



# BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

*Darren Tilley – Chief Executive & Town Clerk*

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

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## PLANNING APPLICATIONS

### PUBLIC INSPECTION OF PLANS AND PARTICIPATION

1. The Planning Applications can be inspected at the offices of Blaby District Council to whom representations should be made and they are also available Blaby District Council's website at [www.blaby.gov.uk](http://www.blaby.gov.uk) under Planning Application Search
2. A list of the applications to be considered by the Town Council's Planning & Environment Committee are listed on the Town Council's website [www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)
3. The applications will be considered by the Braunstone Town Council's Planning and Environment Committee, which may make its own observations and forward them to the relevant Planning Authority.
4. Braunstone Town Council and Blaby District Council have introduced procedures to enable applicants, objectors and supporters to speak on applications brought before their relevant Committees.

8<sup>th</sup> February 2023

**To:** *Councillor Robert Waterton (Chair), Councillor Parminder Basra (Vice-Chair) and Councillors Anthea Ambrose, Callistus Fonjong, Sohan Johal, Leanne Lee, Becca Lunn Scoppie, Phil Moitt, Darshan Singh, Christiane Startin-Lorent and Marion Waterton.*

Dear Councillor

You are summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held in the **Ravenhurst Room** at Braunstone Civic Centre on **Thursday 16<sup>th</sup> February 2023** commencing at **7.30pm**, for the transaction of the business as set out below.

Alternatively, members of the public may observe this meeting, and make contributions under the Public Session item, using Zoom video and web conferencing software (details below).

Join Zoom Meeting

<https://us06web.zoom.us/j/87344316199?pwd=ZlZqWjBKS2tYdjBlaHlhUVA0dlo1QT09>

Meeting ID: 873 4431 6199

Passcode: 993137

Yours sincerely,

Chief Executive & Town Clerk

## AGENDA

1. **Apologies**  
To receive apologies for absence.
2. **Disclosures of Interest**  
To receive disclosures of Interest in respect of items on this agenda:
  - a) Disclosable Pecuniary Interests,
  - b) Other Interests (Non-Pecuniary).
3. **Public Participation**  
Members of the public may make representations, give evidence or answer questions in respect of any item of business included on the agenda. At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.
4. **Minutes of the Meeting held 8<sup>th</sup> December 2022**  
To confirm the accuracy of the Minutes of the Meeting held on 8<sup>th</sup> December 2022 to be signed by the Chairperson (**Enclosed**).
5. **Planning and Licensing Applications dealt with under Delegated Authority**  
To receive and note responses to planning and licensing applications taken under Delegated Authority (**Enclosed**).
6. **Planning and Licensing Applications**  
To agree observations on planning and licensing applications received (**Enclosed**).
7. **Additional Planning and Licensing Applications**  
To agree observations on planning and licensing applications received since the publication of the agenda (if any).
8. **Planning Decisions**  
To receive and note planning decisions made by Blaby District Council (**Enclosed**).
9. **Feedback on Planning Application Decisions**  
To receive feedback concerning planning application decisions by Blaby District Council where the Committee has queried the decision; as follows:
  - a) Chief Executive & Town Clerk – Planning Officer Delegated Decisions (**Enclosed**).
10. **Members' Highway Fund**  
To receive an update on progress with initiatives to be funded by the Members' Highways Fund:
  - a) Braunstone Town – Installation of three planters at two Gateways; and
  - b) Thorpe Astley.(**Enclosed**).

11. **Air Quality Monitoring Annual Status Report 2022 – Response to Questions**

To receive the response from Blaby District Council to the queries raised by the Committee in respect of the Air Quality Monitoring Annual Status Report 2022 (**Enclosed**).

12. **Braunstone Village Conservation Area Extension**

To receive an update on the timetable for the process to consider whether to extend the Braunstone Village Conservation Area to the South of Braunstone Lane.

13. **Lubbesthorpe Impacts Group**

To receive an update on progress concerning matters relating to the Lubbesthorpe development and to report on the recent meeting of the Lubbesthorpe Impacts Group.

14. **Financial Comparisons**

To receive Financial Comparisons for the period of 1<sup>st</sup> April to 31<sup>st</sup> December 2022 (**Enclosed**).

15. **Approval of Accounts**

To consider payments from 30<sup>th</sup> November 2022 until 7<sup>th</sup> February 2023 (**Enclosed**).

16. **Houses in Multiple Occupation**

*RECOMMENDED - That in view of the special / confidential nature of the business to be transacted, it is recommended that the press/public be excluded and they be instructed to withdraw (Standing Orders 3.5 and 3.7 apply). Reason for exception – Personal Information and Information provided in confidence.*

To receive an update on known and potential Houses in Multiple Occupation in Braunstone Town and Thorpe Astley (**Enclosed**).

*Next Scheduled Meeting: 20<sup>th</sup> April 2023.*

NOTE:

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.*

*EQUALITIES ACT 2010*

*Braunstone Town Council has a duty in carrying out its functions to have due regard to:-*

- *eliminate unlawful discrimination, harassment and victimisation;*
- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

*To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.*

**BRAUNSTONE TOWN COUNCIL**

**MINUTES OF PLANNING & ENVIRONMENT COMMITTEE**

**HELD AT BRAUNSTONE CIVIC CENTRE**

**THURSDAY 8<sup>th</sup> DECEMBER 2022**

**PRESENT:** Councillor Robert Waterton (Chair), Councillor Parminder Basra (Vice-Chair) and Councillors Anthea Ambrose, Callistus Fonjong, Becca Lunn Scoppie, Christiane Startin-Lorent and Marion Waterton.

Councillor Sohan Johal observed the meeting through Zoom Video Conferencing.

**Officers in attendance:** Darren Tilley, Chief Executive & Town Clerk.

There were no members of the public present at the meeting.

**44. Apologies**

Apologies for absence were received from Councillors Leanne Lee and Darshan Singh.

**45. Disclosures of Interest**

A disclosure of Non-Pecuniary Interest was made by Councillor Parminder Basra in agenda item 5, Planning & Licensing Applications dealt with under Delegated Authority, and agenda item 6, Planning & Licensing Applications, in respect of Planning Application 22/1016/HH, 1 Bloxoms Close, since Councillor Basra knew the occupants.

**46. Public Participation**

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public in attendance.

**47. Minutes of the Meeting held 27<sup>th</sup> October 2022**

The Minutes of the Meeting held on 27<sup>th</sup> October 2022 were circulated (item 4 on the agenda).

**RESOLVED** that the Minutes of the meeting held on 27<sup>th</sup> October 2022 be approved and signed by the Chairperson as a correct record.

#### 48. Planning and Licensing Applications dealt with under Delegated Authority

The Committee received and noted responses to planning and licensing applications taken under Delegated Authority (item 5 on the agenda).

**RESOLVED** that the action taken by the Chief Executive & Town Clerk under delegated authority in forwarding the following observations to Blaby District Council be noted:

##### Planning Applications

- 1. Application No:** 22/1016/HH

**Description:** Retrospective planning application for rear Conservatory and converted single garage into Habitable space

**Location:** 1 Bloxoms Close Braunstone Town Leicestershire LE3 2YA (Millfield Ward)

**Response:** *Braunstone Town Council does not object to the application, subject the proposed off-road parking, as shown in the submitted parking plan, being permanently available for parking.*

**Reasons:** *To avoid additional parking on a cul-de-sac and adjacent to a junction, which could cause obstruction and present highway safety issues.*
- 2. Application No:** 22/1006/HH

**Description:** Two storey side extension and two and single storey rear extension

**Location:** 31 Headley Road Braunstone Town Leicestershire LE3 2PJ (Ravenhurst & Fosse Ward)

**Response:** *Braunstone Town Council objects to the application due to insufficient on-site parking provision for the proposed size of the property.*

**Reason:** *A four-bedroom dwelling should have a parking provision of three off-road spaces to be in accordance with Part 3, Paragraph 3.151 of the Leicestershire Highway Design Guide. There was limited available parking on Headley Road and Francis Avenue due to the need to access residential properties, therefore additional highway parking close to a bend, junction and pedestrian walkway could cause obstruction and present highway safety issues.*

- 3. Application No:** 22/1024/HH
- Description:** Two storey side extension, single storey front & rear extension, along with internal conversion of garage to habitable room
- Location:** 151 Narborough Road South Braunstone Town Leicestershire LE3 2LH (Ravenhurst & Fosse Ward)
- Response:** *Braunstone Town Council does not object to the application.*
- Reasons:** *The proposed development was similar in size and scale to neighbouring properties, the pitched roof on the extension was welcomed in terms of the visual appearance of the street scene and the number of onsite parking spaces was in accordance with the number of bedrooms at the property.*
- 4. Application No:** 22/0827/RM
- Description:** Reserved matters application for the erection of Local Centre 1 to include commercial units (units 1-3 use class E(a), unit 4 use class E(a) and E(b) and unit 5 use class E(b)), medical centre (use class E(e), potential medical centre expansion or offices (use class E(e) and E(g(i))), 66 bed residential care home (use class C2) together with cash point to unit 1 and car parking (details of access, appearance, landscaping, layout and scale)
- Location:** Tay Road New Lubbethorpe Enderby Leicestershire
- Response:** *Braunstone Town Council has the following comments, which it recommends be considered and the application modified prior to approval:*
- a) the commercial units need an outdoor rear/enclosed area;*
  - b) the design of the car park to the rear of the commercial units needed to facilitate deliveries and collections;*
  - c) the site and buildings should include sustainability measures such as solar PV panels, low carbon heating, rainwater storage and electric vehicle charging points;*
  - d) Cycle hoops should be included at the front of the commercial units along Tay Road and the Cycle hoops proposed for the car park should include a cycle shelter;*
  - e) the purpose of the layby needs to be included on the plans; vehicular movements around the site need to be provided for the intended use;*

- f) *designs for the road junction with Tay Road need to be included; and*
- g) *pedestrian walking routes and additional pedestrian crossing points needed to be included in the public car park, including the extension of the walkway along the north-east where a low growing hedge would be planted.*

**Reasons:**

*The Town Council was interested in ensuring the site was sustainable, usable and also accessible to local residents to avoid unnecessary vehicle journeys out of Lubbethorpe and any adverse impact on the climate and air quality.*

- a) *To provide for bin storage and receive deliveries.*
- b) *Large delivery vehicles would not be able to use the parking spaces.*
- c) *To ensure the site and buildings have a low carbon impact and to mitigate the effects of climate change.*
- d) *Commercial Unit customers using cycles were unlikely to travel to the rear to lock up their cycles, in practice they would lock them to street furniture at the front. However, employees at the site would need a shelter facility to lock up their cycles while at work.*
- e) *It was unclear what purpose the layby serves, e.g. bus stop, taxi rank, deliveries and how the vehicles, particularly buses and lorries, would move around the site to access the layby.*
- f) *To ensure the safety of vehicles (including cyclists) entering and leaving the site, along with those on Tay Road and to ensure pedestrian safety, including safe crossing across the entrance and Tay Road.*
- g) *It was unclear how pedestrians who had parked their vehicles on the northern side of the public car park would safely access the facilities on site, there appeared to be a lack of connecting footways and safe crossing points.*

**5. Application No:** 22/1071/DOC

**Description:** Application to discharge Condition 4 (Demolition Method Statement) to Listed Building Consent 21/1110/LBC

**Location:** Unit 4 254 Braunstone Lane Braunstone Town Leicestershire (Winstanley Ward)

**Response:** *Braunstone Town Council objects to the discharge of Condition 4 (Demolition Method Statement) to Listed Building Consent 21/1110/LBC.*



- Reasons:** *The submitted documentation appears to be a standard operational method statement and risk assessment and did not address the specific requirements of the condition for the site:*
- a) the parking of vehicles of site operatives and visitors;*
  - b) loading/unloading and storage of plant, materials, oils, fuels, and chemicals;*
  - c) wheel washing facilities and road cleaning arrangements;*
  - d) measures to control the emission of dust and dirt during demolition;*
  - e) a scheme for recycling/disposing of waste resulting from demolition works*
  - f) hours of demolition, including deliveries and removal of materials;*
  - g) full details of any piling technique to be employed, if relevant;*
  - h) location of temporary buildings and associated generators, compounds, structures and enclosures;*
  - i) full details of any floodlighting to be installed associated with the demolition works)*
  - j) Measures to control the emissions of noise during demolition referring to appropriate standards*
  - k) site access arrangements for demolition vehicles.*

**6. Application No.** 22/1082/DOC

**Description:** Application to discharge conditions 3 (external materials), 4 (soft and hard landscaping), 6 (finished floor levels), 10 (foul drainage), 11 (surface water drainage), 12 (surface water management), 14 (construction method statement) & 21 (Waste Strategy) imposed on full application 20/1373/FUL

**Location:** Land To Rear Of 27 To 45 Avon Road Braunstone Town Leicestershire

**Response:** *Braunstone Town Council:*

- 1. does not object to the following conditions being discharged, subject to technical advice of the relevant authority: 4, 6, 10, and 11; and*
- 2. objects to the following conditions being discharged: 3, 12, 14 and 21.*

**Reasons:**

- 1. The documents submitted appear to meet the requirements of the condition; however, it was important to recognise that detailed technical assessment and response would need to be provided by the relevant authority.*
- 2. Both the Materials Plan and Waste Strategy Plan referenced in the application could not be found among the application documentation. The*

*Construction Management Plan lacked commitment and detailed action in several places; for example, the “Management of Surface Water” section used the word “avoid”, but doesn’t deal with the situation where work cannot be avoided; “Site Staff Contractor and Visitor Parking” uses the word “hope”, but doesn’t deal with the situation where the number of vehicles exceed the number of available spaces; and “Delivery Times” “avoid” peak traffic and commuter times, but there was no mitigation if these times couldn’t be avoided.*

### Licensing Applications

There were no licensing applications.

### 49. Planning Applications and Licensing Applications

The Committee received details of a planning applications to be considered by Blaby District Council (item 6 on the agenda). The Committee noted that there were no licensing applications.

**RESOLVED** that the following responses be forwarded to Blaby District Council:

1. **Application No:** 22/1069/FUL  
**Description:** Installation of 1x Air Source Heat Pump and Associated Acoustic Fencing  
**Location:** Kingsway Primary School, Kingsway North Braunstone Town Leicestershire (Winstanley Ward)  
**Response:** *Braunstone Town Council supported the proposal; subject to no noise or vibration from the fan unit being perceptible inside any adjacent property and the noise and vibration levels being in accordance with the regulations.*  
**Reason:** *The Council supported and encouraged the transfer to low/non carbon sources of heating; however, it was important to protect the amenity enjoyed by the neighbouring properties in terms of noise and vibration nuisance.*
  
2. **Application No:** 22/1120/HH  
**Description:** Two storey and single storey side and single storey rear extensions

**Location:** 19 Bromwich Close Braunstone Town Leicestershire LE3 3RT (Thorpe Astley Ward)

**Response:** *Braunstone Town Council does not object to the application; subject to:*  
a) *the on-site parking for 3 vehicles, as shown in the plans, being surfaced with a hardbound permeable material, and permanently available for use; and*  
b) *no windows, doors or openings in the side elevation of the proposed side extension without the explicit consent of the local planning authority.*

**Reasons:**  
a) *To avoid additional parking on a narrow highway close to a road junction; and to provide a suitable surface for parking while avoiding flooding and surfaced water run-off.*  
b) *To protect the amenity enjoyed by the neighbouring property and rear access footpath in terms of privacy and avoiding obstruction.*

3. **Application No:** 22/1016/HH

**Description:** Retrospective permission for single storey rear conservatory extension and conversion of adjoining garage.

**Location:** 1 Bloxoms Close Braunstone Town Leicestershire LE3 2YA (Millfield Ward)

**Response:** *Braunstone Town Council does not object to the application, subject the proposed off-road parking, as shown in the submitted parking plan, being permanently available for parking.*

**Reason:** *To avoid additional parking on a cul-de-sac and adjacent to a junction, which could cause obstruction and present highway safety issues.*

### 50. Additional Planning and Licensing Applications

The Committee received details of a planning applications to be considered by Blaby District Council (item 6 on the agenda). The Committee noted that there were no licensing applications.

**RESOLVED** that the following responses be forwarded to Blaby District Council:

4. **Application No:** 22/0931/FUL
- Description:** Erection of 1x four bedroom detached dwelling and 2x three bedroom semi-detached dwellings
- Amendments have been made to this application:
1. Amended plans removing fourth bedroom from two dwellings (type B houses)
  2. Altered designs of porch and dormers to pitched roof
- Location:** 64 Amy Street Braunstone Town Leicestershire  
LE3 2FB (Ravenhurst & Fosse Ward)
- Responses:** *Braunstone Town Council objects to the application; due to:*
- a) *the development resulting in overdevelopment of the site due to scale and mass; and*
  - b) *concerns raised by the Environment Agency that the proposal would be contrary to the National Planning Policy Framework and its associated planning practice guidance.*
- Reasons:**
- a) *The proposal involved building a detached dwelling and a semi-detached property on a plot size similar to 3 bedroomed semi-detached dwelling. This would result in a cramped living.*
  - b) *The proposed development partially fell within a flood risk vulnerability category that was inappropriate to the Flood Zone in which the application site was located.*
5. **Application No:** 22/1141/HH
- Description:** Two storey side and part rear extension with single storey rear extension (revised scheme of 22/0539/HH)
- Location:** 32 Charlecote Avenue Braunstone Town Leicestershire LE3 2SH (Ravenhurst & Fosse Ward)
- Response:** *Braunstone Town Council objects to the revised scheme; due to insufficient on-site parking provision.*
- Reason:** *The proposed extension would increase the number of bedrooms from 3 to 4; however, there was only provision for two on-site parking spaces since the revised scheme reduces the garage space.*

*Additional parking on the highway close to a sharp bend and junction would present safety concerns for highway users (including pedestrians using the footway).*

- 6. Application No:** 22/1106/FUL
- Description:** Construction of 12 EV charging station to EV charging posts together with electrical infrastructure, sub-stations, lighting, HP/LV cabinets, DNO enclosure, access and associated works
- Location:** Hilton Hotel Junction 21 Approach Braunstone Town Leicestershire
- Response:** *Braunstone Town Council supported the proposal.*
- Reason:** *The Council supported and encouraged the transfer to low/non carbon sources of transport. The site had a large car park and there was unlikely to be an adverse impact on the availability of on-site parking.*
- 7. Application No:** 22/1074/FUL
- Description:** Construction new cosmetic repair unit
- Location:** Former Works Hazel Drive Braunstone Town Leicestershire
- Response:** *Braunstone Town Council does not object to the application; subject to the following being submitted to the local planning authority for approval:*
- a) details of the elevations and floor plans for the proposed building, including measurements;*
  - b) details of the landscaping and boundary treatments;*
  - c) details of signage and CCTV;*
  - d) a statement setting out how construction would be carried out on the site, including measures to mitigate noise and dust;*
  - e) details of the proposed activities on site, hours of operation, and chemicals and materials to be used; and*
  - f) details of existing and proposed parking and a statement on how the impact of any change would be mitigated.*
- Reasons:**
- a) To ensure the building was suitably designed.*
  - b) To protect the character and appearance of the area.*
  - c) To ensure that signage and CCTV would be in keeping with the visual amenity of the area.*

- d) *To avoid nuisance to nearby residents and businesses and avoid flooding, surface water run-off and dirt being transferred to the highway.*
- e) *To protect the amenity enjoyed by the neighbouring properties in terms of noise and activity and to protect the local environment and water courses from pollution.*
- f) *To avoid displacement of parking onto the highway impacting on the safety of highway users.*

## **51. Planning Decisions**

The Committee received and noted planning decisions made by Blaby District Council (item 8 on the agenda).

Additional appendices (C & D) were circulated in respect of planning decision 21/1110/LBC, Demolition of existing building at Unit 4, 254 Braunstone Lane (filed with these minutes).

**RESOLVED** that the decisions be noted.

*Reason for Decision*

*To keep a watching brief on the decisions and to review the impact of Town Council comments upon the decision making process.*

## **52. Feedback on Planning Application Decisions**

The Committee received feedback concerning planning application decisions by Blaby District Council where the Committee had queried the decision as follows:

- a) 22/0407/HH, Single storey rear extension and conversion of side garage including raising of existing roof, at 50 Kirkland: the delegated decision report was circulated at the meeting (filed with these minutes); and
- b) 22/0123/FUL, Erection of 1 semi-detached dwelling including alterations and extensions to No. 2 Pinfold, at Land adjacent 2 Pinfold; the delegated decision report was enclosed at item 9b on the agenda.

The Chief Executive & Town Clerk updated the Committee on the availability of Planning Officer Delegated Decisions. These could not be located on Blaby District Council's website and an enquiry had been submitted to the planning department seeking to clarify how the Town Council could access the documents.

**53. Braunstone Village Conservation Area Extension**

The Committee received an update on the timetable for the process to consider whether to extend the Braunstone Village Conservation Area to the South of Braunstone Lane.

The Chief Executive & Town Clerk advised that Blaby District Council had received confirmation from Leicester City Council that they could support the project. In addition to providing expertise this would also ensure that both Conservation Area reviews were aligned.

**RESOLVED** that the update be received and noted.

*Reason for Decision*

*To note that proposals for considering the extension to the Braunstone Village Conservation Area were being progressed.*

**54. Leicestershire County Council Members' Highway Fund**

The Committee received an update on schemes submitted by County Councillors under the Member's Highway Fund.

The Chief Executive & Town Clerk reported:

- Councillor Amanda Hack had advised that the schemes she submitted to the meeting in late August were progressing and were within the £50,000 budget envelope; and
- Councillor Louise Richardson had advised that she was waiting for an update from officers regarding progress with her submissions.

Councillor Louise Richardson had also forwarded an answer to a question which had been submitted to County Council concerning progress with delivering schemes under the Members Highways Fund (filed with these minutes).

**RESOLVED** that the update be received and noted.

*Reason for Decision*

*To note the current position with progressing the proposals for small scale highways and environmental improvements in Braunstone Town and Thorpe Astley.*

**55. Lubbesthorpe Impacts Group**

The Committee received an update on progress concerning matters relating to the Lubbesthorpe development.

Councillor Robert Waterton advise that the next meeting of the Group would be in January.

Councillor Robert Waterton updated the Committee on the following matters in respect of the Lubbesthorpe development:

- a) on 31st October 2022 there were 812 occupations (which was over half of Phase 1);
- b) the Annual Monitoring Report had been delayed;
- c) the Section 106 highways improvements schedule had been circulated to the Committee at the previous meeting; Councillors were invited to contact the Chair with any further questions and queries; and
- d) Green Energy; a Green Energy Statement had to be submitted as part of the planning approval process for each sub-phase.

**RESOLVED** that the update be noted.

*Reason for Decision*

*To receive details of current and ongoing matters discussed relating to the new Lubbesthorpe development and its impact.*

## **56. Financial Comparisons**

The Committee received Financial Comparisons for the period 1st April 2022 to 32st October 2022 (item 14 on the agenda).

**RESOLVED**

1. that the report be noted;
2. THAT IT BE RECOMMENDED TO POLICY & RESOURCES COMMITTEE that £294.32 be utilised from the *Gateway Signage* reserve to balance expenditure against the budget for heading 8460, *Furniture*.

*Reasons for Decision*

1. *There were no issues of concern with the income and expenditure against the budget for 2022/2023.*
2. *The funding had been earmarked as a result of underspending 8460, Furniture, in previous financial years and therefore, could be used to balance a slight overspend in the current financial year.*

## **57. Planning and Environment Priorities and Objectives**

The Committee considered the Planning & Environment Priorities and Objectives in order to determine whether they were relevant to address current and emerging issues faced by the Council and the community (item 14 on the agenda).

**RESOLVED**

1. That the progress with the Planning & Environment Delivery Objectives (2022/2023), as set out in the report, be received and noted;
2. that Notice Board renewal in 2023/2024 focus on a rolling programme of Notice Board renewal on the Council's own land; and that a report be submitted to Committee early in the Council Year to determine a programme;



THAT IT BE RECOMMENDED TO POLICY & RESOURCES COMMITTEE  
THAT IT BE RECOMMENDED TO COUNCIL

3. that, with the exception of those which have been completed, the Planning & Environment Delivery Objectives set out in the report, as amended where appropriate, be included in the 2023/24 Business Plan; and
4. that the Planning & Environment Committee/Service Objectives, as set out in the report, be approved.

*Reasons for Decision*

1. *To note progress with the implementation of the 2022/23 Planning & Environment Delivery Objectives so far.*
2. *To focus on delivering initiatives and projects within the Strategic Aims and Delivery Objectives given the limits on resources and to prioritise the locations on Council owned land for Notice Board renewal.*
3. *To focus the Council's resources on four main areas of activity in the medium term to ensure effective delivery of initiatives and projects given the limits on resources.*
4. *The Service Objectives continue to be relevant and reflect changing issues within the community.*

**58. Capital Plan and Budget Estimates 2023/2024**

The Committee considered a Statement of Expenditure for 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022, a list of capital projects for 2023/2024 and beyond and a proposed budget for 2023/2024 for recommendation to Policy & Resources Committee (item 15 on the agenda).

**RESOLVED** THAT IT BE RECOMMENDED TO POLICY & RESOURCES COMMITTEE THAT IT BE RECOMMENDED TO COUNCIL

1. that the *Waste Services* budget be increased from £ 7,570 per annum to £9,538 per annum;
2. that the *Street Furniture* revenue budget be increased from £2,500 to £3,600;
3. that for *Consumer Products – Poop Scoops*, income be reduced by £550 to £1,150 and expenditure reduced by £500 to £1,100;
4. that both the income and expenditure headings for *Consumer Products – Waste & Garden Bags* be deleted;
5. that the draft Estimates for the Planning and Environment Committee, as attached at Appendix 2, be included in the Budget Estimates for 2023/2024; and
6. that both Capital Plan items “*Gateway signage to the Town on the new road from Lubbesthorpe*” and “*Provide new, improved and enhanced notice boards at key locations*” be rolled forward onto the 2023/24 Capital Plan.

*Reasons for Decisions*

1. *To ensure that sufficient funds would be available to cover any increase in waste fees for emptying dog waste bins.*

2. *To continue to fund the rolling programme of notice board improvements, taking into account rises in costs, along with providing funds for potential maintenance of gateway planters.*
3. *To reflect current and previous year income and expenditure.*
4. *The Waste & Garden Bags service had been withdrawn by Blaby District Council.*
5. *To ensure appropriate resources for Planning and Environment Services.*
6. *The Town Council was responsible for the Town's place signs and notice boards, which would be a capital asset. The life span of a sign would be approximately 30-40 years and a notice board would be approximately 20-30 years.*

## **59. Approval of Accounts**

The Committee noted that there were no payments from 19<sup>th</sup> October 2022 until 29<sup>th</sup> November 2022.

The meeting closed at 9.15pm.

**NOTE:**

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated under each item of this report, there were no implications.

*These minutes are a draft and are subject to consideration for approval at the next meeting scheduled on 16<sup>th</sup> February 2023.*

## BRAUNSTONE TOWN COUNCIL

### PLANNING & ENVIRONMENT COMMITTEE – 16<sup>th</sup> FEBRUARY 2023

#### Item 5 – Planning and Licensing Applications dealt with under Delegated Authority

##### Purpose

To receive and note responses to planning and licensing applications taken under Delegated Authority.

##### Planning Applications

- 1. Application No:** 22/1148/HH

**Description:** Two storey side extension and single storey rear extension.

**Location:** 1 Larch Grove Braunstone Town Leicestershire LE3 3FG (Winstanley Ward)

**Response:** *Braunstone Town Council does not object to the application; subject to:*

  - a) *confirmation that the total number of bedrooms would be three; and*
  - b) *the existing provision of on-site parking (including the garage space and access) being retained and surfaced with a hardbound permeable material, and permanently available for use.*

**Reason:**

  - a) *There were no proposed first floor plans with the application; however, it was assumed, due to size and scale, that one additional bedroom would be added.*
  - b) *To avoid additional parking on a narrow highway and on the footway close to a road junction; and to provide a suitable surface for parking while avoiding flooding and surfaced water run-off.*
  
- 2. Application No:** 22/1058/HH

**Description:** Single storey front and side extensions and installation of boundary fencing and gates

**Location:** 85 Turnbull Drive Braunstone Town Leicestershire LE3 2JW (Ravenhurst & Fosse Ward)

**Response:** *Braunstone Town Council does not object to the application; subject to the replacement wooden fence panels being no higher than the matching existing*

concrete panel.

**Reason:** *The proposals were on a similar footprint to the existing attached structure & canopy and neighbouring properties had porch extensions; however, it was important to retain the visual appearance of the street scene at this corner location in terms of the replacement boundary fencing.*

**3. Application No:** 22/1162/FUL

**Description:** Installation of 2 new 4.8 x 5.5m roller shutter doors, HGV 40 concrete ramp for level access and 2 x Black Bull steel hoop guards to both sides of proposed openings.

**Location:** Unit B Tiber Way Meridian Business Park Braunstone Town (Thorpe Astley Ward)

**Response:** *Braunstone Town Council recommends that the application not be determined until the applicant submitted a statement setting out the justification for losing 7 on-site parking spaces and provided evidence that there would be no adverse impact/displaced parking onto the highway.*

**Reason:** *There was insufficient on-site parking at many of the units at Meridian Business Park and significant amounts of highway parking, often obstructing the footway and views at junctions; causing highway safety concerns, particularly for pedestrians. Any additional highway parking at this location potentially would have a detrimental impact upon highway safety.*

**4. Application No:** 22/0827/RM

**Description:** Reserved matters application for the erection of Local Centre 1 to include commercial units (units 1-3 use class E(a), unit 4 use class E(a) and E(b) and unit 5 use class E(b)), medical centre (use class E(e), potential medical centre expansion or offices (use class E(e) and E(g(i))), 66 bed residential care home (use class C2) together with cash point to unit 1 and car parking (details of access, appearance, landscaping, layout and scale) Amended Transport Scheme.

**Location:** Tay Road New Lubbethorpe Enderby Leicestershire

**Response:** *Braunstone Town Council has the following comments, which need to be addressed, and recommends that the plans and documents be*

*modified accordingly and re-submitted for consideration:*

- a) the trip generation figures in the transport surveys need to be reviewed and clarified; since the number of journeys by particular modes of transport did not appear to relate to the type and scale of the proposed development;*
- b) the proposed location of the Health Centre solely on the first floor of the commercial units presented accessibility concerns both in terms of stair and lift access for elderly and disabled users and over intensification of this area of the site;*
- c) the design of the car park to the rear of the commercial units needed to properly facilitate deliveries and collections; the number of parking spaces would also need to be reviewed (in relation to (a) above) since the proposed provision seemed insufficient for both the commercial units and the Health Centre;*
- d) the site and buildings should include sustainability measures such as solar PV panels, low carbon heating, rainwater storage and electric vehicle charging points;*
- e) Cycle hoops should be included at the front of the commercial units along Tay Road and the Cycle hoops proposed for the car park should include a cycle shelter;*
- f) the area for deliveries (currently a layby adjacent to the access road) would conflict with other users and uses of the car park and footways;*
- g) the road junction with Tay Road needed to be redesigned given the addition to the site of the Health Facility; options could include a signal controlled junction, a second access (either to provide a one way system or separate access for deliveries), or separate access to the Care Home; and*
- h) pedestrian walking routes and additional pedestrian crossing points needed to be included in the public car park.*

**Reasons:**

*The Town Council was interested in ensuring the site was sustainable, usable and also accessible to local residents to avoid unnecessary vehicle journeys out of Lubbethorpe and any adverse impact on the climate and air quality.*

- a) The daily trip generation figures included a significant number of journeys by “Train” (GP Surgery 23, Care Home 2, Mixed Use 105) and “passenger in a car or van” (GP 114, Care Home 11, Mixed Use 640).*
- b) Many patients with mobility issues would struggle to access a first floor health facility; the proposed*

- access to the facility was among the rear accesses to the commercial units, where deliveries and collections would be undertaken; raising concerns about the suitability of the access both from a health & safety perspective and an accessibility perspective. An alternative could be that half the unit on both floors be reserved for the Health Centre and some of the other commercial units be located on the first floor above the grocery store.
- c) Large delivery vehicles would not be able to use the parking spaces. There was no turning area for refuse and delivery vehicles, these vehicles were expected to do a three point turn at the junction at the top of the car park, presenting safety concerns. Parking provision of 63 spaces for a grocery store, four other retail units plus a health facility accommodating 6 GPs, 4 nurses, 5 consulting rooms and potential expansion was unlikely to satisfactorily provide for employee, patient and customer parking.
  - d) To ensure the site and buildings have a low carbon impact and to mitigate the effects of climate change.
  - e) Commercial Unit customers using cycles were unlikely to travel to the rear to lock up their cycles, in practice they would lock them to street furniture at the front. However, employees at the site would need a shelter facility to lock up their cycles while at work.
  - f) The delivery layby was disconnected from the retail unit and other local centre units by the public areas and footways. The service area for the commercial units was also the front access to the Health Centre resulting in a conflict of use and users and raising health and safety concerns.
  - g) While it was understood that the junction with Tay Road had been approved as part of the wider Lubbethorpe Transport Assessment; the services at the site had subsequently been increased as a result of planning application 22/0057/NMAT. Therefore, the design of the junction needed to be reviewed and potentially remodelled to ensure the safety of vehicles (including cyclists) entering and leaving the site, along with those on Tay Road and to ensure pedestrian safety, including safe crossing across the entrance and Tay Road.
  - h) It was unclear how pedestrians who had parked their vehicles on the northern side of the public car park would safely access the facilities on site, there appeared to be a lack of connecting footways and safe crossing points.

- 5. Application No:** 22/1159/FUL
- Description:** Retention of partial change of use from dwellinghouse (Class C3) to Hairdressers (Class E)
- Location:** 87 Woodland Drive Braunstone Town Leicestershire LE3 3EB (Winstanley Ward)
- Response:** *Braunstone Town Council does not object to the change of use of the outbuilding, subject to the following conditions:*
- a) the hours of operation being in strict accordance with those set out in the section "Hours of Opening" on the application form, strictly no operation on Sundays and Bank Holidays, and the hours of operation set out not being varied without the explicit consent of the local planning authority;*
  - b) the number of people on site being limited to one worker/owner and one customer (with dependants and carers exempt) at any time, who must have prior booked;*
  - c) any advertising or signage to the front of the dwelling being submitted for consideration and approval by the local planning authority;*
  - d) parking for two vehicles being provided within the front curtilage of the dwelling; which should be of a hardbound permeable material;*
  - e) details of the materials, chemicals and products being used and the trade waste arrangements, including storage and collection, being submitted and approved by the local planning authority; and*
  - f) neighbouring properties being fully informed of the proposals.*
- Reasons:** *The outbuilding was an existing building on a large plot and neighbouring properties were also large plots; therefore, the impact on the amenity enjoyed by the occupants of the neighbouring residential properties was likely to be limited; however, conditions would provide a balance:*
- a) to avoid noise and comings and goings during hours when residents were more likely to be at home and/or sleeping;*
  - b) to reduce noise and avoid over intensification of the use of the site, keeping the number of workers and customers to one at a time, while recognising there would be reasonable specific exceptions;*
  - c) to ensure that advertising/signage was in keeping with the visual amenity of the residential street and did not obstruct the highway (including the footway) or present any highway safety concerns;*
  - d) there was limited highway parking availability for both the dwelling and customers due to road junctions and access to neighbouring properties,*

*additional parking could result in obstruction on the highway (including the footway); suitable alternative parking needed to be permanent and avoid surface water run off;*

- e) to avoid any hazardous or odorous chemicals, materials or products which could be detrimental to local residential amenity; in addition, it was noted in the application that waste storage and collection was described as existing, it was unclear whether separate arrangements for business waste had already been made, or whether the applicant mistakenly believes that the domestic service could be used; and*
- f) the proposed change was likely to bring a level of activity to the street that would be greater than at present.*

- 6. Application No:** 22/1192/OUT
- Description:** Outline planning application for a self-build/custom build dwelling (all matters reserved) (revised scheme to 22/0759/OUT)
- Location:** 198 Braunstone Lane Braunstone Town Leicestershire LE3 3AS (Winstanley Ward)
- Response:** *Braunstone Town Council objects to the proposed application due to the following considerations:*
- (a) overdevelopment of the site due to consideration of scale and mass;*
  - (b) out of keeping with the character and appearance of the area;*
  - (c) cramped living conditions and unsatisfactory layout;*
  - (d) insufficient amenity space for both the new and existing dwelling; and*
  - (e) insufficient on-site parking provision.*
- Reasons:**
- (a) The proposed dwelling's size on a plot with little depth would result in it being built in close proximity to both 1 Shakespeare Drive and 198 Braunstone Lane resulting in cramped living conditions.*
  - (b) The proposed bungalow would be built on a street with semi-detached two storey character dwellings and the front of the proposed property would have a curvature, which did not feature in the design of neighbouring properties, adding a discordant element to the street scene.*
  - (c) The combined living and kitchen area, which contained the front door, was poorly designed, would be impractical and cramped in nature, resulting in poor quality living conditions.*



- (d) *The proposed dwelling would be built on part of the existing amenity space for 198 Braunstone Lane and the creation of the new dwelling would result in cramped living conditions for both dwellings which would have little useable amenity space. The outdoor private amenity space would be small due to onsite parking and would lack privacy due to the depth of the site, its proximity to the highway and to No.1 Shakespeare Drive.*
- (e) *The proposed onsite parking provision for the proposed new dwelling appeared tight and inaccessible and risked obstruction to the footway. Any additional parking on Shakespeare Drive close to the junction with Braunstone Lane and the existing bus stop was likely to cause highway safety issues.*

### Licensing Applications

1. **Name:** M + B Jackets
  - Description:** Street Trading Consent (renewal application)
  - Location:** Meridian East Near Tiber Way (Thorpe Astley Ward)
  - Response:** *Braunstone Town Council does not object to the renewal of this street trading application, subject to any conditions applied to the original consent being applied to the renewal consent.*
- Observation for the applicant's consideration: *it may be safer and more practical for the outlet to be located on a side street rather than the main road.*
- Reason:** *The Town Council was not aware of any public safety, health or environmental issues in relation to this trader; however, it was important that any conditions currently applied continued to be applied in order to meet these objectives.*

**BRAUNSTONE TOWN COUNCIL**

**PLANNING & ENVIRONMENT COMMITTEE – 16<sup>th</sup> FEBRUARY 2023**

**Item 6 – Planning and Licensing Applications**

Purpose

To agree observations on planning and licensing applications received.

Planning Applications

- 1. Application No:** 22/1228/VAR

**Description:** Variation of condition 3 (age restrictions) attached to planning permission 21/0931/FUL to include children up to the age of 18 years

**Location:** 132 Narborough Road South Braunstone Town Leicestershire (Ravenhurst & Fosse Ward)
- 2. Application No:** 22/1217/HH

**Description:** Single storey rear extension and garage conversion

**Location:** 157 Kingsway Braunstone Town Leicestershire LE3 2PN (Ravenhurst & Fosse Ward)

Licensing Applications

There are no licensing applications.

**BRAUNSTONE TOWN COUNCIL**

**PLANNING & ENVIRONMENT COMMITTEE – 16<sup>th</sup> FEBRUARY 2023**

**Item 8 – Planning Decisions**

To receive and note planning decisions made by Blaby District Council.

<b>Application Number</b>	<b>Description</b>	<b>Location</b>	<b>Braunstone Town Council Response</b>	<b>Decision by Planning Authority</b>
22/0893/HH	Conversion and extension to detached garage to form residential annex	38 Francis Avenue Braunstone Town Leicestershire LE3 2PH	No objects; subject to: a) on-site parking on the front curtilage for a minimum of two vehicles being provided and permanently retained for use; b) the proposed outbuilding being ancillary to the domestic use of the dwelling and not sold, let or separately disposed of; and c) the existing rear amenity space being retained as a single amenity space and not separated by a barrier, hedgerow or fencing that would prevent access from one part to the other or enable one part to be sold, let or separately disposed of.	Approved; subject to: <ul style="list-style-type: none"><li>• Built in strict accordance with the plans;</li><li>• The front roof slop of the extension facing Edenhurst Avenue, shall be constructed using matching roof tiles to existing unless alternative materials are first agreed in writing;</li><li>• External walls, windows, doors and flat roof shall be constructed using the materials specified on the application form;</li><li>• The existing off-street car parking facilities on the site frontage as shown on plan A105 shall permanently remain available for car parking;</li><li>• The occupation of the</li></ul>

Application Number	Description	Location	Braunstone Town Council Response	Decision by Planning Authority
				<p>proposed annexe shall always remain ancillary to the residential occupation of the main dwelling. It shall not be occupied as a separate living unit and should not be sold, let or otherwise disposed of;</p> <ul style="list-style-type: none"> <li>• No fencing, planting or other barrier shall be erected subdividing the curtilage of the host property;</li> <li>• No further windows or openings shall be constructed at any time within the front elevation of the annexe facing Edenhurst Avenue without prior permission; and</li> <li>• The development shall not be first brought into use unless the existing vehicular access on Edenhurst Avenue that will become redundant as a result of this proposal have been closed permanently.</li> </ul>

Application Number	Description	Location	Braunstone Town Council Response	Decision by Planning Authority
22/1120/HH	Two storey and single storey side and single storey rear extensions	19 Bromwich Close Braunstone Town Leicestershire LE3 3RT	No objections; subject to: a) the on-site parking for 3 vehicles, as shown in the plans, being surfaced with a hardbound permeable material, and permanently available for use; and b) no windows, doors or openings in the side elevation of the proposed side extension without the explicit consent of the local planning authority.	Approved; subject to: <ul style="list-style-type: none"> <li>• Built in strict accordance with the plans;</li> <li>• constructed using the materials specified on the plans;</li> <li>• All external materials shall match those used in the existing building unless otherwise agreed;</li> <li>• The vehicle hardstanding shall be formed in a hardbound and permeable material prior to the first occupation of the extensions hereby approved. Thereafter, the hardstanding shall be retained available for 3 off-street car parking in perpetuity;</li> <li>• No further windows or openings shall be constructed at any time within the first floor West side elevation of the proposed extension without prior permission.</li> </ul>

Application Number	Description	Location	Braunstone Town Council Response	Decision by Planning Authority
22/1016/HH	Retrospective permission for single storey rear conservatory extension and conversion of adjoining garage	1 Bloxoms Close Braunstone Town Leicestershire LE3 2YA	No objections; subject to the proposed off-road parking, as shown in the submitted parking plan, being permanently available for parking.	Approved; subject to: <ul style="list-style-type: none"> <li>• Built in strict accordance with the plans; and</li> <li>• The existing car parking facilities, shall permanently remain available for car parking.</li> </ul>
22/0967/HH	Addition of glass balustrade and timber screen to existing balcony	24 Holmfield Avenue East Braunstone Town Leicestershire LE3 3FD	Not Applicable	Approved; subject to: <ul style="list-style-type: none"> <li>• Built in strict accordance with the plans;</li> <li>• The roof area of the single storey flat roof rear extension not included within the balcony shall not be occupied as a balcony, roof garden or similar amenity area without prior permission; and</li> <li>• The use of the flat roof as a balcony area shall not be used first used until such time as the approved privacy screen on the North side boundary has been installed in accordance with the approved plans and the privacy screen shall thereafter be retained in perpetuity.</li> </ul>

Application Number	Description	Location	Braunstone Town Council Response	Decision by Planning Authority
22/1148/HH	Two storey side extension and single storey rear extension	1 Larch Grove Braunstone Town Leicestershire LE3 3FG	<p>No objections; subject to:</p> <p>a) confirmation that the total number of bedrooms would be three; and</p> <p>b) the existing provision of on-site parking (including the garage space and access) being retained and surfaced with a hardbound permeable material, and permanently available for use.</p>	<p>Approved; subject to:</p> <ul style="list-style-type: none"> <li>• Built in strict accordance with the plans;</li> <li>• The extension shall be constructed using the materials specified on the application form;</li> <li>• The 3 off-street car parking spaces shall be provided and suitably surfaced in a hard bound and permeable material and thereafter kept available for the parking of cars; and</li> <li>• Before the development is brought into use, drainage shall be provided within the site such that surface water does not drain into the public highway and thereafter shall be so maintained.</li> </ul>

Application Number	Description	Location	Braunstone Town Council Response	Decision by Planning Authority
22/1066/DOC	Discharge of Condition	10 Millfield Crescent Braunstone Town Leicestershire	Not Applicable	Accepted: Condition 3 – <i>“No above ground construction shall take place until details of the materials to be used on the external elevations have been submitted and agreed in writing”</i> A materials statement, dated March 2022, has been submitted and the materials are considered acceptable.
22/1141/HH	Single storey side and rear extension (revised scheme of 22/0539/HH)	32 Charlecote Avenue Braunstone Town Leicestershire LE3 2SH	Objects to the revised scheme; due to insufficient on-site parking provision.	Approved; subject to: <ul style="list-style-type: none"> <li>• Built in strict accordance with the plans; and</li> <li>• All external materials used in the proposed development shall match those used in the existing building unless otherwise agreed in writing.</li> </ul>



**From:** [Planning Mailbox](#)  
**To:** [Darren Tilley](#)  
**Subject:** RE: Delegated Planning Decisions  
**Date:** 23 December 2022 10:26:05

---

Hi Darren,

Apologies about my last email I miss understood I thought you were asking for copies of delegated decisions.

Unfortunately we cannot make officer reports publicly available online and therefore you will need to request copies of these through email with the planning application reference number.

Kind regards

**Joel Archer**  
**Planning Team Assistant**  
Telephone 0116 272 7726  
Email: [planning@blaby.gov.uk](mailto:planning@blaby.gov.uk)

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**From:** Darren Tilley <Darren.Tilley@braunstonetowncouncil.org.uk>  
**Sent:** 12 December 2022 14:01  
**To:** Planning Mailbox <planning@blaby.gov.uk>  
**Subject:** RE: Delegated Planning Decisions

Joel,

As per my original email of 28<sup>th</sup> November, I'm not looking for the Decision Notice, I'm looking for the Officer Delegated Decision report.

Could someone advise where these can be found/accessed?

With thanks,  
Darren.

Darren Tilley  
Chief Executive & Town Clerk

Braunstone Town Council,  
Braunstone Civic Centre,  
Kingsway, Braunstone Town,  
LEICESTER, LE3 2PP.  
Tel: 0116 289 9270

Email: [darren.tilley@braunstonetowncouncil.org.uk](mailto:darren.tilley@braunstonetowncouncil.org.uk)

Website: [www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)

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**From:** Planning Mailbox <[planning@blaby.gov.uk](mailto:planning@blaby.gov.uk)>

**Sent:** 12 December 2022 12:59

**To:** Darren Tilley <[Darren.Tilley@braunstonetowncouncil.org.uk](mailto:Darren.Tilley@braunstonetowncouncil.org.uk)>

**Subject:** RE: Delegated Planning Decisions

Hi Darren,

I have attached a link on the website for you to use. If you search the planning reference number then the decision notice should be on every application that has been determined.

<https://pa.blaby.gov.uk/online-applications/>

Kind regards

**Joel Archer**

**Planning Team Assistant**

Telephone 0116 272 7726

Email: [planning@blaby.gov.uk](mailto:planning@blaby.gov.uk)

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**From:** Darren Tilley <[Darren.Tilley@braunstonetowncouncil.org.uk](mailto:Darren.Tilley@braunstonetowncouncil.org.uk)>

**Sent:** 07 December 2022 09:31

**To:** Planning Mailbox <[planning@blaby.gov.uk](mailto:planning@blaby.gov.uk)>

**Subject:** RE: Delegated Planning Decisions

Good Morning Joel,

I have been looking for them on the website and cannot find them.

I don't have a specific one I'm looking for. I'm trying to make it easier for my Councillors and the Planning Officers by locating the delegated decision for an application my Councillors are querying to see if it assists their understanding prior to contacting the case officer.

Could you let me know where they are on the website?

With thanks,

Darren.

Darren Tilley  
Chief Executive & Town Clerk

Braunstone Town Council,  
Braunstone Civic Centre,  
Kingsway, Braunstone Town,  
LEICESTER, LE3 2PP.  
Tel: 0116 289 9270

Email: [darren.tilley@braunstonetowncouncil.org.uk](mailto:darren.tilley@braunstonetowncouncil.org.uk)

Website: [www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)

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**From:** Planning Mailbox <[planning@blaby.gov.uk](mailto:planning@blaby.gov.uk)>  
**Sent:** 06 December 2022 11:05  
**To:** Darren Tilley <[Darren.Tilley@braunstonetowncouncil.org.uk](mailto:Darren.Tilley@braunstonetowncouncil.org.uk)>  
**Subject:** RE: Delegated Planning Decisions

Dear Darren,

Apologies for this, delegated decisions should be uploaded on the website as public like normal. Please could you send over the planning application you are looking for and I will try to locate the decision notice.

Kind regards

**Joel Archer**  
**Planning Team Assistant**  
Telephone 0116 272 7726  
Email: [planning@blaby.gov.uk](mailto:planning@blaby.gov.uk)

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**From:** Darren Tilley <[Darren.Tilley@braunstonetowncouncil.org.uk](mailto:Darren.Tilley@braunstonetowncouncil.org.uk)>  
**Sent:** 05 December 2022 15:34  
**To:** Planning Mailbox <[planning@blaby.gov.uk](mailto:planning@blaby.gov.uk)>  
**Subject:** RE: Delegated Planning Decisions

Good Afternoon,

Could you update me on progress with my query below?

With thanks,  
Darren.

Darren Tilley  
Chief Executive & Town Clerk

Braunstone Town Council,  
Braunstone Civic Centre,  
Kingsway, Braunstone Town,  
LEICESTER, LE3 2PP.  
Tel: 0116 289 9270

Email: [darren.tilley@braunstonetowncouncil.org.uk](mailto:darren.tilley@braunstonetowncouncil.org.uk)

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**From:** Darren Tilley  
**Sent:** 28 November 2022 15:51  
**To:** [planning@blaby.gov.uk](mailto:planning@blaby.gov.uk)  
**Subject:** Delegated Planning Decisions

Good Afternoon,

I hope you can help or point me in the right direction?

You may be aware that members of our Planning Committee sometimes seek feedback on planning decisions from the case officer. Sometimes, but not all the time, the case officer sends back a copy of the delegated decision.

I have been looking for the delegated decision and cannot see them on the portal (only the Decision Notice is on the portal under each application) nor are they under the Officer Delegated Decisions page, which has a link to the £ "delegated planning decisions" which if clicked states the URL cannot be found.

Could you let me know if and where I can access these on your website?

With thanks,  
Darren.

Darren Tilley  
Chief Executive & Town Clerk

Braunstone Town Council,  
Braunstone Civic Centre,  
Kingsway, Braunstone Town,  
LEICESTER, LE3 2PP.

Tel: 0116 289 9270

Email: [darren.tilley@braunstonetowncouncil.org.uk](mailto:darren.tilley@braunstonetowncouncil.org.uk)

Website: [www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)

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**BRAUNSTONE TOWN COUNCIL**

**OFFICER DECISION TAKEN UNDER DELEGATED POWERS**

**Adoption of three Gateway Planters at Braunstone Lane and Narborough Road South  
3rd February 2023**

**Background to the Decision**

On 5th May 2022, Planning & Environment Committee received an update with proposals for Highways Improvements under the County Council Members' Highways Fund and considered whether to adopt proposed planters at three locations around Braunstone Town.

The Proposal would result in an improvement to the visual amenity of gateways to Braunstone Town; however, detailed arrangements and legal terms needed to be fully considered ensuring that there would be no significant legal or financial implications for the Town Council.

A Structures Licence (Appendix 1) was received by the Town Council on 15th November 2022, along with plans for the locations of the planters; one on Braunstone Lane (Appendix 2) and two on Narborough Road South (Appendix 3).

In respect of paragraph 4 of the Structures Licence, the County Councillor for Braunstone Division, Councillor Amanda Hack, confirmed the following consultation had been undertaken:

- with the members of the Town Council;
- the planters were suggested by residents via a Braunstone Life article on Facebook and in the Magazine; and
- letters sent to every home along Narborough Road South in October 2021.

Leicestershire County Council will be installing the planters and confirmed, in respect of paragraph 5 of the Structures Licence, that no part of the structure / equipment shall be less than 0.5m from the kerb face or interfere with the visibility from nearby junctions or drives.

The Chair of the Planning & Environment Committee, Councillor Robert Waterton, was consulted on the proposal and agreed with the proposal to approve the Structures Licence and adopt the three planters.

**Authority for Decision**

The Council's Scheme of Delegation to Committees gives authority to the Planning & Environment Committee to d) "deal with all questions relating to the Council's street furniture and notice boards".

On 5th May 2022, Planning & Environment Committee resolved:

2. that the request for the Town Council to adopt and maintain three planters, installed at two gateway locations to Braunstone Town off Narborough Road South, as set out at Appendix 1, be accepted in principle, subject to consideration of the legal agreements and detailed terms and conditions;
3. that delegated authority be given to the Chief Executive & Town Clerk, in consultation with the Chair of Planning & Environment Committee, to determine the terms and conditions and legal arrangements under which the Town Council could adopt and maintain the proposed planters (Planning & Environment Committee minute 103 2021/2022).

**Alternative Options Considered and Rejected**

No alternative options were considered

## **Decision**

That the Structures Licence (Appendix 1) be approved; along with the adoption of three planters; one on Braunstone Lane (Appendix 2) and two on Narborough Road South (Appendix 3).

Approved By:



Darren Tilley

Date: 3rd February 2023

## **Reason for Decision**

The detailed arrangements and legal terms for the installation and adoption of the planters had been fully considered and there would be no significant legal or financial implications for the Town Council. The planters would improve the visual amenity of gateways to Braunstone Town.

## **List of Background Documents**

- Email from Leicestershire County Council Transport Technician – 5th December 2022
- Email from Braunstone Division County Councillor – 6th December 2022

### NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

### EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated under each item of this report, there were no implications.

Leicestershire Highways



**LEICESTERSHIRE COUNTY COUNCIL**

**Application to Place a Structure / Equipment within the Highway**

Braunstone Parish Council

I confirm that Braunstone Parish Council wish to place

3 x Large planter (900x500) planter in the verge within the highway, the location as indicated on the attached plan.

I the undersigned apply for a licence and accept the following conditions:-

1. That the structure / equipment be removed at the applicant's expense if so required by the County Council as the Highway Authority.
2. That the structure / equipment be maintained to a safe and acceptable standard.
3. That the applicant indemnifies the County Council against any incident arising that would not have occurred if the structure had not been erected. (The indemnity is £5 million).
4. That consultation has been carried out with all residents / landowners in the locality.
5. That no part of the structure / equipment shall be less than 0.5m from the kerb face or interfere with the visibility from nearby junctions or drives.

Signed...  ..... Print Name ..Darren Tilley.....

On behalf of ..Braunstone Town Council..... Dated..3rd February 2023.....

Environment and Transport Department  
Leicestershire County Council, County Hall, Glenfield. Leicestershire LE3 8RJ  
Telephone: 0116 305 0001 Fax: 0116 305 0006 Minicom: 0116 305 0007  
Email: [highwayscustomerservices@leics.gov.uk](mailto:highwayscustomerservices@leics.gov.uk)


Director, Ann Carruthers

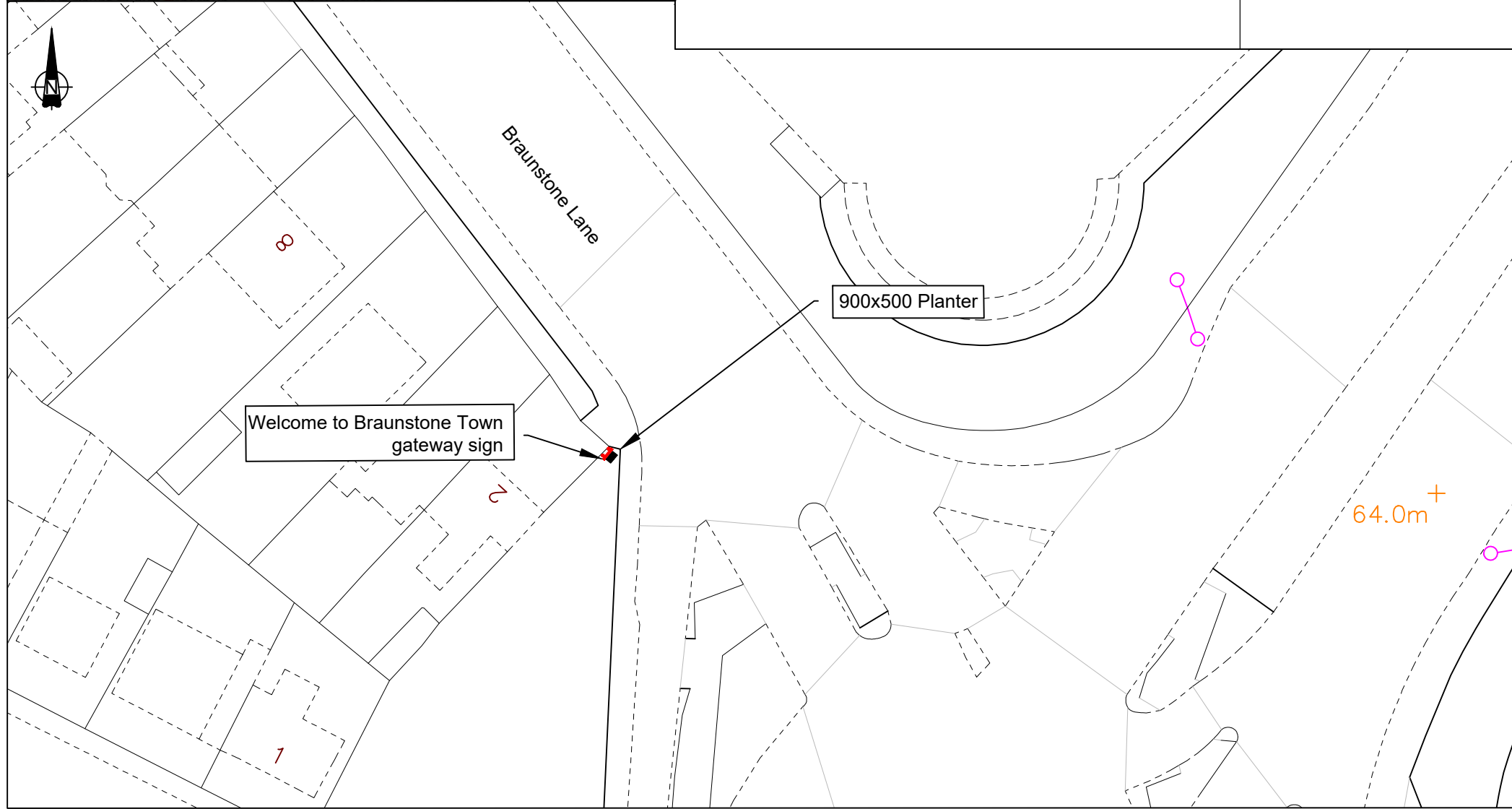
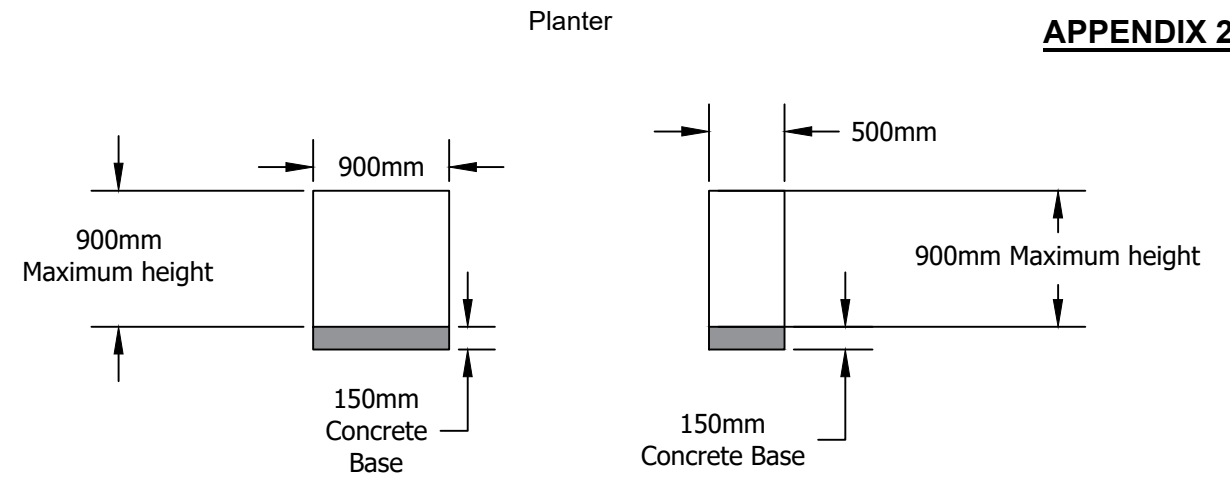
[www.leics.gov.uk](http://www.leics.gov.uk)



**APPENDIX 2**



- Key:**
-  Existing gateway sign.
  -  Dig out and remove off site 150mm unacceptable material and install 150mm deep concrete foundations and fix 1 no. 900x500 planter according to manufactures specifications.



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Notes:	Approved	Revision	By	Date	Rev.
1. All Dimensions Are In Metres. All Levels Are In Metres Above Ordnance Datum.					
2. Any changes to the design or specification will require the prior approval of the relevant engineer in writing.					
3. Planters to be installed in accordance with manufacturers guidelines					
4. Dig out and dispose 150mm unacceptable material for concrete base.					



**Leicestershire County Council**

Ann Carruthers  
 Director of  
 Environment And Transport

County Hall \* Glenfield \* Leicester \* LE3 8RJ  
 Tel No : 0116 3050001 Web: www.leics.gov.uk

**Construction**

Design and Delivery  
 Highways & Transport  
 Services



Client: **A.M.P**

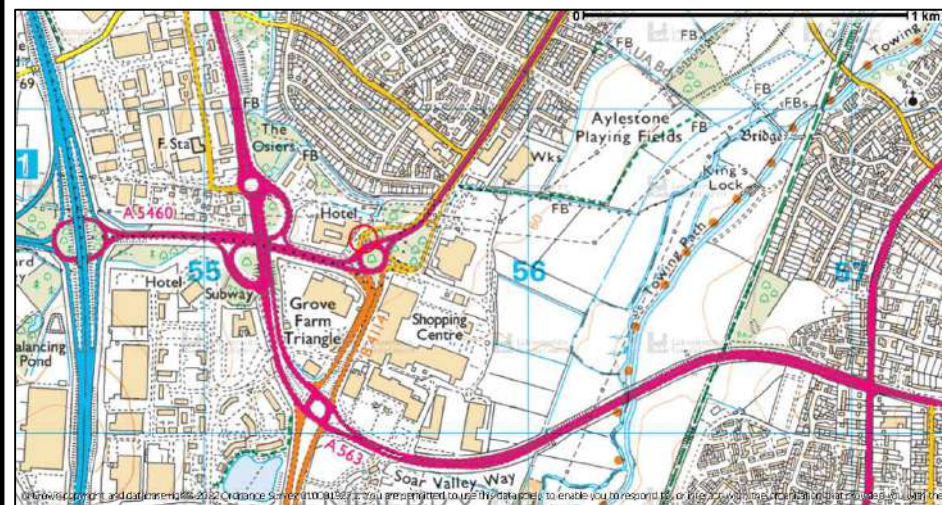
Title: Site: Braunstone Lane



Series: 100

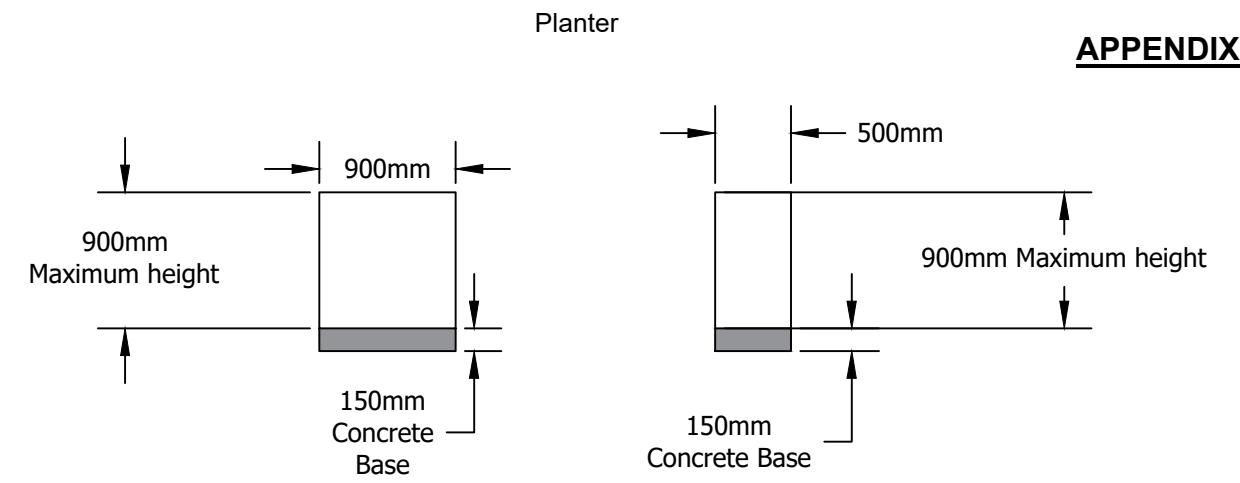
Drawing: H3\_1\_1

Scheme Ref. / Drawing No.		Revision	
MHF_019 Braunstone Lane		-	
Prepared By:	G Crossland	Scale:	1:500
Checked By:	H Lambat	Size:	A3
Approved By:	K Parmar	Date:	August 2022

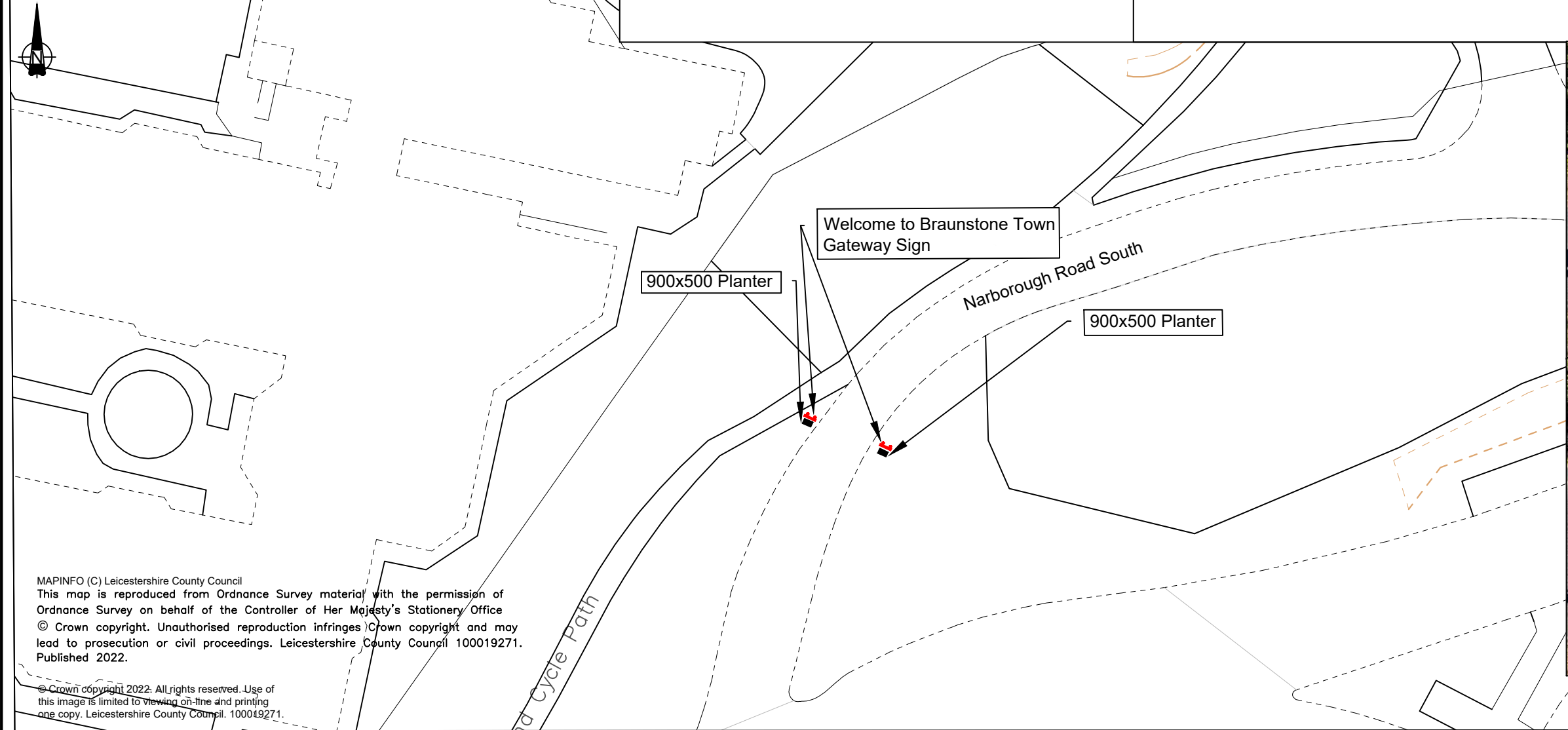




- Key:**
-  Existing gateway sign
  -  Dig out and remove off site 150mm unacceptable material and install 150mm deep concrete foundations and fix 1 no. 900x500 planter according to manufactures specifications.



**APPENDIX 3**



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Notes:	Approved	Revision	By	Date	Rev.
1. All Dimensions Are In Metres. All Levels Are In Metres Above Ordnance Datum.					
2. Any changes to the design or specification will require the prior approval of the relevant engineer in writing.					
3. Planters to be installed in accordance with manufacturers guidelines					
4. Dig out and dispose 150mm unacceptable material for concrete base.					



**Leicestershire County Council**

Ann Carruthers  
 Director of  
 Environment And Transport

County Hall \* Glenfield \* Leicester \* LE3 8RJ  
 Tel No : 0116 3050001 Web: www.leics.gov.uk

**Construction**

Design and Delivery  
 Highways & Transport  
 Services



Client:  
**A.M.P**

Title:  
 Site: Narborough Road South

Series: 100

Drawing: H3\_1\_1

Scheme Ref. / Drawing No.	Revision
MHF_019 Narborough Road South	-
Prepared By: G Crossland	Scale: 1:500
Checked By: H Lambat	Size: A3
Approved By: K Parmar	Date: August 2022

**From:** [Mrs. L. Richardson](#)  
**To:** [Darren Tilley](#)  
**Subject:** Re: Members' Highways Fund  
**Date:** 03 February 2023 20:04:24

---

Hi Darren

The Members Highways funds are now closed but Highways are working through a very large backlog at present and Highways have had problems with resources both through illness of staff, vacancies, and getting some materials etc. Obviously, they have had numerous requests from members over the two years and I have had one recently completed that was still from the first tranche because of issues.

Everything has been agreed as far as I am aware, I will check, and I am aware of some of my requests that are more complicated being worked through at present.

Hope this helps. We just need to be a little patient.

Best wishes  
Louise

Sent from [Outlook for iOS](#)

---

**From:** Darren Tilley <Darren.Tilley@braunstonetowncouncil.org.uk>

**Sent:** Friday, February 3, 2023 6:29:26 PM

**To:** Mrs. L. Richardson <Louise.Richardson@leics.gov.uk>

**Subject:** RE: Members' Highways Fund

Good Evening Louise,

I hope you are well.

Thank you for the update below, which I reported to our Planning & Environment Committee in December.

Our next meeting is this month and I wondered whether there had been any progress with your projects for Thorpe Astley? Could you let me know?

In addition, not sure where you are with your funding; however, if there is any funding unallocated Members have expressed a wish to have some graffiti removed, which is on the bridge parapet on Foxon Way. Residents have raised this with all three Councils and local councillors. Blaby have said they won't enforce removal since the graffiti isn't considered offensive and Highways have said that it will be scheduled but its category could mean it takes several months or years before it is removed.

I believe graffiti removal can be considered under the highways fund and the local police beat team are keen to get graffiti removed in the area since they believe it is having a negative impact on community perception of safety and encouraging more anti-social behaviour. Could you let me know?

Happy to discuss.

With thanks,  
Darren.

Darren Tilley  
Chief Executive & Town Clerk

Braunstone Town Council,  
Braunstone Civic Centre,  
Kingsway, Braunstone Town,  
LEICESTER, LE3 2PP.  
Tel: 0116 289 9270

Email: [darren.tilley@braunstonetowncouncil.org.uk](mailto:darren.tilley@braunstonetowncouncil.org.uk)

Website: [www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)

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**From:** Mrs. L. Richardson <[Louise.Richardson@leics.gov.uk](mailto:Louise.Richardson@leics.gov.uk)>

**Sent:** 07 December 2022 10:03

**To:** Darren Tilley <[Darren.Tilley@braunstonetowncouncil.org.uk](mailto:Darren.Tilley@braunstonetowncouncil.org.uk)>

**Subject:** RE: Members' Highways Fund

Hi Darren

There has been a question asked through county council re Highways Fund so I've taken the relevant information from the written answer in the papers just so you have something for Thursday. I will be unable to attend as I have a full day of meetings, including an evening appointment. The response is below:

'To date a total of 31 schemes have been delivered through the Members Highway Fund. "Delivered" refers to any scheme which has completed either through installation or grant transfer being issued.

There are currently 93 schemes which are in the "delivery stage". This refers to any scheme where the works have been ordered or design and/or feasibility work is taking place. Once works have been ordered and depending on the nature and scope of works, there can be a three-month lead time prior to the work being scheduled. These remaining 93 schemes will be delivered this financial year. The timescales involved in delivering the first year of the MHF initiatives have been due to a number of factors. The MHF scheme was not approved until June 2021 with many Members not being able to discuss options with their communities until September 2021. This meant that many scheme requests were not finalised until nearer the end of the financial year. This, along with current recruitment issues for the necessary additional resource for delivery, has meant that the majority of the schemes for 2021/22 fund are scheduled to be delivered in the current financial year.'



I appear to have lost my contact officer and have just got another officer highlighted. I think there will be a real time lag as there were a lot of projects submitted by members across the county and it has generated a huge amount to get through all at once. This then has another year of projects on top.

As we know, recruitment and retention is difficult for everyone at this time and sickness is also a problem, especially as we go into Winter. Unfortunately I am waiting for the officer to come back to me regarding my submissions because the print out we receive does not go into great detail and you can't tell where it is in the system.

I hope this gives you something to offer the council and I will endeavour to find out exactly where in the system our projects are.

Kind regards  
Louise

---

**From:** Darren Tilley <[Darren.Tilley@braunstonetowncouncil.org.uk](mailto:Darren.Tilley@braunstonetowncouncil.org.uk)>

**Sent:** 05 December 2022 16:37

**To:** Mrs. L. Richardson <[Louise.Richardson@leics.gov.uk](mailto:Louise.Richardson@leics.gov.uk)>

**Subject:** RE: Members' Highways Fund

Thanks Louise.

If you have an update by Thursday afternoon, it would be helpful for the meeting that evening.

Many thanks,  
Darren.

Darren Tilley  
Chief Executive & Town Clerk

Braunstone Town Council,  
Braunstone Civic Centre,  
Kingsway, Braunstone Town,  
LEICESTER, LE3 2PP.  
Tel: 0116 289 9270

Email: [darren.tilley@braunstonetowncouncil.org.uk](mailto:darren.tilley@braunstonetowncouncil.org.uk)

Website: [www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)

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<https://twitter.com/BraunstoneTown>

---

**From:** Mrs. L. Richardson <[Louise.Richardson@leics.gov.uk](mailto:Louise.Richardson@leics.gov.uk)>

**Sent:** 05 December 2022 12:34

**To:** Darren Tilley <[Darren.Tilley@braunstonetowncouncil.org.uk](mailto:Darren.Tilley@braunstonetowncouncil.org.uk)>

**Subject:** Re: Members' Highways Fund

Hi Darren

Yes, I did, sorry for not getting back. Just trying to get an update from Highways. There have been lots of sickness and moving around of staff.

Louise

Sent from [Outlook for iOS](#)

---

**From:** Darren Tilley <[Darren.Tilley@braunstonetowncouncil.org.uk](mailto:Darren.Tilley@braunstonetowncouncil.org.uk)>

**Sent:** Monday, December 5, 2022 12:31:07 PM

**To:** Mrs. L. Richardson <[Louise.Richardson@leics.gov.uk](mailto:Louise.Richardson@leics.gov.uk)>

**Subject:** RE: Members' Highways Fund

**CAUTION:** This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good Morning Louise,

I hope you are well?

Just checking if your received my email below?

Do you have an update on progress with your Highways Fund items for Thorpe Astley?

With thanks,  
Darren.

Darren Tilley  
Chief Executive & Town Clerk

Braunstone Town Council,  
Braunstone Civic Centre,  
Kingsway, Braunstone Town,  
LEICESTER, LE3 2PP.  
Tel: 0116 289 9270

Email: [darren.tilley@braunstonetowncouncil.org.uk](mailto:darren.tilley@braunstonetowncouncil.org.uk)

Website: [www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)

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<https://twitter.com/BraunstoneTown>

---

**From:** Darren Tilley

**Sent:** 28 November 2022 14:28

**To:** 'Louise.Richardson@leics.gov.uk' <[Louise.Richardson@leics.gov.uk](mailto:Louise.Richardson@leics.gov.uk)>

**Subject:** Members' Highways Fund

Hi Louise,

Our Planning & Environment Committee would like to receive an update on progress with the schemes for Thorpe Astley/Meridian submitted by yourself under the Members' Highway Fund for its meeting on 8<sup>th</sup> December.

Would you be able to provide a quick update for me to circulate to the Committee? You are also welcome to attend Committee on 8<sup>th</sup> December either in person or online. Let me know.

With thanks,  
Darren.

Darren Tilley  
Chief Executive & Town Clerk

Braunstone Town Council,  
Braunstone Civic Centre,  
Kingsway, Braunstone Town,  
LEICESTER, LE3 2PP.  
Tel: 0116 289 9270

Email: [darren.tilley@braunstonetowncouncil.org.uk](mailto:darren.tilley@braunstonetowncouncil.org.uk)

Website: [www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)

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<https://twitter.com/BraunstoneTown>

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## **BRAUNSTONE TOWN COUNCIL**

### **PLANNING & ENVIRONMENT COMMITTEE – 16<sup>th</sup> FEBRUARY 2023**

#### **Item 11 - Air Quality Monitoring Annual Status Report 2022**

##### Purpose

To receive the response from Blaby District Council to the queries raised by the Committee in respect of the Air Quality Monitoring Annual Status Report 2022.

##### Background

On 27<sup>th</sup> October 2022, the Committee received a copy of the Blaby District Air Quality Monitoring Annual Status Report 2022 for consideration.

The Committee resolved “that the following points and questions be submitted to Blaby District Council for a response:

- a) Under Actions to Improve Air Quality (page vi); there was a bulleted list of objectives;
  - i. what actions had been taken?
  - ii. was there a copy of the Communications Plan?
  - iii. could further communication be developed concerning sustainable transport routes to and from Fosse Park?
  - iv. which Schools did Blaby District Council work with on the Citizens’ Science Project? Were there any in Braunstone Town?
  - v. there was a significant amount of parking around Lubbesthorpe School already; was there a plan to address this?
  - vi. how could the short film around behavioural change be accessed?
- b) How does the colour coding of the NO<sub>2</sub> levels get determined and how do these compare to those recommended by the World Health Organisation?
- c) The Withers Way access to Lubbesthorpe Way often backs up with traffic as early as 3 – 4pm on a weekday, this road was adjacent to housing. Could a monitor be located in this area?
- d) How does the Council collect particulate matter and from which set of monitors?
- e) The description of AQMA3 included Thorpe Astley but the area was around the A47 in Leicester Forest East and M1 in Kirby Muxloe.
- f) There was often black dirt on windows in Thorpe Astley. Where did it come from? The Council would be interested to know if there were any organisations, e.g. Universities, undertaking air quality/pollution studies which could take a sample and analyse it in a laboratory?”

(Minute 33).

The Reasons for the Committee’s decision were:

- a) To understand and support local engagement with the community, organisations and schools to improve air quality and encourage sustainable travel.
- b) To understand and seek reassurance that the colour coding used related to scientific evidence of safe and unsafe levels of NO<sub>2</sub>.
- c) To ascertain whether there was an adverse impact on the level of air quality in the adjacent residential dwellings.

- d) The report included data but it was unclear from which locations the data had been collected.
- e) The description of Thorpe Astley didn't appear to be accurate.
- f) To understand the source of the black dirt, whether or not it was safe and to assist with greater scientific understanding of the source and impact of air pollution.

### Blaby District Council Response

The following response was received from Blaby District Council:

**a) Under Actions to Improve Air Quality (page vi); there was a bulleted list of objectives; (see attached at Appendix 1).**

**i. what actions had been taken?**

*ANSWER:*

- Behavioural change work with schools and businesses – we had successful engagement with several schools e.g. presentations to classes, however engagement with businesses proved challenging
- Production of a computer Micro Simulation Model for Enderby – this was found not to be needed
- Production of comprehensive air quality data through ongoing monitoring during the project – we supplemented our routine network of diffusion tubes with a further 20 locations to improve our understanding of Nitrogen Dioxide levels at those locations, and measure the possible impacts of actions
- A communications plan developed and delivered to share timely messages about poor air quality, raise awareness about its causes and impacts, and alternative cleaner and more sustainable travel options – this was the basis for our work with schools (sessions, presentations, information provided, etc.)
- A Short film produced and available online to celebrate achievements from the project, educate and raise awareness in the wider community and encourage uptake from other schools, businesses, and organisations in future air quality initiatives – this has not yet been produced but may be produced in early 2023
- Citizen Science Project – work started on this part of the project but due to Covid and a lack of engagement it was not possible to deliver all elements.

**ii. was there a copy of the Communications Plan?**

*ANSWER:* Not as a published document, but as an internal resource to support our work

**iii. could further communication be developed concerning sustainable transport routes to and from Fosse Park?**

*ANSWER:* As a Council we already work with Fosse Park and other partners on sustainable transport matters. There is always potential for future work as part of our Air Quality Grant projects.

**iv. which Schools did Blaby District Council work with on the Citizens' Science Project? Were there any in Braunstone Town?**

*ANSWER:* the Countdown to Clean Air project focussed on Enderby and Glenfield, although we have worked with schools in Braunstone Town in the past.

**v. there was a significant amount of parking around Lubbethorpe School already; was there a plan to address this?**

*ANSWER:* This school was not part of the Countdown To Clean Air project, but I am prepared to refer the issue to our planning enforcement team to check for compliance with any relevant planning conditions. In addition, I could refer it to our colleagues at Leicestershire County Council who are responsible for on-street parking enforcement. Please let me know if you would like me to do this.

**vi. how could the short film around behavioural change be accessed?**

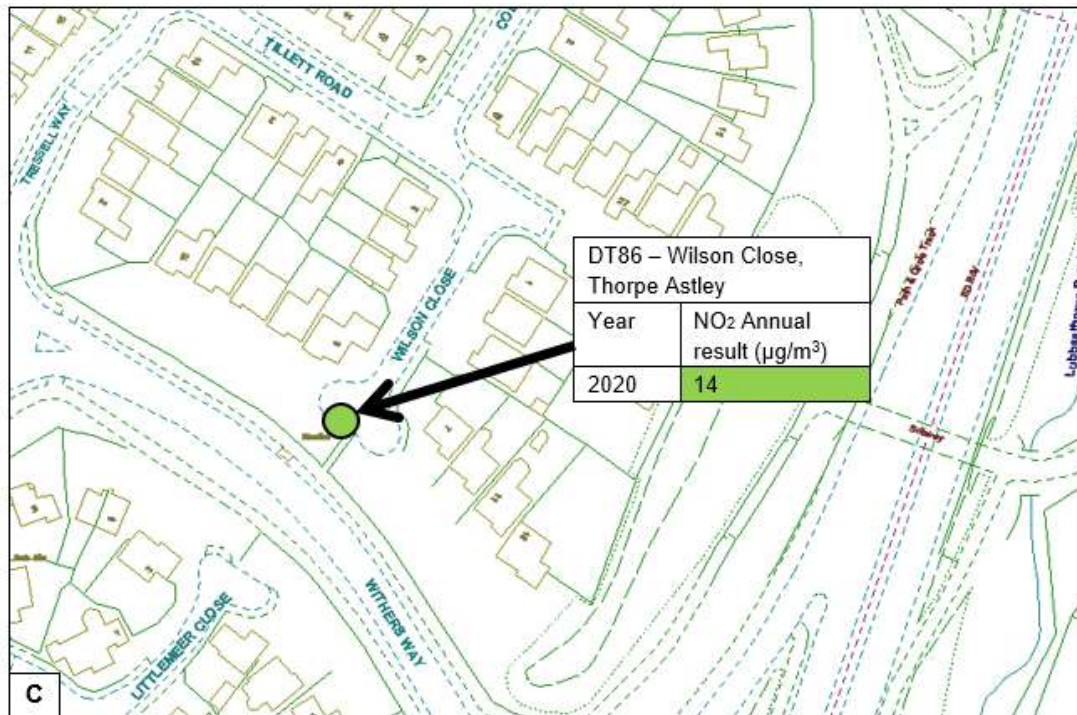
*ANSWER:* if the film is produced, it will be available on the Councils website.

**b) How does the colour coding of the NO<sub>2</sub> levels get determined and how do these compare to those recommended by the World Health Organisation?**

*ANSWER:* The colour coding on the maps in the ASR relate to the Nitrogen Dioxide levels, and were chosen for visual impact. They are not intended to relate to the WHO recommendations.

**c) The Withers Way access to Lubbethorpe Way often backs up with traffic as early as 3 – 4pm on a weekday, this road was adjacent to housing. Could a monitor be located in this area?**

*ANSWER:* We had a Diffusion Tube (DT 86) located at the end of Wilson Close, next to Withers Way in 2020. The annual average for that tube was 14 (as shown in the 2021 ASR), and so we decided not to continue monitoring in that location. There has been an increase in traffic (and Nitrogen Dioxide) generally since 2020 (and the Covid related lockdowns that year). However, even allowing for this increase, the level is highly unlikely to be problematic. The houses alongside Withers Way are further from the road than the location of DT86, so levels there would be lower. I have included the image from the 2021 ASR to help:



Figures 15A, B and C: Maps showing the locations and results of diffusion tubes in Thorpe Astley. Results have been rounded to nearest whole number. 40 µg/m<sup>3</sup> is the air quality objective for this pollutant. © Crown copyright. All rights reserved.

- d) **How does the Council collect particulate matter and from which set of monitors?**

*ANSWER:* 2 of our monitoring stations, Blaby 1 and Blaby 2, measure Particulate Matter. In addition we have 2 AQYs in Enderby and a number of Zephyrs. One Zephyr is currently located on Narborough Road South, with 2 more being deployed there shortly.

- e) **The description of AQMA3 included Thorpe Astley but the area was around the A47 in Leicester Forest East and M1 in Kirby Muxloe.**

*ANSWER:* The name of AQMA3 is from it was declared in 2000 as a section of the M1 Corridor, rather than listing the areas that lie within it. Please find attached the relevant AQMA Order for your information (attached at Appendix 2).

- f) **There was often black dirt on windows in Thorpe Astley. Where did it come from? The Council would be interested to know if there were any organisations, e.g. Universities, undertaking air quality/pollution studies which could take a sample and analyse it in a laboratory?**

*ANSWER:* Unfortunately I am not aware of any organisations that could assist. However, if you were able to provide more specific locations, we can see whether we can give advice.

### Action Requested

Consider the response from Blaby District Council to the queries raised by the Committee in respect of the Air Quality Monitoring Annual Status Report 2022; and determine what further action the Committee wishes to take (if any).

conducted within proximity to understand background levels. A summary of the development sites are as follows:

- Lubbethorpe Development - sustainable urban extension to the west of the M1 consisting of 4,250 homes and associated facilities (continuing development)
- Hinckley National Rail Freight Interchange Development (potential development)
- Extension to Croft Quarry (planning permission approved by Leicestershire County Council).
- HMP Fosse Way Prison, Glen Parva (under construction)
- Land north of A47 Hinckley Road, Kirby Muxloe – proposal for 885 dwellings (planning application pending consideration).

## Actions to Improve Air Quality

Whilst air quality has improved significantly in recent decades and will continue to improve due to national policy decisions, there are some areas where local action is needed to improve air quality further.

The 2019 Clean Air Strategy<sup>5</sup> sets out the case for action, with goals to reduce exposure to harmful pollutants. The Road to Zero<sup>6</sup> sets out the approach to reduce exhaust emissions from road transport through a number of mechanisms; this is extremely important given that the majority of Air Quality Management Areas (AQMAs) are designated due to elevated concentrations heavily influenced by transport emissions.

A significant project to encourage active travel and car use reduction, targeting schools and then local businesses within and around the District's AQMA's is being delivered by Blaby District Council, partly in partnership with Leicestershire County Council. This project engages many of the schools in the District, together with some businesses close to Junction 21 of the M1. The project is funded by our Air Quality Grants.

Blaby District Council was awarded a further Air Quality Grant of £139,390 for 2021/22, to deliver additional work on behavioural change, and monitoring the impact of that work

<sup>5</sup> Defra. Clean Air Strategy, 2019

<sup>6</sup> DfT. The Road to Zero: Next steps towards cleaner road transport and delivering our Industrial Strategy, July 2018

which includes funding for the 'Countdown to Clean Air Project'. This project aims to cover a number of objectives:

- A Citizen Science Project involving five schools, five local youth and community groups, and parish councils.
- Behavioural change work with schools and businesses.
- Production of a computer Micro Simulation Model for Enderby.
- Production of comprehensive air quality data through ongoing monitoring during the project.
- A communications plan developed and delivered to share timely messages about poor air quality, raise awareness about its causes and impacts, and alternative cleaner and more sustainable travel options.
- A Short film produced and available online to celebrate achievements from the project, educate and raise awareness in the wider community and encourage uptake from other schools, businesses, and organisations in future air quality initiatives.

Unfortunately, due to the COVID-19 pandemic, no work could be undertaken in schools in the first quarter of 2021. Instead, much of the work with schools began in the last quarter of 2021, giving them time as required to adjust to different ways of working given the challenges that were still being faced due to the pandemic and local lockdowns. Part of the work with schools involved the 'Beat the Street' initiative which encouraged 540 students to use scooters and bikes as alternatives to conventional travel methods. Such schemes encourage students to participate in active travel which reduces congestion and traffic in hotspot areas such as schools.

Work on this project will continue in 2022 with the aim of further face to face engagement and progress against the initial objectives.

Blaby District Council installed 24 seven kW Electrical Vehicle (EV) chargers in 2021, mostly funded by the On-street Residential Charge Scheme (ORCS). These were located in several car parks to support residents who have limited off-street parking provision and to encourage EV usage in the District. The implementation of infrastructure to support the usage of lower emission vehicles will aid in the reduction of NO<sub>2</sub> emissions throughout Blaby District.

Furthermore, to incentivise the use of Ultra Low Emission Vehicles (ULEV's) and Electric Vehicles (EV), Blaby District Council's Licensing department have offered a 25% and 50%

fee reduction respectively, for operators who license a vehicle under any of these categories. The Hackney Carriage and Private Hire Policy for 2022 – 2027 has also been updated, this has delegated that any newly licenced vehicles must be under five years of age, and existing vehicles will not be renewed once they reach 10 years of age. This ensures that by September 2025 all vehicles will have Euro six type engines or newer. Initiatives as such have the scope to positively influence air quality within the district and improve the health and wellbeing of the community.

## Conclusions and Priorities

Overall, there were no exceedances of air quality objectives for Blaby District in 2021 within or outside any of the existing AQMAs.

There were small-scale changes in concentrations of NO<sub>2</sub> at some monitoring locations, but no significant elevations were indicated, and all were below the national objective. CM1 and CM4 recorded a small increase in concentrations and monitoring will continue during 2022 to assess future changes and any action that may be required.

The policy guidance (PG16) and technical guidance (TG16) set out by DEFRA states that there should be three to five years of consistent low results when considering making amendments to an AQMA. Given the impact of COVID-19 in 2020 and 2021, in particular due to local lockdowns around Leicester and Leicestershire, it would be necessary to obtain additional monitoring data before amending any of the AQMAs at this time. Revocation of AQMAs 1, 2, and 4B may need to be considered in the future if further data is reported at well below national air quality objectives, consistent with the concentrations seen in 2020 and 2021. Further updates will be reported on in ASR 2023.

There are several developments within and around Blaby District which may have a potential negative impact on air quality within the area. Monitoring is underway in proximity to many of these developments and will continue to assess the future impacts and be reported on in ASR 2023. The following are developments which are proposed or currently underway:

- Lubbethorpe Development - sustainable urban extension to the west of the M1 consisting of 4,250 homes and associated facilities (continuing development)
- Hinckley National Rail Freight Interchange Development (potential development)
- Extension to Croft Quarry (planning permission approved by Leicestershire County Council).
- HMP Fosse Way Prison, Glen Parva (under construction)



**Environment Act 1995 Part IV Section 83(1)**

**The Blaby District Council (Air Quality Management Area No.3  
Variation) Order 2020**

Blaby District Council (in this Order called the Council), in exercise of the following powers conferred upon it by Section 83(1) of the Environment Act 1995, hereby makes the following Order:-

1. The land shown in black on the maps attached to this Order being land in the area of the Council which is land to which Part IV of the Environment Act 1995 applies, is hereby designated as Air Quality Management Area 3
2. This Order replaces the Blaby District Council (Air Quality Management Area No.3) Order 2000 made on the 12<sup>th</sup> December 2000, and the Blaby District Council (Air Quality Management No.3- extension) Order 2005
3. This Order may be cited as the Blaby District Council (Air Quality Management No.3 Variation) Order 2020 and shall come into force on the 20<sup>th</sup> November 2020.

This area is designated in relation to a likely breach of the Nitrogen Dioxide (annual mean) Air Quality Objective as specified in the Air Quality (England) Regulations 2000.

This order shall remain in force until it is varied or revoked by a subsequent order.

The COMMON SEAL of the Council was

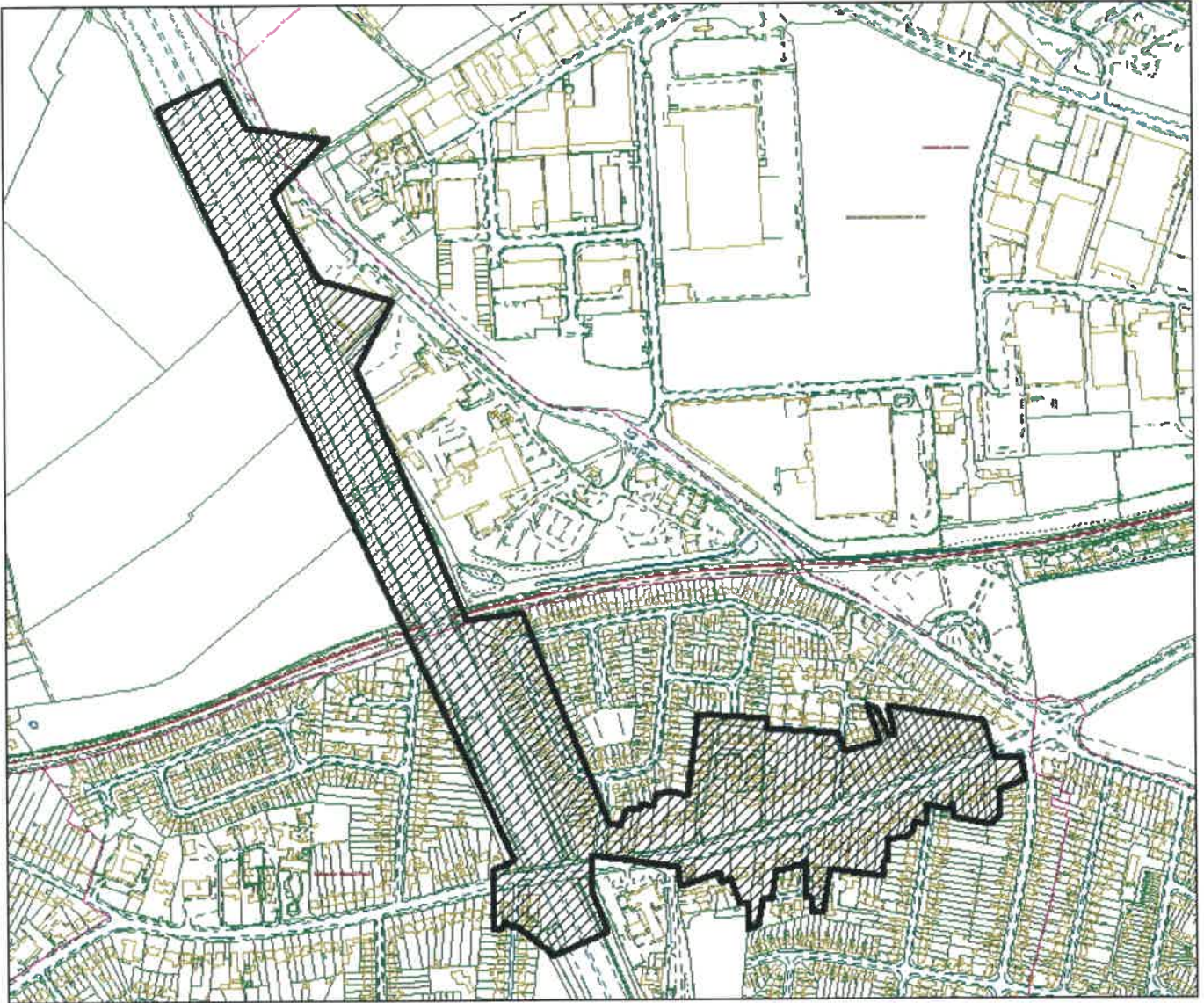
hereunto affixed this

day of *31 October*, 2020

In the presence of



*190036*



**Figure 2: Map of AQMA 3 – M1 corridor between Thorpe Astley and Leicester Forest East. Black border and shading denotes extent of AQMA.**

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# Financial Budget Comparison

## for 8. Planning & Environment

Comparison between 01/04/22 and 31/12/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
<b>8. Planning &amp; Environment</b>					
<b>Income</b>					
807	Projects	£0.00	£0.00	£0.00	£0.00
890	Consumer Products (Sales)				
890/1	General	£0.00	£0.00	£0.00	£0.00
890/2	Poop Scoops	£1,700.00	£0.00	£772.13	-£927.87
890/3	Waste & Garden Bags	£560.00	£0.00	£0.00	-£560.00
890	Total	£2,260.00	£0.00	£772.13	-£1,487.87
<b>Total Income</b>		£2,260.00	£0.00	£772.13	-£1,487.87
<b>Expenditure</b>					
8070	Projects				
8070/1	Climate Change	£0.00	£0.00	£0.00	£0.00
8070	Total	£0.00	£0.00	£0.00	£0.00
8190	Professional Fees	£250.00	£0.00	£500.00	-£250.00
8440	Waste Services (Dog Bins)	£7,570.00	£0.00	£6,415.50	£1,154.50
8460	Furniture	£2,500.00	£0.00	£2,794.32	-£294.32
8900	Consumer Products (Purchase for resale)				
8900/1	Poop Scoops	£1,600.00	£0.00	£601.00	£999.00
8900/2	Waste & Garden Bags	£420.00	£0.00	£0.00	£420.00
8900	Total	£2,020.00	£0.00	£601.00	£1,419.00
<b>Total Expenditure</b>		£12,340.00	£0.00	£10,310.82	£2,029.18

# Financial Budget Comparison

## for 8. Planning & Environment

Comparison between 01/04/22 and 31/12/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

**2022/2023**

**Reserve**

**Actual Net**

**Balance**

# Paid Expenditure Transactions

paid between 30/11/22 and 07/02/23, for the 8. Planning Environment

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
BACS221010T ARGET1340	01/12/22	17967		£2,566.20	£427.70	£2,138.50	8. PE	Target Pest Control & Hygiene	Service charge for collection 47 dog waste bins Oct/Nov/Dec 8440
<b>Total</b>				£2,566.20	£427.70	£2,138.50			