

BRAUNSTONE TOWN COUNCIL

18th MAY 2023

Item 11 – Establishment of Standing Committees, Sub-Committees and Advisory Panels

Purpose

To establish, confirm terms of reference, and make appointments to Standing Committees, Sub-Committees and Advisory Panels, including appointment of Chairpersons and Vice-Chairpersons.

Appointment of Members

The proposed appointment of members to Standing Committees, Sub-Committees and Advisory Panels is set out in the recommendations below. Names marked with an asterisk (*) are subject to the Council approving their co-option as Councillors to fill the remaining vacancies on the Council (see agenda item 13).

Recommendations

1. That the following Standing Committees be established, the terms of reference approved and the members be appointed (names marked with an * are subject to the Council approving their co-option under item 13 on the agenda), including to the positions of Chair and Vice-Chair, as follows:

Appeals Committee (3)

Responsibility for considering all appeals provided for under the Council's Policy & Procedures, including staffing appeals (disciplinary, dismissal, grievance, job evaluation) and complaints appeals.

Cllr Shabbir Aslam (Chair)
Cllr Gary Sanders (Vice-Chair)
Cllr Leanne Lee

Employing Committee (3)

Responsibility for recruitment and selection and overall management, including appraisal and disciplinary, of the Chief Executive & Town Clerk.

Cllr Nick Brown (Chair)
Cllr Anthea Ambrose (Vice-Chair)
Cllr Sam Maxwell

Community Development Committee (12)

Terms of Reference as set out under the scheme of delegation to Committees.

Cllr Anthea Ambrose (Chair)
Cllr Becca Lunn Scoppie (Vice-Chair)
Cllr Sevim Aslan
Cllr Nick Brown
Cllr Alex DeWinter
Cllr Andy Evans
Cllr Richard Forrest
Cllr Sam Fox-Kennedy
Cllr Paul Kennedy *
Cllr Christiane Startin-Lorent *
Cllr Marion Waterton
Cllr Mark Widdop

Planning & Environment Committee
(11)

Terms of Reference as set out under the scheme of delegation to Committees.

Cllr Robert Waterton (Chair)
Cllr Sam Maxwell (Vice-Chair)
Cllr Anthea Ambrose
Cllr Richard Forrest
Cllr Leanne Lee
Cllr Satindra Sangha
Cllr Gary Sanders
Cllr Darshan Singh
Cllr Imran Uddin
Cllr Marion Waterton
Cllr Mark Widdop

Policy & Resources Committee
(11)

Terms of Reference as set out under the scheme of delegation to Committees.

Cllr Nick Brown (Chair)
Cllr Anthea Ambrose (Vice-Chair)
Cllr Shabbir Aslam
Cllr Andy Evans
Cllr Leanne Lee
Cllr Becca Lunn Scoppie
Cllr Sam Maxwell
Cllr Gary Sanders
Cllr Christiane Startin-Lorent *
Cllr Imran Uddin
Cllr Robert Waterton

2. that the following Sub-Committees and Advisory Panels be established, the terms of reference approved and that the members be appointed, including to the positions of Chair and Vice-Chair, as follows:

Corporate Governance Sub Committee (4)

Responsibility for detailed oversight of the Council's Financial, Corporate Governance and Risk Arrangements, including Audit. To undertake an annual review of automatic payments under Financial Regulations 6.6 to 6.8.

Cllr Nick Brown (Chair)
Cllr Anthea Ambrose (Vice-Chair)
Cllr Andy Evans
Cllr Imran Uddin

Citizens Advisory Panel (5)

Terms of Reference as set out under the scheme of delegation to Committees.

Cllr Imran Uddin (Chair)
Cllr Leanne Lee (Vice-Chair)
Cllr Sam Fox-Kennedy
Cllr Satindra Sangha
Cllr Darshan Singh

Reason

To enable the efficient and effective transaction of the Council's business.

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Item 12 – Appointments to Outside Bodies

Purpose

To appoint representatives to the following Outside Bodies:

- a) Braunstone West Social Centre (1 representative),
- b) Leicestershire and Rutland Association of Local Councils – Annual General Meeting (1 representative),
- c) Shakespeare Park Sports Pavilion Management Association (2 representatives), and review arrangements for reporting back.

Recommendation

That appointments be made to Outside Bodies, with reporting back arrangements, as follows:

Braunstone West Social Centre (1 member)

Cllr Becca Lunn Scoppie

To report to the Community Development Committee.

Leicestershire & Rutland Association of Local Councils – Annual General and Extraordinary General Meetings (1 member)

Cllr Robert Waterton

To report to the Policy & Resources Committee.

Shakespeare Park Sports Pavilion Management Association (2 members)

Cllr Sam Fox-Kennedy

Cllr Sam Maxwell

To report to the Policy & Resources Committee.

Reason

To ensure appointments were made where there were requests for the Town Council to be represented and to ensure that the Council as a whole had the opportunity to receive feedback and engage with the work of outside bodies.