



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

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20th March 2024

To: Councillor Anthea Ambrose (Chair), Councillor Rebecca Lunn (Vice-Chair), and Councillor Sevim Aslan, Nick Brown, Alex Dewinter, Andy Evans, Richard Forrest, Sam Fox-Kennedy, Paul Kennedy, Christiane Startin-Lorent, Marion Waterton and Mark Widdop.

Dear Councillor

You are summoned to attend a meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** to be held in the Ravenhurst Room at Braunstone Civic Centre on **Thursday, 28th March 2024** commencing at **7.30pm**, for the transaction of the business as set out below.

Alternatively, members of the public may observe this meeting, and make contributions under the Public Session item, using Zoom video and web conferencing software (details below).

Join Zoom Meeting

<https://us06web.zoom.us/j/86267235599?pwd=GWlymoFer5Dr1RTaTkrm0TxMjITQad.1>

Meeting ID: 862 6723 5599

Passcode: 553361

Yours sincerely,

Chief Executive & Town Clerk

AGENDA

1. Apologies

To receive apologies for absence.

2. Disclosures of Interest

To receive disclosures of Interest in respect of items on this agenda:

- a) Disclosable Pecuniary Interests,
- b) Other Interests (Non-Pecuniary).

3. **Public Participation**
Members of the public may submit a petition and/or make representations, give evidence, or answer questions in respect of any item of business included on the agenda. At the discretion of the Chairperson, the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.
4. **Minutes of the Meeting held 1st February 2024**
To confirm the accuracy of the Minutes of the Meeting held on 1st February 2024 to be signed by the Chairperson (**Enclosed**).
5. **Town Mayor's Report**
To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (**Enclosed**).
6. **Community Safety, Neighbourhood Policing Update**
To receive an update from the Local Neighbourhood Police Beat team on local community safety and policing initiatives (**Enclosed**).
7. **Speed Signs**
To consider recent speed sign data and locations (**Enclosed**).
 - a) Murby Way – speed sign data
 - b) Turnbull Drive – speed sign data
8. **Local Area Co-ordination**
To receive a progress report concerning the priorities and achievements of the Local Area Co-ordination Project in Braunstone Town and Thorpe Astley (**Enclosed**).
9. **Library – Community engagement/involvement and social inclusion**
To receive an update on initiatives to develop to develop community involvement in Braunstone Town Library and provide for social inclusion (**Enclosed**).
10. **Programme of Events 2024/2025**
To consider applications for sponsorship in the Programme of Events for 2024/2025 and approve a schedule of events (**Enclosed**).
11. **Update on arrangements for commemorating 80th Anniversary of D-Day in June**
To receive:
 - a) An update on proposals for commemorating the 80th Anniversary of D-Day in June 2024;
 - b) To receive applications for the mini-programme of events; and
 - c) To receive grant applications (**Enclosed**).
12. **Thorpe Astley On the Beach**
To receive an update on progress with organising Thorpe Astley on the Beach (**Enclosed**).

13. **Support for Ukraine**
To consider whether to continue to support Ukrainian Independence Day and to review support for Groups supporting Ukrainian refugees (**Enclosed**).
14. **Outside Body Report:**
To receive reports from members of Outside Bodies:
Braunstone West Social Centre
15. **School Governing Body Report**
To receive reports from members of School Governing Bodies.
16. **Summary of Grant Applications**
To receive a list of grants paid to date and applied for from external sources and to receive acknowledgements for Town Council Grants (**Enclosed**).
17. **Community Grant Applications**
To note that no Community Grant Applications have been received.
18. **Financial Comparisons**
To receive Financial Comparisons for the period 1st April 2023 to 29th February 2024 (**Enclosed**).
19. **Approval of Accounts**
To consider payments from 24th January 2024 until 19th March 2024 (**Enclosed**).

Next Scheduled Meeting: TBC



NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.
EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

BRAUNSTONE TOWN COUNCIL

MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE

HELD AT BRAUNSTONE CIVIC CENTRE

THURSDAY 1st FEBRUARY 2024 AT 7.30pm

PRESENT: Councillor Anthea Ambrose (Chair), Councillor Rebecca Lunn (Vice-chair) and Councillors Sevim Aslan, Nick Brown, Alex DeWinter, Andy Evans, Richard Forrest, Sam Fox-Kennedy, Christiane Startin-Lorent, Marion Waterton and Mark Widdop.

Officers in attendance: Darren Tilley, Chief Executive & Town Clerk and Pauline Snow, Deputy Chief Executive & Community Services Manager.

There were no members of the public present.

72. Apologies

An apology for absence was received from Councillor Paul Kennedy.

73. Disclosures of Interest

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by Members.

74. Public Participation

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of submitting a petition and/or making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public present.

75. Minutes of the Meeting held 7th December 2023

The Minutes of the Meeting held on 7th December 2023 were circulated (item 4 on the agenda).

RESOLVED that the Minutes of the meeting held on 7th December 2023 be approved and signed by the Chairperson as a correct record.

76. Town Mayor's Report

The Committee received a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (Item 5 on the agenda).

It was noted that a provisional date of Thursday 11th April 2024 had been agreed for the Town Mayor's Awards Evening.

The Deputy Town Mayor had expressed his pleasure in attending the Pantomime and Band Concert in December 2023 on behalf of the Town Mayor.

RESOLVED that the update on the Town Mayor's Engagements be noted.

Reason for Decision

To monitor and review the effectiveness of the Town Council's community engagement activities.

77. Leicestershire Police Local Independent Advisory Group

The Committee received details of the proposed Leicestershire Police Local Independent Advisory Group (LIAG) and considered whether to nominate a Councillor for consideration as a member (item 6 on the agenda).

The Chairperson welcomed Inspector Matthew Allingham, (Leicestershire Police Blaby Neighbourhood Policing Area Commander) to the meeting.

Inspector Allingham gave a brief outline of the Policing area for Blaby District and Hinckley & Bosworth. Copy of the presentation attached at Appendix 1, with these minutes. It was noted that there were now two inspectors for the area, one to cover Hinckley & Bosworth and one to cover Blaby District.

The Town Council had been invited to nominate a representative to serve on the Leicestershire Police Local Independent Advisory Group which would meet quarterly and provide a cross section of people from Blaby District to raise issues of concern with the Police.

RESOLVED

1. that the report be noted;
2. that members be invited to submit an expression of interest if they wished to become a member of the Leicestershire Police Local Independent Advisory group; and
3. that delegated authority be given to the Chief Executive & Town Clerk, in consultation with the Chair of the Committee, to appoint a representative to the Leicestershire Police Local Independent Advisory Group.

Reasons for Decision

1. *To ensure that current community safety and policing updates were received.*
2. *To offer members the opportunity to express an interest in becoming a member of the Police Advisory Group.*
3. *To appoint a suitable representative for the Police Advisory Group.*

78. Community Safety and Neighbourhood Policing Update

The Committee received an update from Inspector Allingham on local community safety and policing initiatives.

Inspector Allingham commented on recent crime trends in the Town including incidents of violence in local children's homes and drug manufacture in Thorpe Astley.

Members noted that any unusual activities, smell of drugs etc. should be reported to the Police in order for evidence to be gathered and action taken. Problems with drug manufacture were not a specific issue with Thorpe Astley but a nationwide issue. It was noted that drug dealing was unlikely to be taking place at properties where drugs were being manufactured.

It was commented that since the departure of Sergeant Goldsmith, a number of sergeants had been recruited for the Beat Team but none had attended a Committee meeting to introduce themselves. Inspector Allingham agreed to look into this and encourage the current sergeant to attend a meeting of the Committee.

79. Speed Sign Data

The Committee received recent speed sign data for:

- a) Murby Way
- b) Turnbull Drive
- c) Approved Lamp posts
- d) Recent locations

(Item 8 on the agenda)

Members noted that incidents of speeding on Murby Way had decreased but incidents of speeding on Turnbull Drive was slightly higher.

It was suggested that details of average speed data 30 – 35mph, on Murby Way, be compiled into a graph to assess if there had been a decrease in incidents of speeding over time.

RESOLVED

1. that the speed activation signs be re-installed on Turnbull Drive and Murby Way;
2. that the speed activation reports for Murby Way and Turnbull Drive be forwarded to the Police Beat Team; and
3. that a graph detailing average speeds on Murby Way collected over recent years, be compiled.

Reasons for Decision

1. *To ensure that any concerns of speeding on roads within the Town would*

be monitored and data collected.

2. *To assist the Police with identifying where speeding was a concern in order to consider enforcements and identify particular areas of concern.*
3. *To assess if there had been an actual decrease in incidents of speeding on Murby Way due to the installation of the Speed Activation sign.*

80. Outside Body Report

Councillor Rebecca Lunn reported that there was no further update on the activities at Braunstone West Social Centre.

81. Thorpe Astley on the Beach

The Committee approved initial arrangements for the Thorpe Astley on the Beach 2024.

It was proposed that the event be organised in the same format as the previous year's event. Activities to be arranged included the sandpit, deckchairs, donkey rides, Punch & Judy, balloon modelling, children's rides, food outlets, hook a duck etc.

Members suggested a colouring competition for children and provision of music at the forthcoming event.

RESOLVED that the proposed arrangements for the Thorpe Astley on the Beach event be approved.

Reason for Decision

To ensure that suitable activities be provided for this community event for residents to enjoy.

82. Apple Day

The Committee considered rearranging the 2024 date for Apple Day.

The committee had been asked to consider moving the date of Apple Day from 28th September 2024 that had previously been agreed at the meeting of 7th December 2023, to Saturday 5th October 2024 due to operational capacity.

RESOLVED that Apple Day be moved from 28th September 2024 to 5th October 2024.

Reason for Decision

To ensure sufficient staff cover for the event to go ahead successfully.

83. Summary of Grant Applications

The Committee received a list of grants paid to date and applied for from external sources, along with acknowledgements for Town Council Grants (Item 12 on the agenda).

Members queried the recent drop in community grant applications received. It was noted that many community groups applied for funding at the beginning of the financial year and there was a general reduction in applications at the end of the financial year.

RESOLVED that the report be noted.

Reason for Decision

To monitor progress with supporting community groups with identifying sources of funding and with the award of grants under the Council's Community Grants scheme.

84. Community Grant Applications

The Committee noted that no Community Grant Applications had been received.

85. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2023 to 31st December 2023 (Item 14 on the agenda).

RESOLVED that the report be noted.

Reason for Decision

There were no issues identified with income and expenditure to date.

86. Approval of Accounts

The Committee considered payments from 29th November 2023 until 23rd January 2024 (Item 15 on the agenda).

RESOLVED that the list of Approved Expenditure Transactions, for the periods 29th November 2023 until 23rd January 2024, be approved.

Reason for Decision

To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.

The Meeting closed at 9.05pm

NOTE:

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- *foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These minutes are a draft and are subject to consideration for approval at the next meeting scheduled for 28th March 2024.

DRAFT

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 28th MARCH 2024

Item 5 – Town Mayor’s Report

Purpose

To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year.

Summary of Town Mayor’s Councillor Tracey Shepherd activities until 19th March 2024

DATE/TIME	EVENT	LOCATION
7 th March 2024	Opening of Chatty Café & Civic Community Lounge	Civic Centre
21 st March 2024 at 8pm	Council	Civic Centre

Forthcoming Town Mayor’s Activities

DATE/TIME	EVENT	LOCATION
30 th March 11-3pm	Easter Craft Fair	Thorpe Astley Community Centre
21 st April 10-30-5pm	Leicestershire Quilters Open Day & Exhibition	Civic Centre

Summary of Deputy Town Mayor’s Councillor Paul Kennedy activities until 19th March 2024

DATE/TIME	EVENT	LOCATION
Wednesday 6 th March 12.30-1.15pm	Levelling up Visit – lunch host	Civic Centre
22 nd March 2024 7-10pm	St.Crispin’s Quiz	Civic Centre



Your Local Team



PS 1257
Jay Cooper



PC 4062
Fraser Lennox



PC 904
Jon Marvell



PCSO 6107
Duane Wright

What matters to you

We have listened to you and the concerns you raised and will prioritise the following from October to December 2023.

Priority 1: Road Safety

You said: That Road Safety issues are your number 1 concern.

What we are going to do: *Target Uninsured Drivers and Untaxed vehicles where DVLA powers apply *Work with partners encouraging Community Speed Watch and deploying the Council's Visually Activated Signs (VAS) *Conduct Speeding Enforcement Patrols utilising VAS data to target locations/times most affected *Issue Traffic Offence Reports (TORs)

Priority 2: Antisocial Behaviour (ASB)

You Said: Anti-Social Behaviour including use of motorbikes on open spaces is an issue to you.

What we are going to do: *Targeted patrols *Educational Events * Partnership Working

What we are doing

Priority 1—In addition to the vehicles recovered per the table (right) we also recovered a vehicle for obstruction of the footpath near Ravenhurst Primary School as we were unable to locate the owner. The

beat team also spoke with contractors on Braunstone Lane who reportedly hadn't been cooperative with requests to not obstruct the pavement. Its not always appropriate to recover an obstructing vehicle but your beat team will use their professional judgement in resolving these issues to remove the obstruction when brought to their attention. The Safety Camera Van also issued in excess of 8 Traffic Offence Reports for speeding this month.

Priority 2—A group of teenagers have begun causing issues at various Newsagents along Braunstone Lane, causing issues and throwing stones. If you have any information about this, please get in touch. We have identified some of these youths.

Vehicles seized for no insurance	- 4
Vehicles seized for no Tax on behalf of DVLA	- 2
Drivers arrested for drink/drugs offences	- 1
Drivers reported for driving without a licence	- 1
Traffic Offence Reports (inc speeding)	- 9

Vehicle Crime Prevention

1. Always lock it.
2. Close windows and the sun roof to prevent 'fishing'
3. Secure your number plates with tamper-resistant screws
4. Fit locking, anti-tamper wheel nuts to secure alloy wheels
5. Secure anything that's on the outside of your vehicle
6. Take it with you or hide it
7. Hide electrical items and leave no clues
8. Tool theft from vans
9. Park in well lit and busier areas
10. Take your documents with you
11. Choose your car park wisely

News from your local Police Station



In February Braunstone Police Stations Front Enquiry Officer (having been a PC before taking this role up many years ago) has earned her retirement.

For 36 years, Pat has served the community in the employment of Leicestershire Police.

Her presence behind the front desk at Braunstone Police Station will be missed by those members of the public that came in and spoke to her regularly and even more so by those of us within the station.

Her selfless dedication will be greatly missed and we thank her for her service and wish her the very best in her retirement.

Confidence Survey



Your Views Survey



Blaby Police



leics.police.uk/local-policing/



[@blabypolice](https://twitter.com/blabypolice)



hinckleyandblaby.npa@leics.police.uk

Community engagements

Don't miss out on our events

Sunday 10th March —Thorpe Astley Community Centre Beat Office—Beat Surgery —1400-1500

Sunday 14th April—Turnbull Drive Shopping Parade—Beat Surgery—1400-1500

Saturday 8th June—Thorpe Astley on the beach— 1100-1500

Saturday 10th August—Braunstone Town Fete—1000-1500

Look out for our future events on the website and social media.

Traffic Report
 Murby Way, Lamp Post 9, facing into estate
 Traffic Overview from Wed Feb 14 2024 to Mon Mar 18 2024

ITEM 7a

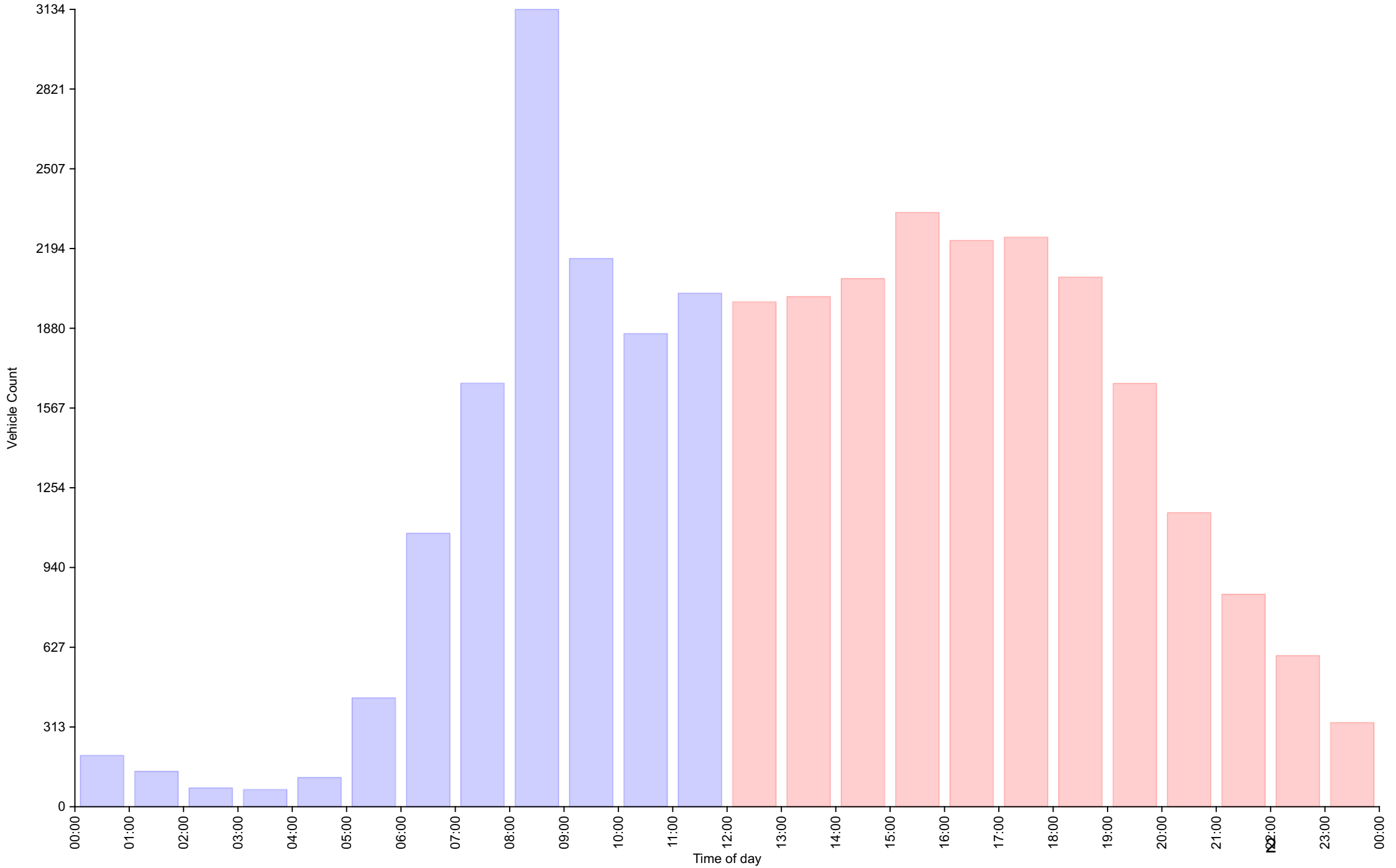
Vehicle Speed Classes (Mph)

	<15	15 20	20 25	25 30	30 35	35 40	40 45	45 50	50 55	55 60	60 65	65 70	>70	Total	85th Percentile
00:00	1	8	26	59	68	31	7	0	2	0	0	0	0	202	34.7
01:00	1	2	16	46	50	21	3	0	0	0	0	0	0	139	34.3
02:00	0	1	17	27	18	10	0	1	0	0	0	0	0	74	33.9
03:00	0	3	7	23	24	7	3	1	0	0	0	0	0	68	34.3
04:00	1	1	14	24	48	12	9	4	2	0	0	0	0	115	37.9
05:00	0	2	36	128	168	75	18	1	0	0	0	0	0	428	35.3
06:00	0	3	52	367	427	177	36	13	0	0	0	0	0	1075	35.2
07:00	9	8	51	491	743	306	53	4	0	0	0	0	0	1665	35.1
08:00	11	15	116	1007	1474	435	70	4	2	0	0	0	0	3134	34.3
09:00	3	7	76	682	989	349	46	3	0	0	0	0	0	2155	34.6
10:00	8	16	98	613	817	263	38	6	1	0	0	0	0	1860	34.4
11:00	10	26	103	626	883	316	46	8	1	0	0	0	0	2019	34.6
12:00	13	13	119	626	860	308	42	3	1	0	0	0	0	1985	34.5
13:00	4	23	95	624	889	302	56	12	0	0	0	0	0	2005	34.6
14:00	7	21	132	658	876	311	60	8	3	0	0	0	0	2076	34.7
15:00	4	19	127	780	1006	336	58	4	2	0	0	0	0	2336	34.5
16:00	5	22	124	734	973	307	53	7	1	0	0	0	0	2226	34.3
17:00	11	22	157	775	937	278	51	6	2	0	0	0	0	2239	34.0
18:00	14	33	192	861	765	170	37	7	2	1	0	0	0	2082	33.0
19:00	2	20	178	672	614	148	23	6	1	0	0	0	0	1664	33.0
20:00	4	13	122	443	394	144	25	7	2	2	0	0	0	1156	34.1
21:00	3	20	88	326	280	89	20	9	0	0	0	0	0	835	33.8
22:00	2	9	82	212	199	67	18	3	2	0	0	0	0	594	34.0
23:00	3	12	41	106	117	33	11	7	1	0	0	0	0	331	34.3
AM Total	44	92	612	4093	5709	2002	329	45	8	0	0	0	0		
PM Total	72	227	1457	6817	7910	2493	454	79	17	3	0	0	0		
Total	116	319	2069	10910	13619	4495	783	124	25	3	0	0	0		
Percent	0.36%	0.98%	6.37%	33.61%	41.95%	13.85%	2.41%	0.38%	0.08%	0.01%	0.00%	0.00%	0.00%		

Total Vehicles : 32463
 30th Percentile : 27.9 MPH
 50th Percentile : 29.9 MPH
 85th Percentile : 34.4 MPH
 95th Percentile : 37.5 MPH
 Average Speed : 30.5 MPH
 Highest Speed : 55.5 MPH

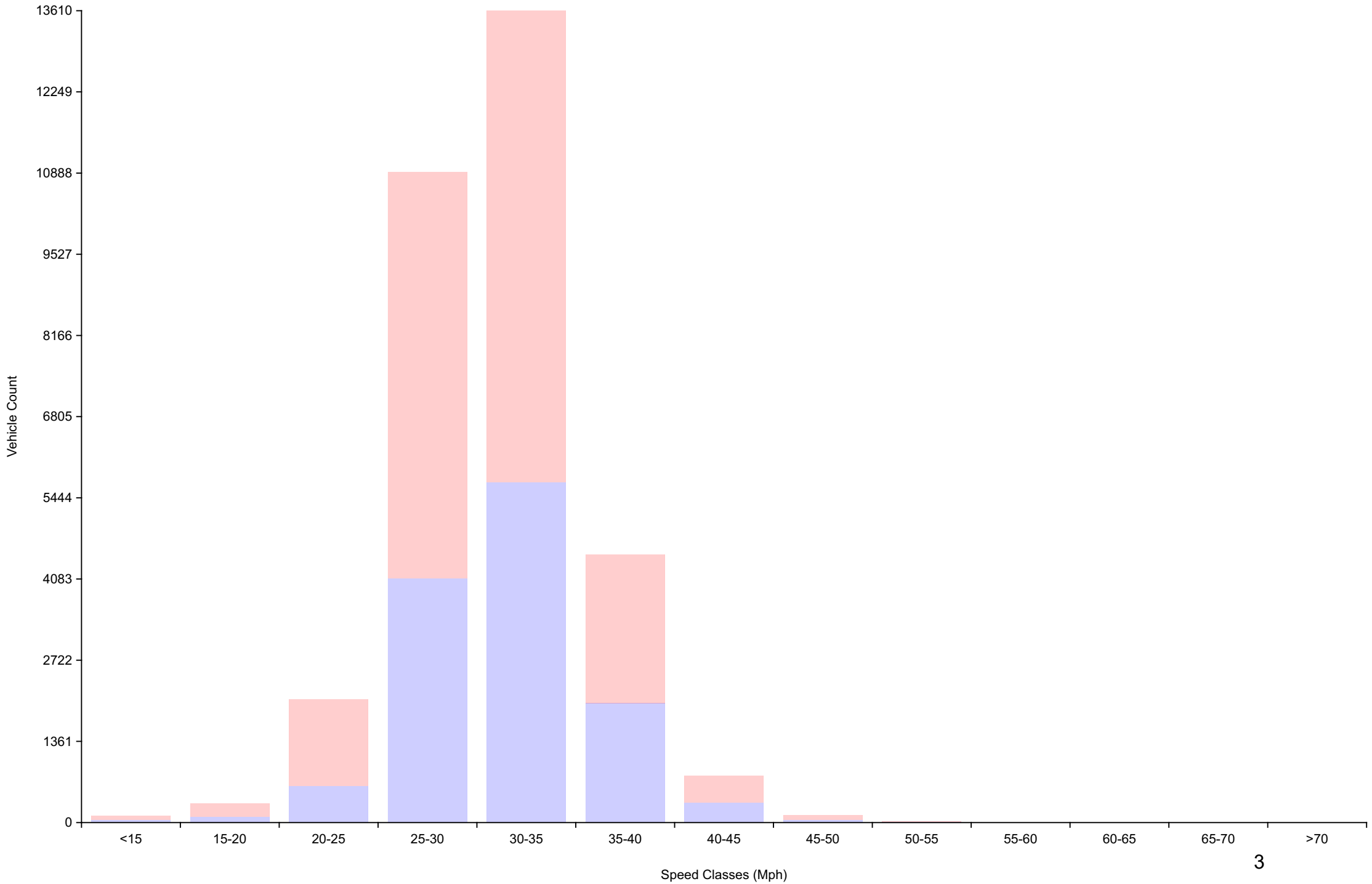
Vehicle Counts By Hour

Traffic Overview from Wed Feb 14 2024 to Mon Mar 18 2024
(60 Minute Resolution)



Vehicle Counts By Speed Class

Traffic Overview from Wed Feb 14 2024 to Mon Mar 18 2024



Traffic Report
 Turnbull Drive, Lamp Post 13, facing towards St Crispin's Church
 Traffic Overview from Wed Feb 14 2024 to Mon Mar 18 2024

ITEM 7b

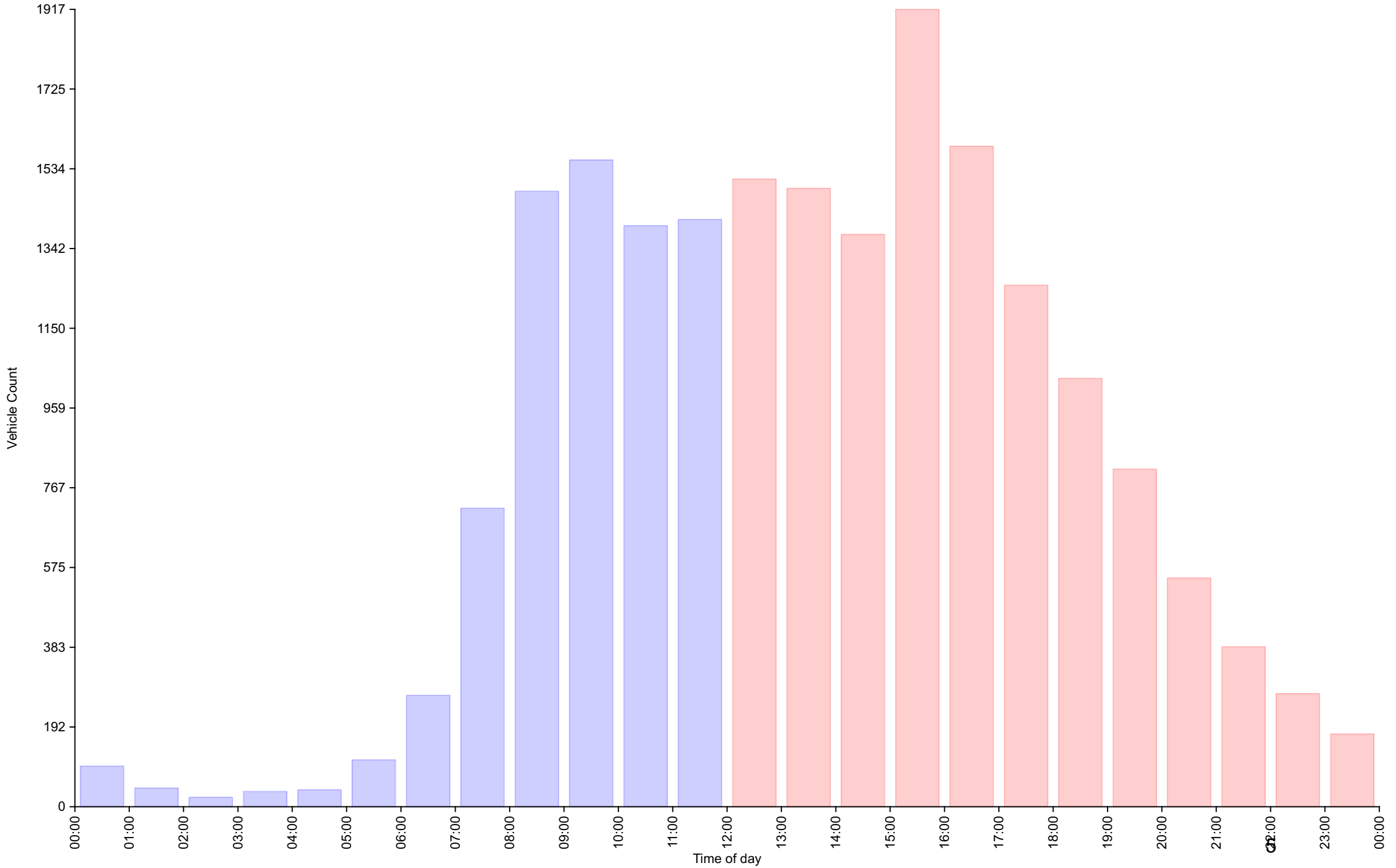
Vehicle Speed Classes (Mph)

	<15	15 20	20 25	25 30	30 35	35 40	40 45	45 50	50 55	55 60	60 65	65 70	>70	Total	85th Percentile
00:00	0	4	21	46	17	7	2	0	0	1	0	0	0	98	31.9
01:00	1	2	11	18	11	0	2	0	0	0	0	0	0	45	30.6
02:00	0	2	4	8	7	1	1	0	0	0	0	0	0	23	31.5
03:00	0	2	4	20	10	0	1	0	0	0	0	0	0	37	31.8
04:00	0	1	4	22	9	5	0	0	0	0	0	0	0	41	32.9
05:00	1	5	11	45	34	17	0	0	0	0	0	0	0	113	34.0
06:00	0	9	52	112	74	15	6	0	0	0	0	0	0	268	32.1
07:00	1	19	114	276	225	71	8	3	0	1	0	0	0	718	33.2
08:00	7	38	276	636	409	91	22	1	0	0	0	0	0	1480	32.1
09:00	10	33	345	699	367	82	15	2	2	0	0	0	0	1555	31.1
10:00	9	33	282	618	366	71	14	3	1	0	0	0	0	1397	31.6
11:00	11	47	278	611	370	72	20	3	0	0	0	0	0	1412	31.6
12:00	8	43	307	687	368	78	13	3	2	0	0	0	0	1509	31.6
13:00	9	54	278	655	386	83	18	2	2	0	0	0	0	1487	31.9
14:00	20	63	256	589	357	79	11	1	0	0	0	0	0	1376	31.8
15:00	21	69	446	888	392	78	19	3	0	1	0	0	0	1917	30.7
16:00	12	44	309	748	382	77	10	3	1	1	1	0	0	1588	31.3
17:00	5	38	272	574	289	63	7	5	1	0	0	0	0	1254	31.3
18:00	10	49	263	449	214	30	13	2	0	0	0	0	0	1030	30.7
19:00	3	44	207	371	148	36	2	1	0	0	0	0	0	812	30.4
20:00	2	25	148	236	108	23	7	1	0	0	0	0	0	550	30.7
21:00	1	25	98	166	74	12	5	2	2	0	0	0	0	385	30.9
22:00	2	18	65	121	48	13	4	1	0	0	0	0	0	272	30.7
23:00	0	3	60	77	22	8	4	0	1	0	0	0	0	175	30.4
AM Total	40	195	1402	3111	1899	432	91	12	3	2	0	0	0		
PM Total	93	475	2709	5561	2788	580	113	24	9	2	1	0	0		
Total	133	670	4111	8672	4687	1012	204	36	12	4	1	0	0		
Percent	0.68%	3.43%	21.04%	44.38%	23.98%	5.18%	1.04%	0.18%	0.06%	0.02%	0.01%	0.00%	0.00%		

Total Vehicles : 19542
 30th Percentile : 24.7 MPH
 50th Percentile : 26.9 MPH
 85th Percentile : 31.5 MPH
 95th Percentile : 34.8 MPH
 Average Speed : 27.5 MPH
 Highest Speed : 60.5 MPH

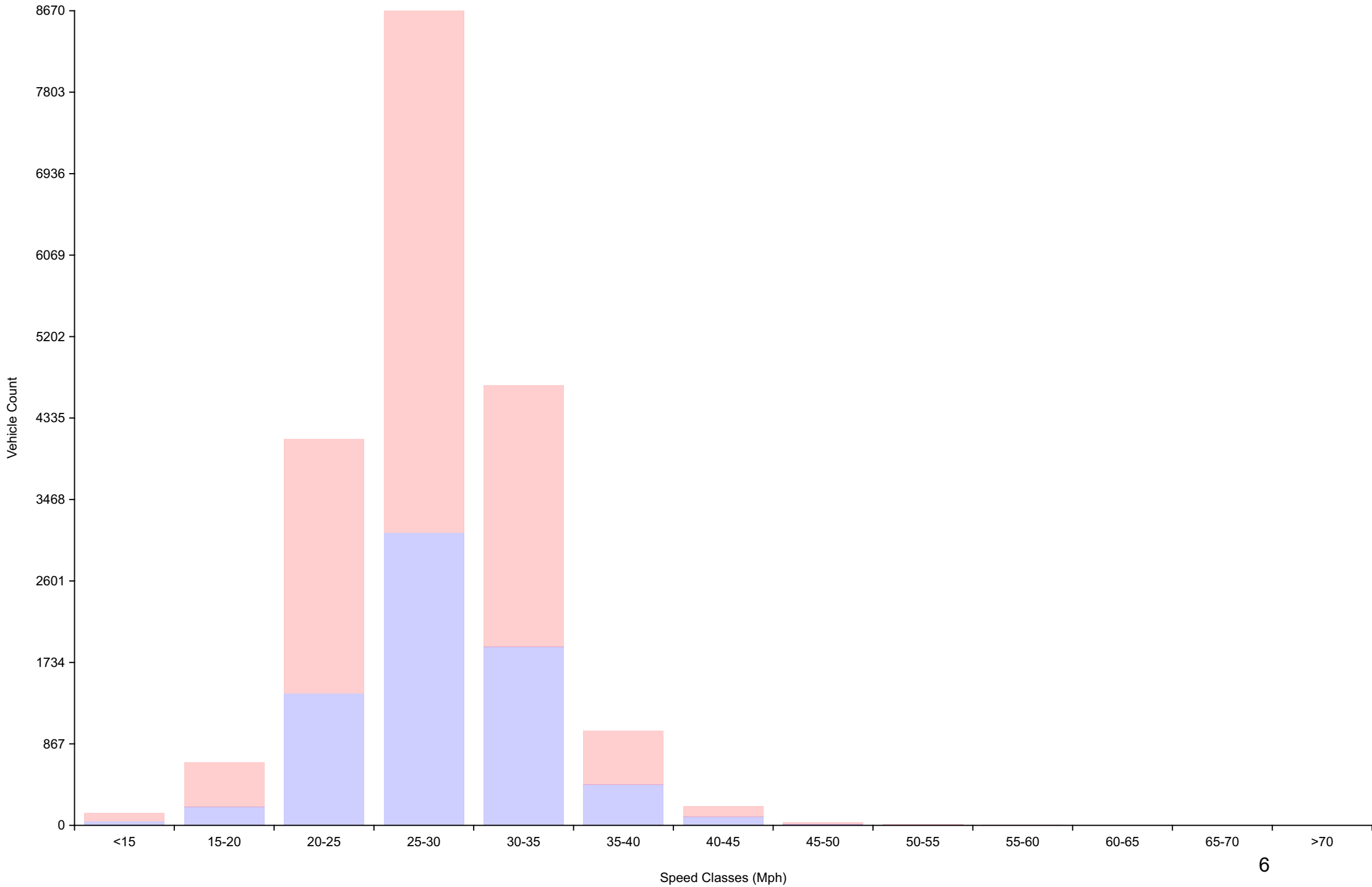
Vehicle Counts By Hour

Traffic Overview from Wed Feb 14 2024 to Mon Mar 18 2024
(60 Minute Resolution)



Vehicle Counts By Speed Class

Traffic Overview from Wed Feb 14 2024 to Mon Mar 18 2024



Local Area Coordinator – Kristi Trown

My name is Kristi Trown, and I am newly appointed as the Local Area Coordinator (LAC) for Braunstone Town, Thorpe Astley, and Leicester Forest East.

The Local Area Coordination team operate under the Public Health sector for Leicestershire County Council. We work with local communities and residents to help reduce, divert and/or delay their reliance on adult social care and formal health services. We do this by

- Supporting people to build strong networks and form positive relationships and connections within their community.
- Ensuring that residents have access to accurate and timely information and advice, and are supported in using this to make informed decisions.
- Offering of a long-term relationship where we can walk alongside individuals to address the problems they are facing.
- Making the most of the groups, organisations and activities that already exist in the local community, and supporting the development of new opportunities to fill any gaps.

I am currently in the process of getting to know the local area and its assets. I am spending time exploring the groups, activities and opportunities that are available, along with meeting local volunteers, residents, and staff members from various community organisations. In time, I hope to be embedded within the community and be a friendly, familiar face to those within it. I am available to work with anyone within my area, to share information, help nurture strong connections, support people in realising and achieving their goals, and empower residents to attain and sustain their version of a good life.

I very much look forward to meeting you.

Kristi Trown

Kristi.Trown@Leics.gov.uk

07704 222 174

BRAUNSTONE TOWN COUNCIL
COMMUNITY DEVELOPMENT COMMITTEE

28th MARCH 2024

Item 9 – Library – Community Engagement/Involvement and Social Inclusion

Purpose

To receive an update on initiatives to develop community involvement in Braunstone Town Library and provide for social inclusion.

Activities

The library continues to be well used and supported and a vital hub for the community.

The library use figures from Leicestershire County Council for January 2024 show that Braunstone Town Community Library is the top community managed library for all stock issues, 2nd for active borrowers in January and 2nd in the county for new joiners by 1 although cumulative, over the year, we are top in the County.

Requests for community activities in the library have been approved as follows:

- “Word Warriors” – Children’s Book Debating Club 3.30pm – 4.30pm for 10 weeks starting on 6th February 2024 (8 – 10yrs and families) - FREE
- Junk Model Robots – Tuesday 20th February 2024 2.00pm – 3.30pm (4 – 11yrs and families) – FREE
- Women Empowerment Open Event – Friday 8th March 2.00pm – 5pm adults. Future workshops will take place at Braunstone Civic Centre – FREE
- Mother’s Day Craft Session – Saturday 9th March 10am – 11.30am (4 – 11yrs and families) – FREE
- Craft Sessions for the family weekly – Saturdays from 9th March to 18th May 10.30am – 12pm - FREE
- Lego Workshop – Monday 18th March 3.30pm – 5pm (4 – 11yrs and families) - FREE
- Easter Craft Session – Tuesday 26th March 2024 2.00pm – 3.30pm (4 – 11yrs and families) – FREE

The existing Craft n Chatter on Mondays, Coffee Morning on Wednesdays and Story Time on Fridays continue to thrive in the library.

Details of the forthcoming Summer Reading Scheme had been received and a staff member nominated to be the contact member for the scheme.

Story Time Sessions at Thorpe Astley

The Town Council had recently advertised for volunteers to set up and run a story time session at Thorpe Astley Community Centre on a weekly basis. To date, one local resident had expressed an interest in running this but was then, unfortunately, unable to volunteer for the role.

The County Council's Family Learning Team were aware of the work to recruit volunteers for the Story Time at Thorpe Astley and had expressed an interest in setting up sessions at Thorpe Astley. Discussions were currently being held on what could be offered and the format this would take.

Recommendation

That the report be noted.

Reason for Decision

To ensure that the Community Library continues to thrive and support local residents,

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 28th MARCH 2024

Item 10 – Programme of Events 2024/2025

Purpose

To consider applications for sponsorship in the Programme of Events for 2024/2025 and a schedule of events.

Background

The Programme of Events has been running since 1997 and offers the chance for local community groups to apply for sponsorship in the programme to organise a fund-raising event for their group. This initiative helps to support groups and offers a programme of events and shows within Braunstone Town for the residents to attend.

The Town Council underwrites the cost of the events, produces tickets and publicity for each event and offers help with the event. The community groups arrange and run the event, sell tickets and help with promotion of the event. The net proceeds from the event is then forwarded to the community groups at the end of the season of events.

The deadline for applications for sponsorship in the 2024/2025 Programme of Events was 18th March 2024 and four applications from community groups had been received.

Annual events organised on behalf of the Town Mayor had also been included in the proposed programme (Appendix 1).

Recommendations

1. that the proposed Programme of Events 2024/2025, attached at Appendix 1, be approved, and
2. that delegated authority be given to the Chief Executive & Town Clerk to approve any further applications to the Programme of Events subject to their eligibility for the programme.

Reasons

1. To ensure a suitable Programme of Events is supported for the forthcoming year.
2. To ensure that any further applications are considered and approved in a timely manner to be included in the Programme of Events 2024/2025.

PROGRAMME OF EVENTS 2024/2025

DATE OF EVENT	EVENT	GROUP	VENUE
7 th September 2024	Chess Open Event	Braunstone Chess Club	Civic Centre
TBC	Harvest Festival	Buzzing Roots	Civic Centre
18 th October 2024	Diwali	Town Mayor's event	Civic Centre
27 th October 2024 1.30pm – 3.30pm 5pm – 7pm	Children's Halloween Disco	Town Mayor's event	Thorpe Astley
16 th November 2024	Christmas Craft Fair	Town Mayor's event	Civic Centre
1st December 2024	Pantomime	Town Mayor's event	Civic Centre
15 th December 2024	Christmas Band Concert	Ratby Band	Civic Centre
14 th March 2025	Quiz Night	Braunstone Brownies	Civic Centre
5 th April 2025	Spring Craft Fair	Town Mayor's event	Thorpe Astley

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 28th MARCH 2024

Item 11 – Update on arrangements for Commemorating 80th Anniversary of D-Day in June 2024

Purpose

To receive:

- a) An update on proposals for commemorating the 80th Anniversary of D-Day in June 2024;
- b) To receive applications for the mini-programme of events; and
- c) To receive grant applications.

Background

On 6th June 2024 the international community will commemorate the 80th Anniversary of the Normandy Landings in France. Also known as D-Day, the historic operation saw the Allied Forces mount a large-scale invasion of Nazi-occupied France that ultimately tipped the course of the Second World War in the Allies' favour.

Community Development Committee on 5th October 2023 considered how the Town Council could support the commemoration of the 80th Anniversary of D-Day, including its coordination role and support for community groups to organise events.

Suggestions for activities and events to commemorate the Anniversary had been also been received from representatives of local community groups.

Update

The following arrangements were being put in place to commemorate the 80th Anniversary of the D-Day Landings along with the current update on the arrangement.

1. *That adaption of existing lights in Memorial Garden be undertaken; to provide a suitable commemoration in lieu of lighting a beacon for the anniversary and for other appropriate events in the future.*

The Memorial Garden based at Braunstone Civic Centre, has lighting installed to light the poppy cascade for the annual Armistice Service. Modifications to the lights to attach temporary foil covers, could provide colour for the 80th Anniversary of D-Day to light up the Civic Centre. Rolls of gel foils can be purchased cheaply, cut to size and temporarily installed to add colour to the floodlights.

2. *That Poppy seeds be sown in suitable locations to commemorate the Anniversary; to provide an ecological and long-lasting commemoration of the anniversary on the Council's Parks and Open Spaces and/or in other locations.*

Poppy seeds have now been planted on Mossdale Meadows bank adjacent to the pavilion, Mossdale Meadows back field wildflower bed, Shakespeare Park

adjacent to the tennis courts, Trim trail at Thorpe Astley and mini orchard on Thorpe Astley park by community Centre. It was hoped the seeds would be in full flower for the commemoration.

3. *Short service of commemoration arranged in the Civic Centre Memorial Garden on Thursday 6th June at 11am and the Lord Lieutenant or a Deputy be invited to attend, followed by refreshments.*

Details of the proposed Service of Commemoration had been forwarded to the Deputy Town Mayor. An invitation to the Lord Lieutenant had been submitted but no response had yet been received. Volunteers that run the Coffee Morning in the Library had been contacted and invited to provide refreshments, cake etc. in the Council Chamber after the Service of Commemoration which they had happily agreed to do.

4. *That local history and veterans' groups be contacted to invite them to work with the Town Council on commemorative ideas and activities; to utilise local experience and knowledge of historical events and enhance any proposals undertaken by the Town Council to commemorate the Anniversary.*

It is important to acknowledge the importance and strong connection that Braunstone Town and Thorpe Astley had to the D-Day landing operation. A local commemoration could be focused on the connection with Braunstone Town and Thorpe Astley with the 82nd Airborne Division that was stationed on Braunstone Park and took part in the D-Day landing.

A meeting had been held with the Braunstone Heritage Archive Group who had confirmed that they were arranging a display on the 82nd Airborne Division along with information and photographs of the D-Day Landings.

5. *That a mini programme of events, based on the same criteria as the main Programme of Events, be made available for local community groups to arrange suitable events; to promote and support events organised by community groups to commemorate the Anniversary.*

To date, one application had been submitted by the Braunstone Community Life Community Group for an "Open House" to open the D-Day Exhibition to the public from Thursday 6th June until Sunday 9th June. A small charge would be made for refreshments, Appendix 1.

6. *That a budget £1,000 be considered in the annual budget 2024/2025 for a small grant scheme to be made available for community groups to apply to for funding events; to provide financial support to community groups wishing to organise events.*

The Council had agreed to provide a small grant scheme of up to £200 per group, for local community groups to apply to for support.

To date, two applications for funding had been received as follows:

- a) Braunstone Community Life – to provide refreshments for the “Open House” Exhibition - £200, Appendix 2.
- b) Braunstone Heritage Archive Group – to purchase display equipment and ancillary items to produce a display on the 82nd Airbourne Division and the D-Day Landings, Appendix 3

7. *That the poppy cascade used at Remembrance be adapted and white poppies be added to spell out D-Day80. A white dove would also be included if sufficient white poppies were made.*

The Community Life were currently undertaking work to repair the red poppy cascade where needed and were working on the production of the white letters. Requests for white poppies to be made by the community had been published and agreement made that completed poppies could be dropped off at the Civic Centre for the group to collect.

Further discussions with representatives of local community groups would be arranged and the committee updated.

Recommendations

- a) that the proposed activities and events be approved;
- b) that the application for sponsorship in the Mini Programme of Events from Braunstone Community Life, as set out in appendix 1, be approved;
- c) that the application from Braunstone Community Life for a grant in the sum of £200, as set out in appendix 2 be approved;
- d) that the application from Braunstone Heritage Archive Group for a grant in the sum of £200, as set out in appendix be 3, approved;
- e) that delegated authority be given to the Chief Executive & Town Clerk to approve further applications received for sponsorship in the Mini Programme of Events and applications for a grant, subject to them meeting the agreed criteria.

Reasons

- a) To ensure that the 80th Anniversary of the D-Day Landings is suitably commemorated and that local community groups have appropriate support to organise their own events if they wish to.
- b) To support local community groups in arranging events for the Commemoration of the D-Day Landing.
- c) To offer financial support to community groups to arrange suitable events for the Commemoration of the D-Day Landings.
- d) To offer financial support to community groups to arrange suitable events for the Commemoration of the D-Day Landings.
- e) To ensure that any further applications for sponsorship in the Mini Programme of Events and grant applications are considered in a timely manner before the date of the Commemorations.



BRAUNSTONE TOWN COUNCIL
Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk
Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP
Telephone: 0116 2890045 Fax: 0116 2824785
Email: enquiries@braunstonetowncouncil.org.uk
www.braunstonetowncouncil.org.uk

**APPLICATION FOR SPONSORSHIP IN
MINI PROGRAMME OF EVENTS FOR 80th ANNIVERSARY OF D-DAY LANDINGS**

Name of Group/Organisation BRAUNSTONE COMMUNITY LIFE

Contact Person Name LIN BURROWS

Address [REDACTED]

LEICESTER Telephone No [REDACTED]

Email address [REDACTED]

Is the Organisation based in Braunstone Town Yes ~~No~~

Suggested Event "OPEN HOUSE" WITH REFRESHMENTS (AT A SMALL CHARGE) TO KEEP THE D-DAY EXHIBITION OPEN ON THURSDAY AND FRIDAY AFTERNOONS, AND ALL OF SATURDAY AND SUNDAY 10-5 **

Suggested Date for event (Event must take place around the Anniversary date of 6th June 2024 subject to availability of room/space) COUNCIL CHAMBER

Approximate cost to hold the event £ 80-100 without room hire.

Ticket Prices you are charging (if applicable) Adults £1.00 Children 50p Concessions £1.00
for refreshments only
FREE ENTRY - NO TICKETS.

Preferred venue for event:

- Braunstone Civic Centre
- Shakespeare Park
- Holmfield Park
- Thorpe Astley Community Centre
- Mossdale Meadows
- Thorpe Astley Park
- Franklin Park

Is your group a charity/non profit-making organisation? Yes ~~No~~

Will the Event be open to all Braunstone Town residents? Yes ~~No~~

The Council has an obligation to consider Crime & Disorder implications of all its activities and do all that it can to prevent Crime & Disorder in its area. Will your application have a positive or negative impact on crime reduction, if so, please give details HOPE SO - IT WILL ALLOW PEOPLE TO SEE WHAT OTHER GENERATIONS WENT THROUGH - CREATING UNDERSTANDING

Please fully complete the form and return to Braunstone Civic Centre, 209 Kingsway, Braunstone Town, Leicester, LE3 2PP

Please read the enclosed terms of participating in the Programme of Event over the page, sign and return a copy with the application form.

* TO ALLOW SCHOOLS TO VISIT THE EXHIBITION. TILL 3.30pm.

* ANY PROFIT TO BE SPLIT BETWEEN BRAUNSTONE COMMUNITY

Mini Programme of Events

The sponsored Programme of Events is a partnership between the Town Council and local community groups and charities to organise events to raise funds and commemorate significant events and this year sees the 80th Anniversary of the D-Day Landings. The Town Council will support local community groups to organise specific events to commemorate the Anniversary around the 6th June 2024.

The Town Council will:

- ❖ Underwrite your event
- ❖ Offer a suitable room or open space without charge
- ❖ Help with publicity and promotional of the event and sell tickets at the centres if applicable.
- ❖ Advertise the event through local papers, e-magazines, social network, websites etc.
- ❖ Manage the money received from ticket sales, paying relevant VAT etc.
- ❖ Deduct any expenses incurred in organising the event from the money received from ticket sales

Your organisation will be expected to:

- ❖ Suggest a suitable event
- ❖ Organise and run the event
- ❖ Assist with the sale of tickets and promotion (where appropriate).
- ❖ Return all (gross) money received from the sale of tickets along with corresponding counterfoils to the Town Council along with unsold tickets
- ❖ Provide receipts/invoices for any expenses relating to the event
- ❖ Send a written invitation to the Braunstone Town Mayor to attend the event

Please note that:

- ❖ The Town Council reserves the right to decide which centre/open space the event is held at
- ❖ Under no circumstances should groups print and sell their own tickets or reduce the prices for members for any functions in the Programme of Events
- ❖ Any complimentary tickets given must be noted on the ticket counterfoil

I understand and agree to the above conditions of the Programme of Events

DATA PROTECTION: *by applying to take part in the Programme of Events you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.*

Signed on behalf of group _____



Dated 14.3.24

For further help and advice please contact the Deputy Chief Executive & Community Services Manager on 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk.

GRANT APPLICATION COVER SHEET**APPENDIX 2****Community Groups**

GROUP	Braunstone Community Life	
PROJECT	"Open House" with refreshments for D-Day exhibition 6 th – 9 th June	
AMOUNT REQUESTED	£200	
MEMBERSHIP	Membership Numbers	25 – 30
	Braunstone Town residents?	95%
PURPOSE OF GRANT	Purpose of grant matches criteria?	yes
PROJECT COSTS	Comments	
INCOME	Balances with project costs?	Yes
	Comments on other grants	No other grants applied for but £80 donated by organisation
	Amount requested from Braunstone Town Council?	£200
PREVIOUS APPLICATIONS	YES / NO	Yes
	How much?	£200 Feb 2020
REQUIRED DOCUMENTATION	All received as required?	Yes
	Documents not included and reason for not including	
SIGNATURE	Signed and date?	Yes
RECOMMENDATION	That the grant be approved.	
REASON	The grant matches the grant criteria.	



BRAUNSTONE TOWN COUNCIL

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www.braunstonetowncouncil.org.uk

APPLICATION FOR A COMMUNITY GROUP GRANT FOR 80th ANNIVERSARY OF D-DAY LANDINGS

NAME OF GROUP BRAUNSTONE COMMUNITY LIFE

WHERE DO YOUR ACTIVITIES TAKE PLACE? CIVIC CENTRE

MEMBERSHIP NUMBERS? 25-30 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 95%
(An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP? TO PROVIDE EVENTS TO IMPROVE SOCIAL INTERACTION. TO PROVIDE HELP TO OTHER GROUPS ENABLING MORE EVENTS.

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
TO PROVIDE DISPLAY MATERIAL FOR EXHIBITION AND TO BUY FOOD FOR REFRESHMENTS FOR EXHIBITION.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
<u>TEA, COFFEE MILK, SUGAR,</u>	<u>£80.00</u>
<u>BISCUITS FOR EXHIBITION</u>	<u>£200.00</u>
<u>TO PRINT THE DISPLAY MATERIAL</u>	<u>£200.00</u>
<u>USED IN THE EXHIBITION</u>	<u>£</u>
<u>INCLUDING 'ROLLS OF HONOUR'</u>	<u>£</u>
<u>£</u>	<u>£</u>
TOTAL COSTS	£280.00

INCOME AVAILABLE FOR THIS PROJECT (TOTAL MUST MATCH TOTAL OF PROJECT COSTS ABOVE)	AMOUNT
Your own organisation	<u>£80.00</u>
Other organisations/grant scheme	<u>£</u>
Fundraising	<u>£</u>
Other	<u>£</u>
Amount requested from Braunstone Town Council up to £200	<u>£200.00</u>
TOTAL INCOME	£280.00

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/~~NO~~

FUNDING RECEIVED £ _____

DATE RECEIVED _____

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details HOPEFULLY - INTER GENERATIONAL CONTACT

NAME OF CONTACT PERSON IN YOUR ORGANISATION LIN BURROWS

ADDRESS OF CONTACT PERSON _____

POST CODE _____

TELEPHONE _____ EMAIL _____

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON LIN BURROWS _____

SECRETARY GERALDINE SYRETT _____

TREASURER SHARON CHAMPNEY, 2 _____

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE - PAYABLE TO _____

BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

LATEST BANK STATEMENT CAN I EMAIL PLEASE

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information, please set out the reasons below

DATA PROTECTION: by applying for a grant, you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed _____ Print Name LIN BURROWS

Date 14.3.24

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk
Please note that insufficient or incomplete information may result in the application being refused

Braunstone Community Life

Trading Account

12 months Period Ending 30/11/2021

	y/e 30.11.2023	y/e 30.11.2021
Total Income	<u>716.55</u>	<u>10798.83</u>
Total Costs	<u>-1251.08</u>	<u>-13540.46</u>
Surplus/Deficit for the Period	<u><u>-534.53</u></u>	<u><u>-2741.63</u></u>
Bank Account	3443.91	3978.44
	Braunstone Community Life	Braunstone Community Life
	30.11.2023	30.11.2021
Trustees Fund	3978.44	6720.07
Surplus/Deficit for the year	-534.53	-2741.63
Grant		
Total Trustees Fund	<u><u>3443.91</u></u>	<u><u>3978.44</u></u>

CONSTITUTION of the "BRAUNSTONE COMMUNITY LIFE" GROUP "BCL"

- 1 **TITLE:** The organisation shall be called "BRAUNSTONE COMMUNITY LIFE" or "BCL".

- 2 **OBJECTS:** To organise a list of local volunteers who want to do something to improve our community and to help organise and assist in the organisation of any community event. To "marry" those volunteers with groups who need assistance to help at their events.
 To run various projects benefiting Braunstone Town and it's residents.
 All work to be done on a voluntary basis. The Braunstone Community Life shall be a **not for profit organisation.**

- 3 **MEMBERSHIP:** Membership is open to anyone who wishes to volunteer their time.

- 4 **THE BRAUNSTONE COMMUNITY LIFE/BCL MANAGEMENT:**
 - a: The Management of the BRAUNSTONE COMMUNITY LIFE/BCL shall be in the hands of the Committee comprising three elected officers.
 - b: The Officers of the BRAUNSTONE COMMUNITY LIFE Committee will consist of
 CHAIRMAN TREASURER
 SECRETARY
 - c: If an Officer shall resign or be removed from office, the members may appoint another person in place of that Officer.
 - d: If Committee in meeting feel that an Officer or Committee Member has exceeded his/her duty, or have not acted in the interest of the BRAUNSTONE COMMUNITY LIFE /BCL then that Officer or Member may, by two thirds majority vote, be removed before expiration of his/her period of office.
 - e: The working of the BRAUNSTONE COMMUNITY LIFE Committee can carry on even if there is a vacancy amongst its Officers.

- 5 **POWERS:** To meet the aims of the BRAUNSTONE COMMUNITY LIFE/BCL as set out in Clause Two, the Committee shall have the power to:
 - a: Raise revenue from advertisements placed in the Braunstone Life newspaper, our facebook page and other local newspapers, by letters requesting help from local businesses and receive contributions from other lawful bodies.
 - b: Co-operate with other local charities, voluntary bodies and statutory authorities operating in furtherance of the aims or of similar charitable purposes and to exchange information and advice with them.

- 6 **BRAUNSTONE COMMUNITY LIFE COMMITTEE/BCL MEETING:**
- a: Members shall hold a Committee Meeting when necessary, with the date of the meeting being relayed to members two weeks prior to the meeting.
 - b: A quorum of the BRAUNSTONE COMMUNITY LIFE/BCL Committee shall comprise of at least TWO of its Officers.
 - c: The Chairman shall preside at every Committee meeting of the BRAUNSTONE COMMUNITY LIFE/BCL but if he/she cannot be present or is unwilling to act, the members shall elect one member of the Committee to preside.
 - d: At each Committee meeting there shall be on the Agenda, an item "Any Other Business", during which time a member may raise any matter connected with the organisational activities.
- 7 **ANNUAL GENERAL MEETING:**
- The Secretary shall notify all members of an AGM at least **twenty one days** prior to the date of the meeting. The "BRAUNSTONE COMMUNITY LIFE "shall hold its AGM during **DECEMBER** each year.
- 8 **CONDUCT OF MEETINGS:**
- The members shall cause minutes to be made by the Secretary for the purpose of all appointments of Officers made by the Committee, the names of the members present at each meeting and all resolutions and proceedings of all members at all meetings.
- 9 **VOTING:**
- a: At any Committee meeting such members, except the Chairman of the meeting, will have one vote and any resolution put to the vote shall be decided on a poll demanded by (a) the Chairman or (b) by at least three full members present. All Officers have a vote.
 - b: If a poll is demanded, it shall be deemed to be the resolution of the meeting and recorded in its minutes.
 - c: In the case of an equality of votes, the Chairman of the meeting at which the poll is demanded, shall be entitled to a casting vote.
 - d: A member who is in any way, directly or indirectly, interested in any proposals put to a BRAUNSTONE COMMUNITY LIFE/BCL Committee meeting must declare the nature of that interest at that meeting. A member may vote in respect of any proposals or arrangement in which he/she is interested and, if the member shall do so, then his/her vote will be counted.
 - e: Only full members of the BRAUNSTONE COMMUNITY LIFE/BCL may vote at the Annual General Meeting and Extra Ordinary/Special Meetings.
 - f: Only elected committee members and Officers may vote at Committee meetings.

- 10 **ADMINISTRATION OF FUNDS:**
- a: The Treasurer shall hold and administer the funds of the organisation as directed by a majority resolution of its Committee.
 - b: Members shall cause proper books of accounts to be kept with respect to all sums of money received and expended by the BRAUNSTONE COMMUNITY LIFE /BCL each year and all matters in respect of which receipt and expenditure takes place: all sales and purchases of goods/services and the assets and liabilities of the organisation.
- 11 **AUDIT:** The members shall cause an audit of the books and accounts of the BRAUNSTONE COMMUNITY LIFE/BCL each year and a report of the Auditors shall be put before the AGM. The Auditor shall be a person nominated by the Committee. The financial year in respect of the Braunstone Community Life shall end of the last day of **December** each year.
- 13 **WINDING UP:** In the event of the Committee of the BRAUNSTONE COMMUNITY LIFE/BCL resolving to cease, then the assets and monies of its organisation shall be dealt with in the following manner:
- a: Three persons to be appointed as Trustees by the Committee to hold such assets and monies on the following terms:
 - b: The Trustees shall first discharge all outstanding debts of the BRAUNSTONE COMMUNITY LIFE/BCL .
 - c: The Trustees shall then retain such assets and monies for a period of **two years**. Monies must be kept in a Bank deposit or Building Society account, withdrawable only on the signature of two Trustees.
 - d: If, during such period, members of the community desire to revive a non-profit making group, having the same, or similar objects to the BRAUNSTONE COMMUNITY LIFE/BCL, then the Trustees shall use the assets and a maximum of 25% of all monies, including any accrued interest, to assist in the establishment of group. When the Trustees are satisfied that such a group is being run in a responsible and proper manner, after a minimum of three months, the Trustees shall have the power to pay the whole of the remaining monies and assets to the Board or organisers of such a group.
 - e: If after the two year period, the monies and assets remain unused the Trustees will then transfer the said monies and assets to one or more voluntary groups within the Braunstone Town area, for the use of the community of Braunstone Town.

Constitution Approved and Adopted on 13th December 2022

TREASURERS ACCOUNT [REDACTED] View IBAN and BIC
BRAUNSTONE COMMUNITY LIFE

£ 2,689.19 Current balance

£2,689.19 Available funds ?

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Payments and transfers >

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Statement

 View upcoming payments

Search your statement



Jan

Feb

Mar



All transactions

All transactions



Statement options



 View pending debit card transactions and cheques being processed



DATE ▲	DESCRIPTION	TYPE ?	IN (£)	OUT (£)	BALANCE (£)
06 Mar 24	BRAUNSTONE TOWN CO [REDACTED] 10 06MAR24 10:19	FPO		137.85	2,689.19
12 Feb 24	BRAUNSTONE TOWN CO [REDACTED] 10 12FEB24 09:51	FPO		145.53	2,827.04

GRANT APPLICATION COVER SHEET**APPENDIX 3****Community Groups**

GROUP	Braunstone Heritage Archive Group	
PROJECT	To purchase display equipment and ancillary items for the 80 th D-Day Landing commemorations	
AMOUNT REQUESTED	£200	
MEMBERSHIP	Membership Numbers	14
	Braunstone Town residents?	14
PURPOSE OF GRANT	Purpose of grant matches criteria?	yes
PROJECT COSTS	Comments	No comments
INCOME	Balances with project costs?	Yes
	Comments on other grants	No other grants applied for.
	Amount requested from Braunstone Town Council?	£200
PREVIOUS APPLICATIONS	YES / NO	Yes
	How much?	£250 March 2023`
REQUIRED DOCUMENTATION	All received as required?	Yes
	Documents not included and reason for not including	
SIGNATURE	Signed and date?	yes
RECOMMENDATION	That the grant be approved.	
REASON	The grant matches the grant criteria.	



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley
Darren Tilley – Chief Executive & Town Clerk
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Email: enquiries@braunstonetowncouncil.org.uk
www.braunstonetowncouncil.org.uk

APPLICATION FOR A COMMUNITY GROUP GRANT FOR 80th ANNIVERSARY OF D-DAY LANDINGS

NAME OF GROUP Braunstone Heritage Archive Group

WHERE DO YOUR ACTIVITIES TAKE PLACE? Braunstone Village, surrounding area & Civic Centre
MEMBERSHIP NUMBERS? 14 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 14
(An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? Yes

WHAT ARE THE AIMS OF YOUR GROUP?

We aim to; (a) Collate and catalogue any historic documents or other items relating to the history of Braunstone; (b) Provide improved access to these unknown or little used historic documents and artefacts; (c) Offer better search and retrieval facilities for these items; (d) Provide greater understanding of original works through improved indexing; (e) Create resources that are tailored for use in learning and teaching; (f) Ensure continued access to copies of fragile originals; (g) Enhance the public knowledge, recognition or understanding of the historic archive; (h) provide community archaeological investigation into the origins of Braunstone and (j) Have a permanent facility to store and display items from the archive and archaeological findings.

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
To purchase display equipment and ancillary items for the 80th D-Day event

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
Extra stands and display poles	£168
Ream of A3 paper	£13.19
A2 card	£16.95
Delivery(for part of order)	£1.86
	£
	£
TOTAL COSTS	£200

INCOME AVAILABLE FOR THIS PROJECT (TOTAL MUST MATCH TOTAL OF PROJECT COSTS ABOVE)	AMOUNT
Your own organisation	£
Other organisations/grant scheme	£
Fundraising	£
Other	£
	£
Amount requested from Braunstone Town Council up to £200	£200
TOTAL INCOME	£200

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES
FUNDING RECEIVED £ 200 DATE RECEIVED May/June 2019

Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details _____

NAME OF CONTACT PERSON IN YOUR ORGANISATION John Dodd _____

ADDRESS OF CONTACT PERSON [REDACTED] _____

POST CODE [REDACTED] _____

TELEPHONE [REDACTED] _____ EMAIL [REDACTED] _____

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON _John Dodd _____

SECRETARY __Pat Bates_(temporary) _____

TREASURER _Keith Hammersley _____

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE – PAYABLE TO _____

BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information, please set out the reasons below

DATA PROTECTION: by applying for a grant, you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed _____ JC Dodd _____ Print Name John Dodd _____

Date _____ 23rd February 2024 _____

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk
Please note that insufficient or incomplete information may result in the application being refused

CONSTITUTION of the "BRAUNSTONE HERITAGE ARCHIVE GROUP"

1. **TITLE:** The organisation shall be called "The Braunstone Heritage Archive Group "
2. **AIMS:** To collate and catalogue any historic documents or other items relating to the history of Braunstone. All work to be done on a voluntary basis.

3. **OBJECTIVES:**

To provide improved access to these unknown or little used historic documents.

To offer better search and retrieval facilities for these historic documents.

To provide greater understanding of original works through improved indexing.

To create resources that are tailored for use in learning and teaching.

To ensure continued access to copies of fragile originals,

To enhance the public knowledge, recognition or understanding of the historic document archive.

To have a permanent facility to store and display items from this archive.

4. **MEMBERSHIP:**

Membership is open to anyone without regards to disability, political or religious affiliation, race, sex or sexual orientation who are interested in conserving the heritage of Braunstone.

5. **THE BRAUNSTONE HERITAGE ARCHIVE GROUP MANAGEMENT:**

The Management of the Braunstone Heritage Archive Group shall be in the hands of the Committee whose officers are:

CHAIRMAN Vice Chairman
TREASURER
SECRETARY

The election of these officers and any other committee member shall take place each year at the Annual General Meeting, and they shall take office at the end of that meeting.

6. **POWERS:** To meet the aims of the Braunstone Heritage Archive Group as set out in Clause Two, the Committee shall have the power to:

- a: Raise funds and receive contributions from lawful bodies.
- b: Co-operate with other local charities, voluntary bodies and statutory authorities operating in furtherance of the aims or of similar charitable purposes and to exchange information and advice with them.

7. ADMINISTRATION OF FUNDS:

- a: The Treasurer shall hold and administer the funds of the organisation as directed by a majority resolution of its Committee.
- b: Members shall cause proper books of accounts to be kept with respect to all sums of money received and expended by the Braunstone Heritage Archive Group each year and all matters in respect of which receipt and expenditure takes place: all sales and purchases of goods/services and the assets and liabilities of the organisation.
- c: No income or property will be given to the benefit of the groups members during the lifetime of our group

8. AUDIT:

The members shall cause an audit of the books and accounts of the Braunstone Heritage Archive Group each year and a report of the Auditors shall be put before the AGM. The Auditor shall be a person nominated by the Committee. The financial year in respect of the Braunstone Heritage Archive Group shall end of the last day of **December** each year.

9. DISSOLUTION:

The Group may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up any assets remaining after all debts have been paid shall be given to another charitable or not-for profit organisation and not to Braunstone Heritage Archive group's members

10. ADOPTION OF THE CONSTITUTION.

Until the first A.G.M. takes place the persons whose names, addresses and signatures appear at the bottom of this document shall act as the Management Committee referred to in this constitution.

The original constitution was adopted on 23 March 2016 by

Name.....John Dodd.....

Address [REDACTED]

Signed.

Name.....Jack Haselgrove.....

Address [REDACTED]

Signed.

Name.....Keith Hammersley.....

Address

Signed.

LLOYDS BANK



Your account statement

Issue date: 1 February 2023

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: HIGH ST LEICESTER

J31D22014R4MBA0000027611001002 343 A 000

BRAUNSTONE HERITAGE ARCHIVE GROUP
MR KEITH HAMMERSLEY

[Redacted account details]



[Redacted account details]



TREASURERS ACCOUNT

BRAUNSTONE HERITAGE ARCHIVE GROUP

Account summary

Table with 2 columns: Description and Amount. Rows include Balance On 30 Dec 2022 (£1,434.99), Total Paid In (£0.00), Total Paid Out (£75.00), and Balance On 11 Jan 2023 (£1,359.99).

Account activity

Table with 6 columns: Date, Payment Type, Details, Paid In (£), Paid Out (£), Balance (£). Rows include STATEMENT OPENING BALANCE, a CHQ payment of 75.00 on 11 Jan 23, and STATEMENT CLOSING BALANCE.

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

CHQ - Cheque

PLB21131000000

M31D2207U38 D31D2207DML

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BRAUNSTONE HERITAGE ARCHIVE GROUP

Finance Summary 2022, as at 31st. December 2022

INCOME AREA 2022

Balance in Bank 31 Dec.2022	1434.99	
Cash-in-hand 31 Dec 2022	<u>146.41</u>	<u>1581.40</u>
Subs. Collected to 31 Dec. 2022	484.00	484.00
Grants awarded to 31 Dec. 2022	0.00	0.00
Misc/Donations to 31 Dec. 2022	38.69	38.69
Events	50.00	50.00
Books	<u>34.00</u>	<u>0.00</u>
Total Income	<u>572.69</u>	

Last Year

INCOME AREA 2021

Balance in Bank 31 Dec.2021	1565.86	
Cash-in-hand 31 Dec 2021	<u>109.65</u>	<u>1675.51</u>
Subs. Collected to 31 Dec. 2021	270.00	270.00
Grants awarded to 31 Dec. 2021	133.00	133.00
Misc/Donations to 31 Dec. 2021	38.50	38.50
Events (Annual Exhibition)	0.00	0.00
Books	<u>0.00</u>	<u>0.00</u>
Total Income	<u>441.50</u>	

EXPENDITURE AREA 2022

"Purchases"	16.99
"Refreshments"	0.00
"Stationary"	132.54
"Assets"	
"Miscellaneous"	575.87
Total Expenditure	<u>725.40</u>

EXPENDITURE AREA 2021

"Purchases"	48.82
"Refreshments"	35.00
"Stationary"	32.85
"Assets"	
"Miscellaneous"	204.98
Total Expenditure	<u>321.65</u>

saved as:- Braunstone Heritage Archive Group/TREASURER/Annual Accounts/Finance Summary 2022

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 28th MARCH 2024

Item 12 – Update on arrangements for Thorpe Astley On The Beach Event

Purpose

To receive an update on progress with organising Thorpe Astley on the Beach.

Background

At the meeting of the Community Development held on 1st February 2024 the Committee approved that the Thorpe Astley On The Beach event take place on Saturday 8th June 2024 in the same format as arranged for the event held in 2023.

Update

To date, the following activities and events had been booked and confirmed.

Hook a Duck game
Children's Teacup rides
Children's inflatable slide
Trampolines
Inflatable Maze
Face Painting
Sandpit with buckets and spades
Balloon Modelling
Punch & Judy
Deck chairs
Donkey Rides
Mini Fire Engine Rides
First Aid
Food outlet – burger, chips, hot dogs etc.
Sweet truck
Food outlet – Wraps, burgers, rice bowls etc.
Candy Floss Stand
Police stand
Large outdoor games
Arrangements will also be made to provide background music.

Recommendation

That the proposed arrangements for the Thorpe Astley on the Beach event be approved.

Reason

To ensure that suitable activities be provided for this community event for residents to enjoy.

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 28th MARCH 2023

Item 13 – Support for Ukraine

Purpose

To consider whether to continue to support Ukrainian Independence Day and to review support for Groups supporting Ukrainian refugees.

Background

On Thursday 24th March 2022, Council approved a Motion on Notice (Council Minute 6016); which included asking Community Development Committee to:

- (c) *make arrangements to commemorate Ukrainian Independence Day on 24th August with an appropriate Ceremony hosted by the Town Mayor at the Civic Memorial Garden and Flag Pole; and*
- (d) *ensure support is provided to Ukrainian refugees who settle in Braunstone Town through local community groups and organisations, including any newly established group.*

The Committee considered these on 7th April 2022 and resolved:

1. that Ukrainian Independence Day on 24th August 2022 be commemorated with an appropriate Ceremony hosted by the Town Mayor at the Civic Memorial Garden and Flag Pole, as outlined in the *Ukrainian Independence Day* section of the report;
2. that the Committee review whether the ceremony (set out in 1 above) be commemorated in 2023 (and, if appropriate, beyond) by Spring 2023;
3. that *Support for Ukrainian refugees*, as detailed in 1 – 4 of the Scheme set out in the report, be approved for the financial year 2022/23; and that Blaby District Council be advised of this scheme; and
4. that arrangements be made to fly the Ukraine national flag at Braunstone Civic Centre.

The Reasons for the Committee's decisions were:

1. To demonstrate the Town Council's full support and solidarity with the Ukrainian people as set out in the motion adopted by Council on 24th March 2022.
2. To review the position in 2023 in Ukraine and with Ukrainian refugees to determine the best way for the Town Council to demonstrate its support and solidarity with the Ukrainian people.
3. To support community activities and initiatives in support of Ukrainians and their hosts. To ensure that the District Council were aware of the support and help that the Town Council would be offering to Ukrainian people temporarily settling in the UK.
4. To demonstrate support for the Ukrainian people.

(Minute 99 2021/2022).

On 30th March 2023, the Committee considered whether to continue to support Ukrainian Independence Day and reviewed support for Groups supporting Ukrainian refugees (Minute 97 2022/2023).

The Committee resolved:

1. that Ukrainian Independence Day on 24th August be commemorated on an annual basis at the Civic Memorial Garden and Flag Pole with an appropriate Ceremony hosted by the Town Mayor;
2. that the following support schemes:
 - a) “Free use of rooms at the Council’s facilities at any time for any group where the event, meeting and/or initiative aims to specifically support and bring together Ukrainian refugees and their families (including host families) principally in Braunstone Parish”; and
 - b) “Free use of rooms at the Council’s facilities at any time for any group/organisation running an event/initiative that is raising money and/or collecting gifts and donations for Ukrainian refugees (at home or abroad) where 100% of the proceeds are being donated to the cause”
be continued into the financial year 2023/2024; and
3. that the Ukrainian flag be flown at Braunstone Civic Centre annually around the 24th February, marking the anniversary of the Russian invasion, and on 24th August, marking Ukrainian Independence Day, as detailed in the *Flying the Ukrainian Flag* section of the report;
4. that delegated authority be given to the Chief Executive & Town Clerk, in consultation with the Leader and Deputy Leader, to fly the Ukrainian flag at other appropriate times; and
5. that consideration be made to plant a tree or suitable shrub in the memorial garden or library garden at an appropriate time of the year.

The Reasons for the Committee’s decisions were:

1. To demonstrate the Town Council’s full support and solidarity with the Ukrainian people as set out in the motion adopted by Council on 24th March 2022.
2. To ensure that the Council could support community activities and initiatives in support of Ukrainians and their hosts if support was requested.
3. To provide a visual demonstration of both the Council’s and the community’s support for the Ukrainian people at key anniversaries such as the anniversary of the Russian invasion and on Ukrainian Independence Day.
4. To ensure that the flag is flown as appropriate should there be a change in circumstances in Ukraine. e.g., a cease fire or the end of hostilities.
5. To provide a permanent dedication to the sacrifice of the Ukrainian people during the conflict.

Ukrainian Independence Day

On 24th August 2022 and 2023, a ceremony was held at the Civic Memorial Garden and Flag Pole to mark Ukrainian Independence Day, which included:

- (a) a statement read out by the Deputy Town Mayor reflecting on events and expressing solidarity and support for the Ukrainian people;
- (b) a two minute silence to remember all those who had died and all those who were suffering and had been displaced; and
- (c) the Ukrainian national flag being raised on the flag pole.

In accordance with resolution 5 of the Committee on 30th March 2023 (Minute 97 2022/2023), a yellow rose was planted in the memorial garden on 24th August 2023 to provide a permanent dedication to the sacrifice of the Ukrainian people during the conflict.

Commemorating Ukrainian Independence Day is now part of the Council's annual Civic calendar until it feels that an annual ceremony is no longer necessary; for example, when the territorial integrity and sovereignty of Ukraine has been restored.

Support for Ukrainian refugees

On 30th March 2023, the Committee resolved that the following schemes, offered during the financial year 2022/23 be continued in 2023/24:

1. *Free use of rooms at the Council's facilities at any time for any group where the event, meeting and/or initiative aims to specifically support and bring together Ukrainian refugees and their families (including host families) principally in Braunstone Town.*

No applications have been received since 2022.

There is a Leicester branch of the Association of Ukrainians in Great Britain and it is likely that most Ukrainians settling in Braunstone Town and Thorpe Astley will be seeking support from the Association.

It is also likely that most Ukrainian refugees who will be settling in our community will have now settled; therefore, the numbers are not likely to increase significantly. Therefore, as noted in the report on 30th March 2023, if by March 2024 no applications have been received, then the scheme will lapse. If there is interest prior to this date, then a report will be submitted to Committee to consider whether to extend the scheme in 2024/2025.

2. *Free use of rooms at the Council's facilities at any time for any group/organisation running an event/initiative that is raising money and/or collecting gifts and donations for Ukrainian refugees (at home or abroad) where 100% of the proceeds are being donated to the cause.*

No applications have been received since 2022.

Similar to above and for the same reasoning, given that no applications have been received, then the scheme will lapse on 31st March 2024.

Flying the Ukrainian Flag

To demonstrate support for the Ukrainian people, the Committee resolved on 7th April 2022 that arrangements be made to fly the Ukraine national flag at Braunstone Civic Centre.

On 30th March 2023, the Committee noted that as time passes and since the war in Ukraine is ongoing, flying a flag permanently can lose its impact. Nevertheless, the

Committee were keen to provide a visual demonstration of both the Council's and the community's support for the Ukrainian people at key anniversaries such as the anniversary of the Russian invasion and on Ukrainian Independence Day; and should there be a change in circumstances in Ukraine. e.g., a cease fire or the end of hostilities.

Both anniversary dates have been added to the Council's annual flag flying calendar.

Recommendations

1. That Ukrainian Independence Day on 24th August continue be commemorated on an annual basis at the Civic Memorial Garden and Flag Pole with an appropriate Ceremony hosted by the Town Mayor;
2. that the Ukrainian flag be flown at Braunstone Civic Centre annually around the 24th February, marking the anniversary of the Russian invasion, and on 24th August, marking Ukrainian Independence Day; and
3. that delegated authority be given to the Chief Executive & Town Clerk, in consultation with the Leader and Deputy Leader, to fly the Ukrainian flag at other appropriate times.

Reasons

1. To demonstrate the Town Council's full support and solidarity with the Ukrainian people as set out in the motion adopted by Council on 24th March 2022.
2. To provide a visual demonstration of both the Council's and the community's support for the Ukrainian people at key anniversaries such as the anniversary of the Russian invasion and on Ukrainian Independence Day.
3. To ensure that the flag is flown as appropriate should there be a change in circumstances in Ukraine. e.g., a cease fire or the end of hostilities.

GRANT APPLICATIONS 1st April 2023 – 31st March 2024
BRAUNSTONE TOWN COUNCIL GRANTS

All Grants are awarded by the Council's Community Development & Social Inclusion Service for a period of 12 months.

<u>GROUP</u>	<u>PURPOSE OF GRANT</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>	<u>PAID</u>
Winstanley Wizards Table Tennis Club	Team Registration costs	May 2023	£300	Approved	£300
The Friday Social	Room hire, refreshments/food	May 2023	£500	Approved	£500
3 rd Braunstone Brownies	Support for overnight stay and accommodation for pack	May 2023	£300	Approved	£300
3 rd Braunstone Rainbows	Support for day trip costs for Rainbow pack	May 2023	£150	Approved	£150
Asian Elderly Group	Refreshments, stationery etc.	July 2023	£300	Approved	£300
Namaste Group	Tutors, trips, kitchen rent, etc.	July 2023	£500	Approved	£300
Braunstone Horticultural Group	Room hire, Judges fees, Catering, van hire	July 2023	£300	Approved	£300
Becky Cook (Individual Grant)	Expenses for band competition	July 2023	£300	Approved	£300
Braunstone Athletic FC	Running of club house, goals football equipment	July 2023	£500	Approved	£500
Shakespeare Park Sports Pavilion Association	To help with set up costs for new management of pavilion	July 2023	£500	Approved	£500
Swagat Group	Tutor fees, room hire, trips & activities, petty cash	Oct 2023	£300	Approved	£300
Braunstone Heritage Archive Group	Display Equipment and Ancillary items for D-Day Landing display	Mar 2024	£200	Pending	

Braunstone Community Life	“Open House” D-Day Exhibition, open to the public and refreshments	Mar 2024	£200	Pending	
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TOTAL £3750

EXTERNAL GRANTS APPLIED FOR

<u>GROUP</u>	<u>PURPOSE OF GRANT</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>	
Braunstone Town Council	National Lottery 2 nd Round (SP playground)	April	£45000	Approved	£45,000

Financial Budget Comparison

ITEM 18

for 7. Community Development

Comparison between 01/04/23 and 29/02/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Reserve	Actual Net	Balance
7. Community Development					
Income					
707	Projects	£0.00	£0.00	£0.00	£0.00
770	Programme of Events	£0.00	£0.00	£4,572.76	£4,572.76
771	Summer Fete				
771/1	Current Year	£0.00	£0.00	-£226.68	-£226.68
771/2	Next Year	£0.00	£0.00	£0.00	£0.00
771	Total	£0.00	£0.00	-£226.68	-£226.68
775	Civic Functions	£0.00	£0.00	£0.00	£0.00
776	Town Mayor's Charity - Pre May	£0.00	£0.00	£135.00	£135.00
777	Town Mayor's Charity - after May	£0.00	£0.00	£532.81	£532.81
786	Community / Social Inclusion Project Grant	£0.00	£250.00	£250.00	£0.00
790	Consumer Products (Sales)				
790/1	History Publications	£0.00	£0.00	£0.00	£0.00
790/2	Crime Prevention	£50.00	£0.00	£0.00	-£50.00
790/3	General	£50.00	£0.00	£0.00	-£50.00
790	Total	£100.00	£0.00	£0.00	-£100.00
794	Warm Spaces Initiative	£0.00	£0.00	£0.00	£0.00
799	Miscellaneous	£0.00	£0.00	£0.00	£0.00
Total Income		£100.00	£250.00	£5,263.89	£4,913.89

Expenditure

7040 Town Mayor's Allowance

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/23 and 29/02/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/2024	Reserve	Actual Net	Balance
7040/1	Town Mayor's Travel & Subsistence Allowance	£375.00	£0.00	£116.60	£258.40
7040/2	Town Mayor's Entertainment Allowance	£375.00	£0.00	£138.00	£237.00
7040	Total	£750.00	£0.00	£254.60	£495.40
7070	Projects				
7070/1	Climate Change	£0.00	£0.00	£0.00	£0.00
7070	Total	£0.00	£0.00	£0.00	£0.00
7080	Loan Interest & Repayments (PWL B 490422)	£4,430.00	£0.00	£3,713.50	£716.50
7340	Signs	£500.00	£0.00	£0.00	£500.00
7700	Programme of Events	£4,000.00	£0.00	£4,656.02	-£656.02
7710	Summer Fete				
7710/1	Current Year	£2,800.00	£0.00	£3,038.57	-£238.57
7710/2	Next Year	£200.00	£0.00	£73.75	£126.25
7710	Total	£3,000.00	£0.00	£3,112.32	-£112.32
7715	Thorpe Astley Summer Event	£3,000.00	£0.00	£3,009.02	-£9.02
7720	General Events				
7720/1	General	£0.00	£0.00	£0.00	£0.00
7720/2	Apple Day	£400.00	£0.00	£800.16	-£400.16
7720/3	Open Days	£100.00	£0.00	£0.00	£100.00
7720	Total	£500.00	£0.00	£800.16	-£300.16

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/23 and 29/02/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/2024	Reserve	Actual Net	Balance
7750 Civic Functions	£1,500.00	£0.00	£582.03	£917.97
7760 Town Mayor's Charity - Pre May	£0.00	£4,079.17	£4,440.81	-£361.64
7770 Town Mayor's Charity - after May	£0.00	£0.00	£88.10	-£88.10
7850 Community Grants	£5,000.00	£1,472.57	£5,522.57	£950.00
7860 Community / Social Inclusion Project Grant	£0.00	£0.00	£1,427.52	-£1,427.52
7880 Grants for King's Coronation	£1,000.00	£0.00	£196.45	£803.55
7900 Consumer Products (Purchase for resale)				
7900/1 History Publications	£0.00	£0.00	£0.00	£0.00
7900/2 Crime Prevention	£100.00	£0.00	£0.00	£100.00
7900 Total	£100.00	£0.00	£0.00	£100.00
7940 Social Inclusion Initiatives				
7940/1 General	£800.00	£0.00	£468.13	£331.87
7940/2 Warm Spaces Initiative	£200.00	£0.00	£142.06	£57.94
7940 Total	£1,000.00	£0.00	£610.19	£389.81
7950 Community Safety	£500.00	£0.00	£0.00	£500.00
7990 Miscellaneous	£100.00	£0.00	£72.50	£27.50
Total Expenditure	£25,380.00	£5,551.74	£28,485.79	£2,445.95

Paid Expenditure Transactions

paid between 24/01/24 and 19/03/24, for the 7. Community Development

Start of year 01/04/23

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
BACS240123J AAAK003	29/01/24	19614	4529	£144.00	£24.00	£120.00	7. CD	JAAAK LTD	(Bottles of wine Civic reception 18.01.2024 7750
BACS240123J AAAK002	29/01/24	19615	4528	£246.00	£0.00	£246.00	7. CD	JAAAK LTD	41 Person buffett - Civic reception 7750
BACS310131C LARYM1043	12/02/24	19642	4538	£73.75	£0.00	£73.75	7. CD	Clary Meadows Alpacas	Deposit for Alpacas for Summer Fete 7710/2
BACS240129B ANANA0624	12/02/24	19643	4537	£100.00	£0.00	£100.00	7. CD	Banana Brain Fun Shows	Deposit for provision of Punch & Judy and Balloon Modelling for TA on the Beach event June 2024 7715
110899	12/02/24	19647		£64.00	£0.00	£64.00	7. CD	Leicester City Council	Rival Market License for Thorpe Astley Craft fair 30.03.24 7700
BACS240902A MAZOABEI	16/02/24	19673	4541	£11.95	£2.00	£9.95	7. CD	Amazon UK	Poppy seeds for D-Day landing anniversary 7940/1
BACS240205P ARCPO0608	16/02/24	19675	4544	£60.00	£10.00	£50.00	7. CD	Parc Ponies Ltd	Deposit for donkeys for TA on the Beach 7715
BCARD240129 CHATTY	16/02/24	19682	4534	£30.00	£0.00	£30.00	7. CD	Chatty Café	Registration of Café at Braunstone Civic Centre 7040/2
BACS240224B UZZING	11/03/24	19732	4551	£500.00	£0.00	£500.00	7. CD	Buzzing Roots	Community/Social grant for Green Hub 7860
Total				£1,229.70	£36.00	£1,193.70			