



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

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22nd March 2023

To: Councillor Anthea Ambrose (Chair), Councillor Tracey Shepherd (Vice-Chair), and Councillor Ajmer Basra, Nick Brown, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy, Sam Maxwell, Dipen Nathwani, Christiane Startin-Lorent and Marion Waterton

Dear Councillor

You are summoned to attend a meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** to be held in the Ravenhurst Room at Braunstone Civic Centre on **Thursday, 30th March 2023** commencing at **7.30pm**, for the transaction of the business as set out below.

Alternatively, members of the public may observe this meeting, and make contributions under the Public Session item, using Zoom video and web conferencing software (details below).

Join Zoom Meeting

<https://us06web.zoom.us/j/84015685101?pwd=KzEvSGRMN1YwR2VNTUpRNDNXMzYwdz09>

Meeting ID: 840 1568 5101

Passcode: 722244

Yours sincerely,

Chief Executive & Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Disclosures of Interest**
To receive disclosures of Interest in respect of items on this agenda:

- a) Disclosable Pecuniary Interests,
- b) Other Interests (Non-Pecuniary).

3. Public Participation

Members of the public may make representations, give evidence or answer questions in respect of any item of business included on the agenda. At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

4. Minutes of the Meeting held 2nd February 2023

To confirm the accuracy of the Minutes of the Meeting held on 2nd February 2023 to be signed by the Chairperson (**Enclosed**).

5. Town Mayor's Report

To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (**Enclosed**).

6. Community Safety and Neighbourhood Policing Update

To receive an update from the Local Neighbourhood Police Beat team on local community safety and policing initiatives.

7. Speed Sign Data

To consider recent speed sign data (**Enclosed**).

- a) Braunstone Lane
- b) Withers Way

8. Local Area Co-ordination

To receive a progress report concerning the priorities and achievements of the Local Area Co-ordination Project in Braunstone Town.

9. Warm Spaces

To receive an update on the Warm Space project and consider whether the project continues in the future (**Enclosed**).

10. Celebration of the Coronation of His Majesty The King Charles III

To receive an update on the mini-programme of events in May 2023 along with grant applications for local community groups organising and holding community celebratory events to mark the Coronation of His Majesty The King Charles III (**Enclosed**).

11. Support for Ukraine

To consider whether to continue to support Ukrainian Independence Day and to review support for Groups supporting Ukrainian refugees (**Enclosed**).

12. Thorpe Astley By the Beach

To receive an update on progress with organising Thorpe Astley by the Beach (**Enclosed**).

13. **Library – Community engagement/involvement and social inclusion**
To receive an update on initiatives to develop community involvement in Braunstone Town Library and provide for social inclusion (**Enclosed**).
14. **Programme of Events 2023/2024**
To consider applications for sponsorship in the Programme of Events for 2023/2024 and a schedule of events (**Enclosed**).
15. **Outside Body Report**
To receive reports from members of Outside Bodies:
Braunstone West Social Centre
16. **School Governing Body Reports**
To receive reports from members of School Governing Bodies.
17. **Summary of Grant Applications**
To receive a list of grants paid to date and applied for from external sources and to receive acknowledgements for Town Council Grants (**Enclosed**).
18. **Community Grant Applications**
To consider Community Grant Application as follows;
- | | |
|---|------|
| a) Braunstone Heritage Archive | £250 |
| b) Braunstone Town Community Allotments Ltd | £300 |
| c) Punjabi Cultural Society | £500 |
19. **Financial Comparisons**
To receive Financial Comparisons for the period 1st April 2022 to 28th February 2023 (**Enclosed**).
20. **Approval of Accounts**
To consider payments from 25th January 2023 until 21st March 2023 (**Enclosed**).

Next Scheduled Meeting: 25th May 2023



NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area. EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

BRAUNSTONE TOWN COUNCIL

MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE

HELD AT BRAUNSTONE CIVIC CENTRE

THURSDAY 2nd FEBRUARY 2023 AT 7.30pm

PRESENT: Councillor Anthea Ambrose (Chair) and Councillors Ajmer Basra, Nick Brown, Sam Fox-Kennedy, Amanda Hack, Sam Maxwell, Dipen Nathwani, Christiane Startin-Lorent and Marion Waterton.

Officers in attendance: Darren Tilley, Chief Executive & Town Clerk and Pauline Snow, Deputy Chief Executive & Community Services Manager

There were no members of the public present.

73. Apologies

Apologies for absence were received from Councillors Paul Kennedy and Tracey Shepherd.

74. Disclosures of Interest

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by Members.

75. Public Participation

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public present.

76. Minutes of the Meeting held 1st December 2022

The Minutes of the Meeting held on 1st December 2022 were circulated (item 4 on the agenda).

RESOLVED that the Minutes of the meeting held on 1st December 2022 be approved and signed by the Chairperson as a correct record.

77. Town Mayor's Report

The Committee received a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (item 5 on the agenda).

It was noted that the Town Mayor would be attending the Ratby Band Barn Dance on 18th March 2023 and the St Crispin's Quiz on the 24th March 2023. The Town Mayor had organised a sponsored walk event and was encouraging the community to walk 10,000 steps in 30 days between February and April 2023. Sponsor forms were available from the community centres and online.

The Town Mayor was proposing hosting a fundraising event as part of the annual Awards of Merit event at the end of the Mayoral year. It is proposed to hold a Curry Night at Braunstone Civic Centre with tickets being available to buy for the event. Award recipients and Programme of Event groups receiving net proceeds from their events would not be required to purchase tickets.

RESOLVED that the update be noted.

Reason for Decision

To monitor and review the effectiveness of the Town Council's community engagement activities.

78. Community Safety and Neighbourhood Policing Update

The Chair welcomed PCSO Duane Wright to the meeting who presented an update from the Local Neighbourhood Police Beat team on local community safety and policing initiatives. PCSO Duane Wright circulated crime statistics for January 2023 along with priorities and personnel changes (filed with the minutes).

It was noted that the current four priorities for the police were Anti-social Behaviour, Road Safety, Noise Disturbance and Criminal Damage.

It was noted that the issue with youths and anti-social behaviour in the vicinity of the Civic Centre had now largely disappeared.

Proactive work was due to start throughout February with Blaby District Council Environmental Health department regarding graffiti around Braunstone Town and Thorpe Astley. Property owners whose property had graffiti on would be contacted and asked to remove it.

Updates were received on two serious incidents in Thorpe Astley and Mossdale Meadows involving knives.

The police had been involved in covert road speed monitoring in the Town and suggested that the speed data collected by the Town Council be forwarded to the police as extra supporting data.

Parking on pavements was discussed and was noted that the police would become involved if cars were parked on pavements and causing an

obstruction to pedestrians. The police have powers to talk to owner of these vehicles and ask them to remove the car from the pavement, issue a ticket or tow the vehicle away.

Members expressed concern that some incidents reported to the Police were not being recorded or logged. It was noted that comments and complaints could be sent to the Police via their website.

It was noted that a meeting had been arranged on 7th February 2023 with the Chair of Community Development and two new police officers joining the beat team to discuss ongoing issues in the Town.

RESOLVED

1. that the update be noted; and
2. that speed sign data be forward to the Local Community Beat Team.

Reasons for Decisions

1. *To ensure that current community safety and policing updates were received; and*
2. *To assist the Police with identifying where speeding was a concern in order to consider enforcements.*

79. Speed Sign Data

The Committee considered the latest speed sign data from Braunstone Lane and Withers Way (item 7 on the agenda).

RESOLVED that the speed activation signs be installed on Murby Way and Kingsway towards Narborough Road South.

Reason for decision

To ensure that any concerns of speeding on roads within the Town would be monitored and data collected.

80. Thorpe Astley By the Sea

The Committee received a report to approve initial arrangements for the Thorpe Astley By The Sea 2023.

It was noted that the planned date for the event was Saturday 1st July 2023.

RESOLVED

1. that the proposed fees for the pitch hire for the Thorpe Astley Gala be approved;
2. that the net proceeds from the event be used towards the cost of the event; and

3. that the activities arranged and proposed to date, be approved.

Reasons for Decisions

1. *To confirm the costs for external organisations to hire a pitch at the event.*
2. *To ensure that sufficient funding would be available to support the event.*
3. *To ensure that suitable activities would be arranged and in place for the event.*

81. Summer Fete

The Committee considered the pitch charges and attractions for the Summer Fete 2023 (item 9 on the agenda).

RESOLVED

1. that the pitch fees for the Summer Fete be:
 - a) Community Stall £12.50 per 4m pitch
 - b) Private/Commercial Stall £20 per 4m pitch
 - c) Food/large attraction Stall £40 per 4m pitch;
2. that the proposal to pass 75% of net proceeds from the event to the Town Mayor's charity and 25% towards the cost of the event be approved;
3. that the activities arranged and proposed to date be approved;
4. that the summer fete would be an ideal opportunity to promote the new Walking & Cycling route from Thorpe Astley; and
5. that food outlets offering alternative food for residents with allergen concerns be encouraged to attend the event.

Reasons for decisions

1. *To confirm the costs for external organisations to hire a pitch at the event.*
2. *To ensure that the Town Mayor has an opportunity to raise funds for their charity but to also ensure that sufficient funding is available to support the event.*
3. *To ensure that suitable activities would be arranged and in place for the event.*
4. *To use the event to raise the profile of the route and how it connects the community.*
5. *To cater for all needs.*

82. Outside Body Report

The Committee noted that there was no further update on the activities at Braunstone West Social Centre.

83. Summary of Grant Applications

The Committee received a list of grants paid to date and applied for from external sources, along with acknowledgements for Town Council Grants (item 11 on the agenda).

It was noted that an application was due to be submitted to Blaby District Council in the sum of £500 for the installation of two defibrillators.

The application to the National Lottery for the Shakespeare Park playground project had now been approved to move to the next stage of the application process and that the grant amount requested had now been increased to £40,000.

RESOLVED that the report be noted.

Reason for Decision

To monitor progress with supporting community groups with identifying sources of funding and with the award of grants under the Council's Community Grants scheme.

84. Community Grant Applications

The Committee considered a Community Grant Application which had been received (item 12 on the agenda).

RESOLVED that the following grant application be approved

a) Braunstone Parent & Toddler Group - £315.

Reason for Decision

The grant application met the scheme criteria.

85. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2022 to 31st December 2022.

RESOLVED that the report be noted.

Reason for Decision

There were no issues identified with income and expenditure to date.

86. Approval of Accounts

The Committee considered payments from 23rd November 2022 until 24th January 2023.

RESOLVED that the list of Approved Expenditure Transactions, for the period 23rd November 2022 until 24th January 2023, be approved.

Reason for Decision

To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.

The Meeting closed at 9.25pm

NOTE:

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.
EQUALITIES ACT 2010*

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These minutes are a draft and are subject to consideration for approval at the next meeting scheduled for 30th March 2023.

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 30th MARCH 2023

Item 5 – Town Mayor’s Report

Purpose

To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year.

Summary of Town Mayor’s Councillor Satindra Sangha’s Activities until 21st March 2023

DATE/TIME	EVENT	LOCATION
18 th March 2023 7-10pm	Ratby Band Barn Dance	Civic Centre

Forthcoming Town Mayor’s Activities

DATE/TIME	EVENT	LOCATION
24 th March 2023 7-10pm	St Crispin’s Quiz	Civic Centre
22 nd April 2023 10:30-3:30pm	Rainbows Open Day	Rainbows Hospice, Lark Rise, Loughborough

Curry Evening and Awards of Merit

The Town Mayor’s Awards of Merit evening will take place on Thursday 11th May 2023. This year, in order to raise further funds for the Town Mayor’s charity, the Awards evening will be run slightly differently and will include a Curry Evening where residents can purchase tickets for the event. Any groups receiving net proceeds from the Programme of Events or nominees for an Award of Merit will be given complimentary tickets for the event.

Currently nominations for an Award of Merit include:

- Jack Haselgrove for his two local history books on Braunstone Town
- Volunteers running the Coffee morning, Craft & Chatter and Storytime at the library
- Raj and Pavaan Patel who run a karate club for young children at St Crispins every Thursday. They both volunteer their time and it often costs them money personally to run this club. They do not make any profit as they barely cover room hire.
- Rosemary Coleman has volunteered for several years to run free child play sessions for young mothers as well as providing support to them. she used to run a club at Winstanley but now runs one at the oak centre.

Recommendations

1. that the update on the Town Mayor's Engagements be noted;
2. that the Awards Night being combined with a Curry Night to raise funds for the Town Mayor's charity be approved; and
3. that delegated authority be given to the Chief Executive & Town Clerk, in consultation with the Town Mayor, Deputy Town Mayor and Leader of the Council, to approve the nominations for the Awards of Merit if they meet the criteria of the scheme and to ensure that the awards are not oversubscribed.

Reasons

1. To monitor and review the effectiveness of the Town Council's community engagement activities.
2. To offer a further opportunity to raise funds for the Town Mayor's charity.
3. To ensure that the nominees are eligible for consideration and that an appropriate number of Awards are considered.

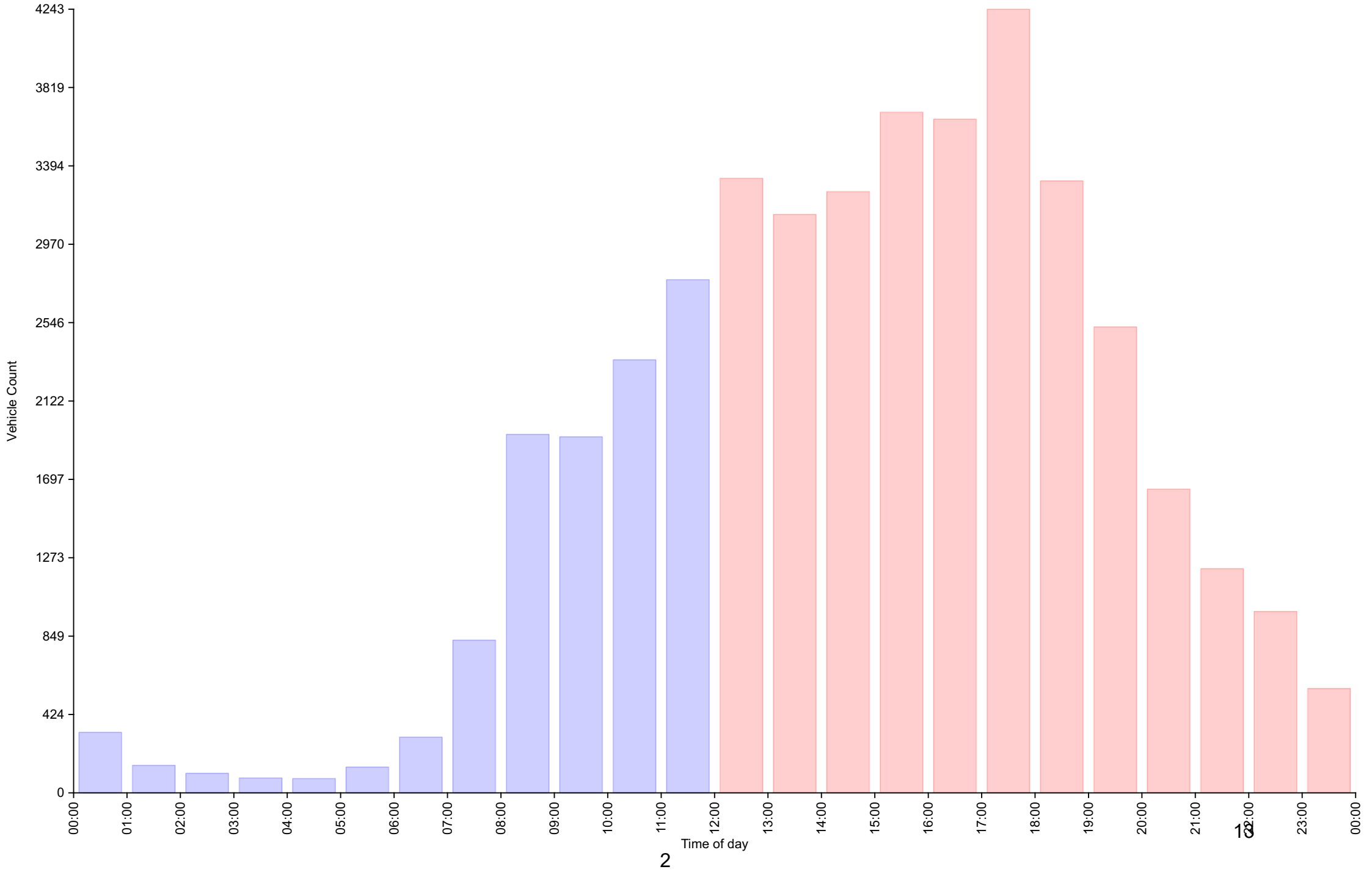
Traffic Report
 Kingsway facing into estate
 Traffic Overview from Fri Feb 17 2023 to Mon Mar 20 2023
 Vehicle Speed Classes (Mph)

	<15	15 20	20 25	25 30	30 35	35 40	40 45	45 50	50 55	55 60	60 65	65 70	>70	Total	85th Percentile
00:00	3	11	34	128	110	35	7	0	0	0	0	0	0	328	33.3
01:00	0	6	23	55	46	15	4	0	0	0	0	0	0	149	33.6
02:00	1	5	17	34	35	10	3	0	1	0	0	0	0	106	33.6
03:00	1	1	9	23	34	12	1	0	0	0	0	0	0	81	34.4
04:00	0	1	8	26	33	5	4	1	0	0	0	0	0	78	33.7
05:00	1	4	40	38	42	11	3	1	0	0	0	0	0	140	32.8
06:00	3	10	37	138	75	25	13	1	0	0	0	0	0	302	33.0
07:00	7	12	67	319	299	102	16	5	0	0	0	0	0	827	34.0
08:00	10	45	266	755	704	138	18	5	0	0	0	0	0	1941	32.7
09:00	8	49	262	805	653	129	18	3	1	0	0	0	0	1928	32.5
10:00	8	35	291	1003	828	148	23	7	2	0	0	0	0	2345	32.4
11:00	3	40	262	1203	1040	203	25	1	1	1	0	0	0	2779	32.5
12:00	9	41	316	1432	1251	238	28	8	3	2	0	0	0	3328	32.7
13:00	10	44	261	1200	1290	267	47	8	3	1	1	0	0	3132	33.0
14:00	11	48	288	1274	1305	270	43	13	3	1	0	0	0	3256	32.9
15:00	7	35	333	1486	1471	295	44	12	3	0	0	0	0	3686	32.9
16:00	13	31	273	1493	1425	345	52	10	4	2	0	0	0	3648	33.1
17:00	11	37	311	1644	1778	375	66	13	6	2	0	0	0	4243	33.1
18:00	6	55	333	1510	1089	253	48	14	2	3	1	0	0	3314	32.7
19:00	4	38	391	1198	711	145	27	5	3	1	0	0	0	2523	31.8
20:00	4	27	236	720	518	106	20	10	2	2	0	0	0	1645	32.5
21:00	0	15	152	550	380	85	22	7	2	1	0	0	0	1214	32.6
22:00	3	7	113	451	311	73	20	3	0	1	0	0	0	982	32.6
23:00	3	12	61	239	196	44	8	1	1	0	0	0	0	565	32.5
AM Total	45	219	1316	4527	3899	833	135	24	5	1	0	0	0		
PM Total	81	390	3068	13197	11725	2496	425	104	32	16	2	0	0		
Total	126	609	4384	17724	15624	3329	560	128	37	17	2	0	0		
Percent	0.30%	1.43%	10.31%	41.66%	36.73%	7.83%	1.32%	0.30%	0.09%	0.04%	0.00%	0.00%	0.00%		

Total Vehicles : 42540
 30th Percentile : 26.7 MPH
 50th Percentile : 28.7 MPH
 85th Percentile : 32.8 MPH
 95th Percentile : 35.8 MPH
 Average Speed : 29.2 MPH
 Highest Speed : 60.7 MPH

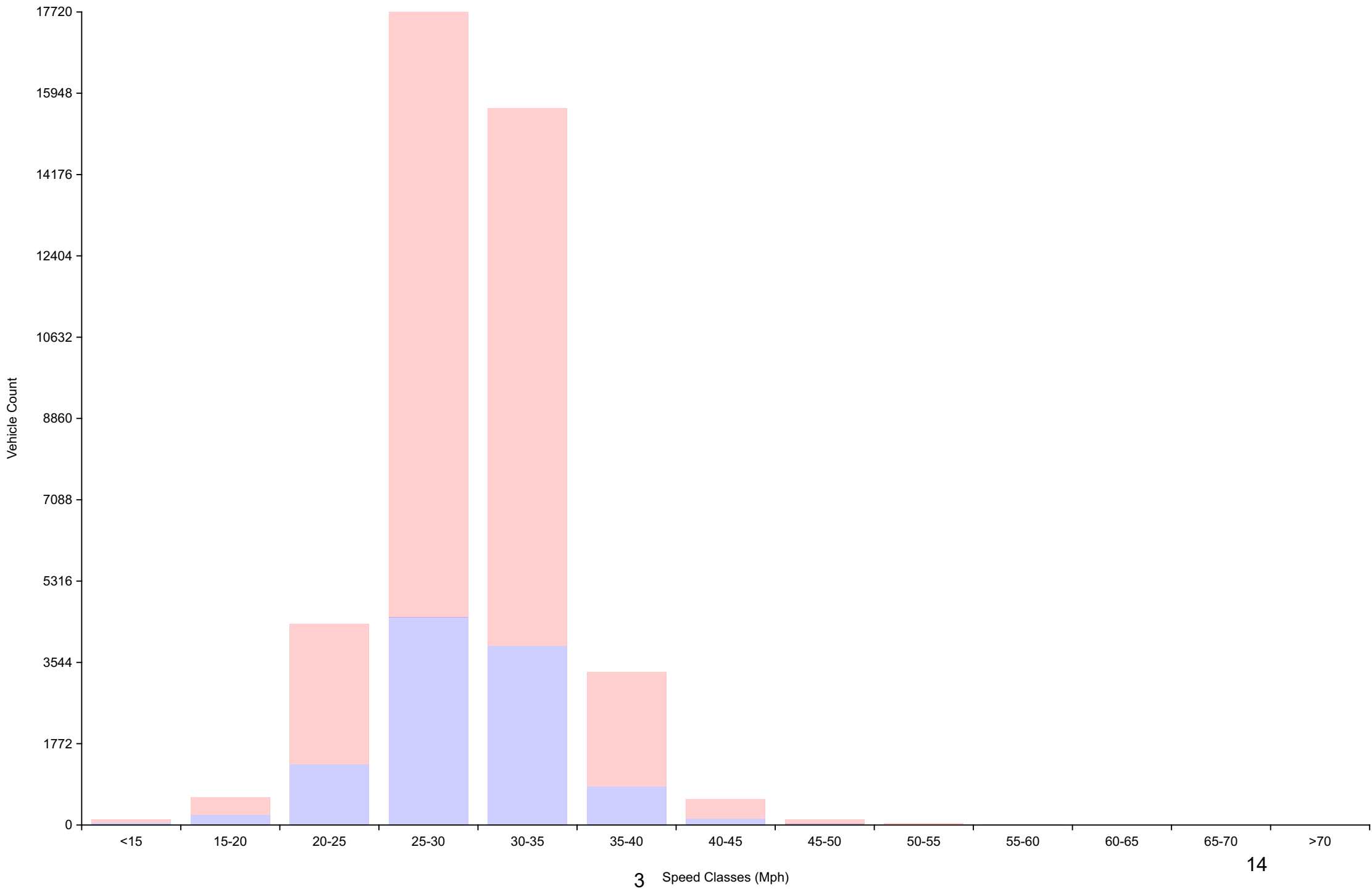
Vehicle Counts By Hour

Traffic Overview from Fri Feb 17 2023 to Mon Mar 20 2023
(60 Minute Resolution)



Vehicle Counts By Speed Class

Traffic Overview from Fri Feb 17 2023 to Mon Mar 20 2023



Traffic Report
 Murby Way leaving the estate
 Traffic Overview from Fri Feb 17 2023 to Mon Mar 20 2023

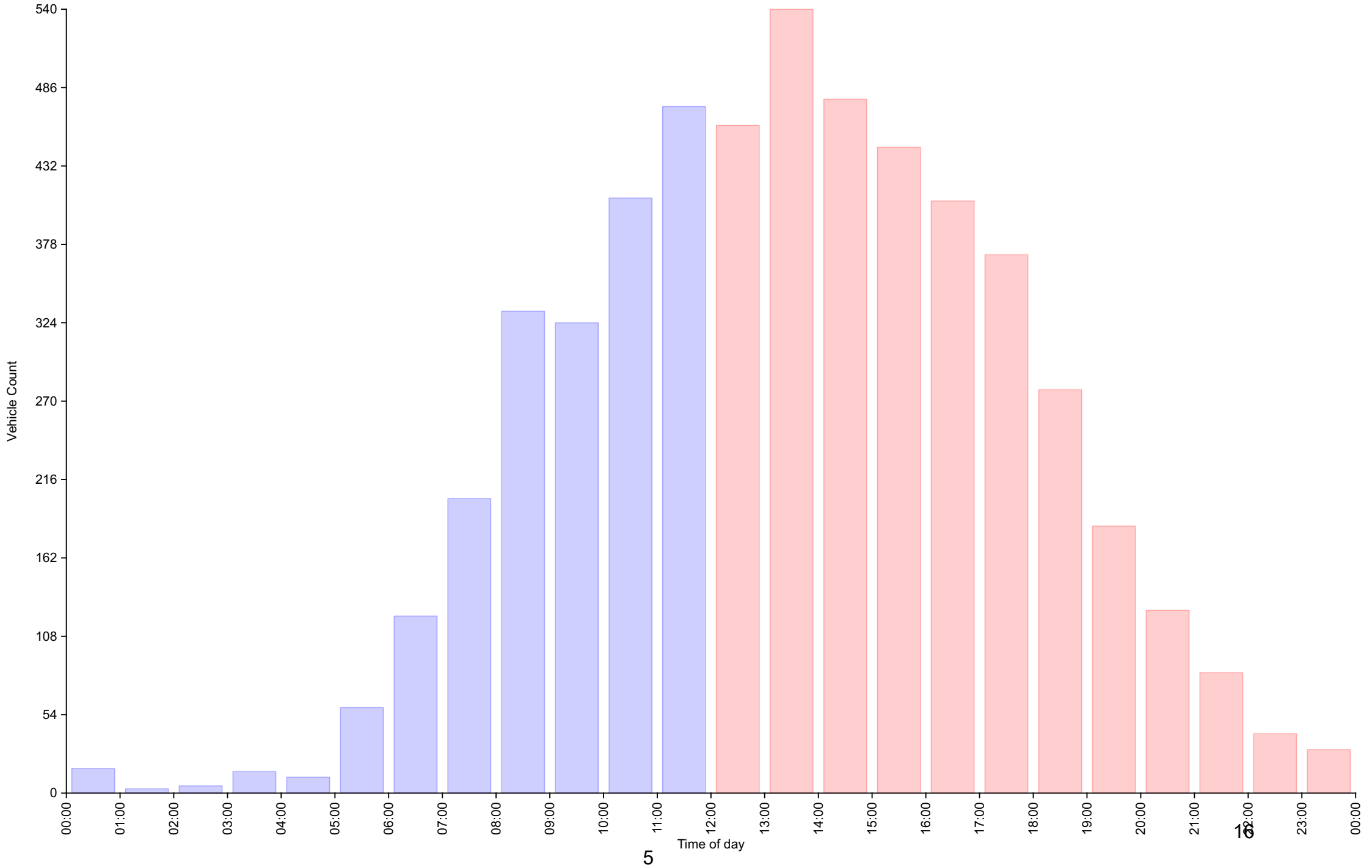
Vehicle Speed Classes (Mph)

	<15	15 20	20 25	25 30	30 35	35 40	40 45	45 50	50 55	55 60	60 65	65 70	>70	Total	85th Percentile
00:00	0	0	1	10	6	0	0	0	0	0	0	0	0	17	30.4
01:00	0	0	0	2	1	0	0	0	0	0	0	0	0	3	31.2
02:00	0	0	1	4	0	0	0	0	0	0	0	0	0	5	27.9
03:00	0	0	1	8	6	0	0	0	0	0	0	0	0	15	32.8
04:00	0	0	0	10	1	0	0	0	0	0	0	0	0	11	28.9
05:00	0	1	4	34	19	1	0	0	0	0	0	0	0	59	31.4
06:00	1	3	20	53	37	8	0	0	0	0	0	0	0	122	32.9
07:00	0	0	26	104	65	8	0	0	0	0	0	0	0	203	31.3
08:00	0	2	38	166	115	10	1	0	0	0	0	0	0	332	31.5
09:00	0	5	51	160	102	6	0	0	0	0	0	0	0	324	30.8
10:00	1	7	58	214	116	13	1	0	0	0	0	0	0	410	30.8
11:00	1	6	83	244	124	12	3	0	0	0	0	0	0	473	31.0
12:00	2	5	56	255	127	12	2	1	0	0	0	0	0	460	31.0
13:00	0	6	72	297	150	10	5	0	0	0	0	0	0	540	30.8
14:00	1	6	72	254	135	9	1	0	0	0	0	0	0	478	30.8
15:00	0	5	58	262	103	17	0	0	0	0	0	0	0	445	30.8
16:00	3	11	69	217	94	13	1	0	0	0	0	0	0	408	30.4
17:00	3	4	67	192	95	10	0	0	0	0	0	0	0	371	30.5
18:00	1	7	61	151	44	13	1	0	0	0	0	0	0	278	30.7
19:00	1	4	44	92	37	6	0	0	0	0	0	0	0	184	30.4
20:00	1	4	24	58	33	5	1	0	0	0	0	0	0	126	30.9
21:00	1	2	21	46	10	3	0	0	0	0	0	0	0	83	29.2
22:00	2	1	8	17	12	0	1	0	0	0	0	0	0	41	30.9
23:00	0	1	5	16	8	0	0	0	0	0	0	0	0	30	31.1
AM Total	3	24	283	1009	592	58	5	0	0	0	0	0	0		
PM Total	15	56	557	1857	848	98	12	1	0	0	0	0	0		
Total	18	80	840	2866	1440	156	17	1	0	0	0	0	0		
Percent	0.33%	1.48%	15.50%	52.90%	26.58%	2.88%	0.31%	0.02%	0.00%	0.00%	0.00%	0.00%	0.00%		

Total Vehicles : 5418
 30th Percentile : 25.6 MPH
 50th Percentile : 27.3 MPH
 85th Percentile : 30.9 MPH
 95th Percentile : 33.3 MPH
 Average Speed : 27.8 MPH
 Highest Speed : 47.5 MPH

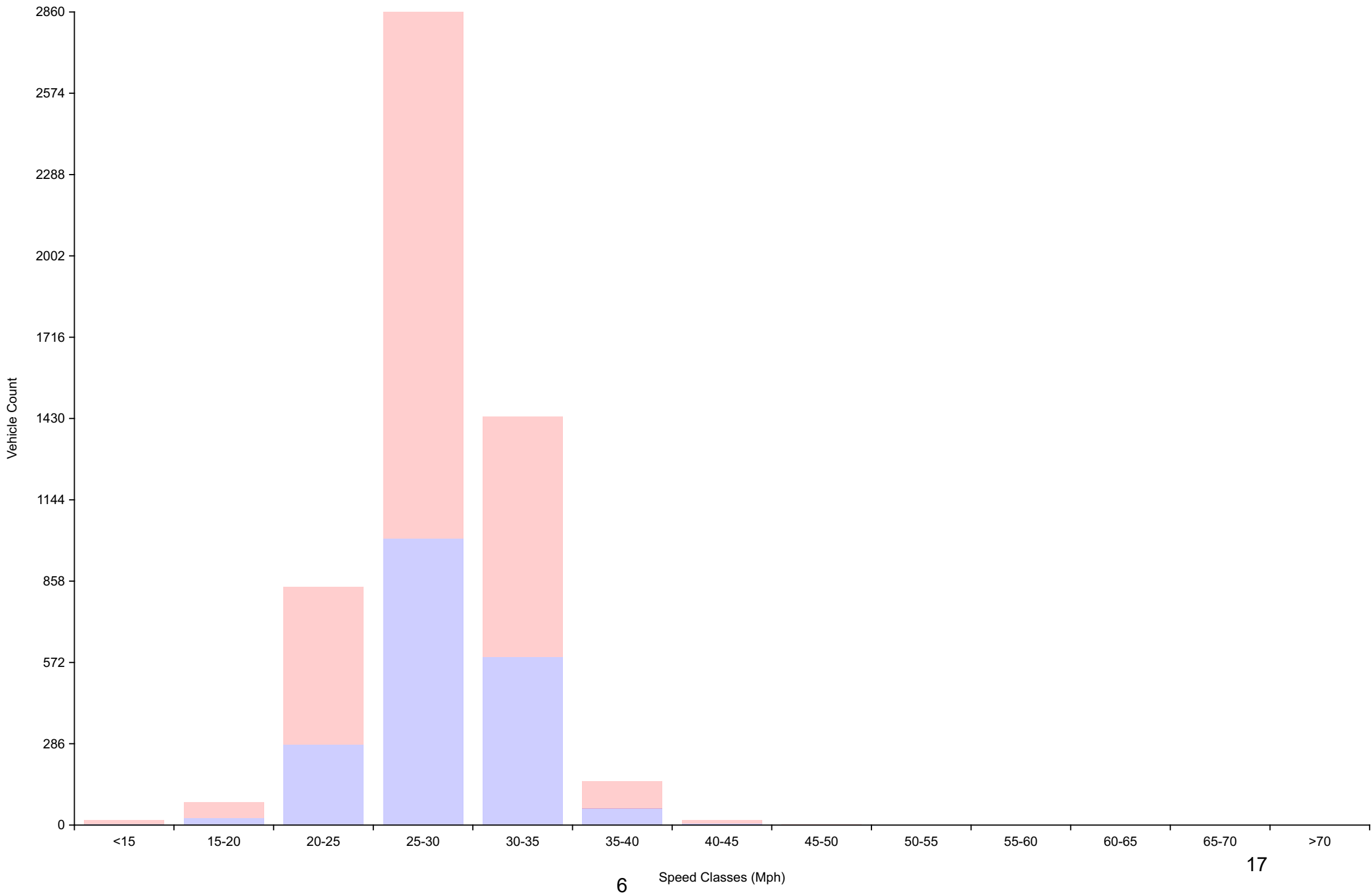
Vehicle Counts By Hour

Traffic Overview from Fri Feb 17 2023 to Mon Mar 20 2023
(60 Minute Resolution)



Vehicle Counts By Speed Class

Traffic Overview from Fri Feb 17 2023 to Mon Mar 20 2023



BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 30th MARCH 2023

Item 9 – Warm Spaces Project

Purpose

To receive an update on the Warm Space project and consider whether the project continues in the future.

Background

The cost-of-living crisis in late 2022 began to impact many local residents in Braunstone Town and members had asked to consider what support and help the Town Council could offer our residents.

A meeting had been held with Katie Barradell, Local Area Co-ordinator, had also raised this issue and worked in partnership with Blaby District Council to coordinate support from over the Blaby district to help residents. Options discussed included using the Community Lounge at the Civic Centre on a temporary weekly basis, to offer hot soup, bread and refreshments to elderly and vulnerable residents. Volunteers that organise and run the activities in the community library were approached to ask if any would be interested in supporting and running an initiative to offer hot soup and refreshments to residents. Eight volunteers confirmed that they would be happy to support the project.

Applications for funding were successfully received from Leicestershire County Council (£500), Blaby District Council (£250) and the Community/Social Inclusion Grant (£500).

The Warm Space project commenced in the Braunstone Civic Centre on Tuesday 13th December and has met each week (apart from the Christmas holiday period) since then. On average 3 – 4 people have attended the sessions but there have also been weeks when no one has turned up at all. The original proposal was to continue the Warm Space project until Easter 2023.

The volunteers had been contacted regarding their thoughts on the continuation of the Warm Space. Although they fully support the project they feel with such low numbers attending each week, the project should finish at Easter 2023.

The Committee could consider supporting the Warm Space initiative to restart in October/November 2023 when the colder weather returns if volunteers are willing and able to support the project over the next winter months

If there is any underspend on the grant money received, this would have to be returned to the appropriate organisation. To date, £593.74 of the £1250 grant money received had been spent. The criteria for the grant funding will be considered at the end of the project and further expenditure such as room, heating and lighting costs can also be considered for inclusion in the final expenditure figures.

Recommendations

1. that the Warm Space project, based at Braunstone Civic Centre ends on 4th April 2023, and
2. that the Chief Executive & Town Clerk be given delegated authority to approve the warm space project restarting in November 2023 if there is a perceived need and volunteers are available.

Reasons

1. To ensure that Town Council resources are used to support appropriate projects that are well attended and required by the community, and
2. To consider and support the project if required later in the year.

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 30th MARCH 2023

Item 10 – Celebration of the Coronation of His Majesty The King Charles III

Purpose

To receive an update on the mini-programme of events in May 2023 along with grant applications for local community groups organising and holding community celebratory events to mark the Coronation of His Majesty The King Charles III.

Background

His Majesty, The King's Coronation will take place on Saturday 6th May 2023 and will be a celebration that the nation will be taking part in.

In December 2022 the Town Council agreed to support a mini-Programme of Events to help local community groups to organise their own events. Promotion of the initiative has been undertaken via our website, social media, posters and the Braunstone Life. To date only one application had been received to organise a Community Picnic on Shakespeare Park on 8th May 2023 by Braunstone Community Life.

In December 2022, the Town Council also approved a small grant scheme in order to support community groups to organise events. A maximum grant of £200 per community group was agreed at the meeting. Again, this has been promoted through the Town Council website, social media and the Braunstone Life. To date, no applications for grant funding have been made.

Recommendations

1. that the application from Braunstone Community Life for a Community Picnic at Shakespeare Park on 8th May 2023 to celebrate the Coronation of King Charles III, be approved;
2. that delegated authority be given to the Chief Executive & Town Clerk, to approve any further applications to the mini-Programme of Events; and
3. that delegated authority be given to the Chief Executive & Town Clerk, to approve any applications for a grant for the celebration of the Coronation.

Reasons

1. To provide support for community celebrations for the King's Coronation,
2. To ensure that applications for events in the mini-Programme of Events are received and approved in a timely manner, before the date of the coronation weekend, and
3. To ensure that a that applications for grants for events to celebrate the coronation are received and approved in a timely manner before the weekend of the coronation.

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 30th MARCH 2023

Item 11 – Support for Ukraine

Purpose

To consider whether to continue to support Ukrainian Independence Day and to review support for Groups supporting Ukrainian refugees.

Background

On Thursday 24th March 2022, Council approved a Motion on Notice (Council Minute 6016); which included asking Community Development Committee to:

- (c) *make arrangements to commemorate Ukrainian Independence Day on 24th August with an appropriate Ceremony hosted by the Town Mayor at the Civic Memorial Garden and Flag Pole; and*
- (d) *ensure support is provided to Ukrainian refugees who settle in Braunstone Town through local community groups and organisations, including any newly established group.*

The Committee considered these on 7th April 2022 and resolved:

1. that Ukrainian Independence Day on 24th August 2022 be commemorated with an appropriate Ceremony hosted by the Town Mayor at the Civic Memorial Garden and Flag Pole, as outlined in the *Ukrainian Independence Day* section of the report;
2. that the Committee review whether the ceremony (set out in 1 above) be commemorated in 2023 (and, if appropriate, beyond) by Spring 2023;
3. that *Support for Ukrainian refugees*, as detailed in 1 – 4 of the Scheme set out in the report, be approved for the financial year 2022/23; and that Blaby District Council be advised of this scheme; and
4. that arrangements be made to fly the Ukraine national flag at Braunstone Civic Centre.

The Reasons for the Committee's decisions were:

1. To demonstrate the Town Council's full support and solidarity with the Ukrainian people as set out in the motion adopted by Council on 24th March 2022.
2. To review the position in 2023 in Ukraine and with Ukrainian refugees to determine the best way for the Town Council to demonstrate its support and solidarity with the Ukrainian people.
3. To support community activities and initiatives in support of Ukrainians and their hosts. To ensure that the District Council were aware of the support and help that the Town Council would be offering to Ukrainian people temporarily settling in the UK.
4. To demonstrate support for the Ukrainian people.

(Minute 99 2021/2022).

Ukrainian Independence Day

On 24th August 2022 a ceremony was held at the Civic Memorial Garden and Flag Pole to mark Ukrainian Independence Day, which included:

- (a) a statement read out by the Deputy Town Mayor reflecting on events and expressing solidarity and support for the Ukrainian people;
- (b) a two minute silence to remember all those who had died and all those who were suffering and had been displaced; and
- (c) the Ukrainian national flag being raised on the flag pole.

In accordance with resolution 2 of 7th April 2022, the Committee are asked to consider whether a similar event should be held in 2023 and beyond.

While it is difficult to say what the situation will be on 24th August; it currently doesn't look likely that Russia will withdraw from Ukrainian territory or that there will be any peace settlement in the short term. Given the levels of destruction unleashed on Ukrainian towns and cities, and the number of displaced people both internally and abroad, it is appropriate that the Town Council plays its part in showing its full support and solidarity to the Ukrainian people as set out in the motion adopted by the Council.

Therefore, it is recommended that marking Ukrainian Independence Day be added to the Council's annual Civic calendar until it feels that an annual ceremony is no longer necessary; for example, when the territorial integrity and sovereignty of Ukraine has been restored.

Support for Ukrainian refugees

During the financial year 2022/23, the following schemes were approved:

1. *Up to an additional £200 (over the existing £300) community grant available for existing community groups who provide support or undertake initiatives in support of Ukrainian refugees and their families (including host families) principally in Braunstone Town.*

No applications have been received.

At the time the Council also had a temporary scheme in place where an additional £200 was available to support the recovery and ongoing viability of community activity following Covid-19.

On 13th October 2022, the Committee amended the maximum amount of grant funding available from the Community Grants Scheme to £500 per group, per year. Therefore, a separate scheme to support activities for Ukrainian refugees is no longer necessary given community groups are able to apply for up to £500 as standard.

2. *Free use of rooms at the Council's facilities at any time for any group where the event, meeting and/or initiative aims to specifically support and bring together Ukrainian refugees and their families (including host families) principally in Braunstone Town.*

No applications have been received.

There is a Leicester branch of the Association of Ukrainians in Great Britain and it is likely that most Ukrainians settling in Braunstone Town and Thorpe Astley will be seeking support from the Association.

It is also likely that most Ukrainian refugees who will be settling in our community will have now settled; therefore, the numbers are not likely to increase significantly in the next 12 months. Nevertheless, it remains difficult to predict. Therefore, it is recommended that the free use offer for events and meetings supporting and bringing together Ukrainian refugees and their families continue for the next financial year 2023/2024. If by 31st March 2024 no applications have been received, then the scheme will lapse. If there is interest prior to this date, then a report will be submitted to Committee to consider whether to extend the scheme in 2024/2025.

3. *Free use of rooms at the Council's facilities at any time for any group/organisation running an event/initiative that is raising money and/or collecting gifts and donations for Ukrainian refugees (at home or abroad) where 100% of the proceeds are being donated to the cause.*

No applications have been received.

Similar to above and for the same reasoning, it is recommended that the free use for fundraising events offer continue for the next financial year 2023/2024. If by 31st March 2024 no applications have been received, then the scheme will lapse. If there is interest prior to this date, then a report will be submitted to Committee to consider whether to extend the scheme in 2024/2025.

4. *Dedicated officer support to set up a new community group in Braunstone Town specifically for supporting Ukrainian refugees and their families (including host families) and support with accessing both the existing and new grant schemes and other support schemes available.*

No support has been requested. However, officer support with setting up new community groups can be provided by the Deputy Chief Executive & Community Services Manager and the Local Area Co-ordinator under current arrangements. As such no further decision is needed from the Committee for this support to be provided in the future should it be requested.

Flying the Ukrainian Flag

To demonstrate support for the Ukrainian people, the Committee resolved on 7th April 2022 that arrangements be made to fly the Ukraine national flag at Braunstone Civic Centre.

The flag has been flown for most of the year except when other flags needed to be flown, e.g. Armed Forces Day, death of Her Majesty the Queen and Remembrance.

The Council could continue to fly the Ukrainian Flag most of the time; however, as time passes and the war in Ukraine is ongoing, sometimes flying a flag permanently loses its impact and becomes part of the everyday scenery.

To find a balance it is recommended that the Ukrainian flag is flown at least a couple of weeks ahead and at least a couple of weeks after key anniversary dates, subject to this not conflicting with the flying of other flags as required. The two key dates are the anniversary of the beginning of the war on 24th February and Ukrainian Independence Day on 24th August. Both anniversaries are six months apart.

Similar to commemorating Ukrainian Independence Day, it is recommended that both dates above are added to the Council's annual flag flying calendar until it feels that it is no longer necessary; for example, when the territorial integrity and sovereignty of Ukraine has been restored.

Recommendations

1. That Ukrainian Independence Day on 24th August be commemorated on an annual basis at the Civic Memorial Garden and Flag Pole with an appropriate Ceremony hosted by the Town Mayor;
2. that the following support schemes:
 - a) "Free use of rooms at the Council's facilities at any time for any group where the event, meeting and/or initiative aims to specifically support and bring together Ukrainian refugees and their families (including host families) principally in Braunstone Parish"; and
 - b) "Free use of rooms at the Council's facilities at any time for any group/organisation running an event/initiative that is raising money and/or collecting gifts and donations for Ukrainian refugees (at home or abroad) where 100% of the proceeds are being donated to the cause"be continued into the financial year 2023/2024; and
3. that the Ukrainian flag be flown at Braunstone Civic Centre annually around the 24th February, marking the anniversary of the Russian invasion, and on 24th August, marking Ukrainian Independence Day, as detailed in the *Flying the Ukrainian Flag* section of the report.

Reasons

1. To demonstrate the Town Council's full support and solidarity with the Ukrainian people as set out in the motion adopted by Council on 24th March 2022.
2. To ensure that the Council could support community activities and initiatives in support of Ukrainians and their hosts if support was requested.
3. To provide a visual demonstration of both the Council's and the community's support for the Ukrainian people at key anniversaries such as the anniversary of the Russian invasion and on Ukrainian Independence Day.

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 30th MARCH 2023

Item 12 – Thorpe Astley By The Beach

Purpose

To receive an update on progress with organising Thorpe Astley by the Beach.

Background

At the meeting of the Community Development Committee held on 1st December 2022, members approved an annual Thorpe Astley Gala to compliment the annual Summer Fete held at Mossdale Meadows. A “Thorpe Astley by the Beach” type event was approved for 2023 at Thorpe Astley as it was felt this would be suitable to families and would give all residents of Braunstone Parish two distinct types of events to attend if they wish.

Activities booked to date

To date, activities booked for the “Thorpe Astley by the Beach” event include a Punch & Judy show, balloon modelling, donkey rides, deck chairs, face painter, hook a duck, First Aid and a giant sand pit with buckets & spades. The Police will also be attending the event.

The following activities are currently awaiting written confirmation and these activities have applied for a pitch to attend the event:

Tea Cup Rides
Trampolines
Colour Maze Inflatable Obstacle Course
Burger Van
Jacket Potato Van

We are also looking at other food options.

Earl Shilton Parish Council organise a “By the Sea” event every year and they have kindly agreed to lend us their wooden frame that they use for the construction of the sand pit along with buckets and spades. The Town Council will buy the sand and arrange for this to be removed after the event. By borrowing the sand pit frame for the first year, assessment can be made on how successful the event goes without the outlay of purchasing and storing the wooden frame in the first year. As a gesture of good will for the kind loan of the equipment it is proposed that a small donation of £50 is made towards the Earl Shilton’s Town Chairman chosen charity.

The Committee had approved the “Thorpe Astley by the Sea” event and this was the name it was referred to in previous reports. However, the event has been publicised

as Thorpe Astley by the Beach as this seemed to better describe the event with the inclusion of the large sand pit.

Recommendations

1. that the activities arranged and proposed to date, be approved,
2. that, should Earl Shilton Town Council lend the Town Council their wooden frame that they use for the construction of the sand pit along with buckets and spades, then a donation of £50 be made to Earl Shilton's Town Chairman's chosen charity; and
3. that the change in name for the event from "Sea" to "Beach" be noted.

Reasons

1. To ensure that suitable activities are arranged and in place for the event.
2. To acknowledge the kind offer from Earl Shilton Parish Council for the loan of the equipment.
3. To ensure that publicity material accurately describes the event.

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 30th MARCH 2023

Item 13 – Library – Community Engagement/Involvement and Social Inclusion

Purpose

To receive an update on initiatives to develop community involvement in Braunstone Town Library and provide for social inclusion.

Activities

The Braunstone Community Library has now become a very vibrant community hub with several activities being run and organised by local volunteers.

The Wednesday morning Coffee Morning, Storytime session and Monday Craft and Chatter events continue very successfully and are very well attended.

External Workshops

Buzzing Roots ran an eight-week workshop course for residents to participate in that took place on Saturday mornings. The course focused on arts, crafts and nature projects that were very much based on environmentally friendly activities, recycling and wildlife. Participants made flower pots to grow herbs and made dried herb bags, bee baths, bird feeders, rain chain, planting spring bulbs and Christmas decorations made from waste materials etc. The funded workshops have now finished but participants who attended the workshops have continued with the project and still meet and run the craft sessions on Saturday mornings.

The Family Learning Team from Leicestershire County Council will be running a one-day craft session for families during the Easter holidays. Easter craft activities will also be provided by the staff in the library for children over the Easter holiday.

In 2022 Buzzing Roots had obtained funding for an eight-week Relaxation and Yoga workshops to support residents with mental health issues. The workshops were very well supported. Once the funding came to an end the tutor was keen to continue and offered his services free of charge as he felt the residents attending required further support and benefitted from the workshops. It was agreed that the workshops could continue in the library until 4th April 2023 in order to support the project. Details of the Community Social/Inclusion Grant Scheme had been forwarded to the group in order for an application to be submitted for a grant to help continue the group. The grant could be used to help with room hire costs in the Civic Centre after 4th April 2023 for the project if the tutor wished to continue.

Change in Library Opening hours

Following a recent meeting of the Braunstone Town Library Consultation Panel, the panel members considered the current opening hours of the Braunstone Town Community library. Currently the library is open 2pm till 7pm on Monday evenings and

10am till 12pm on Wednesdays. Following monitoring of numbers using the library after 6pm on Mondays it was found that most weeks very few, if any, users came to the library. However, on Wednesdays the library is very busy with the Coffee Morning and would benefit from an extra hour of opening. The panel proposed that on Monday evenings the library closes at 6pm and the Wednesday morning opening time is extended to 1pm instead of 12noon in order to provide opening hours to better suit the use of the library services.

Leicestershire County Council advised that a consultation with users and residents on any change of opening hours would be required. A consultation was held and 30 replies were received. 28 responses were in favour of the proposed changes with the remaining two responses being opposed. Policy & Resources received the results of the consultation at the meeting held on 9th March 2023 and approved the proposed changes to the library opening hours. An application was submitted to Leicestershire County Council for a change in the library opening hours that was also approved.

The new opening hours of the library will be as follows and will take place as from 1st May 2023. Publicity of the new library opening times will be posted on the Town Council website, social media, posters and in the April edition of the Braunstone Life.

Monday		2pm – 6pm
Tuesday		2pm – 5pm
Wednesday	10am – 1pm	2pm – 5pm
Thursday		2pm – 5pm
Friday	10am – 12pm	2pm – 5pm
Saturday	10am – 1pm	

Recommendations

1. that the proposed community events taking place in the library be noted; and
2. that the new opening hours of the Braunstone Community Library be noted.

Reasons

1. To promote the wider use of the library as a community hub and provide activities and events for the community to participate in.
2. To note the new opening times of the Braunstone Community Library.

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 30th MARCH 2023

Item 14 – Programme of Events 2023/2024

Purpose

To consider applications for sponsorship in the Programme of Events for 2023/2024 and a schedule of events.

Background

The Programme of Events has been running since 1997 and offers the chance for local community groups to apply for sponsorship in the programme to organise a fund-raising event for their group. This initiative helps to support groups and offers a programme of events and shows within Braunstone Town for the residents to attend.

The Town Council underwrites the cost of the events, produces tickets and publicity for each event and offers help with the event. The community groups arrange and run the event, sell tickets and help with promotion of the event. The net proceeds from the event is then forwarded to the community groups at the end of the season of events.

The deadline for applications for sponsorship in the 2023/2024 Programme of Events was 17th March 2023 and five applications from community groups had been received.

Annual events organised on behalf of the Town Mayor had also been included in the proposed programme (Appendix 1).

Recommendations

1. that the proposed Programme of Events 2023/2024, attached at Appendix 1, be approved, and
2. that delegated authority be given to the Chief Executive & Town Clerk to approve any further applications to the Programme of Events subject to their eligibility for the programme.

Reasons

1. To ensure a suitable Programme of Events is supported for the forthcoming year.
2. To ensure that any further applications are considered and approved in a timely manner to be included in the Programme of Events 2023/2024.

PROGRAMME OF EVENTS 2023/2024

DATE OF EVENT	EVENT	GROUP	VENUE
2 nd or 9 th September 2023	Chess Open Event	Braunstone Chess Club	Civic Centre
24 th September 2023	Transport Exhibition – Displays and Models	Leicester Heritage Transport Trust	Civic Centre
8th October 2023	Quiz Night	Braunstone Life	Civic Centre
29 th October 2023	Children's Halloween Disco	Town Mayor's event	Thorpe Astley
3 rd November 2023	Diwali	Town Mayor's event	Civic Centre
18 th November 2023	Christmas Craft Fair	Town Mayor's event	Civic Centre
10 th December 2023	Pantomime	Town Mayor's event	Civic Centre
16 th December 2023	Christmas Band Concert	Ratby Band	Civic Centre
22 nd March 2024	Quiz Night	St Crispin's Church	Civic Centre
6 th April 2024	Spring Craft Fair	Town Mayor's event	Thorpe Astley
21 st April 2024	Quilting Open Day	Leicestershire Quilters	Civic Centre

GRANT APPLICATIONS 1st April 2022 – 31st March 2023
BRAUNSTONE TOWN COUNCIL GRANTS

All Grants are awarded by the Council's Community Development & Social Inclusion Service for a period of 12 months.

<u>GROUP</u>	<u>PURPOSE OF GRANT</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>
Winstanley Wizards Table Tennis	Room hire and new Website	April 2022	£300	Approved
Punjabi Community Society	Room hire, refreshments, entertainment	April 2022	£300	Approved
Asian Elderly (Queen's Jubilee)	Room hire, refreshments for Queen's Jubilee	May 2022	£200	Approved
Ratby Co-operative Mid Band	To cover cost of contest final	May 2022	£300	Approved
Ratby Co-operative Senior Band	To cover cost of contest final	May 2022	£300	Declined
Becky Cook (Individual)	To support cost of contest final	May 2022	£300	Approved
Ellie Moss (Individual)	To support cost of contest final	May 2022	£300	Approved
Jessica Moss (Individual)	To support cost of contest final	May 2022	£300	Approved
Asian Elderly Group	Room hire, refreshments, transport	July 2022	£200	Approved
Asian Elderly Group	Room hire, refreshments, transport	October 2022	£100	Approved
Namaste Exercise Group	Exercise tutor fees, festivals, Day trips.	October 2022	£300	Approved
Punjabi Cultural Society (Queen's Jubilee)	Food, drink, music, decoration for Queen's Jubilee	October 2022	£200	Approved
Swagat Group	For tutor costs, festivals, trips	October 2022	£300	Approved
Braunstone Life	Annual patronage	October 2022	£500	Approved
Crafty Stitchers	Tutorial classes	Dec 2020	£288	Approved
Braunstone Parent & Toddler	Replacement of toys and Equipment	Feb 2023	£315	Approved
Braunstone Heritage Archive Group	Room hire and stationery for excavation digs	March 2023	£250	Pending
Punjabi Cultural Society	Arrangements for Vaisakhi Event	March 2023	£500	Pending
Braunstone Allotment Society	Off-road parking	March 2023	£300	Pending

EXTERNAL GRANTS APPLIED FOR

<u>GROUP</u>	<u>PURPOSE OF GRANT</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>
Braunstone Town Council	Changing Places Toilet	Sept 2021	£17676.21	Approved
Braunstone Town Council	ScrewFix (SP Playground)	November	£5000	Refused
Braunstone Town Council	Section 106 (SP Playground)	December	£3545.71	Approved
Braunstone Town Council	Suez Communities Trust (Civic Centre refurbishment)	August	£50,000	Refused
Braunstone Town Council	Shires Grant (LED lighting for the library)	August	£2880.55	Approved
Braunstone Town Council	Salix Ltd Phase 3b Public Sector Decarbonisation (solar Panels and Air Source Heat Pump, Thorpe Astley)	October	£37317	Refused
Braunstone Town Council	National Lottery 2 nd Round (SP playground)	April	£40000	Pending
Braunstone Town Council	Shire Grant (Warm Space project)	November	£500	Approved
Braunstone Town Council	Blaby District Council Grant (Warm Space project)	November	£250	Approved
Braunstone Town Council	Wooden Spoon (SP playground)	December	£20,000	Refused
Braunstone Town Council	Blaby District Council (Defibrillators)	March	£500	Approved



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

Telephone: 0116 2890045 Fax: 0116 2824785

Email: enquiries@braunstonetowncouncil.org.uk

www.braunstonetowncouncil.org.uk

CRITERIA FOR COMMUNITY GROUP GRANTS

INTRODUCTION

Braunstone Town Council makes small grants available to various organisations, including organisations involving young people, to assist their work.

The aims are to:-

- **Encourage the formation of new community groups leading to the provision of a wider range of services at local level and that particularly fill current gaps in service provision.**
- **Assist with the recruitment of new members to existing groups**
- **Support existing groups to provide new services, equipment and running costs**

The Town Council can also advise on funding from other sources and will encourage and assist community groups in making applications for funding from other sources.

APPLICATION CRITERIA

- Grant applications are invited from non-profit making organisations.
- Grant applications will only be considered from groups whose principal activities are for the benefit to Braunstone Town residents.
- Grants may be used to pay for equipment, transport costs, hire of rooms, guest speakers, training, education workshops for young people etc. for groups responding to local needs and community life up to a maximum of £500.
- Projects for young people must directly benefit young people in areas such as the arts, sports, improvement to health or awareness of the environment.
- A breakdown of costs will be required for each item in your application. All expenditure must be itemised.
- Funding may be full or part cost of the event or project. The final decision on the amount of the grant is at the sole discretion of the Town Council
- The Council will expect the group to show that it is making some contribution to the costs from their own efforts through fundraising or charges to its members.
- The Council will give favourable consideration to groups that have applied for funding

from other organisations (i.e. Blaby District Council, Leicestershire County Council, Lottery Funding etc)

- Where a significant number of the group's members are not residents of Braunstone Town, the Council reserves the right to reduce the maximum grant available
- Please specify a specific amount for your grant – if you do not specify a figure the application may be refused
- Groups will be asked to provide details of past applications and funding granted by the Town Council
- A copy of the most recent Bank Statement and previous year's audited accounts will be required. In the case of new groups, a budget indicating expected annual income and expenditure can be provided. Funds for an approved grant will be released on receipt of confirmation of a bank account set up in the name of the community group.
- A copy of the group's constitution will be required

GRANT APPLICATION COVER SHEET
Community Groups

GROUP	Braunstone Heritage Archive Group	
PROJECT	Initial arrangements for organising an excavation dig in St Peter's Church field.	
AMOUNT REQUESTED	£250	
MEMBERSHIP	Membership Numbers	12
	Braunstone Town residents?	12
PURPOSE OF GRANT	Purpose of grant matches criteria?	yes
PROJECT COSTS	Comments	
INCOME	Balances with project costs?	Yes
	Comments on other grants	No other grant funding applied for
	Amount requested from Braunstone Town Council?	£250
PREVIOUS APPLICATIONS	YES / NO	Yes
	How much?	£200 in 2019
REQUIRED DOCUMENTATION	All received as required?	Yes
	Documents not included and reason for not including	
SIGNATURE	Signed and date?	Yes



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP BRAUNSTONE HERITAGE ARCHIVE GROUP
 WHERE DO YOUR ACTIVITIES TAKE PLACE? IN & AROUND BRAUNSTONE & BRAUNSTONE TOWN
 MEMBERSHIP NUMBERS? 12 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 12
 (An estimated or actual number of members must be specified)
 IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP? TO COLLECT, CATALOGUE AND DISPLAY ANY HISTORIC ARTIFACTS/DOCUMENTS RELATING TO BRAUNSTONE PAST

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
TO PROVIDE INITIAL MEETING ROOMS AND ROOM HIRE PRIOR TO ESTABLISHING A PLAN FOR THE EXCAVATION OF TEST PITS IN THE CHURCH FIELDS IN BRAUNSTONE TO DISCOVER THE LOST 13C MANOR HOUSE. WE TO ESTABLISH NUMBERS INTERESTED IN TAKING PART WITH THE PROJECT. WILL HOLD SEVERAL MEETINGS TO RECRUIT MEMBERS.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
Room HIRE AT CHURCH £15/Hour x 10	£ 150
PRINT BUNDLES FOR PROPOSALS 12 @ £8.3	£ 100
A4 PAPER	£ 32
INKJET CARTRIDGES - SET x 2	£ 40
	£
	£
TOTAL COSTS	£ 322

INCOME FROM	AMOUNT
Your own organisation	£ 72
Other organisations/grant scheme	£
Fundraising	£
Other	£
	£
Amount requested from Braunstone Town Council up to £300	£ 250
TOTAL INCOME	£ 322

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ 200

DATE RECEIVED 2019

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details YES. A POSITIVE OUTCOME BY GIVING ALL SECTIONS OF THE COMMUNITY PRIDE IN THE ORIGINS OF BRAUNSTONE

NAME OF CONTACT PERSON IN YOUR ORGANISATION JOHN DODD

ADDRESS OF CONTACT PERSON [REDACTED]

POST CODE [REDACTED]

TELEPHONE [REDACTED] EMAIL [REDACTED]

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON JOHN DODD - AS ABOVE

SECRETARY _____

TREASURER KEITH HAMMERSLEY, [REDACTED]

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

- CHEQUE - PAYABLE TO _____
- BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

- LATEST BANK STATEMENT
- ANNUAL ACCOUNTS
- GROUP CONSTITUTION

If you are unable to supply this information please set out the reasons below

DATA PROTECTION: by applying for a grant you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed [REDACTED] Print Name JOHN DODD

Date 6/1/2023

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or paulinesnow@braunstonetowncouncil.org.uk Please note that insufficient or incomplete information may result in the application being refused

CONSTITUTION of the "BRAUNSTONE HERITAGE ARCHIVE GROUP"

1. **TITLE:** The organisation shall be called "The Braunstone Heritage Archive Group "
2. **AIMS:** To collate and catalogue any historic documents or other items relating to the history of Braunstone. All work to be done on a voluntary basis.
3. **OBJECTIVES:**
 - To provide improved access to these unknown or little used historic documents.
 - To offer better search and retrieval facilities for these historic documents.
 - To provide greater understanding of original works through improved indexing.
 - To create resources that are tailored for use in learning and teaching.
 - To ensure continued access to copies of fragile originals,
 - To enhance the public knowledge, recognition or understanding of the historic document archive.
 - To have a permanent facility to store and display items from this archive.
4. **MEMBERSHIP:** Membership is open to anyone without regards to disability, political or religious affiliation, race, sex or sexual orientation who are interested in conserving the heritage of Braunstone.
5. **THE BRAUNSTONE HERITAGE ARCHIVE GROUP MANAGEMENT:**
 - The Management of the Braunstone Heritage Archive Group shall be in the hands of the Committee whose officers are:
 - CHAIRMAN Vice Chairman
 - TREASURER
 - SECRETARY
 - The election of these officers and any other committee member shall take place each year at the Annual General Meeting, and they shall take office at the end of that meeting.
6. **POWERS:** To meet the aims of the Braunstone Heritage Archive Group as set out in Clause Two, the Committee shall have the power to:
 - a: Raise funds and receive contributions from lawful bodies.
 - b: Co-operate with other local charities, voluntary bodies and statutory authorities operating in furtherance of the aims or of similar charitable purposes and to exchange information and advice with them.

7. ADMINISTRATION OF FUNDS:

- a: The Treasurer shall hold and administer the funds of the organisation as directed by a majority resolution of its Committee.
- b: Members shall cause proper books of accounts to be kept with respect to all sums of money received and expended by the Braunstone Heritage Archive Group each year and all matters in respect of which receipt and expenditure takes place: all sales and purchases of goods/services and the assets and liabilities of the organisation.

8. AUDIT:

The members shall cause an audit of the books and accounts of the Braunstone Heritage Archive Group each year and a report of the Auditors shall be put before the AGM. The Auditor shall be a person nominated by the Committee. The financial year in respect of the Braunstone Heritage Archive Group shall end of the last day of **December** each year.

9. DISSOLUTION:

The Group may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up any assets remaining after all debts have been paid shall be given to another Group with a similar aim.

10. ADOPTION OF THE CONSTITUTION.

Until the first A.G.M. takes place the persons whose names, addresses and signatures appear at the bottom of this document shall act as the Management Committee referred to in this constitution.

This Constitution was adopted on 23 March 2016 by

Name.....John Dodd.....

Address [redacted]

Signed.

Name.....Jack Haselgrove.....

Address ... [redacted]

Signed.

Name.....Keith Hammersley.....

Address ... [redacted]

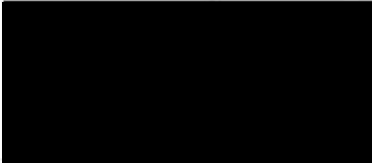
Signed.

LLOYDS BANK



J31CCV010M5MBA0000054841001002 343 A 000

BRAUNSTONE HERITAGE ARCHIVE GROUP
MR KEITH HAMMERSLEY



Your account statement

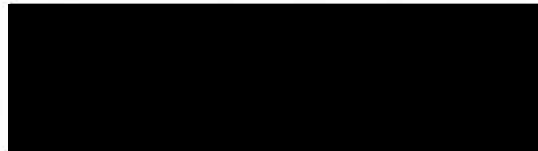
Issue date: 30 December 2022

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: HIGH ST LEICESTER



TREASURERS ACCOUNT

BRAUNSTONE HERITAGE ARCHIVE GROUP

Account summary

Balance On 01 Dec 2022	£1,588.43
Total Paid In	£0.00
Total Paid Out	£153.44
Balance On 23 Dec 2022	£1,434.99

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
01 Dec 22		STATEMENT OPENING BALANCE			1,588.43
23 Dec 22	CHQ	000111 BTC PARTY ROOM FEE NO 2.		53.44	1,534.99
23 Dec 22	CHQ	000110 B.T.C. PARTY DEPOSIT NO 2.		100.00	1,434.99
23 Dec 22		STATEMENT CLOSING BALANCE	0.00	153.44	1,434.99

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

CHQ - Cheque

PKL V000031000000

M3CCCVIBERB0 D3CCCVIBERB0

BRAUNSTONE HERITAGE ARCHIVE GROUP

Finance Summary 2022, as at 31st. December 2022

INCOME AREA 2022

Balance in Bank 31 Dec.2022	1434.99	
Cash-in-hand 31 Dec 2022	<u>146.41</u>	<u>1581.40</u>
Subs. Collected to 31 Dec. 2022	484.00	484.00
Grants awarded to 31 Dec. 2022	0.00	0.00
Misc/Donations to 31 Dec. 2022	38.69	38.69
Events	50.00	50.00
Books	34.00	0.00
Total Income	<u>572.69</u>	

Last Year

INCOME AREA 2021

Balance in Bank 31 Dec.2021	1565.86	
Cash-in-hand 31 Dec 2021	<u>109.65</u>	<u>1675.51</u>
Subs. Collected to 31 Dec. 2021	270.00	270.00
Grants awarded to 31 Dec. 2021	133.00	133.00
Misc/Donations to 31 Dec. 2021	38.50	38.50
Events (Annual Exhibition)	0.00	0.00
Books	0.00	0.00
Total Income	<u>441.50</u>	

EXPENDITURE AREA 2022

"Purchases"	16.99
"Refreshments"	0.00
"Stationary"	132.54
"Assets"	
"Miscellaneous"	575.87
Total Expenditure	<u>725.40</u>

EXPENDITURE AREA 2021

"Purchases"	48.82
"Refreshments"	35.00
"Stationary"	32.85
"Assets"	
"Miscellaneous"	204.98
Total Expenditure	<u>321.65</u>

saved as:- Braunstone Heritage Archive Group/TREASURER/Annual Accounts/Finance Summary 2022

GRANT APPLICATION COVER SHEET**Community Groups**

GROUP	Braunstone Town Community Allotments Ltd	
PROJECT	Providing additional safe off-road parking for allotment users	
AMOUNT REQUESTED	£300	
MEMBERSHIP	Membership Numbers	258
	Braunstone Town residents?	140
PURPOSE OF GRANT	Purpose of grant matches criteria?	yes
PROJECT COSTS	Comments	No comments
INCOME	Balances with project costs?	Yes
	Comments on other grants	No other grants applied for
	Amount requested from Braunstone Town Council?	£300
PREVIOUS APPLICATIONS	YES / NO	Yes
	How much?	£300 October 2021
REQUIRED DOCUMENTATION	All received as required?	yes
	Documents not included and reason for not including	
SIGNATURE	Signed and date?	yes

Braunstone Town Community Allotments Limited

Chairman: David Kettle Treasurer: Diana Kettle
Secretary: Jane Sowler, [REDACTED]

Pauline Snow
Braunstone Town Council
Braunstone Civic Centre, Kingsway
Braunstone Town
Leicester LE3 2PP

12 March 2023

Dear Pauline

Re: Braunstone Town Community Allotments Limited (*formerly Leicester City Permanent Allotment Society*)

Please find attached an application for a Community Group Grant.

As you are aware, we have now registered with the Financial Conduct Authority and have had to change our name in order register with them.

We have not yet been able to change our bank account with Santander and so the bank account is still in the name of Leicester City Permanent Allotment Society.

As soon as we have a new bank account under our new name, we will be able to set up online banking and if we were to apply for a grant in the future, would be able to accept payment by that method. Please accept our apologies that we will need payment this time, if granted, by cheque.

Yours sincerely



Jane Sowler (Secretary)



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP Braunstone Town Community Allotments Limited

WHERE DO YOUR ACTIVITIES TAKE PLACE? Rosamund Avenue & Braunstone Close

MEMBERSHIP NUMBERS? 258 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 140
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? Yes

WHAT ARE THE AIMS OF YOUR GROUP? To provide a plot of land to cultivate, for a membership fee and small annual rent. Plot holders can grow vegetables, fruit and flowers, have a wildlife area and sitting area. They are allowed to erect sheds, greenhouses & tunnels & are encouraged to harvest rainwater. Allotments have been proven to assist with good mental health. New tenants are welcomed as plots become available.

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
To assist with the cost of providing additional safe, off-road parking within the Braunstone Close site

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
Type 1 Quarry Waste	£ 1,290-00
Sleepers for Edging	£ 400-00
	£
	£
	£
	£
TOTAL COSTS	£1,690-00

INCOME FROM	AMOUNT
Your own organisation	£1,390-00
Other organisations/grant scheme	£
Fundraising	£
Other	£
	£
Amount requested from Braunstone Town Council up to £300	£300-00
TOTAL INCOME	£1,690-00

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/~~NO~~

FUNDING RECEIVED £300-00

DATE RECEIVED 19/10/2021

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details _____

Positive - the parking is within the site + the gates are locked at all times.

NAME OF CONTACT PERSON IN YOUR ORGANISATION MRS JANE SOWLER

ADDRESS OF CONTACT PERSON _____

LEICESTER

POST CODE _____

TELEPHONE _____

EMAIL _____

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON DAVID KETTLE, _____

SECRETARY JANE SOWLER, _____

TREASURER DIANA KETTLE, _____

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

- CHEQUE - PAYABLE TO Leicester City Permanent Allotment Society *
please see attached letter
- BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information, please set out the reasons below

DATA PROTECTION: by applying for a grant, you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed _____

Print Name J. SOWLER

Date 12/3/2023

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk
Please note that insufficient or incomplete information may result in the application being refused.

**THE LEICESTER CITY PERMANENT ALLOTMENT SOCIETY
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR TO 31st DECEMBER 2022**

	2022		2021	
	£		£	
Opening Balance				
Santander	18522		9124	
Unpresented Cheque			-576	
Cash in Hand	177	18699	363	8911
Income				
Sales	2218		2309	
Cost of Sales	-2117		-505	
Net Profit / Loss		101		1804
Rent Received	4603		4648	
Membership Fees	1344		1400	
Raffle	74		217	
A/C Transferred			4700	
Keys	550		877	
Kings Seeds - Sales	1395		1198	
Grants			800	
Plant Sales	32			
Open Day	866	8864		13840
Expenditure				
Honoraria	530		405	
Accountancy Fee 2020	60		60	
Sundry Expenses	21		9	
Printing, Post, Stationery	132		38	
Rent	909		909	
Hire of Room - Civic Centre	60		36	
Water Charges	2108		1356	
Keys and Locks	358		973	
Ploughing			160	
Repairs			110	
Signs	101			
Open Day Expenses	195			
Open Day Judges	43			
Open Day Voucher	37			
LAGC	48		19	
Gift			15	
AUCC Membership			38	
CCTV			104	
Insurance	469			
Donations	50		25	
Raffle Prizes	25		40	
NSALG	714		576	
Kings Seeds - Costs	1162		983	
Change of Name	120	7142		5856
Closing Balance		20522		18699
Represented by:				
Santander	20175		18522	
Cash in Hand	467		177	
Unpresented Cheque	-120	20762		18699
Additional Bank Account				
Refundable Deposits for Keys				4700

Note: The Closing Balance of £20522 includes £5000 held as deposits for gate keys

Stock 2022

Opening Stock	1477	2409
Closing Stock	2161	1477

D KETTLE - CHAIRMAN
D KETTLE - TREASURER
J SOWLER - SECRETARY

A

LEICESTER CITY PERMANENT ALLOTMENT SOCIETY



340

43127 004614 0036 E 34300



For all Business Banking enquiries, please call 0330 123 9860

To help us maintain and improve our customer service we may monitor or record your calls.

For the hard of hearing and/or speech impaired, Text Relay service available 18001 0330 123 9860



Online Banking service and information available at santander.co.uk



Santander, Customer Service Centre, Bootle, Merseyside, L30 4GB

Your account summary for 4 January 2023 to 3 February 2023

Account name: LEICESTER CITY PERMANENT ALLOTMENT SOCIETY

Account number

BIC

Statement number: 002/2023

Page 1 of 3

Balance brought forward from 3rd January statement:	£20,174.69
---	------------

Total credits	£0.00
---------------	-------

Total debits	-£1,281.75
--------------	------------

Your balance at close of business 3 February 2023	£18,892.94
--	-------------------

Credit interest rate: No credit interest is paid on this account.

News and information

Are your business costs increasing?

We've put together some tips and resources that may help with keeping control of your business costs. See our [tips](#) by visiting santander.co.uk/business and then use the search option to find "Rising business costs".

Fraud and scams

Getting to know the techniques that criminals use, can help protect yourself and your money.

Find out more about these at santander.co.uk/business and then use the search option to find "Spotting fraud and scams".

Online Banking

You can manage your business banking when it's convenient for you with our secure Online Business Banking.

Find out more about the key features and how to register at santander.co.uk/business and then use the search option to find "Online Banking".

Important information is continued on the reverse of this page.

Please retain statement for future reference. To query any item contact the office shown above. VAT Registration number 466 2647 24

Continued on reverse

Important messages

Important information about compensation arrangements: We are covered by the Financial Services Compensation Scheme ("FSCS"). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. The account(s) shown in this statement are eligible for compensation under the scheme. Santander UK plc is an authorised deposit taker and accepts deposits under this name and the cahoot and Santander Corporate & Commercial Bank trading names.

Further details can be found in the FSCS Information Sheet and Exclusions List, a copy of which is available in your local Santander branch.

For further information about the compensation provided by the FSCS, refer to the FSCS website at [FSCS.org.uk](https://www.fscs.org.uk).

Making a complaint: We're sorry if we haven't provided you with the service you expect. By telling us about it we can put things right for you and make improvements. We want to sort things out for you as soon as we can. The easiest and quickest way is by talking to us about your concerns. Please call our dedicated complaints team on **0800 171 2171**.

Important information about Unarranged Overdrafts: If you go overdrawn without an Arranged Overdraft in place, or if you exceed your Arranged Overdraft, you may go into an Unarranged Overdraft however, you won't incur any charges or interest for this. The table below provides details of the Unarranged Overdraft rates and fees.

	Unarranged Overdraft rates and fees		
	Interest rate	Paid item fee	Unpaid item fee
1 2 3 Business Current Account	No interest	No fee	No fee
Business Current Account	No interest	No fee	No fee
Business Everyday Current Account	No interest	No fee	No fee
Treasurer's Current Account	No interest	No fee	No fee

Interest rates and paid item fee charges were removed from 6 April 2020 and unpaid item fee charges were removed from 10 December 2019.

Santander UK plc. Registered Office: 2 Triton Square, Regent's Place, London, NW1 3AN, United Kingdom. Registered Number 2294747. Registered in England. www.santander.co.uk. Telephone 0330 9 123 123. Calls may be recorded or monitored. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Our Financial Services Register number is 106054. Santander and the flame logo are registered trademarks.



Date	Description	Credits	Debits	Balance
	Previous statement balance			20,174.69
06th Jan	PAYMENT BY CHEQUE WITH SERIAL NO 000489		84.71	20,089.98
10th Jan	PAYMENT BY CHEQUE WITH SERIAL NO 000490		471.04	19,618.94
19th Jan	PAYMENT BY CHEQUE WITH SERIAL NO 000488		726.00	18,892.94
19th Jan	Current statement balance			18,892.94



Co-operative and Community Benefit Societies Act 2014

Registration of new society

The following society has today been registered by us under Co-operative and Community Benefit Societies Act 2014 as a Co-operative Society:

Society: **Braunstone Town Community Allotments Limited**

Registration number: **5011**

Registration date: **25 January 2023**

Address: [REDACTED]

Financial year-end date: **31 December**

Date: **25 January 2023**





**The National
Allotment Society**

National Society of Allotment and Leisure Gardeners Ltd

**MODEL RULES
FOR A REGISTERED
SOCIETY/ ASSOCIATION**

Under

Sponsorship of the

**National Allotment and Leisure
Gardeners Society**

**The National Society of Allotment and Leisure Gardeners Ltd
O'Dell House
Hunters Road
Corby
Northamptonshire
NN17 5JE**

List of Rules

1. **Name**
2. **Registration**
3. **Registered Office**
4. **Use of Name**
5. **Objects**
6. **Membership**
7. **Membership Agreement**
8. **Shares**
9. **Voting Rights**
10. **Management Structure and Organisation**
11. **Meetings**
12. **Membership Subscriptions**
13. **Financial Affairs**
14. **Copies of Rules**
15. **Amendment and Application of Rules**
16. **Indemnity**
17. **Dissolution**

THE NATIONAL ALLOTMENTS SOCIETY LIMITED

SPONSORSHIP RULES

1. NAME

1.1 The name of the organization shall be **Braunstone Town Community Allotments Limited**. Hereafter referred to as the Society.

2. REGISTRATION

2.1 The Society shall be registered under the Co-operative and Community Benefit Societies Act 2014.

3. REGISTERED OFFICE

3.1 The Registered Office of the Society shall be at [REDACTED]
In the event of any change in the situation of the Registered Office, notice shall be sent to the Registrar.

4. USE OF NAME

4.1 The registered name of the Society shall be mentioned in legible characters in all business letters of the Society and in all bills of exchange, promissory notes, endorsements, cheques and orders for money or goods purporting to be signed by or on behalf of the Society and in all bills, invoices, receipts and letters of credit of the Society.

Any documentation or publication produced or statements made under the heading of the Society must be approved by its Management Committee or under powers delegated by it.

5. OBJECTS / POWERS OF THE SOCIETY

5.1 The objects of the Society are to :

5.1.1 Manage the Braunstone Town Community Allotments Limited allotment site.

5.1.2 Promote allotment gardening as a community resource; encouraging participation and membership.

5.1.3 By various means further the interests of members with regard to the proper cultivation, good management and safe enjoyment of the allotments.

5.2 The Powers of the Society are to:

5.2.1 Take measures to protect Members and the site against damage, trespass and theft.

5.2.2 Maintain the site and the facilities and if necessary erect, pull down, repair, alter or otherwise deal with any buildings thereon.

6. MEMBERSHIP

6.1 Membership shall be open to the following persons and bodies who support the objects of the Society.

6.1.1 Plot Holding Members who have paid the appropriate annual subscription for their plot.

6.1.2 Associate Members, who by mutual agreement, share the use of a plot with a Plot Holding Member and who have paid the Associate Member subscription.

A maximum of three associate members are allowed per plot. Associate Member status does not confer an automatic right to take over the plot when the Plot Holding Member resigns.

6.2 Allocation of Membership

6.2.1 Membership shall be open to such persons as may be admitted by the Management Committee from time to time.

6.2.2 The Management Committee shall have the right to, for good and sufficient reason, reject an application for membership.

6.3 Extraordinarily, any member or associate member may be asked to relinquish their membership of the Association by resolution of a majority of members present at a General Meeting. In this event the member to whom the expulsion applied would have previously been given at least one verbal request by a spokesperson of the committee of management and at least one letter from the committee of management setting out the issue at hand and its referral to a General Meeting if not satisfactorily resolved within a reasonable and set time period.

6.4 A Member shall cease to be a member in the following eventualities:

6.4.1 The death of the Member

6.4.2 The expulsion of the Member under Rule 6.3

6.4.3 The withdrawal of the Member from the Society by sending notice in writing to the Society Secretary at the Registered Office of the Society.

6.4.4 The non-payment of subscription for a period of 40 days after it becomes due, terminates membership.

6.5 A member may withdraw from the Society by sending notice in writing to the Secretary at the Registered Office of the Society. Upon withdrawal, all sums paid by the Member on account of shares shall be forfeited and the Member's share shall be extinguished.

6.6 Proceedings on Death or Bankruptcy – Upon a claim being made:

6.6.1 The personal representative of the deceased Member; or

6.6.2 The trustee in bankruptcy of a Member who is bankrupt: or

6.6.3 The Office Holder to any property in the Society belonging to such a member. The Society shall transfer or pay property to which the office Holder has become entitled as the Office Holder may direct them.

6.6.4 A Member may in accordance with the Act, nominate any individual or individuals to whom his/her property in the society at the time of his/her death shall be transferred, but such nomination shall only be valid to the extent of the amount for the time being allowed in the Act. On receiving a satisfactory proof of death of a Member who has made a nomination the Society shall, in accordance with the Act, either transfer or pay the full value of the property comprised in the nomination to the individual or individuals entitled thereunder.

7. MEMBERSHIP AGREEMENT

All members shall agree in writing, to;

7.1 Accept the rules of the Society and to abide by the terms and conditions therein.

7.2 Adopt plot and site management practices as set by the Committee of Management and agreed by a majority of Members at a General Meeting.

8. SHARES

8.1 Every member admitted under Rules 6.1.1 and 6.1.2 shall hold one nonwithdrawable share, which is not transferable. The share shall have the nominal value of £1.00 payable in full by a member on joining the Society.

8.2 Couples who are joint plot holding members or joint associate members shall hold one share each.

8.3 One share shall be the maximum shareholding of any member.

9. VOTING RIGHTS

9.1 Each member i.e. all plot holding members and associate members, shall be entitled to one vote at Society meetings.

9.2 Couples who are joint members or joint associate members shall be entitled to one vote each.

10. MANAGEMENT STRUCTURE AND ORGANISATION

10.1 The Governance of the Society shall be vested in the Annual General Meeting whilst day to day management of the affairs and property of the Society is delegated to the Management Committee. Hereafter referred to as the Committee.

10.2 At the Annual General Meeting members shall elect a Chairman, Secretary and Treasurer for the Society and in addition, other members will be elected at the AGM, to fulfil other Committee roles such as are considered appropriate at that time. The Management Committee shall comprise of not fewer than seven members and not more than thirteen.

10.3 Prior to each AGM all members shall be given the opportunity to stand as a candidate for a committee role. In the event of there being more than one candidate for a particular role the outcome shall be determined by a ballot of the members present at the AGM. Committee members shall be eligible to stand for re-election each year.

10.4 The Committee shall be able to co-opt any additional members to fill vacancies or additional roles, during the year.

10.5 Tenure of any post as a Committee Member shall be voluntary, unpaid and open only to Members of the Society. Arrangements will be put in place by the Committee for the reimbursement of appropriate and legitimate out of pocket expenses.

10.6 The Chair, Secretary, Treasurer and other elected members of the Committee shall keep accurate records of their dealings on behalf of the Society, which shall be available for inspection by Members.

10.7 A quorum for the Committee shall consist of seven committee members, being three committee members from each of the two sites, which could include the Secretary and Treasurer, plus Chair.

11. MEETINGS

11.1 The Society shall in each year hold an Annual General Meeting at such time and place, as the Committee shall determine. Not more than 15 months shall elapse between the date of one Annual General Meeting and that of the next.

11.2 The Committee may also convene further General Meetings as deemed necessary.

11.3 Members will be given at least 14 days notice of the Annual General Meeting and other General Meetings.

11.4 Special General Meetings may be called by either, a quorum of the Committee, or by written request from a member which states the reason for the meeting and is signed by at least 5% of the membership. Such request to be delivered to the Secretary. The business of the Special General Meeting will be restricted to items on the original request with no amendments being accepted. Details will be notified to members, along with notice of the meeting, at least 14 days prior to the meeting date.

11.5 No business shall be transacted at any General Meeting unless a quorum is present. The quorum at any General Meeting shall be 10% of the shareholding members including two of Chair, Secretary and Treasurer being present.

12. MEMBERSHIP SUBSCRIPTIONS

12.1 At the General Meeting / Annual General Meeting held nearest to and prior to April 30th in each year the Committee shall seek approval for any changes to the Membership Subscriptions due in the following October.

12.2 Membership subscriptions for the calendar year are due to be paid no later than 21st November. Failure to pay on time can lead to termination of membership under Rule 6.4.4.

13. FINANCIAL AFFAIRS

13.1 The Society is a non-profit making organisation and all surplus funds arising from the business of the Society shall be used for the furtherance of the objects of the Society.

13.1.1 The Society shall have the power to borrow money from its Members and others to further its objects, providing the amount outstanding at any one time does not exceed £30,000.

13.1.2 The Society shall have the power to mortgage or charge any of its property including assets and undertakings of the Society, present and future and issue loan stock, debentures and other securities for money borrowed or for the performance of any contracts of the Society or its customers or persons having dealings with the Society.

13.1.3 The rate of interest on money borrowed, except on money borrowed by way of bank loan or overdraft or from a finance house or on mortgage from a building society or local authority, shall not exceed 5% per annum or 2% above the Bank of England base rate at the commencement of the loan, whichever is the greater.

13.1.4 The Society may receive from any person donations or loans free of interest in order to further its objects but shall not receive money on deposit.

13.2 The shares held by members shall not carry any interest and shall not confer any right to dividend.

13.3 The Secretary shall register every issue or cancellation of shares by making an appropriate entry in the register of members relating thereto.

13.4 Upon withdrawal from membership all sums paid by the Member on account of shares shall be forfeited and the Member's share shall be extinguished.

13.5 The Committee may open Bank or Building Society Accounts in the name of the Society in which shall be lodged all monies received on behalf of the Society. These accounts shall be used to administer and record funds received and disbursed on behalf of the Society. Any funds available for term investment may be invested to earn interest with a Bank or Building Society on the recommendation of the Committee and on approval by a majority of members at a General Meeting.

13.6 At the conclusion of each financial year the Treasurer shall complete accounts and a balance sheet for presentation and approval at the Annual General Meeting. After approval the revenue accounts and balance sheet must be signed by the secretary and two committee members of the society acting on behalf of the society's committee.

13.7 Within the time allowed by legislation the Secretary will send to the Financial Conduct Authority an Annual Return of the Society's affairs (in the form prescribed by them) accompanied by the signed copy of the accounts and balance sheet, referred to in rule 13.6

13.8 Auditing of Society accounts and balance sheet:

13.8.1 The members shall vote annually, at each annual general meeting, as allowed by Section 84 of the Co-operative and Community Benefit Societies Act 2014.

At the Annual General Meeting to have, when necessary in law or where the membership requires:

- An audit carried out by a qualified auditor
- An audit carried out by two or more lay auditors

- A report by a qualified auditor
- Or unaudited accounts, where the conditions for such exist

13.8.2 If a full audit or a report is required, a person who is a qualified auditor under section 91 of the Co-operative Community Benefit Societies Act 2014 shall be appointed. The qualified OR lay auditors, if so appointed, shall not be officers or servants OF THE Society and nor shall they be partners of, or in the employment of, or employ, an officer or servant of the Society. Lay auditors shall be chosen by the Committee of Management from the general membership and / or others.

13.8.3 If the membership vote for unaudited accounts, the society's income / expenditure ledger shall be scrutinised by the secretary and the Committee members only and signed, as a true record, by the Secretary and two Committee members or any other number as may be required by legislation. An income / expenditure report will be prepared to present to the Society's members at each Annual General Meeting.

14. COPIES OF RULES

14.1 It shall be the duty of the Committee to supply free of charge to all members a copy of current rules which may be delivered by email or by delivery of a hard copy. Where a member has already been provided with a copy there may be a charge of up to £5 for a second copy (under s18 of the 2014 Act).

15. AMENDMENT AND APPLICATION OF RULES

15.1 Changes to the rules of the Society (ie. new rules made, rules amended or rescinded) may only be made at a General Meeting and when a majority of voting members who are present at the meeting approve the change.

15.2 No new rule or amendment of rule is valid until registered with the Financial Conduct Authority in accordance with the 2014 Act.

15.3 The Society shall be run in accordance with its registered rules.

16. INDEMNITY

16.1 Every member of the Committee shall be indemnified by the Society against all losses and liabilities incurred by him in relation to the execution of his Office providing that nothing in this clause shall entitle him to any indemnity against liability arising through negligence or fraud or similar actions on his part.

17. DISSOLUTION

17.1 The Society may at any time be dissolved by the consent of three-fourths of the members testified by their signatures to an instrument of dissolution in the form prescribed in the 2014 Act.

17.2 If on winding up or dissolution of the Association any of its assets remain to be disposed of after its liabilities are satisfied, none of these assets shall be distributed among the Members but should be passed to a similar organisation.

GRANT APPLICATION COVER SHEET**Community Groups**

GROUP	Punjabi Cultural Society	
PROJECT	Vaisakhi event	
AMOUNT REQUESTED		
MEMBERSHIP	Membership Numbers	100
	Braunstone Town residents?	80
PURPOSE OF GRANT	Purpose of grant matches criteria?	Yes
PROJECT COSTS	Comments	No issues
INCOME	Balances with project costs?	No Income shows as being £2.40 higher than total costs
	Comments on other grants	No other grants applied for but £1200 being raised from organisation and fundraising
	Amount requested from Braunstone Town Council?	£500
PREVIOUS APPLICATIONS	YES / NO	Yes
	How much?	£300 February 2020
REQUIRED DOCUMENTATION	All received as required?	Yes
	Documents not included and reason for not including	
SIGNATURE	Signed and date?	Yes



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP Punjabi Cultural Society
 WHERE DO YOUR ACTIVITIES TAKE PLACE? Braunstone Civic Centre
 MEMBERSHIP NUMBERS? 100 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 80
(An estimated or actual number of members must be specified)
 IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? Yes

WHAT ARE THE AIMS OF YOUR GROUP?
 To help with integration of Punjabi community. Create links with development agencies. To encourage participation of asian women with charity + Punjabi community. Help disaffected youth + promote + hold cultural events. Encourage vulnerable + isolated persons to meet with other community members.

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
 Towards cost of catering + entertainment for the evening.

BREAK DOWN OF PROJECT COSTS	AMOUNT
Please give individual costs for each item	
Civic Hall hire (less deposit of £100)	£ 172.60
Catering inc food + disposable cutlery	£ 1000.00
Advertising + leaflets	£ 50.00
Entertainment (DJ + dancers)	£ 400.00
Raffle prizes	£ 40.00
Mayor's fund	£ 35.00
TOTAL COSTS	£ 1697.60

INCOME FROM	AMOUNT
Your own organisation	£ 200.00
Other organisations/grant scheme	£
Fundraising	£ 1000.00
Other	£
	£
Amount requested from Braunstone Town Council up to £500	£ 500.00
TOTAL INCOME	£ 1700.00

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES

FUNDING RECEIVED £ 300.00 DATE RECEIVED _____

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. Will your application have a positive or negative impact on Crime Reduction, if so, please give details A positive impact as this is a community event.

NAME OF CONTACT PERSON IN YOUR ORGANISATION Mr Sohan Johal

ADDRESS OF CONTACT PERSON [Redacted]

Town, Leicester POST CODE [Redacted]

TELEPHONE [Redacted] EMAIL [Redacted]

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON Sohan Johal [Redacted]

SECRETARY Mr D Singh [Redacted]

TREASURER Mr S Johal [Redacted]

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE - PAYABLE TO _____

BACS (Please complete the enclosed form) Punjabi Cultural Society
Barclays Bank

[Redacted]

In order for your grant to be considered you will need to enclose the following documentation with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information please set out the reasons below

DATA PROTECTION: by applying for a grant you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed [Redacted] Print Name Mr Sohan Johal

Date 18th February 2023

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or paulinesnow@braunstonetowncouncil.org.uk Please note that insufficient or incomplete information may result in the application being refused

Constitution

NAME

The name of the organisation shall be:

Punjabi Cultural Society (Braunstone Town) Leicester

AIMS

The aims of the Group shall be to:

- To provide recreation for the senior citizens of Braunstone Town, Leicester and all members of the Punjabi Cultural Society
- To provide mutual support and advice to group members to help to live independent lives
- To collaborate with other organisations and communities in Leicester

POWERS

To further these aims the committee shall have power to:

- (a) Obtain, collect and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Group.
- (b) Associate local authorities, voluntary organisations and the residents of Leicester and Leicestershire in a common effort to carry out the aims of the Group.
- (c) Do all such lawful things as will further the aims of the Group.

MEMBERSHIP

- (a) Voting membership shall be open to **current residents of Braunstone Town, Leicestershire**
- (b) The Management Committee shall have the power to approve or reject applications for membership or to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made.

MANAGEMENT

- (a) A Management Committee elected annually at the Annual General Meeting (AGM) shall manage the Group.

- (b) The committee shall consist of a chair, secretary, treasurer, and 2 other voting members
- (c) The committee may co-opt up to a further 2 voting members who shall resign at the next Annual General Meeting
- (d) The committee shall meet at least 2 times each year.
- (e) At least 3 committee members must be present at a committee meeting to be able to make decisions
- (f) A proper record of all transactions and meetings shall be kept.

GENERAL MEETINGS

- (a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter.
- (b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.
- (c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- (d) One third of membership or four members being present, whichever is the greater, shall enable a General Meeting to take place
- (e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

ACCOUNTS

- (a) The funds of the group including all donations, contributions and bequests, shall be paid into an account operated by the management committee. All cheques drawn on the account must be signed by at least two members of the Management Committee.
- (b) The funds belonging to the group shall be applied only to further the aims of the group.
- (c) A current record of all income, funding and expenditure will be kept.

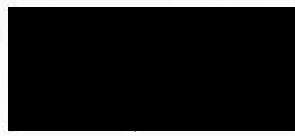
ARRANGEMENTS UNTIL THE FIRST ANNUAL GENERAL MEETING

Until the first annual general meeting takes place this constitution shall take effect as if references in it to the Committee were references to the persons whose signatures appear at the bottom of this document

Constitution was adopted on the date mentioned by the persons whose signatures appear at the bottom of this document

Date... 22 May 2015

Print Name SOHAN SINGH JHAL Signature



Chair

Treasurer

SHAMINDER SINGH JHAL



Secretary

DALESHWAR SINGH

ARRANGEMENTS UNTIL THE FIRST ANNUAL GENERAL MEETING

Until the first annual general meeting takes place this constitution shall take effect as if references in it to the Committee were references to the persons whose signatures appear at the bottom of this document

This constitution was adopted on the date mentioned by the persons whose signatures appear at the bottom of this document

Adopted: Date.....22 May 2015.....

Print Name SOHAN SINGH JHAL Signature

Chair ✓

Treasurer

SUNAMINDER SINGH JHAL

Secretary

DARSHAN SINGH

AIMS

- 1. Senior Citizen to discuss their problems and provide help and advise**
- 2. To provide recreation to the senior citizens and all the other members of Punjabi culture society**
- 3. Society will have a positive effect on anti social behaviour**
- 4. Our society would like to co-operative with all other origination and other communities**

Punjabi Cultural Society Brauristown
 Account For 31 March 2018 To 31 March 2019

	Out	IN	Balance
Balance Forward			£ 688-84
6 APRIL 2018			
23 APRIL 2018		cheque Deposited £ 300	£ 988-84
1 May 2018	Issue £ 71-10		£ 917-44
25 May cheque Deposited		£ 1150-00	£ 2067-44
25 May cheque Issue	£ 645-00		£ 1422-44
25 May Deposit		£ 109	£ 1531-44
30 May Issue	£ 209-04		£ 1322-40
31 May Deposit		£ 100-00	£ 1422-40
8 June Issue	£ 40-00		£ 1382-40
19 June Issue	£ 112-76		£ 1269-64
19 June Issue	£ 32-50		£ 1237-14
26 June Issue	£ 50-00		£ 1187-14
4 July Deposit		£ 1400	£ 1587-14
12 July Issue	£ 665		£ 922-14
19 July Issue	£ 40		£ 882-14
23 July Deposit		£ 100	£ 982-14
2 August Issue	£ 100		882-14
6 Oct Starting Balance			<u>882-14</u>
2 January 2019			
Deposit = Issue		£ 750	£ 1632-14
20 Feb Issue	£ 100		£ 1532-14
23 July 2019 Deposit		£ 100	
5 March 2019	Account - TOTAL		£ 1532-14

SWIFTBIC BUKBGB22

IBAN GB51 BUKB 2049 0823 9974 64

Issued on 07 November 2022

 THE OFFICIALS
 PUNJABI CULTURAL SOCIETY

Your Community Account

At a glance

06 Aug - 04 Nov 2022

Date	Description	Money out £	Money in £	Balance £
6 Aug	Start Balance			2,118.30
28 Oct	Giro Direct Credit From Braunstone Town Co Ref: Grant Jubilee		200.00	2,318.30
4 Nov	Balance carried forward			2,318.30
	Total Payments/Receipts	0.00	200.00	

Start balance	£2,118.30
Money out	£0.00
▶ Commission charges	£0.00
Money in	£200.00
▶ Gross interest earned	£0.00
End balance	£2,318.30

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

Important information about compensation arrangements

We are covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Most depositors – including most individuals and businesses – are covered by the scheme.

We will issue the FSCS information sheet and exclusions list which set out in detail what is, and is not, covered by the FSCS, once a calendar year usually with your account statement.

For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Important information about going overdrawn without an agreed overdraft limit or exceeding your agreed overdraft limit

An unarranged overdraft rate of 29.5% will apply if there is not enough money in your account(s) to make a payment and so cause an unarranged overdraft on your account(s).

What is an unarranged overdraft?

An unarranged overdraft occurs where either:

- you go overdrawn on your account without agreeing an overdraft with us first; or
 - you exceed your agreed overdraft limit.
- c) not every Barclays product will allow you to go overdrawn or exceed your agreed overdraft limit. Please check your terms and conditions for more information.

If you try to make any payment from your account and you don't have the funds available, or if we have reasonable grounds to believe that you won't have sufficient funds on the date that the payment will be made from your account, we will treat this as a request to make, or extend, the use of our unarranged overdraft facilities. It's within our discretion to process the payment or return it unpaid.

What can you do to help avoid or limit an unarranged overdraft?

Get In Touch. If you become aware in advance that payments may take your account into an unarranged overdraft, please contact us as early as possible so that we can discuss the ways we could help. This will maximise the chances of us being able to:

- understand any changes in your business and explore the options available;
- consider options for authorised borrowing facilities;
- facilitate payments being made;
- limit the costs associated with unarranged borrowing;
- address any concerns that you may have.

Register for Text Alerts. Business banking customers can register for our 'Near Limit' Text Alert which is designed to help you avoid going overdrawn (if you don't have an agreed overdraft limit), or exceeding your agreed overdraft limit, by notifying you when your balance falls below a figure you specify. Once you have signed up for this Text Alert, if your account goes into an unarranged overdraft, we'll send you a Text Alert the following working day (Monday – Friday) to let you know. By acting on this information you have the opportunity to clear your unarranged overdraft.

You can register for Text Alerts through Online Banking, in any of our branches or over the phone. Visit barclays.co.uk/business-banking/ways-to-bank/mobile-banking for more information. Terms and conditions apply.

Go online for more support. For useful tips to keep on top of your cashflow, helpful downloadable tools, and a simple guide to borrowing, visit barclays.co.uk/business-banking/borrow

For details relating to unarranged borrowing, please refer to your banking services tariff guide.

- For Business Banking customers, this can be found online at <https://www.barclays.co.uk/business-banking/accounts/rates-and-charges>

Any reference to Bank of England Base Rate or Barclays Base Rate is the same rate. In the event that either of these rates is less than zero, the rate will be shown as zero on your statement. This does not affect our rights and obligations under our terms and conditions. If you require further information on the calculation of your interest rate, please contact us.

Interest

Interest is calculated daily on the cleared balance of your account at the close of business. We'll let you know if interest is calculated on the statement balance rather than the cleared balance. The cleared balance includes only credits and debits that have cleared. Ask your branch or Barclays Business Team for details of clearance times and the dates when we pay or charge interest. The rates of interest shown are current at the time of printing this statement and may have changed during the period of the statement.

In accordance with UK tax legislation, from 6 April 2016 interest is paid gross. For UK resident individuals (including sole traders or partnerships), if you are a UK taxpayer you may have to pay tax on interest earned in excess of your Personal Savings Allowance. For information and guidance please refer to HMRC's website.

The management of your tax affairs is your responsibility, including making any required declarations to the relevant tax authority(ies), where you are tax resident. If the statement shows that we have applied interest to your account, we'll give you on request details of the rate(s) of interest used and a clear explanation of how the interest was calculated. Details of Barclays interest rates for business customers are available at barclays.co.uk/business-banking.

Any reference to Bank of England Base Rate or Barclays Base Rate is the same rate. In the event that either of these rates is less than zero, the rate will be shown as zero on your statement. This does not affect our rights and obligations under our terms and conditions. If you require further information on the calculation of your interest rate, please contact us.

Online
barclays.co.uk

On the phone

0345-717-1819

Talk to an advisor 7am - 11pm or use our 24-hour automated service

Write to us

**Barclays,
Leicester
LE87 2BB**

Your branch

**LEICESTER,
LE87 2BB**

Lost and stolen cards

01604 230 230

- 24 hours

Tell us straight away if:

- you do not receive a Barclays card you were expecting
- any of your cards are lost, stolen, or damaged
- you think someone else may know your PIN.

Call charges will apply (please check with your service provider). We may monitor or record calls for quality, security, and training

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 www.linkedin.com/BarclaysBusinessBanking

Punjabi Cultural Society , Braunstone Town Accounts for 2022/2023					
DATE	NOTES	OUT	IN	BALANCE	
06/04/2022	Balance Forward				2235.97
27/05/2022	Deposit		740		2975.97
30/05/2022	Deposit		450		3425.97
01/06/2022	Food & Equip Issue	510.67			2915.30
07/06/2022	Apna punjab food	725			2190.30
10/06/2022	Deposit		100		2290.30
17/06/2022	Raffle Prizes	12			2278.30
28/06/2022	DJ Shah	175			2103.30
22/07/2022	Ausden Clarke Coach	1030			1073.30
01/08/2022	Deposit		1045		2118.30
28/10/2022	Deposit		200		2318.30
23/02/2023	Room booking BTC	100			2218.30
	Total	2552.67	2535		
06/03/2023	Account Balance				2218.30

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
7. Community Development					
Income					
707	Projects	£0.00	£0.00	£0.00	£0.00
770	Programme of Events	£0.00	£0.00	£475.00	£475.00
771	Summer Fete				
771/1	Current Year	£0.00	£0.00	£1,658.94	£1,658.94
771/2	Next Year	£0.00	£0.00	£0.00	£0.00
771	Total	£0.00	£0.00	£1,658.94	£1,658.94
775	Civic Functions	£0.00	£0.00	£2,960.46	£2,960.46
776	Town Mayor's Charity - Pre May	£0.00	£0.00	£15.00	£15.00
777	Town Mayor's Charity - after May	£0.00	£0.00	£205.88	£205.88
786	Community / Social Inclusion Project Grant	£0.00	£0.00	£0.00	£0.00
790	Consumer Products (Sales)				
790/1	History Publications	£0.00	£0.00	£0.00	£0.00
790/2	Crime Prevention	£50.00	£0.00	£0.00	-£50.00
790/3	General	£50.00	£0.00	£0.00	-£50.00
790	Total	£100.00	£0.00	£0.00	-£100.00
794	Warm Spaces Initiative	£0.00	£0.00	£750.00	£750.00
799	Miscellaneous	£0.00	£0.00	£0.00	£0.00
Total Income		£100.00	£0.00	£6,065.28	£5,965.28

Expenditure

7040 Town Mayor's Allowance

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
7040/1	Town Mayor's Travel & Subsistence Allowance	£375.00	£0.00	£0.00	£375.00
7040/2	Town Mayor's Entertainment Allowance	£375.00	£0.00	£105.00	£270.00
7040	Total	£750.00	£0.00	£105.00	£645.00
7070	Projects				
7070/1	Climate Change	£0.00	£0.00	£0.00	£0.00
7070	Total	£0.00	£0.00	£0.00	£0.00
7080	Loan Interest & Repayments (PWL B 490422)	£4,430.00	£0.00	£3,839.50	£590.50
7260	Service Level Agreements (CAB)	£3,150.00	£0.00	£0.00	£3,150.00
7340	Signs	£500.00	£0.00	£0.00	£500.00
7700	Programme of Events	£4,000.00	£0.00	£3,125.84	£874.16
7710	Summer Fete				
7710/1	Current Year	£2,100.00	£0.00	£3,331.11	-£1,231.11
7710/2	Next Year	£300.00	£0.00	£847.50	-£547.50
7710	Total	£2,400.00	£0.00	£4,178.61	-£1,778.61
7715	Thorpe Astley Summer Event	£0.00	£0.00	£300.00	-£300.00
7720	General Events				
7720/1	General	£0.00	£0.00	£24.55	-£24.55
7720/2	Apple Day	£500.00	£0.00	£1,125.28	-£625.28
7720/3	Open Days	£500.00	£0.00	£430.17	£69.83

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
7720	Total	£1,000.00	£0.00	£1,580.00	-£580.00
7750	Civic Functions	£1,850.00	£0.00	£2,680.68	-£830.68
7760	Town Mayor's Charity - Pre May	£0.00	£3,207.74	£3,207.74	£0.00
7770	Town Mayor's Charity - after May	£0.00	£0.00	£99.88	-£99.88
7850	Community Grants	£6,000.00	£420.58	£5,257.00	£1,163.58
7860	Community / Social Inclusion Project Grant	£0.00	£0.00	£0.00	£0.00
7870	Grants for Queen's Platinum Jubilee	£1,000.00	£0.00	£345.67	£654.33
7880	Grants for King's Coronation	£0.00	£0.00	£0.00	£0.00
7900	Consumer Products (Purchase for resale)				
7900/1	History Publications	£0.00	£0.00	£0.00	£0.00
7900/2	Crime Prevention	£100.00	£0.00	£0.00	£100.00
7900	Total	£100.00	£0.00	£0.00	£100.00
7940	Social Inclusion Initiatives				
7940/1	General	£0.00	£0.00	£27.75	-£27.75
7940/2	Warm Spaces Initiative	£0.00	£0.00	£346.80	-£346.80
7940	Total	£0.00	£0.00	£374.55	-£374.55
7950	Community Safety	£500.00	£0.00	£254.21	£245.79
7990	Miscellaneous	£100.00	£0.00	£157.84	-£57.84
Total Expenditure		£25,780.00	£3,628.32	£25,506.52	£3,901.80

Paid Expenditure Transactions

Start of year 01/04/22

paid between 25/02/23 and 21/03/23, for the 7. Community Development

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
BACS230216P ARCPO0701	04/03/23	18257	4187	£60.00	£10.00	£50.00	7. CD	Parc Ponies Ltd	Deposit for provision of donkeys for TA gala 2023	7715
			18274/3	£43.87	£0.00	£43.87	7. CD	Braunstone Town Council	Warm Space supplies	7940/2
BACS230310D NA5380	20/03/23	18315	4208	£334.80	£55.80	£279.00	7. CD	DNA Kids Ltd	Provision of Halloweem entertainmnet	7700
Total				£438.67	£65.80	£372.87				