



BRAUNSTONE TOWN COUNCIL

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FIXED TERM AMENDMENT FOR 2020/2021 FINANCIAL YEAR

GRANTS FOR COMMUNITY GROUPS INCLUDING SUPPORT FOR COVID-19 EXPENDITURE / LOSS OF INCOME

INTRODUCTION

Braunstone Town Council makes small grants available to various organisations, including organisations involving young people, to assist their work. Due to the ongoing Covid-19 pandemic the Town Council has extended the grant scheme to allow groups to apply for an additional £200 in the 2020/21 financial year to cover direct financial costs or loss of income due to the pandemic. The aims are to:-

- **Encourage the formation of new community groups leading to the provision of a wider range of services at local level**
- **Assist with the recruitment of new members to existing groups**
- **Support existing groups to provide new services, equipment and running costs**
- **To support groups during the Covid-19 pandemic to ensure the groups continues and is able to safely return to meetings as soon as possible**

The Town Council can also advise on funding from other sources and will encourage and assist community groups in making applications for funding from other sources

APPLICATION CRITERIA

- Grant applications are invited from non-profit making organisations
- Grant applications will only be considered from groups whose principle activities are of benefit to Braunstone Town residents
- Grants may be used to pay for equipment, transport costs, hire of rooms, guest speakers, training, education workshops for young people etc. for groups responding to local needs and community life up to a maximum of £300
- A supplementary grant may be applied for to cover costs directly associated with the Covid-19 pandemic and could include costs for licences/equipment to allow virtual meetings such as Zoom, purchase of Personal Protective Equipment for safe return to meetings for members, costs of ongoing expenditure for such items as venue hirer in order to retain booking, supplementary income if a group is likely to close due to financial pressures etc. A total grant of £500 may be applied for if all the expenditure is directly related to Covid-19 issues.

- Grants may be applied for separately up to a maximum of £500 per group during the 2020/21 financial year
- Projects for young people must directly benefit young people in areas such as the arts, sports, improvement to health or awareness of the environment.
- A breakdown of costs will be required for each item in your application. All expenditure must be itemised and marked as general expenditure or Covid-19 expenditure
- Funding may be full or part cost of the event or project. The final decision on the amount of the grant is at the sole discretion of the Town Council
- The Council will expect the group to show that it is making some contribution to the costs from their own efforts through fundraising or charges to its members unless the costs are solely associated with Covid-19
- The Council will give favourable consideration to groups that have applied for funding from other organisations (i.e. Blaby District Council, Leicestershire County Council, Lottery Funding etc)
- Where a significant number of the group's members are not residents of Braunstone Town, the Council reserves the right to reduce the maximum grant available
- Please specify a specific amount for your grant – if you do not specify a figure the application may be refused
- Groups will be asked to provide details of past applications and funding granted by the Town Council
- A copy of the most recent Bank Statement and previous year's audited accounts will be required. In the case of new groups, a budget indicating expected annual income and expenditure can be provided.
- A copy of the group's constitution will be required