



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk
Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP
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5th October 2022

To: Councillor Anthea Ambrose (Chair), Councillor Tracey Shepherd (Vice-Chair), and Councillor Ajmer Basra, Nick Brown, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy, Sam Maxwell, Dipen Nathwani, Christiane Startin-Lorent and Marion Waterton

Dear Councillor

You are summoned to attend a meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** to be held in the Ravenhurst Room at Braunstone Civic Centre on **Thursday, 13th October 2022** commencing at **7.30pm**, for the transaction of the business as set out below.

Alternatively, members of the public may observe this meeting, and make contributions under the Public Session item, using Zoom video and web conferencing software (details below).

Join Zoom Meeting

<https://us06web.zoom.us/j/84877925385?pwd=bWhiSkJzTGRVUHdjbVNyTIE0RTBiZz09>

Meeting ID: 848 7792 5385

Passcode: 570129

Yours sincerely,

Chief Executive & Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absence.

2. **Disclosures of Interest**
To receive disclosures of Interest in respect of items on this agenda:
 - a) Disclosable Pecuniary Interests,
 - b) Other Interests (Non-Pecuniary).

3. **Public Participation**
Members of the public may make representations, give evidence or answer questions in respect of any item of business included on the agenda. At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

4. **Minutes of the Meeting held 7th July 2022**
To confirm the accuracy of the Minutes of the Meeting held on 7th July 2022 to be signed by the Chairperson (**Enclosed**).

5. **Town Mayor's Report**
To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (**Enclosed**).

6. **Crime Statistics**
To receive the latest crime statistics, including comparative figures (**Enclosed**).

7. **Community Safety and Neighbourhood Policing Update**
To receive an update from the Local Neighbourhood Police Beat team on local community safety and policing initiatives.

8. **Speed Sign Data**
 - a) To consider recent speed sign data from Braunstone Lane (**Enclosed**).
 - b) To note that there was no data from Withers Way Speed Sign due to a battery failure.

9. **Local Area Co-ordination**
To receive a progress report concerning the priorities and achievements of the Local Area Co-ordination Project in Braunstone Town.

10. **Outside Body Reports**
To receive reports from members of Outside Bodies:
 - a) Braunstone West Social Centre

11. **Braunstone Life Patronage**
To consider arrangements for the Town Council's patronage to the Braunstone Life (**Enclosed**).

12. **Initial Arrangements for Summer Fete 2023**
To consider setting a date of Saturday 5th August for the Summer Fete 2023.

13. **Review of Community Grants Scheme**
To consider amendments to the Community Grants Scheme to support the recovery and ongoing viability of community activity (**Enclosed**).
14. **Summary of Grant Applications**
To receive a list of grants paid to date and applied for from external sources and to receive acknowledgements for Town Council Grants (**Enclosed**).
15. **HRM Queen’s Platinum Jubilee Grant Application**
To consider a grant application submitted by the Punjabi Cultural Society for the Queen’s Platinum Jubilee (**Enclosed**).
16. **Community Grant Applications**
To consider Community Grant Applications as follows:
- | | |
|---------------------------|------|
| a) Asian Elderly | £100 |
| b) Namaste Exercise Class | £300 |
| c) SWAGAT | £300 |
17. **Community/Social Inclusion Grant**
To consider applying for a grant from the Community/Social Inclusion grant scheme to offer a temporary warm space and hot food to local elderly and vulnerable residents during the cost-of-living crisis (**Enclosed**).
18. **Financial Comparisons**
To receive Financial Comparisons for the period 1st April 2022 to 30th September 2022 (**Enclosed**).
19. **Approval of Accounts**
To consider payments from 29th June 2022 until 4th October 2022 (**Enclosed**).

Next Scheduled Meeting: Thursday 1st December 2022.

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010
Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

BRAUNSTONE TOWN COUNCIL

MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE

HELD AT BRAUNSTONE CIVIC CENTRE

THURSDAY 7th JULY 2022 AT 7.30pm

PRESENT: Councillor Anthea Ambrose (Chair), Councillor Tracey Shepherd (Vice-Chair) and Councillors Ajmer Basra, Nick Brown, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy and Christiane Startin-Lorent.

Officers in attendance: Darren Tilley, Chief Executive & Town Clerk and Pauline Snow, Deputy Chief Executive & Community Services Manager.

19. Apologies

Apologies for absence were received from Councillors Sam Maxwell, Dipen Nathwani and Marion Waterton.

20. Disclosures of Interest

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by Members.

21. Public Participation

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public present.

22. Minutes of the Meeting held 19th May 2022

The Minutes of the Meeting held on 19th May 2022 were circulated (item 4 on the agenda).

RESOLVED that the Minutes of the meeting held on 19th May 2022 be approved and signed by the Chairperson as a correct record.

23. Town Mayor's Report

The Committee received a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (item 5 on the agenda).

Members were reminded that the annual summer fete would be taking

place on Saturday 6th August on Mossdale Meadows, 11am – 4pm and that volunteers were required to help with setting up in the morning and dismantling in the evening.

RESOLVED that the update be noted

Reason for Decision

To monitor and review the effectiveness of the Town Council's community engagement activities.

24. Community Safety and Neighbourhood Policing Update

The Chair welcomed PC Stuart Clough to the meeting. The Committee received an update on local community safety and policing initiatives. The latest Police crime reports were circulated to members at the meeting (filed with these minutes).

Members raised concerns regarding the ongoing issue with motorbikes using public footpaths. The Police were limited in what action could be taken due to levels of resources. Intelligence gathering from the public would help to identify offenders. Barriers on footpaths to deter the motorbikes was not an option as these barriers also restricted access to bicycles, mobility scooters and pushchair. Work was ongoing to reduce and apprehend the offenders.

Concern was also raised regarding recent aggravated burglaries in the Town. The police were currently running operations to apprehend offenders, including uniformed and plain clothes officers patrolling areas at night by car, bike and foot. Seven arrests had recently been made and the coming months would hopefully show a decline in burglaries.

Theft from cars was reported as an ongoing issue and residents were urged to ensure that valuables are not left in cars and to check vehicles were locked.

It was reported that there was a planned intake of new Police officers over the summer months but it would be some time before they would be fully trained to a sufficient level to be able to undertake duties independently.

It was confirmed that Sergeant Nick Davis had now retired and a new beat sergeant would be in post later in the year.

RESOLVED that the update be noted.

Reason for Decision

To ensure that current community safety and policing updates were received.

25. **Speed Sign Data**

Members considered the latest speed sign data from Withers Way and Braunstone Lane (item 7 on the agenda).

It was noted that Item 7a, Withers Way, covered the period 30th May 2022 to 11th June 2022.

Accident data had been received from Leicestershire County Council for the stretch of Braunstone Lane between the police station and Bidford Road. The data indicated that there had been 5 accidents in the previous 5 years which included 1 cyclist, 1 pedestrian and 3 car on car. This appeared to confirm that speeding at this location of Braunstone Lane was not resulting in accidents causing death or serious injury.

RESOLVED

1. that the speed signs be replaced on Braunstone Lane and Withers Way in the same area but facing the other direction of traffic; and
2. that further analysis of the data be undertaken to understand the recording of 94 vehicles traveling at less than 15 mph along Withers Way at 3am.

Reasons for decision

1. *To ensure that any concerns of speeding on roads within the Town would be monitored and data collected.*
2. *The significant number of slow moving vehicles during the early hours on Withers Way compared to other speeds and to the rest of the day could not on the face of it be explained within the overall pattern of vehicular movements.*

26. **Outside Body Reports**

The Committee noted that there was no further update on the activities at Braunstone West Social Centre.

27. **School Governing Body Reports**

The Committee received a report from a member of a School Governing Bodies (item 9 on the agenda).

RESOLVED that the report be received and noted.

Reason for Decision

To ensure all members of the community have the opportunity to access the work of the school governors in the area.

28. Library – Community engagement/involvement and social inclusion

The Committee received the notes taken from the recent Library Consultation Group Meeting on the 23rd June 2022 (item 10 on the agenda).

It was noted that two volunteers had agreed to set up a craft and chatter group in the library and invite local residents to bring their crafts to the library for a chatter and coffee with other residents.

The Summer Reading Challenge in the library would take place over the summer holidays and local schools had been contacted about the scheme.

Discussions had also been held with Ravenhurst school to invite classes to come along to the library. This would be taking place in the Autumn term. Other local schools would be contacted and invited after the summer holiday. Winstanley School would also be contacted to see if any of the pupils undertaking the Duke of Edinburgh Aware would be interested in volunteer work in the library to assist with their award.

Discussions had also been held with the Facilities Manager and Senior Library Officer to establish a book and jigsaw loan facility at Thorpe Astley. A suitable area for this had been agreed and would be in place within a couple of weeks.

Members queried what options were available to provide an outreach service for the Library at Thorpe Astley Community Centre.

RESOLVED

1. that the proposed community events to take place in the library, as detailed in the report, be approved; and
2. that discussions be held with the County Council on what options were available to provide an outreach service for the Library at Thorpe Astley Community Centre.

Reasons for Decision

1. *To promote the wider use of the library as a community hub and provide activities and events for the community to participate in.*
2. *To make it easier for residents, who would otherwise have to travel to the Library at the Civic Centre, to access some library services from the Community Centre at Thorpe Astley.*

29. New Year's Eve Events

The Committee considered a criteria in order to invite applications for use of the Council's facilities for fundraising events on New Year's Eve (item 11 on the agenda).

RESOLVED

1. that free use of the Millfield Hall and Council Chamber at Braunstone Civic Centre and Main Hall at Thorpe Astley Community Centre on New Year's Eve, 31st December 2022, be advertised to local groups on the basis that money raised would be donated to charity, with at least 25% of the proceeds being donated to the Town Mayor's Charity; and
2. that the Chief Executive & Town Clerk be given delegated authority to consider applications received and offer the use of the facilities at Braunstone Civic Centre and Thorpe Astley Community Centre on the basis that applications meet the criteria

Reasons for Decision

1. *To ensure a fair and transparent process for free use of rooms for New Year's Eve fundraising events.*
2. *To ensure that any applications would be considered in a timely manner in order to advise groups of the decision in order for them to commence preparations for their event if their application is successful.*

30. Summary of Grant Applications

The Committee received a list of grants paid to date and applied for from external sources, along with acknowledgements for Town Council Grants (item 12 on the agenda).

RESOLVED that the report be noted.

Reason for Decision

To monitor progress with supporting community groups with identifying sources of funding and with the award of grants under the Council's Community Grants scheme.

31. Community Grant Applications

The Committee considered Community Grant Applications which had been received (item 13 on the agenda).

RESOLVED that the following grant applications be approved

- | | | |
|---|---|------|
| a) Asian Elderly Group | - | £200 |
| b) Braunstone Town Horticultural Art & Craft Show | - | £300 |

Reason for Decision

The grant applications met the scheme criteria.

32. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2022 to 28th June 2022.

RESOLVED that the report be noted.

Reason for Decision

There were no issues identified with income and expenditure to date.

33. Approval of Accounts

The Committee considered payments from 11th May 2022 until 28th June 2022.

RESOLVED

1. that the list of Approved Expenditure Transactions for the period 11th May 2022 until 28th June 2022 be approved; and
2. that payment transaction 17269 for £720 and payment transaction 17314 for £605, both to Funtime Bounce, be checked to ensure the description of the purchase had been recorded correctly.

Reasons for Decision

1. *To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.*
2. *Two separate payments for different amounts had been made to the same supplier, Funtime Bounce, with the same description, Electric Go Karts.*

The Meeting closed at 8.40pm

NOTE:

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EQUALITIES ACT 2010

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- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These minutes are a draft and are subject to consideration for approval at the next meeting scheduled for 13th October 2022.

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 13th October 2022

Item 5 – Town Mayor’s Report

Purpose

To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year.

Summary of Town Mayor’s Councillor Satindra Sangha’s Activities until 5th October 2022

DATE/TIME	EVENT	LOCATION
6th August 2022 11-4pm	Summer Fete	Mossdale Meadows
13 th August 2022 10:30am	Allotment Open Day	Rosamund Avenue Site
2 nd September 2022	Chairman “at home” Event	Blaby District Council Offices
3 rd September 2022	Chess Club Open Sessions/Taster Day	Civic Centre
11 th September 3pm	Reading of the Proclamation of the King	Civic Centre
17 th September 2022	Thorpe Astley Community Centre Open Day	Thorpe Astley Community Centre
18 th September 2022	RAF 83 rd Anniversary Battle of Britain	Christchurch Rowley Fields
1 st October 2022 11am-2pm	Apple Day	Franklin Park

Summary of Deputy Town Mayor’s Councillor Tracey Shepherd activities until 28th September 2022

DATE/TIME	EVENT	LOCATION
25 th August 2022 11am	Ukrainian Independence Day	Civic Centre

Forthcoming Town Mayor’s Activities

DATE/TIME	EVENT	LOCATION
21 st October 2022 7-10pm	Diwali Celebrations	Civic Centre
30 th October 2022 5.30-7.30pm	Children’s Halloween Disco	Thorpe Astley Community Centre
19 th November 2022 11am-3pm	Christmas Craft Fair	Civic Centre

ITEM 6

2018	All crimes	ASB	Vehicles	Burglary	Criminal Damage
January	113	6	21	25	21
February	103	9	24	16	9
March	93	8	18	12	15
April	125	15	32	19	8
May	91	17	18	5	13
June	93	9	17	6	11
July	102	16	11	11	11
August	125	18	21	17	7
September	108	6	23	28	3
October	73	4	14	7	5
November	72	4	3	12	7
December	116	9	34	10	13
TOTAL	1214	121	236	168	123
CHANGE	-5.89%	-39%	-12.92%	18.31%	-25%

2019	All crimes	ASB	Vehicles	Burglary	Criminal Damage	Violent/sexual crime
January	121	25	21	9	9	
February	90	7	20	4	7	
March	113	11	29	7	6	
April	94	11	21	4	10	
May	118	12	21	11	16	
June	107	16	21	4	8	
July	111	12	30	7	9	
August	98	13	20	12	18	
September	101	14	12	8	7	
October	93	11	18	12	9	
November	108	17	29	7	9	
December	101	9	25	12	12	
TOTAL	1255	158	267	97	120	395
CHANGE	3.38%	31%	13.14%	-42.26%	-2%	

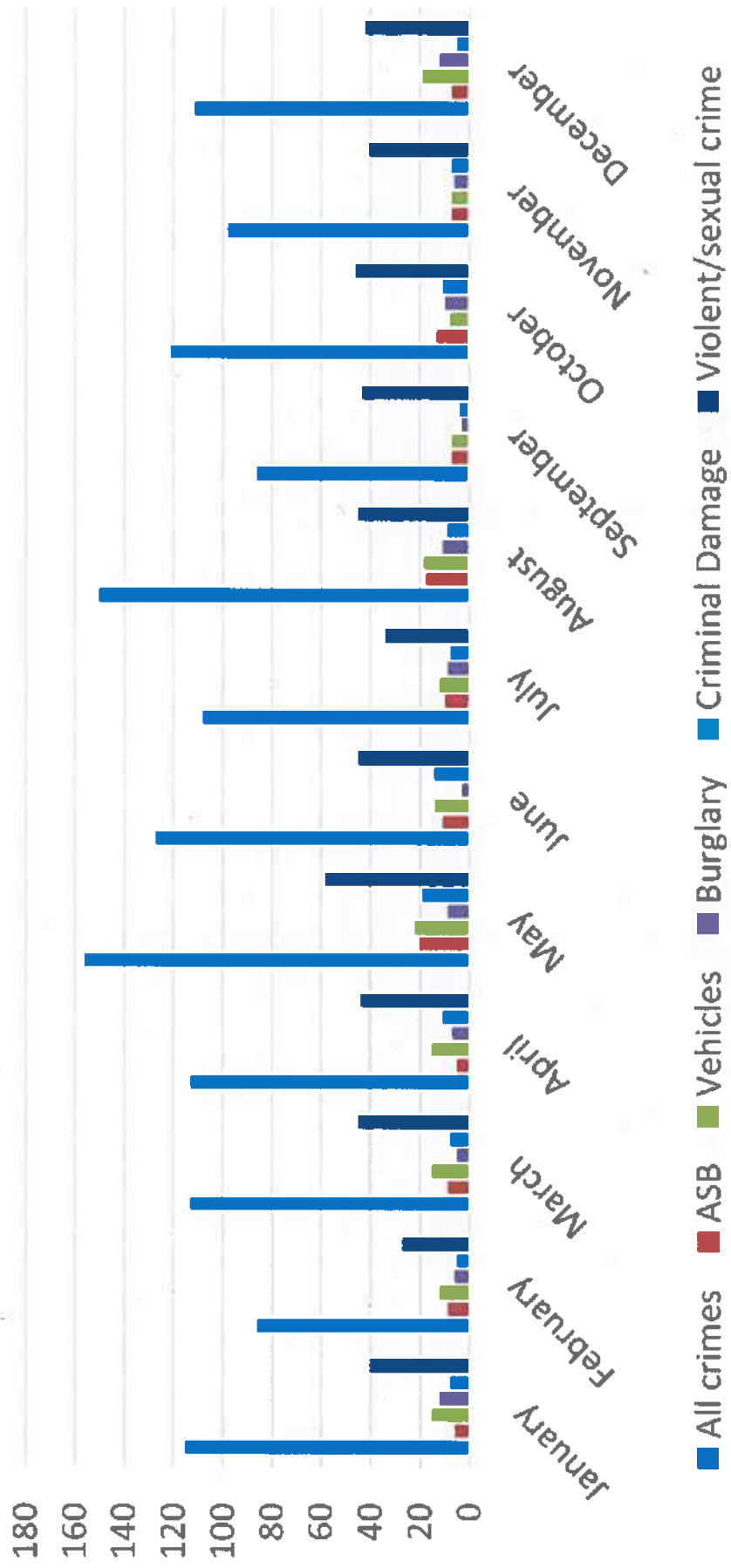
2020	All crimes	ASB	Vehicles	Burglary	Criminal Damage	Violent/sexual crime
January	92	6	29	8	9	29
February	98	8	14	10	13	44
March	86	18	7	11	10	29
April	100	36	9	6	10	31
May	88	14	4	1	10	46
June	79	12	13	1	8	39
July	74	11	6	4	8	32
August	127	19	11	4	14	46
September	117	8	24	3	16	38
October	156	9	24	21	13	53
November	120	10	33	12	18	27
December	101	9	13	10	6	33
TOTAL	1238	160	187	91	135	447
CHANGE	-1.35%	1.27%	-29.90%	-6.19%	12.50%	13.16%

2021	All crimes	ASB	Vehicles	Burglary	Criminal Damage	Violent/sexual crime
January	115	6	15	12	8	40
February	86	9	12	6	5	27
March	113	9	15	5	8	45
April	113	5	15	7	11	44
May	156	20	22	9	19	58
June	127	11	14	3	14	45
July	108	10	12	9	8	34
August	150	17	18	11	9	45
September	86	7	7	3	4	43
October	121	13	8	10	11	46
November	98	7	7	6	7	40
December	111	7	19	12	5	42
TOTAL	1384	121	164	93	109	509
CHANGE	11.80%	-24.30%	-12.30%	2.20%	-19.30%	-13.90%

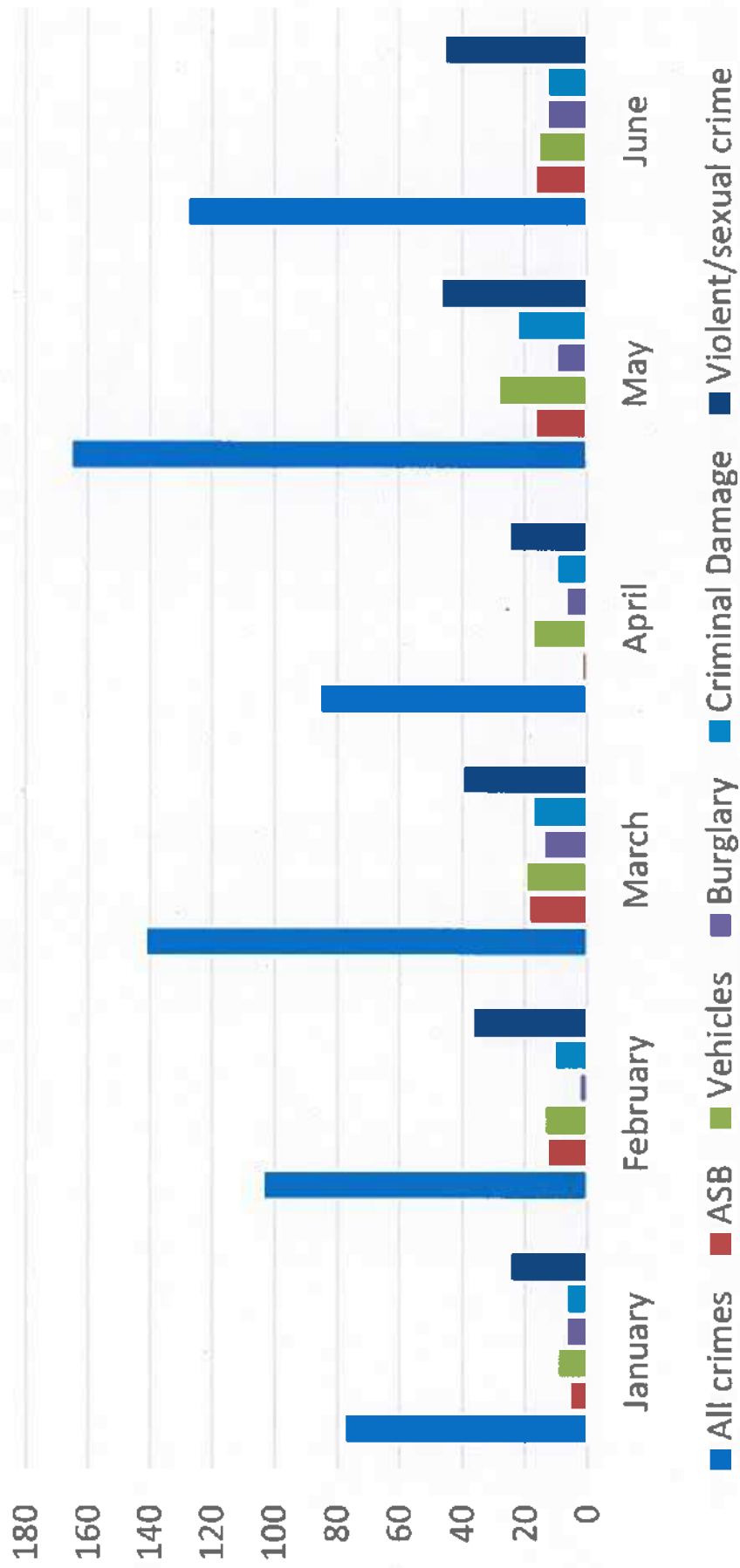
2022	All crimes	ASB	Vehicles	Burglary	Criminal Damage	Violent/sexual crime
January	77	5	9	6	6	24
February	103	12	13	2	10	36
March	141	18	19	13	17	39
April	85	1	17	6	9	24
May	165	16	28	9	22	46
June	127	16	15	12	12	45
July						
August						
September						
October						
November						
December						
TOTAL	698	68	101	48	76	214
CHANGE	-1.70%	33.30%	8.60%	14.30%	17.00%	-17.40%

Compared to the same months in previous year

CRIME REPORTED IN BRAUNSTONE TOWN & THORPE ASTLEY IN 2021



CRIME REPORTED IN BRAUNSTONE TOWN & THORPE ASTLEY IN 2022 (TO JUNE)



Traffic Report for Braunstone Lane from NRS to Police Station

ITEM 8a

Traffic Overview from Mon Aug 22 2022 to Thu Sep 29 2022

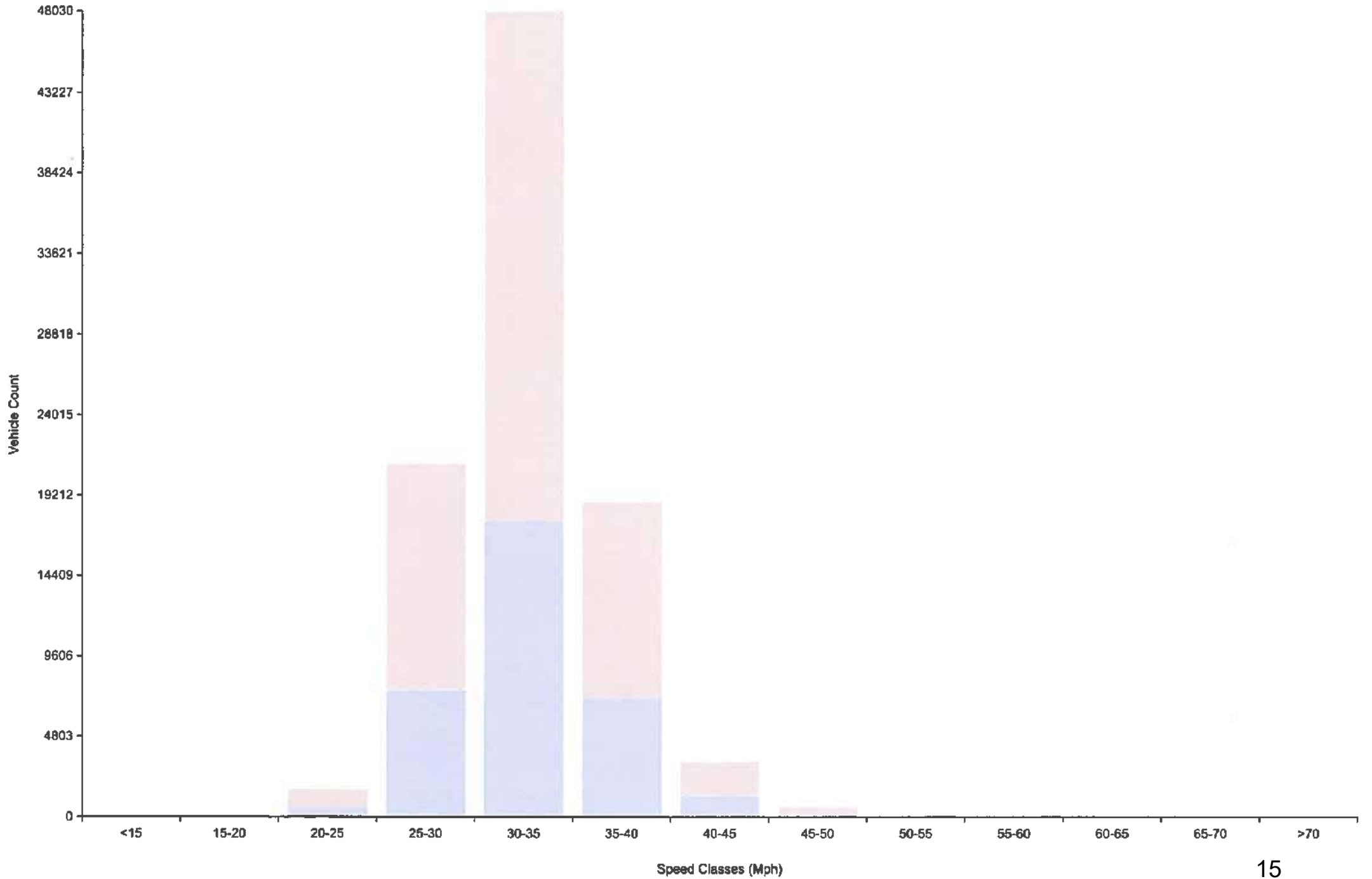
Vehicle Speed Classes (Mph)

	<15	15 20	20 25	25 30	30 35	35 40	40 45	45 50	50 55	55 60	60 65	65 70	>70	Total	85th Percentile
00:00	0	2	24	140	268	156	48	6	4	1	1	0	0	651	37.3
01:00	0	1	14	86	172	98	19	9	3	2	0	0	0	404	37.3
02:00	0	1	5	74	116	64	23	6	4	1	1	0	0	295	37.7
03:00	0	1	5	60	117	80	28	4	3	0	0	0	0	298	38.2
04:00	0	0	6	74	177	124	22	4	2	0	0	0	0	409	37.0
05:00	0	2	28	295	587	301	92	16	0	0	0	0	0	1321	37.0
06:00	1	5	29	587	1433	768	172	27	11	0	0	1	0	3034	38.7
07:00	0	10	42	843	2616	1094	177	37	6	1	2	0	0	4828	35.8
08:00	2	10	70	1167	2972	1079	165	29	6	1	0	0	0	5501	35.3
09:00	2	8	74	1364	3092	1126	167	19	2	0	0	0	0	5854	35.3
10:00	4	13	135	1446	3126	1079	158	19	9	2	1	0	0	5992	35.1
11:00	3	7	116	1424	2997	1106	184	30	7	2	0	0	0	5876	35.3
12:00	3	13	96	1418	3200	1184	166	29	5	2	2	0	0	6118	35.3
13:00	3	18	132	1334	3084	1124	173	27	7	2	0	0	0	5904	35.4
14:00	2	18	125	1525	3434	1320	199	32	11	0	0	0	0	6005	35.4
15:00	4	9	102	1475	3167	1235	194	31	9	6	1	0	0	6233	35.5
16:00	3	9	98	1359	3450	1399	234	35	8	1	0	0	0	6596	35.7
17:00	1	10	77	1297	3444	1279	207	50	8	0	0	0	0	6373	35.5
18:00	4	11	104	1207	3190	1237	220	49	12	2	1	0	0	6037	35.6
19:00	1	13	81	1237	2529	985	193	39	11	3	3	0	1	5098	35.6
20:00	1	5	105	1075	1808	710	163	21	10	3	0	0	0	3901	35.5
21:00	2	5	83	743	1407	512	108	26	10	2	1	0	1	2900	35.6
22:00	0	3	50	574	1092	429	91	25	10	3	2	1	0	2280	35.9
23:00	0	1	35	285	553	299	74	16	3	1	1	0	0	1268	36.7
AM Total	12	60	548	7560	17674	7075	1255	206	57	10	5	1	0		
PM Total	24	115	1088	13529	30358	11713	2022	380	104	25	11	1	2		
Total	36	175	1636	21089	48032	18788	3277	586	161	35	16	2	2		
Percent	0.04%	0.19%	1.74%	22.47%	51.19%	20.02%	3.49%	0.62%	0.17%	0.04%	0.02%	0.00%	0.00%		

Total Vehicles : 93835
 30th Percentile : 29.6 MPH
 50th Percentile : 31.4 MPH
 85th Percentile : 35.6 MPH
 95th Percentile : 38.7 MPH
 Average Speed : 32.2 MPH
 Highest Speed : 72.4 MPH

Vehicle Counts By Speed Class

Traffic Overview from Mon Aug 22 2022 to Thu Sep 29 2022





Braunstone Life

The Community Newspaper of Braunstone Town

80 Braunstone Lane, Leicester, LE3 32RU editor@braunstonelife.co.uk 0116 299 2192

12 August 2022

22 AUG 2022

Dear Braunstone Town Council

Braunstone Life Community Newspaper Patronage

The "Life" Committee hope we find you well? It's been a very difficult two years and we hope that you and your group are doing well. The "Life" is being printed again, after closing for the safety of our volunteers and readers. We thank you for your valued support in the past, it is most appreciated. We sincerely hope that you wish to continue with your patronage.

As you are aware the Braunstone Life publishes ten copies a year and is circulated throughout Braunstone Town and Thorpe Astley. The paper is also distributed to various sites outside our area. We receive no grant funding: all our money has to be raised by the sale of advertising space and through the kind donations of our Patrons.

Our publication is well-respected and enjoyed by local people, schools, businesses and voluntary groups. Your generosity allowed us to print letters, articles and regular columns even on those months when the advertising does not fully cover the costs.

However, due to circumstances entirely beyond our control, we need help. Our printing costs have risen by 35% in recent months, due to a global shortage of paper [partially due to strikes in Finland (30% of world pulp output comes from Finland) and sanctions against Russia (again, 30% of world pulp production, which we cannot import because of the Russian invasion of Ukraine)]. This has had a massive negative impact on us... we're a non profit making organisation so we don't have huge reserves in the bank. We have already changed our rules to try to ensure we can survive this... we are actively seeking more advertisers – but some of our long standing advertisers have retired, moved away or have found free advertising on social media...

Once again, we hope you feel able to continue with your support. If you can, please send a cheque (payable to 'Braunstone Life' and please include a note which mentions Patrons) to 42 Larch Grove, Braunstone Town, Leicester LE3 3FG. However if you prefer you can pay by BACS: our details are

Lloyds Bank

Sort code: 30-94-97

Account name: The Braunstone Life,

Account number 01849321.

(If choosing this method I would appreciate an e-mail to enable me to update our records.)

Your support will be gratefully acknowledged in the Braunstone Life in our Patron's List. If you wish for further information, *or if you no longer want to continue being a Patron*, please don't hesitate to contact me.

Thank you for your time and I look forward to another year of support from you.

Yours sincerely,

LIN BURROWS

Editor

If paying by cheque please include this slip with your donation.

We wish to continue as a Patron of the Braunstone Life and enclose the sum of £.....

Contact person:

Address:

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 13th OCTOBER 2022

Item 13 – Review of Community Grants Scheme

Purpose

To consider amendments to the Community Grants Scheme to support the recovery and ongoing viability of community activity.

Background

During the Covid-19 pandemic the Town Council amended the grant scheme in order to allow community groups to apply for funding to support groups to continue during the pandemic, return safely to face to face meetings and to provide additional support for loss of income due to the pandemic.

With the lifting of Covid-19 restrictions in July 2021 many of the local community groups had resumed their meetings and activities but it was noted that several groups were no longer meeting due to various reasons. In order to ensure that vital services and groups were supported or replaced, the committee approved a further fixed amendment to the community grants, until October 2022, to provide support for the formation of new community groups. An additional £200 was approved on top of the standard maximum grant of £300, for the formation of new groups that provided services or support not already available. No grant applications had been received for the formation of new groups following the Covid pandemic and the introduction of the fixed term amendment to the grant scheme.

Grant applications to the Town Council had declined in recent years particularly due to the pandemic. The current difficult situation with rising prices and cost of living is now presenting a new difficulty for existing community groups by increasing the day to day running costs of the groups. It is therefore proposed that the Community Grant Scheme maximum amount be increased from the current £300 per group per year to £500 to support our existing groups working within the Town.

The Individuals Grant scheme would remain at a maximum of £300 per resident.

Sports Clubs at Shakespeare Park

With the completion of the new Shakespeare Park pavilion, the Town Council have been working with both the Bowls and football clubs to set up a management committee to operate the pavilion. Part of the management committee role would be to raise funds through the hire of the facilities to cover running costs and items that would be required for the building.

In the interim period there would be no income generated as the facilities cannot be hired out commercially until the final details of the management committee had been

approved but both clubs had asked for items to be purchased to help with the running of the clubs in the interim months.

At the end of the financial year 2021/2022 there was a surplus amount of £3,650 in the Community Grants budget. At the Committee meeting held on 7th April 2022 it was approved that this sum be split equally between the football club and bowls club in order to purchase items for their clubs at the Shakespeare Pavilion. However, this would be in lieu of any grant applications to the Town Councils grant scheme for the next 3 years by either of the clubs.

However, this approval was taken before the current cost of living crisis and both the bowls and football clubs could be impacted by increasing costs as other community groups may be. It is proposed that the Committee reconsider the existing condition that the bowls and football clubs cannot apply for community grants from until 2025 and allow them to apply for funding as from 2022 if required. The football club also run teams from Thorpe Astley Community Centre and Mossdale Meadows which will be directly affected if they are not able to apply for funding for three years but are not subject to the grant conditions for Shakespeare Park.

Support for volunteer activities

Following the covid pandemic and the realisation that activities needed to be provided to prevent isolation and loneliness, several initiatives had been set up in the Braunstone Community Library. Volunteers were invited from the community to run these activities and three activities were now running successfully. The volunteers manage, run and arrange all the activities with support from Town Council officers but have no financial support apart from asking for very small donations from users of the services to cover costs for refreshments. Requests had been received from the volunteers to the Town Council for small amounts of funding to help with the activities but as these are volunteers running events on behalf of the Town Council, they are not constituted community groups and therefore not eligible to apply for a Community Group. In order to support the volunteers in running the activities the Committee are asked to consider, in the forthcoming budget, a small portion of the community grant scheme fund to being reallocated to allow the Town Council to support its volunteers running events on an informal basis.

Recommendations

1. That the maximum amount of grant funding available per group, per year be increased to £500;
2. that the condition on the Shakespeare Park Bowls Club and Braunstone Athletic Football Club preventing them from applying for a community grant until 2025/2026 be removed; and
3. that consideration be given, as part of the annual budget process, to allocating a portion of the community grant scheme budget to supporting Town Council led volunteer activities from 1st April 2023.

Reasons

1. To ensure that local existing community groups would be supported in the current financial climate and could continue to provide services and support in the community.
2. To ensure that the bowls and football clubs as existing groups could obtain financial support if needed to remain viable.
3. To ensure that important events and social inclusion activities run by local volunteers supported by the Town Council have sufficient funds to ensure they remain viable.

GRANT APPLICATIONS 1st April 2022 – 31st March 2023
BRAUNSTONE TOWN COUNCIL GRANTS

All Grants are awarded by the Council’s Community Development & Social Inclusion Service for a period of 12 months.

<u>GROUP</u>	<u>PURPOSE OF GRANT</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>
Winstanley Wizards Table Tennis	Room hire and new Website	April 2022	£300	Approved
Punjabi Community Society	Room hire, refreshments, entertainment	April 2022	£300	Approved
Asian Elderly (Queen’s Jubilee)	Room hire, refreshments for Queen’s Jubilee	May 2022	£200	Approved
Ratby Co-operative Mid Band	To cover cost of contest final	May 2022	£300	Approved
Ratby Co-operative Senior Band	To cover cost of contest final	May 2022	£300	Declined
Becky Cook (Individual)	To support cost of contest final	May 2022	£300	Approved
Ellie Moss (Individual)	To support cost of contest final	May 2022	£300	Approved
Jessica Moss (Individual)	To support cost of contest final	May 2022	£300	Approved
Asian Elderly Group	Room hire, refreshments, transport	July 2022	£200	Approved
Asian Elderly Group	Room hire, refreshments, transport	October 2022	£100	Pending
Namaste Exercise Group	Exercise tutor fees, festivals, Day trips.	October 2022	£300	Pending
Punjabi Cultural Society (Queen’s Jubilee)	Food, drink, music, decoration for Queen’s Jubilee	October 2022	£200	Pending
Swagat Group	Exercise tutor fees, trips and festivals	October 2022	£300	Pending

EXTERNAL GRANTS APPLIED FOR

<u>GROUP</u>	<u>PURPOSE OF GRANT</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>
Braunstone Town Council	Changing Places Toilet	Sept 2021	£17676.21	Approved
Braunstone Town Council	ScrewFix (SP Playground)	November	£5000	Refused
Braunstone Town Council	Section 106 (SP Playground)	December	£3545.71	Approved
Braunstone Town Council	Suez Communities Trust (Civic Centre refurbishment)	August	£50,000	Pending



18 AUG 2022

Steve Plant
Trustee
18 Ingle Drive
Ratby
Leicester
LE6 0NN

 07498 562001

REGISTERED CHARITY No.1011147

Braunstone Town Council
Braunstone Civic Centre
Kingsway
Braunstone Town
Leicester
LE3 2PP

25 June 2022

For the attention of Darren Tilley – Executive Officer & Town Clerk

Dear Darren,

On behalf of the Ratby Co-operative Band organisation I am writing to say a big thank you for your grant of £300 towards our forthcoming National Finals Competitions. This will help immensely.

Kind Regards,



Steve Plant
Treasurer & Trustee
Ratby Co-operative Band



Follow the band on Social Media: facebook.com/RatbyCoop [@RatbyBand](https://twitter.com/RatbyBand)

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 13th OCTOBER 2022

ITEM 15 - HRM THE QUEEN'S PLATINUM JUBILEE GRANT SCHEME

Purpose

To consider a grant application submitted by the Punjabi Cultural Society for the Queen's Platinum Jubilee.

Background

In February 2022 the Punjabi Cultural Society submitted an application form for a grant for a Vaisakhi event in May 2022.

The group had only submitted the application form and this was returned to the group via the Civic Centre reception, to ask for the required documentation, constitution, accounts and bank statement.

The documentation was brought into the reception and forwarded to the service manager but no application form was returned with the documents. The group were therefore asked to submit a further application form for the Vaisakhi event which was then put through to the Community Development Committee in April 2022 and was approved.

In the following weeks the Punjabi Cultural Society advised that they had also applied for a grant to hold a commemorative event for the Queen's Jubilee and had not yet received the grant. They were advised that a grant application for the Queen's Jubilee grant scheme had not been received by the Service Manager.

Concern was raised by the group regarding the missing application form and they confirmed that it had been submitted to the reception desk at the Civic Centre. This was followed up with the staff by the Service Manager and a member of staff advised that they had the original application for the Vaisakhi event along with an application for a grant towards a Queen's Jubilee event, in a desk and was waiting for the required documents to be submitted.

The service manager contacted the Punjabi Cultural Society and apologised about the missing application form and advised that procedures had now changed on the reception desk to ensure that all grant applications are now date stamped and passed through immediately to the relevant manager to avoid this mistake happening again.

It was confirmed by the group that a Queen's Jubilee event did take place and receipts for the food, cake etc. for the event had been submitted.

The committee is therefore requested to consider the grant application for the Queen's Jubilee in October by the Punjabi Cultural Society, in retrospect, as the application form had been submitted by the required date and good faith to the council as required but had been misplaced.

Recommendation

That the grant application (submitted in April 2022) from the Punjabi Cultural Society for a grant of £200 from the Queen's Platinum Jubilee Grant Scheme, be approved.

Reason

That the group had held an event which was in scope and had previously submitted the required application form on time and in good faith but this had been misplaced and consequently not submitted to the Committee at the correct time for consideration.



BRAUNSTONE TOWN COUNCIL

Braunstone Civic Centre, Kingsway
Braunstone Town, Leicester, LE3 2PP
Tel: 0116 2890045
www.braunstonetowncouncil.org.uk

APPLICATION FOR A COMMUNITY GROUP GRANT FOR HRM QUEEN'S PLATINUM JUBILEE

NAME OF GROUP Punjabi Cultural Society
 WHERE DO YOUR ACTIVITIES TAKE PLACE? Braunstone Civic Centre.
 MEMBERSHIP NUMBERS? 100 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 100
 (An estimated or actual number of members must be specified)
 IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? Yes.

WHAT ARE THE AIMS OF YOUR GROUP?
Celebrating cultural festivals, intergrating into the community for people such as the elderly. Enabling friendships and social interactions.

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
Celebrate with members in the group. Hold a celebratory function.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
<u>Room Hire charges</u>	£
<u>Food</u>	£ 100
<u>DRINKS</u>	£ 100
<u>MUSIC</u>	£ 40
<u>Decorations</u>	£ 20
	£
TOTAL COSTS	£ <u>260</u>

INCOME FROM	AMOUNT
Your own organisation	£
Other organisations/grant scheme	£
Fundraising	£ <u>varies dependant on functions held.</u>
Other	£
	£
Amount requested from Braunstone Town Council up to £200	£ <u>200</u>
TOTAL INCOME	£

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT FUNDING RECEIVED £ 300 YES/NO
 DATE RECEIVED April 2012

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details _____

NAME OF CONTACT PERSON IN YOUR ORGANISATION Darshan Singh / Sahal Johal

ADDRESS OF CONTACT PERSON 9 Hillrise Ave

POST CODE LE3 2GL

TELEPHONE 01466 993395 EMAIL _____

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON Sahal Johal

SECRETARY Darshan Singh

TREASURER " "

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE - PAYABLE TO _____

BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information, please set out the reasons below

DATA PROTECTION: by applying for a grant, you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed Darshan Singh Print Name DARSHAN SINGH

Date 24/2/2022

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk
Please note that insufficient or incomplete information may result in the application being refused

Constitution

NAME

The name of the organisation shall be:

Punjabi Cultural Society (Braunstone Town) Leicester

AIMS

The aims of the Group shall be to:

- To provide recreation for the senior citizens of Braunstone Town, Leicester and all members of the Punjabi Cultural Society
- To provide mutual support and advice to group members to help to live independent lives
- To collaborate with other organisations and communities in Leicester

POWERS

To further these aims the committee shall have power to:

- (a) Obtain, collect and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Group.
- (b) Associate local authorities, voluntary organisations and the residents of Leicester and Leicestershire in a common effort to carry out the aims of the Group.
- (c) Do all such lawful things as will further the aims of the Group.

MEMBERSHIP

- (a) Voting membership shall be open to current residents of Braunstone Town, Leicestershire
- (b) The Management Committee shall have the power to approve or reject applications for membership or to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made.

MANAGEMENT

- (a) A Management Committee elected annually at the Annual General Meeting (AGM) shall manage the Group.

- (b) The committee shall consist of a chair, secretary, treasurer, and 2 other voting members
- (c) The committee may co-opt up to a further 2 voting members who shall resign at the next Annual General Meeting
- (d) The committee shall meet at least 2 times each year.
- (e) At least 3 committee members must be present at a committee meeting to be able to make decisions
- (f) A proper record of all transactions and meetings shall be kept.

GENERAL MEETINGS

- (a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter.
- (b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.
- (c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- (d) One third of membership or four members being present, whichever is the greater, shall enable a General Meeting to take place
- (e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

ACCOUNTS

- (a) The funds of the group including all donations, contributions and bequests, shall be paid into an account operated by the management committee. All cheques drawn on the account must be signed by at least two members of the Management Committee.
- (b) The funds belonging to the group shall be applied only to further the aims of the group.
- (c) A current record of all income, funding and expenditure will be kept.

ARRANGEMENTS UNTIL THE FIRST ANNUAL GENERAL MEETING

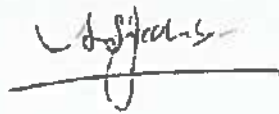
Until the first annual general meeting takes place this constitution shall take effect as if references in it to the Committee were references to the persons whose signatures appear at the bottom of this document

Constitution was adopted on the date mentioned by the persons whose signatures appear at the bottom of this document

Date... 22 May 2015

Print Name SUHAN SINGH JHAL

Signature



Chair

Treasurer

SHAMWINDER SINGH JHAL

SS Jhal

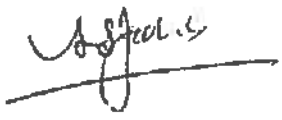
Secretary

DIKSHAN SINGH

ARRANGEMENTS UNTIL THE FIRST ANNUAL GENERAL MEETING

Until the first annual general meeting takes place this constitution shall take effect as if references in it to the Committee were references to the persons whose signatures appear at the bottom of this document

This constitution was adopted on the date mentioned by the persons whose signatures appear at the bottom of this document

Witnessed: Date.....22 May 2015.....
Print Name SOHAN SINGH JOHAL Signature 
Chair

Treasurer
SUKHMINDER SINGH JOHAL SS Johal

Secretary
DARSHAN SINGH Darshan Singh

AIMS

1. Senior Citizen to discuss their problems and provide help and advise
2. To provide recreation to the senior citizens and all the other members of Punjabi culture society
3. Society will have a positive effect on anti social behaviour
4. Our society would like to co-operative with all other origination and other communities

Punjabi Cultural Society Brampton Town
 Account For 31 March 2018 To 31 March 2019

	Out	IN	Balance
Balance Forward			£ 688-84
6 APRIL 2018			
23 APRIL 2018		cheque Deposit £ 300	£ 988-84
1 May 2018	Issue £ 71-00		£ 917-84
25 May cheque Deposit		£ 1150-00	£ 2067-84
25 May cheque Issue	645-00		£ 1422-84
25 May Deposit		£ 109	£ 1531-84
30 May Issue	£ 209-04		£ 1322-80
31 May Deposit		£ 106-00	£ 1428-80
8 June Issue	£ 40-00		£ 1388-80
19 June Issue	£ 112-76		£ 1276-04
19 June Issue	£ 32-50		£ 1243-54
26 June Issue	£ 50-00		£ 1193-54
4 July Deposit		£ 400	£ 1593-54
12 July Issue	£ 66-5		£ 1527-04
19 July Issue	£ 40		£ 1487-04
23 July Deposit		£ 100	£ 1587-04
2 August Issue	£ 100		£ 1487-04
6 Oct Starting Balance			£ 1487-04
<hr/>			
2 January 2019			
Deposit		£ 750	£ 2237-04
20 Feb Issue	£ 100		£ 2137-04
23 July 2019 Deposit		£ 200	
5 March 2019	Account TOTAL		£ 1537-04

25/2
Leic
GAFBROS LIMITED
25-27 LITTLEHOLME STREET



GAFBROS
established 1976

Tel: M****04434 TID****4871
Ema
Web AID : A000000031010

VISA DEBIT
Invol ***** 5326
G SIR CONTACTLESS PAN SEQ 00 SALE
CARDHOLDER COPY

Deliver to:
SINGH

AMOUNT £17.64
No CVM Used
13:57:46 17/05/22
AUTH CODE: 973106

Page: 1 of 1

Document
INVOICE

Inv A/C	Inv Date	Inv No.
CASH01	17/05/22	SI018235
Salesman	Order Date	
CASH SALE	17/05/22	
Sales Order	Delivery Method	
SO022766	Collection	
Payment Terms		
COD		
Customer Order Number		

Part No	Description	Packing	Price	Quantity	UOI	Net Amount	V
1302013	6 SEC THALI PLASTIC PLATES 25PK	25 PACK	3.30	2.00	PACK	6.60	2
1306009	WHITE 33CM 2PLY NAPKINS	100 PACK	0.90	1.00	PACK	0.90	2
1201005	SPADE FORKS (WHITE) 100PK	100 PACK	0.95	2.00	PACK	1.90	2
1404015	7OZ CRYSTAL TUMBLERS 25PK	EACH	1.50	1.00		1.50	2
1301004	9" PAPER PLATES 100PK	100 PACK	1.90	2.00	PACK	3.80	2

Cards 17.64



20 SEP 2022

SUB TOTAL	14.70
DELIVERY	0.00
V.A.T	2.94
TOTAL	17.64

Our terms and conditions of sales apply. Goods supplied shall remain the property of Gaf Bros Limited until full payment has been received. Any queries on invoice must be in writing within 3 days of issue, and will not be accepted at any later date. Claim for credit must be made in writing to us, we will not accept customers making their own debit notes without our permission.

VAT No: 1161 342 13

From: Rhiannon littleorganicbean@hotmail.com
Subject: Fw: Your Eggfree Cake Box order confirmation

Date: 19 Jun 2022 at 16:02:21

To: Sohan Singh Johal
sohanjohal@outlook.com



SOMOSA

From: noreply@mg.eggfreecake.co.uk
<noreply@mg.eggfreecake.co.uk> on behalf of Eggfree Cake Box
<noreply@mg.eggfreecake.co.uk>
Sent: 01 June 2022 14:34
To: Rhiannon Dillon <littleorganicbean@hotmail.com>
Subject: Your Eggfree Cake Box order confirmation

Cake Box

Rhiannon Dillon,

Thank you for your order from Eggfree Cake Box. If you have any questions about your order, Contact details for the store can be found below. Please remember to quote your order number when contacting the store [here](#)

Your Order #144-COL-001410371

Placed on 1 Jun 2022, 13:33:41

Billing Info

Rhiannon Dillon
68
Stamford Street
Ratby, LE6 0JS
United Kingdom
T: 07944634510

Payment Method

Credit & Debit Card Payments
Credit Card Type Visa
Credit Card Number xxxx-4609
Credit Card Expiration 10/26

Order Information

Store : Leicester (Narborough Road)
Time : 12:00 PM
Date: 5/6/2022

20 SEP 2022

Contact Details:

Leicester (Narborough Road)
63 Narborough Road
Leicester
LE3 0LE

narboroughroad@eggfreecake.co.uk
Landline no - 01162330782, Mobile no -
07539645362

Items	Qty	Price
Classic Birthday Cake Fruits 2	1	£52.99
SKU: S324-Victoria-Style-Base-12		
Personalised Message On Cake Queens's Platinum Jubilee		
Sponge Victoria Style Base		
Size 12 (approx. 30 servings)		
	Subtotal	£52.99
	Grand Total	£52.99

Please note coloured cream will stain

Please do not reply to this email. Please contact the shop directly.

Thank you, Eggfree Cake Box.

20 SEP 2022



BRAUNSTONE TOWN COUNCIL

Braunstone Civic Centre
Kingsway, Braunstone Town
Leicester, LE3 2PP

Telephone (0116) 2899270

Fax (0116) 2824785

www.braunstonetowncouncil.org.uk



FIXED TERM AMENDMENT FOR 2021/2022 FINANCIAL YEAR

GRANTS FOR COMMUNITY GROUPS INCLUDING SUPPORT FOR THE FORMATION OF NEW GROUPS

INTRODUCTION

Braunstone Town Council makes small grants available to various organisations, including organisations involving young people, to assist their work. Due to the effects of the Covid-19 pandemic the Town Council has extended the grant scheme to offer an additional £200 in the 2021/22 financial year to help the setting up new community groups that provide support and social interaction that is not already available. The Fixed Term Amendment to the Community Grants Scheme will be reviewed in October 2022.

The aims are to:-

- **Encourage the formation of new community groups leading to the provision of a wider range of services at local level and that particularly fill current gaps in service provision.**
-
- **Encourage new groups to form that compliment similar groups already operating but which provide different services or requirements to the community**
- **Assist with the recruitment of new members to existing groups**
- **Support existing groups to provide new services, equipment and running costs**

The Town Council can also advise on funding from other sources and will encourage and assist community groups in making applications for funding from other sources

APPLICATION CRITERIA

- Grant applications are invited from non-profit making organisations
- Grant applications will only be considered from groups whose principal activities are for the benefit to Braunstone Town residents
- Grants may be used to pay for equipment, transport costs, hire of rooms, guest speakers, training, education workshops for young people etc. for groups responding to local needs and community life up to a maximum of £300
- Grant applications up to a maximum of £500 are available for the formation of new groups that provide services and support not already available and that do not duplicate any existing services available

- Grant applications up to a maximum of £300 are available for the formation of new community groups that compliment similar activities available but the application would need to explain what the new group would be offering that is different to the services already available.
- Projects for young people must directly benefit young people in areas such as the arts, sports, improvement to health or awareness of the environment.
- A breakdown of costs will be required for each item in your application. All expenditure must be itemised.
- Funding may be full or part cost of the event or project. The final decision on the amount of the grant is at the sole discretion of the Town Council
- The Council will expect the group to show that it is making some contribution to the costs from their own efforts through fundraising or charges to its members unless the costs are solely associated with Covid-19
- The Council will give favourable consideration to groups that have applied for funding from other organisations (i.e. Blaby District Council, Leicestershire County Council, Lottery Funding etc)
- Where a significant number of the group's members are not residents of Braunstone Town, the Council reserves the right to reduce the maximum grant available
- Please specify a specific amount for your grant – if you do not specify a figure the application may be refused
- Groups will be asked to provide details of past applications and funding granted by the Town Council
- A copy of the most recent Bank Statement and previous year's audited accounts will be required. In the case of new groups, a budget indicating expected annual income and expenditure can be provided. Funds for an approved grant will be released on receipt of confirmation of a bank account set up in the name of the community group.
- A copy of the group's constitution will be required

GRANT APPLICATION COVER SHEET**Community Groups**

GROUP	Asian Elderly Group	
PROJECT	Weekly meeting to offer support and advice	
AMOUNT REQUESTED	£100	
MEMBERSHIP	Membership Numbers	30
	Braunstone Town residents?	30
PURPOSE OF GRANT	Purpose of grant matches criteria?	yes
PROJECT COSTS	Comments	None
INCOME	Balances with project costs?	No, expenditure higher than income but other grant schemes available to apply to. Group requested £200 from Braunstone Town Council in July but required a further £100. Group can apply for up to £300 per year. £100
	Comments on other grants	
	Amount requested from Braunstone Town Council?	
PREVIOUS APPLICATIONS	YES / NO	Yes
	How much?	£200
REQUIRED DOCUMENTATION	All received as required?	Yes
	Documents not included and reason for not including	
SIGNATURE	Signed and date?	yes



BRAUNSTONE TOWN COUNCIL
 Braunstone Civic Centre, Kingsway
 Braunstone Town, Leicester, LE3 2PP
 Tel: 0116 2890045 Fax: 0116 2824785
 www.braunstonetowncouncil.org.uk



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP Asian Elderly Group

WHERE DO YOUR ACTIVITIES TAKE PLACE? Braunstone Town Civic Centre

MEMBERSHIP NUMBERS? 30 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 30
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP? discuss community matters, trying to solve, Reading News Paper, playing games, invite leader from other communities, and groups to listen their views

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria), Making refurbishment for elderly people, if somebody need assistance we bring them from home and drop them back

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
<u>Tea Coffee Soft Drink + Snacks</u>	<u>£ 300.00</u>
<u>News paper in English and other</u>	<u>£</u>
<u>Ethnic Language</u>	<u>£ 200.00</u>
<u>Already assessed</u>	<u>£</u>
	<u>£ 200.00</u>
TOTAL COSTS	£ 300.00

INCOME FROM	AMOUNT
Your own organisation	<u>£ 60.00</u>
Other organisations/grant scheme	<u>£ 200.00</u>
Fundraising	<u>£</u>
Other	<u>£</u>
	<u>£</u>
Amount requested from Braunstone Town Council up to £300	<u>£ 100</u>
TOTAL INCOME	£ 360.00

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ 200

DATE RECEIVED July 2022

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details _____

NAME OF CONTACT PERSON IN YOUR ORGANISATION Shaminder Singh Johar
ADDRESS OF CONTACT PERSON 92 Lubbesthorpe Road
LEICESTER POST CODE LE3 2XE
TELEPHONE 07440442199 EMAIL _____

NAMES AND ADDRESSES OF COMMITTEE MEMBERS
CHAIRPERSON Sardul Singh PHULL
SECRETARY Serwan Singh CHATTA
TREASURER Shaminder Singh JOHAR

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID
 CHEQUE - PAYABLE TO Asian Elderly Group
 BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

- LATEST BANK STATEMENT
- ANNUAL ACCOUNTS
- GROUP CONSTITUTION

If you are unable to supply this information please set out the reasons below

DATA PROTECTION: by applying for a grant you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed S.S. Johar Print Name SHAMINDER SINGH JOHAR
Date 19-8-2022

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or paulinesnow@braunstonetowncouncil.org.uk 5
Please note that insufficient or incomplete information may result in the application being refused 39

From 1-4-21 To 31-3-22..

①

DATE	ITEM	J	P
3-5-21	Biscuit, Tea, Sugar & MILK	7	48
5-5-21	MILK	0	60
6-5-21	MILK	0	52
6-6-21	Snack + MILK	4	52
5-6-21	Snack Biscuit & MILK	1	50
5-6-21	MILK	0	50
6-6-21	ICE CREAM	7	15
1-6-21	MILK	0	55
2-6-21	MILK	0	50
7-6-21	MILK	0	50
0-6-21	MILK	0	52
-7-21	MILK	0	55
2-7-21	MILK	0	50
4-7-21	MILK	0	55
1-7-21	ICE CREAM	2	45
1-2-21	MILK	0	55
6-7-21	MILK	0	55
8-7-21	Snack	22	90
8-7-21	Plates	1	07
8-7-21	MILK	0	55
-8-21	MILK	0	55
-8-21	MILK	0	55
-8-21	MILK	0	55
-8-21	MILK	0	55
6-8-21	MILK	0	55
8-8-21	Tea bags, Biscuits & MILK	5	60
3-8-21	MILK	0	60
5-8-21	MILK	0	55
-9-21	MILK	0	55
-9-21	Plastic cup - 700	17	50
-9-21	MILK	0	55
8-9-21	MILK	0	405

②

DATE	ITEM	Q	P
15-9-21	Snack & MILK	1	55
20-9-21	MILK	0	55
22-9-21	MILK	0	55
22-9-21	Indian Snacks	26	40
27-9-21	MILK	0	60
29-9-21	Biscuit or MILK	2	60
4-10-21	MILK	0	55
6-10-21	MILK	0	55
6-10-21	Indian Snacks	22	40
11-10-21	MILK	0	55
13-10-21	Paper Plate & bag	2	99
13-10-21	MILK	0	55
19-10-21	MILK	0	55
20-10-21	MILK	0	50
25-10-21	MILK	0	55
27-10-21	MILK	0	55
1-11-21	MILK	0	55
3-11-21	Dumali Snacks	19	90
8-11-21	MILK	0	55
8-11-21	MILK	0	55
10-11-21	MILK	0	55
15-11-21	Biscuit Biscuit & MILK	2	55
17-11-21	MILK	0	55
22-11-21	MILK	0	55
24-11-21	Snack	5	85
24-11-21	MILK	0	55
29-11-21	MILK	0	55
1-12-21	x Pie & MILK	3	46
6-12-21	MILK	0	55
8-12-21	Biscuit & MILK	1	05
13-12-21	x Pie. Ten bag or Plate	5	98
13-12-21	MILK	0	40

3

DATE	ITEM	QTY	PRICE
1-12-21	MILK	0	60
2-12-21	MILK	0	60
2-12-21	MILK	0	50
7-1-22	MILK	0	60
1-12-21	Snacks	13	96
5-1-22	MILK	0	60
2-1-22	MILK	0	55
7-1-22	MILK	0	55
9-1-22	Snacks	18	00
9-1-22	MILK	0	60
14-1-22	MILK	0	60
5-1-22	Plastic Plate, Tea bags, Biscuits and Sugar	12	46
6-1-22	MILK	0	60
1-1-22	MILK	0	60
7-1-22	Putra	6	28
-2-22	MILK	0	60
1-2-22	MILK	0	60
-2-22	MILK	0	60
2-2-20	COFFEE	5	40
2-2-20	MILK	0	60
5-2-22	Biscuits	9	98
6-2-22	MILK	0	65
1-2-22	MILK	0	65
3-2-22	MILK	0	65
8-2-22	Indian Snaks	11	85
18-2-22	MILK	0	65
-3-22	MILK	0	60
-3-22	MILK	0	65
1-3-22	MILK	0	65
1-3-22	MILK	0	65
5-3-22	MILK	0	65
-3-22	MILK	0	65



BRAUNSTONE TOWN COUNCIL

www.braunstonetowncouncil.org.uk

Darren Tilley – Executive Officer & Town Clerk

Email: executiveofficer@braunstonetowncouncil.org.uk

BRAUNSTONE CIVIC CENTRE Kingsway, Braunstone Town, Leicester LE3 2PP

Telephone: 0116 2899270 Fax: 0116 2824785 VAT Reg No. 114762482

Civic Centre Reception & Bookings, Connect Service Shop Tel: 0116 2890045 Fax: 0116 2824785
Thorpe Astley Community Centre Bookings Tel: 0116 2890704 Fax: 0116 2893834

Our Ref:

Your Ref:

When calling please ask for:

Date:

Dear Sir/Madam

PAYMENT VIA INTERNET BANKING

In anticipation of the phasing out of cheques the Town Council is progressing towards the use of Internet Banking to make payment for goods and services.

In order for us to make this transition from cheque payment we would like to encourage you to opt to accept payment by Internet Banking. All you need to do to make this change is to complete this form and return it to us in the enclosed pre-paid envelope or fax it to 0116 2824785.

You will be notified by Remittance Advice Note that payment has been made and the payment will appear in your account with the relevant invoice/reference number so payments will be easy to trace through your bank statement.

Thank you for your assistance in this matter.

Alternatively, if you would prefer to accept payment by Direct Debit payment, I would be most grateful if you could supply me with the appropriate mandate form.

Name (Account Name)*	ADIAN Elderly group		
Company Address* (for receipt of remittance advice)	[REDACTED]		
	Post Code	LE3 2GS	
Contact Telephone	[REDACTED]		
Bank Name*	Barclays Bank		
Bank Account Address	[REDACTED]		
	Post Code	[REDACTED]	
Bank Account Number*	[REDACTED]		
Sort Code*	[REDACTED]		
Email for Remittance Advice Notes	[REDACTED]		
Signature	[REDACTED]		

Please return to Braunstone Town Council, Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

GRANT APPLICATION COVER SHEET**Community Groups**

GROUP	Namaste Exercise Group	
PROJECT	Pay for exercise tutor fees, day trips, festivals	
AMOUNT REQUESTED	£300	
MEMBERSHIP	Membership Numbers	24
	Braunstone Town residents?	21
PURPOSE OF GRANT	Purpose of grant matches criteria?	yes
PROJECT COSTS	Comments	None
INCOME	Balances with project costs?	No, income more than expenditure
	Comments on other grants	None applied for
	Amount requested from Braunstone Town Council?	£300
PREVIOUS APPLICATIONS	YES / NO	Yes 2021
	How much?	£300
REQUIRED DOCUMENTATION	All received as required?	Yes
	Documents not included and reason for not including	
SIGNATURE	Signed and date?	yes



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP NAMASTE EXERCISE GROUP

WHERE DO YOUR ACTIVITIES TAKE PLACE? CIVIC CENTRE

MEMBERSHIP NUMBERS? 24 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 21
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP? KEEP ACTIVE, HEALTHY, MENTALLY AND PHYSICALLY

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)
To pay for the taker's fee for exercise, day trips + festival celebrations

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
EXERCISE	£ 484.00
ROOM HIRE RETAINER FEE	£ 100.00
FESTIVITIES	£ 173.00
DIDN'T DO TRIP - CAUSE CARONA	£ -
	£
	£
TOTAL COSTS	£ 757.00

INCOME FROM	AMOUNT
Your own organisation	£ 600.00 560.00
Other organisations/grant scheme	£ 300.00
Fundraising	£
Other	£
	£
Amount requested from Braunstone Town Council up to £300	£ 300.00 300.00
TOTAL INCOME	£ 600.00 860.00

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £300.00

DATE RECEIVED 2021

NAMASTE GROUP

Income and Expenditure

1st April 2021 – 8th April 2022

	INCOME
Braunstone Town Council Grant 1/11/2021	£300.00
Members' collection 4/10/2021	£220.00
Members' Collection 16/3/2022	£340.00
Petti Cash	£40.63
TOTAL INCOME	£900.63

EXPENDITURE

Room hire retainer Fee 19/07/2021	£100.00
Festival Diwali Lunch 27/9/2021	£73.50
Vasakhi Celebration Lunch 28/3/2022	£102.00
Yoga Exercise	£484.00
Donation: Cancer Research 28/10/21	£136.00
TOTAL EXPENDITURE	£895.50

8/April 2022 CASH AND BANK/BF **£2,962.63**

The account was approved by the management committee dated:

Dated 8/4/2022

Signed by Chair Person.....*J. Pandya*.....

Original CONSTITUTION

1. NAME

The group shall be known and referred to as 'Namaste Exercise Group.....' whose official address shall be care of the address for the time being of the current Secretary

2. AIMS

The main aims of the group are (a) to provide a meeting place for elderly ethnic members of the community (b) to provide indoor and outdoor activities (c) to organise tours (d) to provide support to needy members (e) to provide educational training and information.

3. MEMBERSHIP

Membership will be available to anyone irrespective of caste, creed, colour or culture, subject to Management Committee member's approval. The membership fee will be determined by the Management Committee from time to time.

4. ANNUAL GENERAL MEETING

- a) An annual general meeting shall be held in the month of December each year, or as near to the month of December as shall be determined by the Management Committee.
- b) At least 33% of the membership must be present to hold the Annual General Meeting.
- c) Each member shall have one vote
- d) Decisions shall be taken by simple majority of those present and voting. In case of an equal vote the Chairman shall have a second casting vote.

5. COMMITTEE AND ELECTED OFFICERS

- a) Management Committee shall consist of at least eight people comprising a Chair, Vice Chair, Treasurer, Assistant Treasurer, Secretary, Assistant Secretary and two members who shall manage the affairs of the group.
- b) The Management Committee as its discretion may appoint co-opted members for the smooth running of the group.
- c) The election of these officers shall take place each year at the Annual General Meeting and they shall take office at the end of the meeting.
- d) Decisions at Committee Meeting shall be taken by simple majority of those present and voting. In the event of a tie, the Chairman shall have a second casting vote.
- e) The management committee meeting shall be held quarterly.

6. SECRETARY

- a) Will remain operative list of membership for the time being.
- b) Will keep up to date record of proceedings of the meetings and write the minutes.

7. FINANCE

- a) The Treasurer shall keep proper accounts of the finances of the group., at each meeting of the committee the treasurer shall present a statement of accounts.
- b) A bank/building society account shall be held in the name of the group and all withdrawals made with two signatures.
- c) At the end of the financial year, the treasurer shall prepare final accounts showing the income and expenditure of the group for the year.
- d) The financial year will be from 1st January to 31st December each year.

8. DISCIPLINE

Management Committee at its discretion may suspend and or dismiss any member for unacceptable behaviour towards other members after due verbal warning.

9. DISSOLUTION

If the Committee decides that it is necessary or advisable to dissolve the group it shall call a meeting of all members of which not less than 21 days notice (stating the terms of the resolution to be proposed) shall be given. If the proposal is confirmed by two-thirds majority of those present the Committee shall have the power to realise any assets held. Any assets remaining after satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable having similar objects.

Approved this NA Date 18-1-07

① Signed [Signature] Chair ARUNA MISTRY
Signed S. B. Batavia Secretary SARAJ BEN BATAVIA
② Signed Hansa B. Joshi Treasurer HANSABEN JOSHI

2 signatories.

New Secretary

JYOTIKA PANDYA.

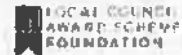
J. PANDYA.

GRANT APPLICATION COVER SHEET**Community Groups**

GROUP	Swagat Group	
PROJECT	Exercise tutor fees, day trips, social activities	
AMOUNT REQUESTED	£300	
MEMBERSHIP	Membership Numbers	24
	Braunstone Town residents?	24
PURPOSE OF GRANT	Purpose of grant matches criteria?	yes
PROJECT COSTS	Comments	No comments
INCOME	Balances with project costs?	Provided full cost of project, proposed income exceeds cost of project but £300 proposed to be raised through fundraising if required
	Comments on other grants	
	Amount requested from Braunstone Town Council?	
PREVIOUS APPLICATIONS	YES / NO	Yes – October 2019
	How much?	£300
REQUIRED DOCUMENTATION	All received as required?	No
	Documents not included and reason for not including	Constitution not received but this has been submitted to the committee on previous occasions and remains unchanged
SIGNATURE	Signed and date?	yes



BRAUNSTONE TOWN COUNCIL
 Braunstone Civic Centre, Kingsway
 Braunstone Town, Leicester, LE3 2PP
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 www.braunstonetowncouncil.org.uk



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP SWAGAT 4 GROUP

WHERE DO YOUR ACTIVITIES TAKE PLACE? CIVIC CENTRE

MEMBERSHIP NUMBERS? 24 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 24
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP?

Exercise and keep fit, share the views and problems. Come out of depression and isolation and mental health.

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)

To pay Tutor fee, Trips and activities and Festival Celebrations - help ~~valuable~~ buy equipment for club work.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
<i>Tutor fee</i>	£ 880
<i>Trips</i>	£ 400
<i>Food (with celebrat)</i>	£ 400
	£
	£
TOTAL COSTS	£ 1720

INCOME FROM	AMOUNT
Your own organisation	£ 1300
Other organisations/grant scheme	£
Fundraising	£ 300
Other	£
	£
Amount requested from Braunstone Town Council up to £300	£ 300
TOTAL INCOME	£ 1600
	£ 1900

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ 300

DATE RECEIVED 2022
 October 2021

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details _____

NAME OF CONTACT PERSON IN YOUR ORGANISATION _____

ADDRESS OF CONTACT PERSON SATWAN SIDHU
3 Ashurst Road LEICESTER POST CODE LE3 2QA
07837899007
TELEPHONE 016 2891068 EMAIL _____

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON J. PANDIYA
SECRETARY BALDO PHULL SATWAN SIDHU
TREASURER BALDO PHULL

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

- CHEQUE - PAYABLE TO SWACIAT GROUP
- BACS (Please complete the enclosed form)

In order for your grant to be considered you will need to enclose the following documentation with your application

- LATEST BANK STATEMENT
- ANNUAL ACCOUNTS
- GROUP CONSTITUTION Already received

If you are unable to supply this information please set out the reasons below

DATA PROTECTION: by applying for a grant you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed BALDO PHULL Print Name BALDO PHULL
Date 4/10/22
(22/9/22)

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk Please note that insufficient or incomplete information may result in the application being refused

SWAGAT GROUP

Income & Expenditure

31st March 2021 – 1st April 2022

	<u>EXPENDITURE</u>	<u>INCOME</u>
Members Fee		650.00
Grant Money Received:		
Blaby District		300.00
Event & Trip Contributions by Members		457.00
TOTAL INCOME		<u>1,407</u>
EXPENDITURE		
Kitchen Rent	140.00	
Food	340.00	
Tutor Fee Yoga	396.00	
Trips	340.00	
Diwali & Vaisakhi Events	150.00	
Petty Cash	93.00	
Gift & Donations	457.00	
TOTAL EXPENDITURE	<u>1,916</u>	
22/03/2022 CASH & BANK B/T	<u>3,298.44</u>	

The accounts were approved by the management committee Dated: 1st April 2022

Signed By Chair Person *J. Pandyee*

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 13th OCTOBER 2022

ITEM 17 - Community/Social Inclusion Grant Scheme

Purpose

To consider applying for a grant from the Community/Social Inclusion grant scheme to offer a temporary warm space and hot food to local elderly and vulnerable residents during the cost-of-living crisis.

Background

At the end of 2021 the Braunstone Town Community Minibus advised the Town Council that they would no longer be continuing and in early 2022 the trustees of the minibus donated £10,000 to the Town Council to manage as a grant scheme for supporting and transporting local elderly and vulnerable residents to access local services. Scheme criteria attached to the report (appendix 1).

To date, despite promoting the grant scheme, no local community groups have applied for a grant.

Warm Places Initiative

The current cost of living crisis will impact many of the local residents in Braunstone Town and members had asked to consider what support and help the Town Council could offer our residents.

A meeting had been held with Katie Barradell, Local Area Co-ordinator who had also raised this issue and was working in partnership with Blaby District Council to coordinate support from over the Blaby district to help residents. Options were discussed including using the Community Lounge at the Civic Centre on a temporary weekly basis, to offer hot soup, bread and refreshments to elderly and vulnerable residents. A nominal charge would be made for the service to residents attending.

The Local Area co-ordinator advised that she could potentially attend and offer support and advice to those using the service. Volunteers that currently organise and run the activities in the community library had been approached to ask if any would be interested, in principle, in supporting and running an initiative to offer hot soup and refreshments to residents. Five volunteers had responded and indicated that they would be willing to help.

In order to consider providing this service, funds would be required to purchase suitable soup urns, bowls etc. and ongoing costs to purchase food. The Community/Social Inclusion grant scheme offers up to £500 towards the cost of ongoing activities and other funding sources were also being investigated.

A meeting had been arranged with the former trustees of the Braunstone Town Community Minibus to discuss the proposed plans to provide a warm space and hot food for residents to ascertain if they would be happy for some of the funding to be used to set this up. In principle, the trustees were happy with the proposals but indicated that due to delays with the Charity Commission, the Minibus Charitable Status had not yet been formally dissolved and needed to ensure that any grant distributed from the funds would be used as specifically outlined in the constitution. Consideration would need to be made on the formal application for the grant to ensure transparency as the Town Council was involved in the process for considering and approving grant applications to the scheme as set up in the criteria.

Further considerations were also raised concerning very stringent health and safety regulations that need to be implemented and in place when serving and handling food. Anyone that would be serving the food would need to have a basic Hygiene certificate and the proposals would need to be discussed with Blaby District Council in order for them to inspect and approve the premises for the proposed activity.

Recommendations

1. that Braunstone Town Council submit an application to the Community/Social Inclusion grant scheme as detailed at appendix 1, to offer a warm space, hot soup and refreshments to local residents in response to the current cost of living crisis, and
2. that delegated authority be given to the Chief Executive & town Clerk to determine the details of the warm space initiative and to submit an application to the Community/Social Inclusion grant scheme

Reasons

1. to ensure that residents and particularly elderly and vulnerable residents, are supported in difficult times and to access unused funding to support the project, and
2. to finalise details of the initiative, timescales and to work with partners to deliver the project.



BRAUNSTONE TOWN COUNCIL
Braunstone Civic Centre
Kingsway, Braunstone Town
Leicester, LE3 2PP
Telephone (0116) 2899270
Fax (0116) 2824785
www.braunstonetowncouncil.org.uk



GRANTS FOR COMMUNITY/SOCIAL INCLUSION PROJECTS

INTRODUCTION

Braunstone Town Community Minibus has bequeathed a sum of money to Braunstone Town Council to manage on behalf of the trustees of the group, for residents of Braunstone Town. The Minibus trustee has set out the aims of providing the grant money as follows:

- **To support over 60's and vulnerable adults that reside within Braunstone Town**
- **To reduce loneliness and isolation of residents**

APPLICATION CRITERIA

- Grant applications are invited from non-profit making organisations or social enterprises
- Grants are awarded to a project/initiative (not to an individual)
- Grant applications will only be considered from groups whose activities benefit Braunstone Town residents
- Grants may be used to pay for transport/trips, lunch clubs, coffee/cake, social clubs etc.
- A breakdown of costs will be required for each item in your application
- Funding may be full or part cost of the event or project. The final decision on the amount of the grant is at the discretion of the Officer appointed to determine applications
- Where a significant number of the group's members are not residents of Braunstone Town, the Council reserves the right to reduce the maximum grant available
- Grants up to a maximum of £200 can be applied for one-off events
- Grants up to a maximum of £500 can be applied for ongoing activities if it can be shown that the project can be sustainable
- Please specify a specific amount for your grant – if you do not specify a figure the application may be refused
- Applications cannot be considered for activities which have already taken place or have started at the time the application is made
- A copy of the most recent Bank Statement and previous year's audited accounts will be required. In the case of new groups, a budget indicating expected annual income and expenditure can be provided.
- A copy of the group's/organisation's constitution will be required

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/22 and 30/09/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
7. Community Development					
Income					
707	Projects	£0.00	£0.00	£0.00	£0.00
770	Programme of Events	£0.00	£0.00	£475.00	£475.00
771	Summer Fete				
771/1	Current Year	£0.00	£0.00	£1,441.94	£1,441.94
771/2	Next Year	£0.00	£0.00	£0.00	£0.00
771	Total	£0.00	£0.00	£1,441.94	£1,441.94
775	Civic Functions	£0.00	£0.00	£489.88	£489.88
776	Town Mayor's Charity - Pre May	£0.00	£0.00	£15.00	£15.00
777	Town Mayor's Charity - after May	£0.00	£0.00	£200.98	£200.98
786	Community / Social Inclusion Project Grant	£0.00	£0.00	£0.00	£0.00
790	Consumer Products (Sales)				
790/1	History Publications	£0.00	£0.00	£0.00	£0.00
790/2	Crime Prevention	£50.00	£0.00	£0.00	-£50.00
790/3	General	£50.00	£0.00	£0.00	-£50.00
790	Total	£100.00	£0.00	£0.00	-£100.00
799	Miscellaneous	£0.00	£0.00	£0.00	£0.00
Total Income		£100.00	£0.00	£2,622.80	£2,522.80
Expenditure					
7040	Town Mayor's Allowance				
7040/1	Town Mayor's Travel & Subsistence Allowance	£375.00	£0.00	£0.00	£375.00

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/22 and 30/09/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
7040/2	Town Mayor's Entertainment Allowance	£375.00	£0.00	£70.00	£305.00
7040	Total	£750.00	£0.00	£70.00	£680.00
7070	Projects				
7070/1	Climate Change	£0.00	£0.00	£0.00	£0.00
7070	Total	£0.00	£0.00	£0.00	£0.00
7080	Loan Interest & Repayments (PWL B 490422)	£4,430.00	£0.00	£1,935.50	£2,494.50
7260	Service Level Agreements (CAB)	£3,150.00	£0.00	£0.00	£3,150.00
7340	Signs	£500.00	£0.00	£0.00	£500.00
7700	Programme of Events	£4,000.00	£0.00	£2,236.50	£1,763.50
7710	Summer Fete				
7710/1	Current Year	£2,100.00	£0.00	£3,331.11	-£1,231.11
7710/2	Next Year	£300.00	£0.00	£0.00	£300.00
7710	Total	£2,400.00	£0.00	£3,331.11	-£931.11
7720	General Events				
7720/1	General	£0.00	£0.00	£24.55	-£24.55
7720/2	Apple Day	£500.00	£0.00	£1,093.48	-£593.48
7720/3	Open Days	£500.00	£0.00	£421.85	£78.15
7720	Total	£1,000.00	£0.00	£1,539.88	-£539.88
7750	Civic Functions	£1,850.00	£0.00	£908.37	£941.63
7760	Town Mayor's Charity - Pre May	£0.00	£3,207.74	£3,207.74	£0.00
7770	Town Mayor's Charity - after May	£0.00	£0.00	£0.00	£0.00
7850	Community Grants	£6,000.00	£420.58	£3,254.00	£3,166.58

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/22 and 30/09/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
7860	Community / Social Inclusion Project Grant	£0.00	£0.00	£0.00	£0.00
7870	Grants for Queen's Platinum Jubilee	£1,000.00	£0.00	£345.67	£654.33
7900	Consumer Products (Purchase for resale)				
7900/1	History Publications	£0.00	£0.00	£0.00	£0.00
7900/2	Crime Prevention	£100.00	£0.00	£0.00	£100.00
7900	Total	£100.00	£0.00	£0.00	£100.00
7950	Community Safety	£500.00	£0.00	£28.35	£471.65
7990	Miscellaneous	£100.00	£0.00	£139.92	-£39.92
Total Expenditure		£25,780.00	£3,628.32	£16,997.04	£12,411.28

Paid Expenditure Transactions

paid between 29/06/22 and 04/10/22, for the 7. Community Development

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Ctee	Details	Heading	
			17400/9	£20.00	£0.00	£20.00	7. CD	Braunstone Town Council	2 X tkts vaisaki Town Mayor	7040/2
			17400/11	£3.00	£0.00	£3.00	7. CD	Braunstone Town Council	Supplies for Civic Functions	7750
BACS220705A MAZON205	10/07/22	17423	3967	£129.99	£21.67	£108.32	7. CD	Amazon UK	1 x gazebo for Summer Fete	7710/1
			17435/1	£33.42	£5.57	£27.85	7. CD	Shakespeare Park Bowls Club	Padlock for club	7850
			17435/2	£76.90	£12.81	£64.09	7. CD	Shakespeare Park Bowls Club	Replacement ballast	7850
110835	10/07/22	17435	3972	£110.32	£18.38	£91.94		Shakespeare Park Bowls Club		7850
BACS220712H ORTBRANT	08/08/22	17454		£300.00	£0.00	£300.00	7. CD	Braunstone Town Horticultural Arts & Crafts Show	Community Grant Awarded which met the Scheme Criteria	7850
110836	08/08/22	17465		£200.00	£0.00	£200.00	7. CD	Asian Elderly Club	Community Grant Award Community Development Committee minute 3a 2022/2023	7850
BACS220726A MAZON2216	12/08/22	17495	3988	£211.98	£0.00	£211.98	7. CD	Amazon UK	2 x gazebos for summer fete 2022	7710/1
BACS220728A MAZON9504	12/08/22	17497	3991	£24.99	£4.17	£20.82	7. CD	Amazon UK	litter pickers for Fete	7710/1
BACS220729J TH0862	12/08/22	17514	3992	£480.00	£80.00	£400.00	7. CD	JTH Concerts and Live Events Ltd	Supply of PA system and generators for summer fete 2022	7710/1
BACS220508F TIME31584	12/08/22	17517		£575.00	£0.00	£575.00	7. CD	Funtime Bounce	Seaworld Combo Palybed for summer fete	7710/1
BACS220809B RAND6776	06/09/22	17542	3905	£246.00	£41.00	£205.00	7. CD	Brandon Hire Plc	2 x portable toilets for summer fete	7710/1
BACS220819S TOCK1650	06/09/22	17547	4012	£34.02	£5.67	£28.35	7. CD	Stocksigns Ltd	4 x new straps for speed sign cabinets	7950
BACS220818F UNTIM1614	06/09/22	17573	4010	£354.35	£0.00	£354.35	7. CD	Funtime Bounce	1 x bouncy castle for TA open day	7720/3
BACS220818T CWREM0009	06/09/22	17574	4014	£55.00	£0.00	£55.00	7. CD	TCW Removals - Charlotte Collins	Supply of Face painter for Thorpe Astley Open Day	7720/3
BACS221808D NAKID3010	06/09/22	17575	4015	£322.80	£53.80	£269.00	7. CD	DNA Kids Ltd	Provision of Halloween party for Programme of Events	7700
BACS220823F UNTIM1626	06/09/22	17581	4021	£333.05	£0.00	£333.05	7. CD	Funtime Bounce	1 x bouncy castle for apple day	7720/2
BACS220709 GRIFF6114	20/09/22	17586	4023	£20.00	£0.00	£20.00	7. CD	Griffin Designs	stickers for summer fete banners	7710/1

Paid Expenditure Transactions

Start of year 01/04/22

paid between 29/06/22 and 04/10/22, for the 7. Community Development

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
BACS220824A MAZON3187	20/09/22	17593		£16.99	£2.83	£14.16	7. CD	Amazon UK	5 x Plastic Paint Splash Mats 7710/1
BACS220824A MAZON2236	20/09/22	17594		£16.96	£2.83	£14.13	7. CD	Amazon UK	72 Colours Dual Top Brush Pens 7710/1
BACS220824A MAZONAEUI	20/09/22	17595		£21.40	£3.58	£17.82	7. CD	Amazon UK	Rapesco Stapler x 2 7710/1
BACS220824A MAZON2294	20/09/22	17596		£21.99	£3.67	£18.32	7. CD	Amazon UK	72 Colours Dual Top Brush Pens 7710/1
BACS220831A MAZO2810	20/09/22	17598	4027	£23.46	£3.90	£19.56	7. CD	Amazon UK	cups - Apple day 7720/1
BACS220905A MAZO2211	20/09/22	17618	4030	£15.00	£2.50	£12.50	7. CD	Amazon UK	Napkins for TA open day 7720/3
BACS220905B UZZING015	20/09/22	17631	4035	£150.00	£0.00	£150.00	7. CD	Buzzing Roots	Activity for apple day 7720/2
BACS220907H AWKWI1622	20/09/22	17636	4039	£325.00	£0.00	£325.00	7. CD	Hawkwise Falconry	supply of static falonry display for apple day 7720/2
BACS220909 QUICK316	20/09/22	17637	4042	£144.00	£24.00	£120.00	7. CD	Quick Print UK Ltd	1 x tickets fo Harvest Church Service 7700
BACS220916T HEALFR318	21/09/22	17632	4036	£383.40	£63.90	£319.50	7. CD	The Alfresco Film Company	Supply and running of film show for TA POE 50% deposit 7700
BACS220907C HILLIGUYS	21/09/22	17641	4044	£200.00	£0.00	£200.00	7. CD	Chilli Guys	Deposit for Diwali meal 7700
BACS220923 GIGGLE2022	29/09/22	17680	4053	£200.00	£0.00	£200.00	7. CD	Giggle Town Arts	Activities for apple day 7720/2
BACS220923A MAZO1922	29/09/22	17685	4062	£13.99	£2.33	£11.66	7. CD	Amazon UK	serving trays for apple day 7720/2
BACS220923A MAZO2849	29/09/22	17686	4061	£15.64	£2.61	£13.03	7. CD	Amazon UK	paper cups for apple day 7720/2
BACS220923A MAZO2307	29/09/22	17687	4060	£9.89	£1.65	£8.24	7. CD	Amazon UK	3 x knives for apple day 7720/2
Total				£4,978.22	£338.49	£4,639.73			