

BRAUNSTONE TOWN COUNCIL
MINUTES OF EMPLOYING COMMITTEE
HELD AT BRAUNSTONE CIVIC CENTRE

11th JANUARY 2024 at 7.15pm

PRESENT: Councillor Nick Brown (Chair) and Councillors Leanne Lee (substituting for Councillor Anthea Ambrose) and Sam Maxwell.

Officer in attendance: Darren Tilley (Chief Executive & Town Clerk).

There were no members of the public present at the meeting.

7. Apologies

An apology for absence was received from Councillor Anthea Ambrose.

8. Disclosure of Interest

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by members.

9. Public Participation

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of submitting a petition and/or making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public at the meeting.

10. Minutes of the Meeting held 31st August 2023

The Minutes of the Meeting held on 31st August 2023 were circulated (item 4 on the agenda).

RESOLVED that the Minutes of the meeting held on 31st August 2023 be approved and signed by the Chairperson as a correct record.

11. Flexible Working Time Request

RESOLVED that in view of the special / confidential nature of the business to be transacted, the press/public be temporary excluded and they be instructed to withdraw (Standing Orders 3.5 and 3.7 apply). *Reasons for exception – Personal Information.*

The Committee considered a request from Employee 102 for a fixed term

adjustment to contracted hours, starting 14th January 2024 and ending 29th March 2025 (item 5 on the agenda).

RESOLVED that the application by Employee 102 for a fixed term reduction in contracted hours of 7 hours per week to an average of 30 hours per week, from 14th January 2024 until 29th March 2025, be approved.

Reason for Decision

To allow Employee 102 to balance work and family commitments, in a quieter period between completion of recent projects and the commencement of new projects. The proposal would not incur additional costs, in fact it was acknowledged that it would assist the Council with addressing its cash deficit and replenishing its reserves. The flexible hours and annualised hours system would allow working longer hours during busier periods and taking time off during quieter periods in order to respond to the needs of the Council.

The meeting closed at 7.25pm.

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.
EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;***
- advance equality of opportunity between different groups; and;***
- foster good relations between different groups***

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These minutes are a draft and are subject to consideration for approval at the next meeting.