committee held electronically on

SIGNATURES:

On behalf of The Committee of
Guide Association Midland Region

The Chief Commissioner

**The Region Manager
Midlands**

Dated _____

On behalf of Leicestershire

**The County Commissioner
Leicestershire**

**The Assistant County Commissioner
Leicestershire**

**The Assistant County Commissioner
Leicestershire**

Dated _____

GRANT APPLICATION COVER SHEET**Community Groups**

GROUP	3 rd Braunstone Rainbows	
PROJECT	Support with day trip for Rainbow pack to Brownie camp.	
AMOUNT REQUESTED	£150	
MEMBERSHIP	Membership Numbers	14
	Braunstone Town residents?	8
PURPOSE OF GRANT	Purpose of grant matches criteria?	yes
PROJECT COSTS	Comments	
INCOME	Balances with project costs?	Yes
	Comments on other grants	£100 raised from other grant applications
	Amount requested from Braunstone Town Council?	£150
PREVIOUS APPLICATIONS	YES / NO	Yes
	How much?	£150 May 2018
REQUIRED DOCUMENTATION	All received as required?	Yes
	Documents not included and reason for not including	
SIGNATURE	Signed and date?	Yes



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP 3RD BRAUNSTONE RAINBOWS
 WHERE DO YOUR ACTIVITIES TAKE PLACE? FEAR LANE & BRAUNSTONE BAPTIST CHURCH
 MEMBERSHIP NUMBERS? 14 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 8
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES GIRLS 5-7 YEARS OLD
BUT LEADERS/ HELPERS ANY AGE

WHAT ARE THE AIMS OF YOUR GROUP? TO PROMOTE GIRL GUIDING AND PROVIDE
A SAFE SPACE TO MEET, ALSO TO HELP THE GIRLS
DEVELOP THEIR UNDERSTANDING OF SELF, COMMUNITY AND
THE WORLD THROUGH CRAFTS AND ACTIVITIES.

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
TO SUBSIDISE A DAY TRIP TO THE BROWNIE PACK
HOLIDAY TO GET AN IDEA OF THE ACTIVITIES THE
BROWNIES DO, ON THEIR PACK HOLIDAY AND JOIN IN.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
BUILDING	£ 60-00
ACTIVITIES	£ 100-00
CRAFTS	£ 80-00
FOOD	£ 150-00
	£
	£
TOTAL COSTS	£ 390-00

INCOME FROM	AMOUNT
Your own organisation	£ 110-00
Other organisations/grant scheme	£ 100-00
Fundraising <u>RAFFLE</u>	£ 30-00
Other <u>SUBS @ B/P PACK.</u>	£
	£
Amount requested from Braunstone Town Council up to £300	£ 150-00
TOTAL INCOME	£ 390-00

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ 150-00 DATE RECEIVED MAY 18

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details WE GIVE INTERESTES TO FILL TIME AND DEVELOP RESPECT FOR OTHERS AND THE COMMUNITY.

NAME OF CONTACT PERSON IN YOUR ORGANISATION Mr Neil Coughley

ADDRESS OF CONTACT PERSON [REDACTED]
LEICESTER POST CODE [REDACTED]

TELEPHONE [REDACTED] EMAIL [REDACTED]

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON Suzi Peet [REDACTED]
SECRETARY Helen Brown [REDACTED]
TREASURER Neil Coughley [REDACTED]

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

- CHEQUE - PAYABLE TO 3 B RAINBOWS
- BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

- LATEST BANK STATEMENT
- ANNUAL ACCOUNTS
- GROUP CONSTITUTION

If you are unable to supply this information please set out the reasons below

DATA PROTECTION: by applying for a grant you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed [REDACTED] Print Name NEIL COUGLEY
Date 1-5-23

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or paulinesnow@braunstonetowncouncil.org.uk
Please note that insufficient or incomplete information may result in the application being refused

phone 03457 213 213



M3 9834 1027025000

18000

Community Directplus Account

Summary	Date	Description	Money out	Money in	Balance
Account title 3 B RAINBOWS	13 FEB 23	OPENING BALANCE			655.33
	3 MAR 23	2718 THE GUIDE ASS	475.00		180.33
	16 MAR 23	CREDIT		41.15	221.48
Statement closing balance					221.48

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **ODIS** Overdrawn Intermediate Balance **NSTP** Non Sterling Transaction Fee. Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Statement date
27 March 2023

Statement number
4

Page number
1 of 1

Statement opening balance
655.33

Money out
475.00

Money in
41.15

Statement closing balance
221.48

International Bank
Account Number

Bank Identification Code

Deposits* into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

*For more information on eligible deposits please refer to www.FSCS.org.uk

Girlguiding UK

Receipts and Payments Account

3rd Braunstone RAINBONS

1 Jan 2022 to 31 Dec 2022

Receipts (In) This Year

subscriptions	799.50
fundraising	456.00
trips	70.00
uniform	
other	

Total	1325.50
--------------	----------------

Payments (Out)

trips	70.00
stationary	12.23
fundraising	
activities	34.10
books/badges	166.45
refreshments	7.45
equipment	
other (inc census)	655.82
Total	946.05

Result	379.45
---------------	---------------

Bal of start year	220.08
--------------------------	---------------

bal in hand end year	599.53
-----------------------------	---------------

Balances in hand at ye Bank	597.93
Cash	

- £1.60

Prepared by NEIL COUNTRY TRESORER

Unit Guide: SOZI PEET

Authorised by Sheila M. Williams - Head Hous Kee

She Williams



CONSTITUTION OF THE EXECUTIVE COMMITTEE OF THE GUIDE ASSOCIATION - LEICESTERSHIRE

**(Operating as Girlguiding Leicestershire)
Including the City of Leicester, Leicestershire and Rutland.**

1. Function

The function of the County Executive Committee of Girlguiding Leicestershire is to direct the general development, growth and spirit of Girlguiding within the county in accordance with Girlguiding policies and principles. The voting members of the committee are the charity trustees of Girlguiding Leicestershire in accordance with the provisions of the Charities Act.

2. Membership

The County Executive Committee shall have the following members:

- The County Commissioner - Trustee
- The Assistant County Commissioner(s) (up to two) Trustee
- The Division Commissioners - Trustees
- The County Treasurer - Trustee
- The County Office Manager
- Other Advisers appointed to the Committee by the County Commissioner

3. Chair of the County Executive Committee

The county commissioner shall be chair of all meetings of the County Executive Committee or one of the assistant county commissioners will preside in her absence.

4. Voting

All Trustees are entitled to vote at County Executive Committee meetings, as stated in Section 2, membership.

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Each division shall have one vote only by its commissioner, where the role is shared the commissioners have a joint vote and must agree or abstain.

A member holding more than one voting appointment shall be entitled to one vote only.

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5. Participation in meetings by electronic means

- A meeting may be held by suitable electronic means agreed by the Trustees in which each participant may communicate with all the other participants.
- Any Trustee participating at a meeting by suitable electronic means agreed by the Trustees in which a participant or participants may communicate with all the other participants shall qualify as being present at the meeting.

- meetings held by electronic means must comply with rules for meetings, including standing orders, voting and the taking of minutes.

6. Substitutions

A division commissioner if unavailable to attend may send a substitute who is a member of the division committee. Such substitute members do not have voting rights.

7. Meetings

The county commissioner shall convene at least four meetings of the committee each year and the Annual General Meeting of The Guide Association - Leicestershire will be held once in each calendar year.

8. Quorum

A quorum shall consist of at least one-third of the voting members, half of which should be division commissioners.

9. Invitations

The committee may invite any person to attend a meeting, or part of a meeting, for a specific purpose. Such people may speak with the permission of the chair but shall have no vote.

10. Minutes

Agendas and minutes of the meetings of the committee shall be circulated to:

All members of The Committee
Other Advisers and County Personnel as attending.
The Chief Commissioner for Girlguiding Midlands
The County President.

A written record of the meeting shall be produced, retained and certified by the chairman at the next following meeting.

11. Functions

The functions of The Committee shall be the following:

- To receive and consider matters referred from:
The division executive committees
The county commissioner for Leicestershire and members of the committee
The Leicestershire advisers
The sub-committees of the committee
Members of Girlguiding Leicestershire
- To refer to the executive committee of Girlguiding Midlands on all matters concerning Guide Association Policy.
- To form such permanent sub-committees and ad-hoc committees as and when deemed necessary.
- To refer to the division executive committees' appropriate matters and to receive their reports.
- To act as a channel of communication between division executive committees and The executive committee for Midlands.
- To manage the finances of Guide Association - Leicestershire and to ensure that proper records of accounts are kept and audited as appropriate once each year.

- To open the necessary bank accounts and to arrange for the signing of cheques by any two of the following:
 - The county commissioner for Leicestershire
 - The treasurer for Leicestershire
 - The assistant county commissioners for Leicestershire
 - An officer for Leicestershire as designated by the county commissioner.
- To manage and preserve the buildings, lands, equipment and heritage belonging to the Guide Association - Leicestershire and make them available to other groups, communities and organisations.
- To administer through the county executive committee all funds, securities and other assets belonging to The Guide Association - Leicestershire and to receive donations, endowments, grants and gifts.

12. Investments and property

All investments and property owned by Guide Association - Leicestershire shall be held for it upon the trusts of an appropriate Declaration of Trust in favour of Guide Association Leicestershire who may be either individuals or The Guide Association Trust Corporation.

13. Dissolution and winding up

The county executive committee is not allowed to be dissolved without the consent of Girlguiding Midlands. Any assets of Girlguiding Leicestershire will revert to Girlguiding Midlands, or their successors, upon winding up.

14. Constitution

This constitution may be revised by resolution at an ordinary meeting of the county executive committee or a special meeting of the county executive committee convened for this purpose by not less than 14 days' notice in writing.

Neither this constitution nor any amendment to this constitution shall have any effect until approved by the executive committee of Girlguiding Midlands of the Guide Association.

Any change in the constitution shall be decided by a majority of votes of those present at the county executive committee and entitled to vote (subject to section 9. Quorum) and with the consent of Girlguiding Midlands Executive Committee. The decision shall be formally minuted and a copy of the minutes signed by the county commissioner and the county office manager.

A copy of this constitution shall be signed and dated by the county commissioner and the Midlands Region Commissioner on each occasion and a copy deposited at Girlguiding Midlands Headquarters.

15. Adoption

This constitution was adopted by resolution of the county executive committee held electronically on

SIGNATURES:

On behalf of The Committee of
Guide Association Midland Region

The Chief Commissioner

**The Region Manager
Midlands**

Dated _____

On behalf of Leicestershire

**The County Commissioner
Leicestershire**

**The Assistant County Commissioner
Leicestershire**

**The Assistant County Commissioner
Leicestershire**

Dated _____

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
7. Community Development					
Income					
707	Projects	£0.00	£0.00	£0.00	£0.00
770	Programme of Events	£0.00	£0.00	£4,110.45	£4,110.45
771	Summer Fete				
771/1	Current Year	£0.00	£0.00	£1,840.21	£1,840.21
771/2	Next Year	£0.00	£0.00	£66.67	£66.67
771	Total	£0.00	£0.00	£1,906.88	£1,906.88
775	Civic Functions	£0.00	£0.00	£0.00	£0.00
776	Town Mayor's Charity - Pre May	£0.00	£0.00	£15.00	£15.00
777	Town Mayor's Charity - after May	£0.00	£0.00	£205.88	£205.88
786	Community / Social Inclusion Project Grant	£0.00	£0.00	£0.00	£0.00
790	Consumer Products (Sales)				
790/1	History Publications	£0.00	£0.00	£0.00	£0.00
790/2	Crime Prevention	£50.00	£0.00	£0.00	-£50.00
790/3	General	£50.00	£0.00	£0.00	-£50.00
790	Total	£100.00	£0.00	£0.00	-£100.00
794	Warm Spaces Initiative	£0.00	£0.00	£750.00	£750.00
799	Miscellaneous	£0.00	£0.00	£0.00	£0.00
Total Income		£100.00	£0.00	£6,988.21	£6,888.21

Expenditure

7040 Town Mayor's Allowance

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
7040/1	Town Mayor's Travel & Subsistence Allowance	£375.00	£0.00	£0.00	£375.00
7040/2	Town Mayor's Entertainment Allowance	£375.00	£0.00	£155.00	£220.00
7040	Total	£750.00	£0.00	£155.00	£595.00
7070	Projects				
7070/1	Climate Change	£0.00	£0.00	£0.00	£0.00
7070	Total	£0.00	£0.00	£0.00	£0.00
7080	Loan Interest & Repayments (PWL B 490422)	£4,430.00	£0.00	£3,839.50	£590.50
7260	Service Level Agreements (CAB)	£3,150.00	£0.00	£0.00	£3,150.00
7340	Signs	£500.00	£0.00	£0.00	£500.00
7700	Programme of Events	£4,000.00	£0.00	£3,504.84	£495.16
7710	Summer Fete				
7710/1	Current Year	£2,100.00	£0.00	£3,331.11	-£1,231.11
7710/2	Next Year	£300.00	£0.00	£847.50	-£547.50
7710	Total	£2,400.00	£0.00	£4,178.61	-£1,778.61
7715	Thorpe Astley Summer Event	£0.00	£0.00	£300.00	-£300.00
7720	General Events				
7720/1	General	£0.00	£0.00	£24.55	-£24.55
7720/2	Apple Day	£500.00	£0.00	£1,125.28	-£625.28
7720/3	Open Days	£500.00	£0.00	£430.17	£69.83

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
7720	Total	£1,000.00	£0.00	£1,580.00	-£580.00
7750	Civic Functions	£1,850.00	£0.00	£2,780.68	-£930.68
7760	Town Mayor's Charity - Pre May	£0.00	£3,207.74	£3,207.74	£0.00
7770	Town Mayor's Charity - after May	£0.00	£0.00	£99.88	-£99.88
7850	Community Grants	£6,000.00	£420.58	£6,307.00	£113.58
7860	Community / Social Inclusion Project Grant	£0.00	£0.00	£0.00	£0.00
7870	Grants for Queen's Platinum Jubilee	£1,000.00	£0.00	£345.67	£654.33
7880	Grants for King's Coronation	£0.00	£0.00	£0.00	£0.00
7900	Consumer Products (Purchase for resale)				
7900/1	History Publications	£0.00	£0.00	£0.00	£0.00
7900/2	Crime Prevention	£100.00	£0.00	£0.00	£100.00
7900	Total	£100.00	£0.00	£0.00	£100.00
7940	Social Inclusion Initiatives				
7940/1	General	£0.00	£0.00	£27.75	-£27.75
7940/2	Warm Spaces Initiative	£0.00	£0.00	£428.36	-£428.36
7940	Total	£0.00	£0.00	£456.11	-£456.11
7950	Community Safety	£500.00	£0.00	£254.21	£245.79
7990	Miscellaneous	£100.00	£0.00	£190.28	-£90.28
Total Expenditure		£25,780.00	£3,628.32	£27,199.52	£2,208.80

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	2022/2023	Reserve	Actual Net	Balance
8. Planning & Environment				
Income				
Total Income	<u>£2,260.00</u>	<u>£0.00</u>	<u>£998.13</u>	<u>-£1,261.87</u>
Expenditure				
Total Expenditure	<u>£12,340.00</u>	<u>£500.00</u>	<u>£12,584.32</u>	<u>£255.68</u>

Financial Budget Comparison for 7. Community Development

Comparison between 01/04/22 and 31/03/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

2022/2023

Reserve

Actual Net

Balance

Paid Expenditure Transactions

Start of year 01/04/22

paid between 21/03/23 and 31/03/23, for the 7. Community Development

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
		18357/37		£37.69	£0.00	£37.69	7. CD	Braunstone Town Council	Supplies for soup kitchen	7940/2
BACS230321C HILLIGUYS	30/03/23	18388	4221	£120.00	£20.00	£100.00	7. CD	Chilli Guys	Deposit for supply of catering for TM Curry Night and Awards evening	7750
BACS230321C HILLIGUYS	30/03/23	18389	4222	£120.00	£20.00	£100.00	7. CD	Chilli Guys	Deposit for diwali catering POE	7700
BACS230329P ANTO	30/03/23	18390		£40.00	£0.00	£40.00	7. CD	Cllr Satindra Sangha	Samosa's for Pantomime	7040/2
BACS230328B DCCHARITY	30/03/23	18391		£10.00	£0.00	£10.00	7. CD	Blaby District Council	Chairman's Charity Quiz Night x 2 tickets	7040/2
Total				£327.69	£40.00	£287.69				

Paid Expenditure Transactions

Start of year 01/04/23

paid between 01/04/23 and 16/05/23, for the 7. Community Development

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
BACS230331P ANJABI	14/04/23	18397		£500.00	£0.00	£500.00	7. CD	Panjabi Cultural Society	Community Grant 7850
BACS230331B RHERITAGE	14/04/23	18398		£250.00	£0.00	£250.00	7. CD	Braunstone Heritage Archive Group	Community Grant 7850
110868	14/04/23	18401		£300.00	£0.00	£300.00	7. CD	Leicester City Perm Allotment Society	Community Grant 7850
BACS230404 GLEN	14/04/23	18432	4235	£700.00	£0.00	£700.00	7. CD	Glenfield Drama Group	Provision of 1 performance of pantomime - Robin Hood on 10th December 2023 as part of POE 7700
BACS230406D NAKIDS	14/04/23	18435	4242	£298.80	£49.80	£249.00	7. CD	DNA Kids Ltd	Provision of a second Halloween children's event at TA 7700
Total				£2,048.80	£49.80	£1,999.00			