



# BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

*Darren Tilley – Chief Executive & Town Clerk*

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23<sup>rd</sup> November 2022

*To: Councillor Anthea Ambrose (Chair), Councillor Tracey Shepherd (Vice-Chair), and Councillor Ajmer Basra, Nick Brown, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy, Sam Maxwell, Dipen Nathwani, Christiane Startin-Lorent and Marion Waterton*

Dear Councillor

You are summoned to attend a meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** to be held in the Ravenhurst Room at Braunstone Civic Centre on **Thursday, 1<sup>st</sup> December 2022** commencing at **7.30pm**, for the transaction of the business as set out below.

Alternatively, members of the public may observe this meeting, and make contributions under the Public Session item, using Zoom video and web conferencing software (details below).

Join Zoom Meeting

<https://us06web.zoom.us/j/89914725588?pwd=NnZjdjhUeWx5cU9WbU1GNuFNNS9QQT09>

Meeting ID: 899 1472 5588

Passcode: 602828

Yours sincerely,

Chief Executive & Town Clerk

## AGENDA

1. **Apologies**  
To receive apologies for absence.
2. **Disclosures of Interest**  
To receive disclosures of Interest in respect of items on this agenda:

- a) Disclosable Pecuniary Interests,
- b) Other Interests (Non-Pecuniary).

**3. Public Participation**

Members of the public may make representations, give evidence or answer questions in respect of any item of business included on the agenda. At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

**4. Minutes of the Meeting held 13<sup>th</sup> October 2022**

To confirm the accuracy of the Minutes of the Meeting held on 13<sup>th</sup> October 2022 to be signed by the Chairperson (**Enclosed**).

**5. Town Mayor's Report**

To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (**Enclosed**).

**6. Report from Commbus**

To provide an update on the Commbus Community Transport Service in Braunstone Town.

**7. Crime Statistics**

To receive updated crime statistics and comparative figures (**Enclosed**).

**8. Community Safety and Neighbourhood Policing Update**

To receive an update from the Local Neighbourhood Police Beat team on local community safety and policing initiatives (**Enclosed**).

**9. Speed Sign Data**

To consider recent speed sign data (**Enclosed**).

- a) Braunstone Lane
- b) Withers Way

**10. Outside Body Report**

To receive reports from members of Outside Bodies:  
Braunstone West Social Centre

**11. School Governing Body Reports**

To receive reports from members of School Governing Bodies (**Enclosed**).

**12. Celebration of the Coronation of His Majesty The King Charles III**

To consider arrangements for a one off mini-programme of events in May 2023 along with a specific grants scheme to support local community groups with organising and holding community celebratory events to mark the Coronation of His Majesty The King Charles III (**Enclosed**).

**13. Thorpe Astley Annual Gala Event**

To consider and assess whether a Town Council organised gala event should be held in Thorpe Astley (**Enclosed**).

14. **Library – Community engagement/involvement and social inclusion**  
To receive an update on initiatives to develop community involvement in Braunstone Town Library and provide for social inclusion (**Enclosed**).
15. **Summary of Grant Applications**  
To receive a list of grants paid to date and applied for from external sources and to receive acknowledgements for Town Council Grants (**Enclosed**).
16. **Community Grant Applications**  
To consider Community Grant Application as follows;
  - a) Crafty Stitchers £280
17. **Community Development Priorities and Objectives**  
To consider the Community Development Priorities and Objectives and determine whether they were relevant to address current and emerging issues faced by the Council and the community (**Enclosed**).
18. **Financial Comparisons**  
To receive Financial Comparisons for the period 1st April 2022 to 31st October 2022 (**Enclosed**).
19. **Capital Plan and Budget Estimates 2023/2024**  
To consider a Statement of Expenditure for 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022, a list of capital projects for 2023/2024 and beyond and a proposed budget for 2023/2024 for recommendation to Policy & Resources Committee (**Enclosed**).
20. **Approval of Accounts**  
To consider payments from 28<sup>th</sup> September 2022 until 22<sup>nd</sup> November 2022.

*Next Scheduled Meeting: 2<sup>nd</sup> February 2023*



**NOTE:**

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.*

*EQUALITIES ACT 2010*

*Braunstone Town Council has a duty in carrying out its functions to have due regard to:-*

- *eliminate unlawful discrimination, harassment and victimisation;*
- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

*To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.*

**BRAUNSTONE TOWN COUNCIL**

**MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE**

**HELD AT BRAUNSTONE CIVIC CENTRE**

**THURSDAY 13<sup>th</sup> OCTOBER 2022 AT 7.30pm**

**PRESENT:** Councillor Anthea Ambrose (Chair) and Councillors Ajmer Basra, Nick Brown, Amanda Hack, Sam Maxwell, Christiane Startin-Lorent and Marion Waterton.

**Officers in attendance:** Darren Tilley, Chief Executive & Town Clerk

**34. Apologies**

Apologies for absence were received from Councillors Sam Fox-Kennedy, Paul Kennedy, Dipen Nathwani and Tracey Shepherd.

**35. Disclosures of Interest**

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by Members.

**36. Public Participation**

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public present.

**37. Minutes of the Meeting held 7<sup>th</sup> July 2022**

The Minutes of the Meeting held on 7<sup>th</sup> July 2022 were circulated (item 4 on the agenda).

**RESOLVED** that the Minutes of the meeting held on 7<sup>th</sup> July 2022 be approved and signed by the Chairperson as a correct record.

**38. Town Mayor's Report**

The Committee received a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (item 5 on the agenda).

The Committee were advised that tickets for the Halloween Disco, at Thorpe Astley Community Centre on 30<sup>th</sup> October 2022, had sold out.

**RESOLVED** that the update be noted.

*Reason for Decision*

*To monitor and review the effectiveness of the Town Council's community engagement activities.*

**39. Crime Statistics**

The Committee received the latest crime statistics, including comparative figures (item 6 on the agenda).

**RESOLVED**

1. that clarification be sought as to what constituted "violence against the person";
2. that more up to date figures be obtained; and
3. the location / spread of crimes committed be identified.

*Reasons for Decision*

1. *Violent/Sexual Crime was high and it would be useful to understand the type and extent of crimes included in this category.*
2. *2022 figures were 3 months behind.*
3. *To identify whether the crimes committed were spread or concentrated in particular area/neighbourhoods.*

**40. Community Safety and Neighbourhood Policing Update**

The Committee received an update on local community safety and policing initiatives.

Details of recent crime statistics and local neighbourhood police beat priorities was circulated (filed with these minutes).

PC Stuart Clough submitted his apologies to the meeting since he had intended to attend, however a pressing commitment had arisen and no colleagues were available to attend.

PC Stuart Clough forwarded the following update, further to the crime statistics and local neighbourhood police beat priorities:

- a) Police Volunteers had been undertaking speed checks across the Parish, one of the areas of speeding was Braunstone Lane behind the Police Station. Once the data had been received it would be passed to the Town Council.
- b) Last weekend a report was received of very loud fireworks being let off in Franklin Park, Police officers attended and dispersed a group of families, adults and youths who said that they were holding a firework display in remembrance of a friend who had passed away. They were told to leave. The fireworks were professional display sized although none were seized

as they had all been let off but they did take most of their rubbish with them.

The Chief Executive & Town Clerk updated the committee on recent anti-social behaviour encountered from a group of teenagers at the Civic Centre and Library site. This had included furniture being turned over in the Library and the Library being closed early to protect the safety of users. Incidents were being logged and CCTV images obtained for submission to the police. A Sentinel number had been issued for recording future incidents. The key individuals involved had been advised by the Resources & Facilities Manager that they had been banned for a period of 3 months.

### **RESOLVED**

1. that the update be noted; and
2. that anti-social behaviour incidents at the Civic Centre be logged and reported and both the Police and Blaby District Council be advised.

#### *Reasons for Decision*

1. *To ensure that current community safety and policing updates were received.*
2. *To avoid further escalation, threats to the safety of users or disruption to public services*

#### **41. Speed Sign Data**

The Committee considered the latest speed sign data from Braunstone Lane (item 8 on the agenda).

It was noted that there was no data from Withers Way Speed Sign due to a battery failure.

**RESOLVED** that the speed signs be replaced on Braunstone Lane and Withers Way in the same area but facing the other direction of traffic.

#### *Reason for decision*

*To ensure that any concerns of speeding on roads within the Town would be monitored and data collected.*

#### **42. Local Area Co-ordination**

The Committee received a progress report concerning the priorities and achievements of the Local Area Co-ordination Project in Braunstone Town.

The Chair welcomed Katie Barradell, Local Area Co-ordinator to the meeting, who provided the following update:

- a) residents needing food parcels were being directed to the Oak Centre;
- b) there has been a significant increase in enquiries relating to poverty and

- fuel poverty; these are referred to the household support fund;
- c) an event was being planned at Braunstone Civic Centre providing information for those struggling with the cost of living and fuel costs;
  - d) Leicestershire County Council were putting together emergency warm packs for vulnerable people who were in immediate need;
  - e) a meeting was scheduled with the Community Engagement Officer at Blaby District Council concerning food poverty initiatives;
  - f) working with a doorstep yoga project following the partnership with Budding Roots, who undertook outreach initiatives in the Library; this would be a 12 week programme to ascertain interest and further grant funding was being sought.

**RESOLVED** that the update be noted.

*Reason for Decision*

*To identify current issues and support needs of residents and ensure that the Town Council and Local Area Coordination social inclusion initiatives complimented each other.*

**43. Outside Body Reports**

The Committee noted that there was no further update on the activities at Braunstone West Social Centre.

**44. Braunstone Life Patronage**

The Committee considered arrangements for the Town Council's patronage to the Braunstone Life (item 11 on the agenda).

**RESOLVED** that the Braunstone Life Patronage be renewed with a gift of £500.

*Reason for Decision*

*To support the work of Braunstone Life as a community newspaper, which was the most effective way for the Council and local groups and organisations to communicate and engage with residents. The newspaper was operated by volunteers and increased costs would have an impact on the publication's financial sustainability.*

**45. Initial Arrangements for Summer Fete 2023**

The Committee considered initial arrangements for the Summer Fete 2023.

**RESOLVED** that the Summer Fete 2023 be held on Saturday 5th August 2023.

*Reasons for Decision*

*To ensure that a date was set in a timely manner to allow for preparation of the event.*

**46. Review of Community Grants Scheme**

The Committee considered amendments to the Community Grants Scheme to support the recovery and ongoing viability of community activity (item 13 on the agenda).

**RESOLVED**

1. that the maximum amount of grant funding available per group, per year be increased to £500;
2. that the condition on the Shakespeare Park Bowls Club and Braunstone Athletic Football Club preventing them from applying for a community grant until 2025/2026 be removed from 1st April 2023; and
3. that consideration be given, as part of the annual budget process, to allocating a portion of the community grant scheme budget to supporting Town Council led volunteer activities from 1st April 2023 and, if approved, that a policy & procedure be developed for consideration.

*Reasons for Decision*

1. *To ensure that local existing community groups would be supported in the current financial climate and could continue to provide services and support in the community.*
2. *To ensure that the bowls and football clubs as existing groups could obtain financial support if needed to remain viable.*
3. *To ensure that important events and social inclusion activities run by local volunteers supported by the Town Council have sufficient funds to ensure they remain viable.*

**47. Summary of Grant Applications**

The Committee received a list of grants paid to date and applied for from external sources, along with acknowledgements for Town Council Grants (item 14 on the agenda).

**RESOLVED** that the report be noted.

*Reason for Decision*

*To monitor progress with supporting community groups with identifying sources of funding and with the award of grants under the Council's Community Grants scheme.*

**48. HRM Queen's Platinum Jubilee Grant Application**

The Committee considered a grant application submitted by the Punjabi Cultural Society for the Queen's Platinum Jubilee (item 15 on the agenda).



**RESOLVED** that the grant application (submitted in April 2022) from the Punjabi Cultural Society for a grant of £200 from the Queen's Platinum Jubilee Grant Scheme, be approved.

*Reason for Decision*

*That the group had held an event which was in scope and had previously submitted the required application form on time and in good faith but this had been misplaced and consequently not submitted to the Committee at the correct time for consideration.*

**49. Community Grant Applications**

The Committee considered Community Grant Applications which had been received (item 16 on the agenda).

**RESOLVED** that the following grant applications be approved:

- a) Asian Elderly Group - £100,
- b) Namaste Exercise Class - £300, and
- c) SWAGAT - £300.

*Reason for Decision*

*The grant applications met the scheme criteria.*

**50. Community/Social Inclusion Grant**

The Committee considered applying for a grant from the Community/Social Inclusion grant scheme to offer a temporary warm space and hot food to local elderly and vulnerable residents during the cost-of-living crisis (item 17 on the agenda).

**RESOLVED**

1. that Braunstone Town Council submit an application to the Community/Social Inclusion grant scheme, as detailed at Appendix 1 of the report, to offer a warm space, hot soup and refreshments to local residents in response to the current cost of living crisis, and
2. that delegated authority be given to the Chief Executive & Town Clerk to determine the details of the warm space initiative and to submit an application to the Community/Social Inclusion grant scheme.

*Reasons for Decision*

1. *To ensure that residents, and particularly elderly and vulnerable residents, would be supported in difficult times and to access unused funding to support the project.*
2. *To finalise details of the initiative, timescales and to work with partners to deliver the project.*

## 51. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2022 to 30<sup>th</sup> September 2022.

**RESOLVED** that the report be noted.

*Reason for Decision*

*There were no issues identified with income and expenditure to date.*

## 52. Approval of Accounts

The Committee considered payments from 29<sup>th</sup> June 2022 until 4<sup>th</sup> October 2022.

**RESOLVED** that the list of Approved Expenditure Transactions, for the period 29<sup>th</sup> June 2022 until 4<sup>th</sup> October June 2022, be approved.

*Reason for Decision*

*To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.*

The Meeting closed at 9.10pm

**NOTE:**

**CRIME & DISORDER ACT 1998 (SECTION 17)** – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

**EQUALITIES ACT 2010**

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- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

*These minutes are a draft and are subject to consideration for approval at the next meeting scheduled for 1st December 2022.*

## **BRAUNSTONE TOWN COUNCIL**

### **COMMUNITY DEVELOPMENT COMMITTEE – 1<sup>st</sup> DECEMBER 2022**

#### **Item 5 – Town Mayor’s Report**

##### **Purpose**

To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year.

##### **Summary of Town Mayor’s Councillor Satindra Sangha’s Activities until 23<sup>rd</sup> November 2022**

<b>DATE/TIME</b>	<b>EVENT</b>	<b>LOCATION</b>
21 <sup>st</sup> October 2022 7-10pm	Diwali Celebrations	Civic Centre
30 <sup>th</sup> October 2022 1-3pm	Sikh War Memorial Unveiling	De Montfort Hall and Victoria Park
30 <sup>th</sup> October 2022 5:30-7:30pm	Children’s Halloween Disco	Thorpe Astley Community Centre
11 <sup>th</sup> November 2022 10:45-11:15am	Armistice Day	Civic Centre
13 <sup>th</sup> November 2022 10:30-11:30am	Remembrance Sunday	St Crispin’s
19 <sup>th</sup> November 2022 11am-3pm	Christmas Craft Fair	Civic Centre

##### **Summary of Deputy Town Mayor’s Councillor Tracey Shepherd activities until 23<sup>rd</sup> November 2022**

<b>DATE/TIME</b>	<b>EVENT</b>	<b>LOCATION</b>
13 <sup>th</sup> November 2022 10:45-11:30	Remembrance Sunday	Christchurch

##### **Forthcoming Town Mayor’s Activities**

<b>DATE/TIME</b>	<b>EVENT</b>	<b>LOCATION</b>
2 <sup>nd</sup> December 2022 5:30-7:30pm	Christmas Movie Night	Thorpe Astley Community Centre
4 <sup>th</sup> December 2022 4-7pm	Pantomime	Civic Centre
7 <sup>th</sup> December 2022 6:30-7:30pm	Christmas Carol Service	Blaby Council Offices
11 <sup>th</sup> December 2022 6:30pm	Harvest Church Carol Service	Civic Centre
17 <sup>th</sup> December 2022 7:30-9:30pm	Christmas Band Concert	Civic Centre

**Item 7**

<b>2021</b>	<b>All crimes</b>	<b>ASB</b>	<b>Vehicles</b>	<b>Burglary</b>	<b>Criminal Damage</b>	<b>Violent/sexual crime</b>
January	115	6	15	12	8	40
February	86	9	12	6	5	27
March	113	9	15	5	8	45
April	113	5	15	7	11	44
May	156	20	22	9	19	58
June	127	11	14	3	14	45
July	108	10	12	9	8	34
August	150	17	18	11	9	45
September	86	7	7	3	4	43
October	121	13	8	10	11	46
November	98	7	7	6	7	40
December	111	7	19	12	5	42
<b>TOTAL</b>	<b>1384</b>	<b>121</b>	<b>164</b>	<b>93</b>	<b>109</b>	<b>509</b>
<b>CHANGE</b>	<b>11.80%</b>	<b>-24.30%</b>	<b>-12.30%</b>	<b>2.20%</b>	<b>-19.30%</b>	<b>-13.90%</b>

<b>2022</b>	<b>All crimes</b>	<b>ASB</b>	<b>Vehicles</b>	<b>Burglary</b>	<b>Criminal Damage</b>	<b>Violent/sexual crime</b>
January	77	5	9	6	6	24
February	103	12	13	2	10	36
March	141	18	19	13	17	39
April	85	1	17	6	9	24
May	165	16	28	9	22	46
June	127	16	15	12	12	45
July	140	12	29	4	12	39
August	140	16	8	5	14	58
September	107	9	10	4	11	42
October						
November						
December						
<b>TOTAL</b>	<b>1085</b>	<b>105</b>	<b>148</b>	<b>61</b>	<b>113</b>	<b>353</b>
<b>CHANGE</b>	<b>3.04%</b>	<b>11.70%</b>	<b>13.80%</b>	<b>6.15%</b>	<b>31.20%</b>	<b>7.40%</b>

Compared to the same months in previous year



**Leicestershire  
Police**  
Protecting our communities

# Braunstone Town and Thorpe Astley Newsletter

November 2022

News

This month's Beat Surgeries with a member of the local beat team:

- Date – 08/11/22 – Time 1200-1300hrs @ Police Office T'Astley Comm Centre
- Date – 22/11/22 – Time 1000-1100hrs @ Gilly's Café Watergate Lane
- Date – 03/12/22 – Time 1900-2000hrs @ Police Office T'Astley Comm Centre
- Date – 24/12/22 – Time 1500-1600hrs @ Wardens Walk Shopping Parade

### Braunstone Lane Fatal Road Traffic Collision

Aaron Carter, 38, of Aikman Avenue in Leicester, has been charged with one count of causing death by dangerous driving. Carter appeared at Leicester Magistrates' Court on Friday 28<sup>th</sup> October where he was remanded to appear at Leicester Crown Court on 5<sup>th</sup> January. The charge relates to the death of a 14-year-old girl following a collision in Braunstone Lane shortly before 11am on Wednesday 26<sup>th</sup> October.



### Remembrance Day

As with every year, there will be an act of remembrance at the memorial garden next to the Civic Centre. The meeting time for this will be 10:45 on Friday 11<sup>th</sup> November.

### Crime Prevention - Burglary

Unfortunately October brought a spate of burglaries with it on Braunstone Town and Thorpe Astley. There were 19 during October compared with the 4 during September. Neighbouring beat areas have also had a similar stark increases. As a Local Policing Area we have responded to this by drawing on local resources to target this type of criminal activity specifically as well as requesting further resources at a Force level. Those resources are now engaged in daily proactive work around those known to engage in this type of crime. We do need your help though.

If you see anything suspicious, contact us! Help us prevent you and your neighbours becoming a victim of crime. Small items such as cash, jewellery and car keys left in easily accessed



### Neighbourhood Link – Have you signed up?



We want to encourage as many people as possible to sign up to our community messaging system, Neighbourhood Link. You will receive regular emails keeping you up to date about local policing issues, good news stories, crime prevention advice, witness appeals and local events. It is very easy to do and free! Register at [www.neighbourhoodlink.co.uk](http://www.neighbourhoodlink.co.uk)

### Crime Statistics

locations are being targeted via a rear access over night. If your ring doorbell or CCTV has footage of suspicious activity then please get in touch too.

The website: [Police.UK](http://Police.UK) is designed to provide you with crime statistics for your local area, so that you're better informed. It gives you access to street-level crime maps and statistics, allowing you to compare your local crimes figures against the national average (England and Wales) or other parts of the country.

Follow us on Twitter @blabypolice or Facebook /blabypolice

## Road Safety

In September Braunstone Town Council raised the issue of speeding on Braunstone Lane. As a result we contacted our Police

Volunteers who have conducted patrols on Braunstone Lane in October. We have also contacted our Road Safety Unit who currently have covert speed monitoring equipment in place. We hope to get the results of the covert monitoring reported back to you in the next newsletter. The Braunstone Town Council also has a Visually Activated Sign on Braunstone lane too. As your local beat team we continue to liaise with partner agencies and conduct Speed Enforcement across the beat where possible in line with our other beat commitments.

- Vehicles seized for no insurance - 5
- Drivers arrested for drink/drugs offences - 1
- Drivers reported for driving without a licence - 1

## Anti-Social Behaviour

At the time of writing there have been several incidents involving fireworks in public places. Whilst these can be enjoyable for many public places is not a safe environment for these to be let off. Braunstone Town Council have been swift in clearing the debris of some of these incidents that have occurred keeping our park areas available and free from the unsightly remnants left behind by those responsible.



With Bonfire night upon us I'll reiterate the importance of celebrating safety. It is a busy time of year for Fire and Ambulance services so please do your bit to ensure that they don't have to attend any celebrations you may be hosting. Please ensure that you impress the need for safety and sensibility on any children who may be venturing out in the

local area as well.

The Civic Centre is having reoccurring problems with a known group of teenagers causing other users and staff at the location issues of an evening. We are liaising with Blaby District Councils Community Safety Department in relation to this as those involved are having a wider impact in other areas. We have spoken to some of the parents so far and will be following up with formal action in due course.

## Noise Disturbance

Unfortunately due to the beat team being committed with other policing requirements in October no proactive efforts have been able to be made during October. The update for this remains:

Noisy neighbours are one aspect of this concern that has been raised to us via Neighbourhood Link, there are others and we will seek to locate and reduce any issues in the coming weeks. Whilst this issue is lead by Blaby District Council's Environmental Health Department, as it has been raised as an issue the beat team will review the last couple of months reports to us, see where any hotspots of the problem exist and work toward reducing the impact on the community at those locations, working with Blaby District Council and social housing groups.

## Criminal Damage

10 reports of criminal damage were received in October with cars being keyed, bricks being thrown at properties and cars being the notable reoccurring methods of the damage. Some also had likely domestic related issues but these could not be proven. We did however, identify an individual who was arrested for one of these reports. We are looking into the possibility that this individual may be responsible for further offences at the same time but this remains an ongoing investigation.

Unfortunately October was very busy with other commitments which prevented the beat team from being able to arrange any proactive events around this topic. We hope to rectify this for the next issue.

## Your Beat Team

PC 1351  
Jenny Morris



PCSO 6157  
Kurk Brooks



Sgt 2221  
Keiron Harriman



PCSO 6107  
Duane Wright



PC 647  
Stuart Clough



We are always happy to hear from you. Please email us at [hinckleyandblaby@leicestershire.pnn.police.uk](mailto:hinckleyandblaby@leicestershire.pnn.police.uk) or call 101.

Follow us on Twitter @blabypolice or Facebook /blabypolice

Email [hinckleyandblaby.npa@leicestershire.pnn.police.uk](mailto:hinckleyandblaby.npa@leicestershire.pnn.police.uk)

# Traffic Report

## Braunstone Lane Lamp post 20 facing Narborough Road South

### Traffic Overview from Fri Nov 4 2022 to Mon Nov 21 2022

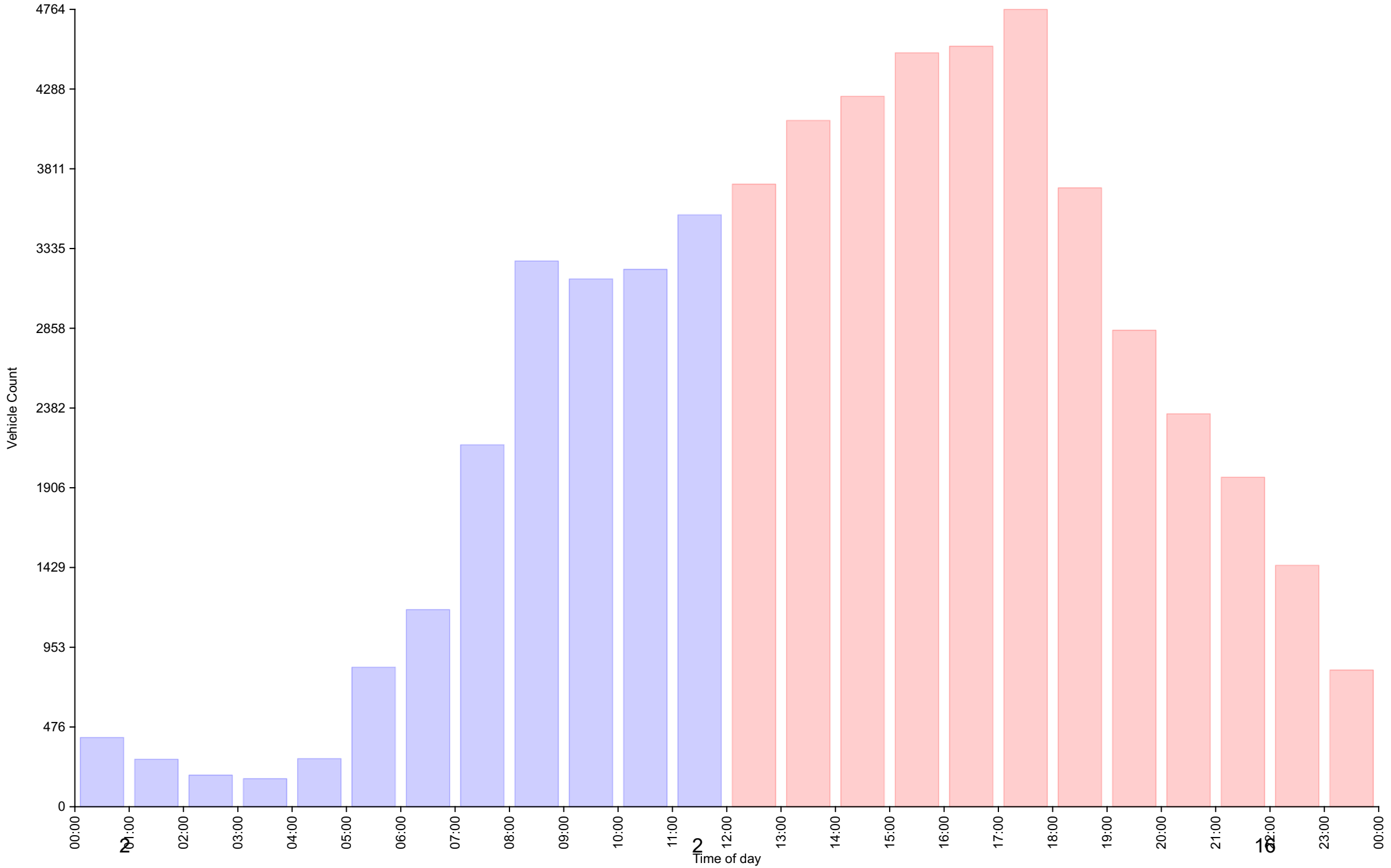
#### Vehicle Speed Classes (Mph)

	<15	15 20	20 25	25 30	30 35	35 40	40 45	45 50	50 55	55 60	60 65	65 70	>70	Total	85th Percentile
00:00	0	2	14	95	159	98	27	<b>15</b>	3	<b>1</b>	0	0	0	414	37.7
01:00	0	1	6	58	109	77	28	1	<b>4</b>	0	0	0	0	284	37.8
02:00	2	6	9	34	73	48	10	6	1	0	0	0	0	189	36.7
03:00	2	0	6	37	73	35	12	3	0	0	0	0	0	168	36.9
04:00	0	6	7	47	135	72	17	2	1	1	0	0	0	288	<b>37.2</b>
05:00	4	4	21	150	369	220	<b>59</b>	7	0	0	0	0	0	834	36.7
06:00	2	3	30	256	549	289	41	6	2	0	0	0	0	1178	36.0
07:00	9	14	82	712	988	304	48	5	1	0	0	0	0	2163	34.3
08:00	6	20	122	1236	1487	351	37	1	1	0	0	0	0	3261	33.4
09:00	9	15	127	1167	1447	336	48	4	1	0	0	0	0	3154	33.5
10:00	7	13	128	1177	1458	376	44	6	2	0	0	0	0	3211	33.8
11:00	<b>11</b>	<b>29</b>	<b>159</b>	<b>1256</b>	<b>1631</b>	<b>395</b>	50	4	1	1	0	0	0	<b>3537</b>	33.6
12:00	11	14	151	1383	1727	379	46	8	0	<b>1</b>	0	0	0	3720	33.4
13:00	8	14	143	1558	1888	425	<b>57</b>	7	0	1	0	0	0	4101	33.4
14:00	<b>13</b>	20	139	1517	<b>2052</b>	<b>446</b>	52	6	0	0	0	0	0	4245	33.4
15:00	7	22	148	1958	1932	396	35	5	1	1	0	0	0	4505	32.9
16:00	9	<b>28</b>	275	2095	1754	332	45	5	1	0	0	0	0	4544	32.6
17:00	7	25	<b>313</b>	<b>2384</b>	1712	284	31	6	2	0	0	0	0	<b>4764</b>	32.0
18:00	2	26	197	1605	1508	308	44	5	<b>3</b>	0	0	0	0	3698	32.9
19:00	5	4	118	1148	1234	287	43	7	1	0	0	0	0	2847	33.4
20:00	2	5	99	793	1082	309	47	<b>9</b>	2	0	0	0	0	2348	34.1
21:00	2	5	65	677	917	258	36	6	3	0	0	0	0	1969	34.1
22:00	4	4	46	409	691	233	45	8	2	1	0	0	0	1443	35.0
23:00	2	1	19	221	393	145	29	5	2	0	0	0	0	817	<b>35.3</b>
AM Total	52	113	711	6225	<b>8478</b>	2601	421	60	17	3	0	0	0		
PM Total	72	168	1713	15748	<b>16890</b>	3802	510	77	17	4	0	0	0		
Total	124	281	2424	21973	<b>25368</b>	6403	931	137	34	7	0	0	0		
Percent	0.21%	0.49%	4.20%	38.09%	<b>43.98%</b>	11.10%	1.61%	0.24%	0.06%	0.01%	0.00%	0.00%	0.00%		

Total Vehicles : 57682  
 30th Percentile : 28.0 MPH  
 50th Percentile : 29.7 MPH  
 85th Percentile : 33.6 MPH  
 95th Percentile : 36.6 MPH  
 Average Speed : 30.4 MPH  
 Highest Speed : 57.9 MPH

# Vehicle Counts By Hour

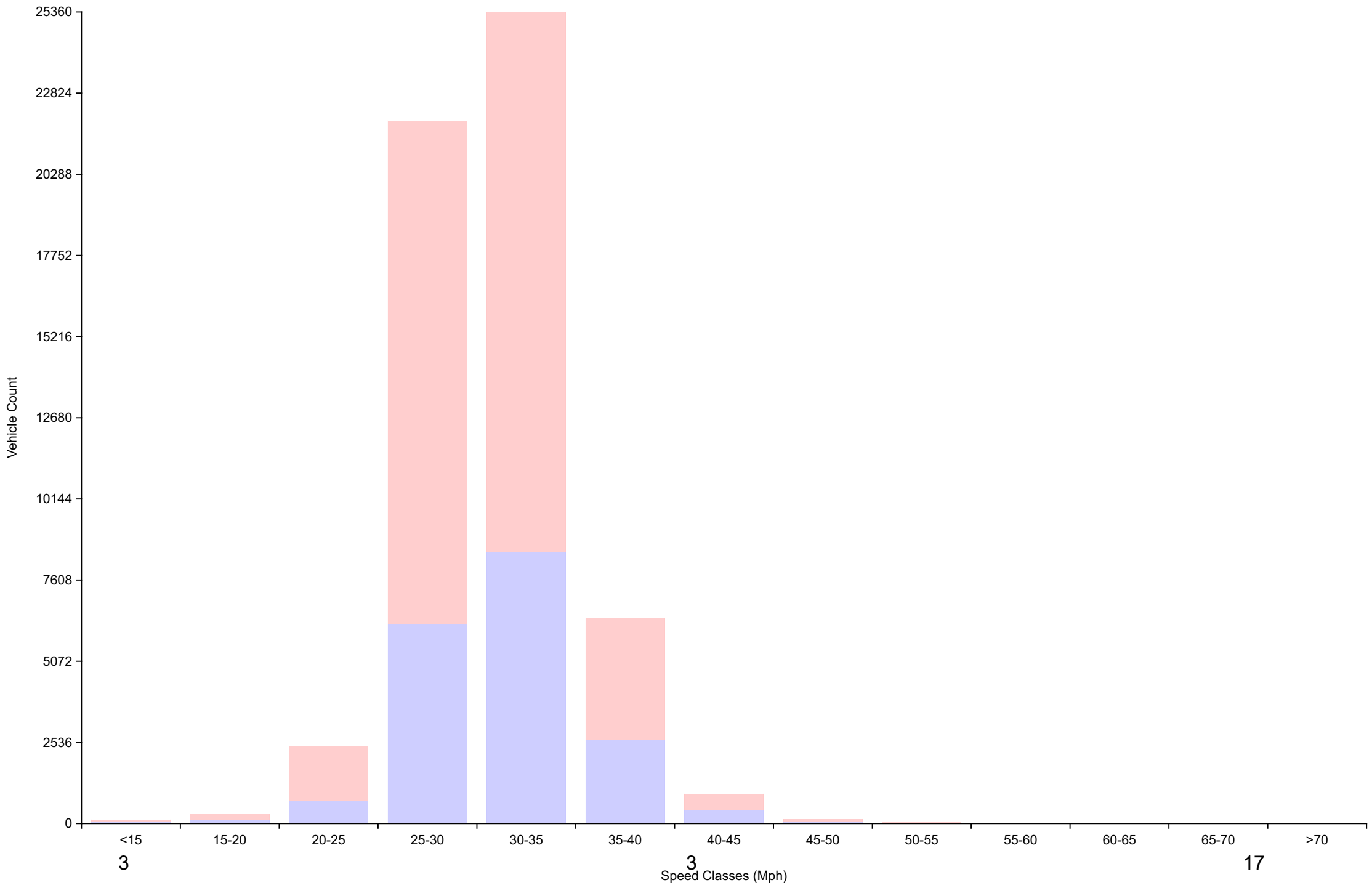
Traffic Overview from Fri Nov 4 2022 to Mon Nov 21 2022  
(60 Minute Resolution)





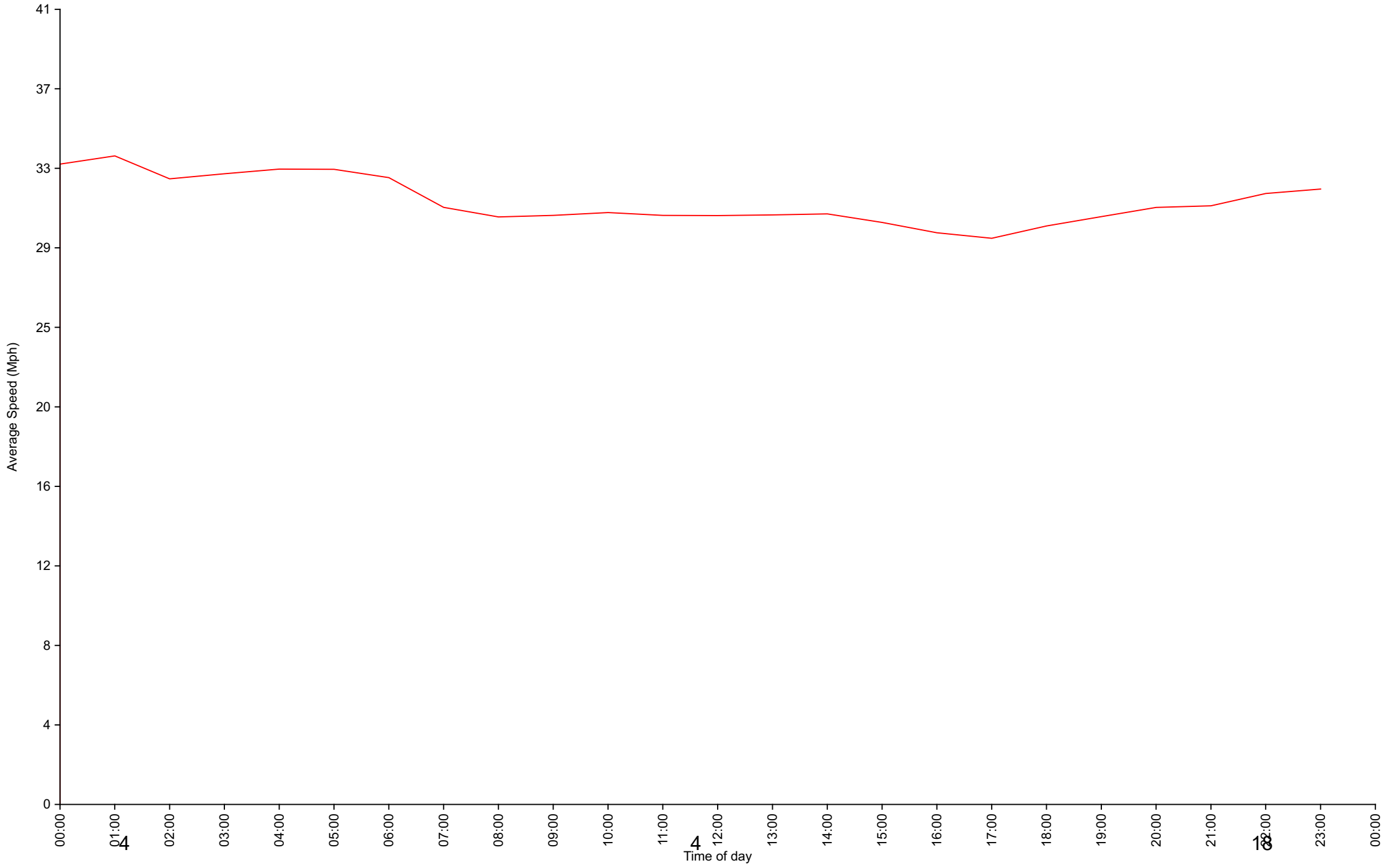
# Vehicle Counts By Speed Class

Traffic Overview from Fri Nov 4 2022 to Mon Nov 21 2022



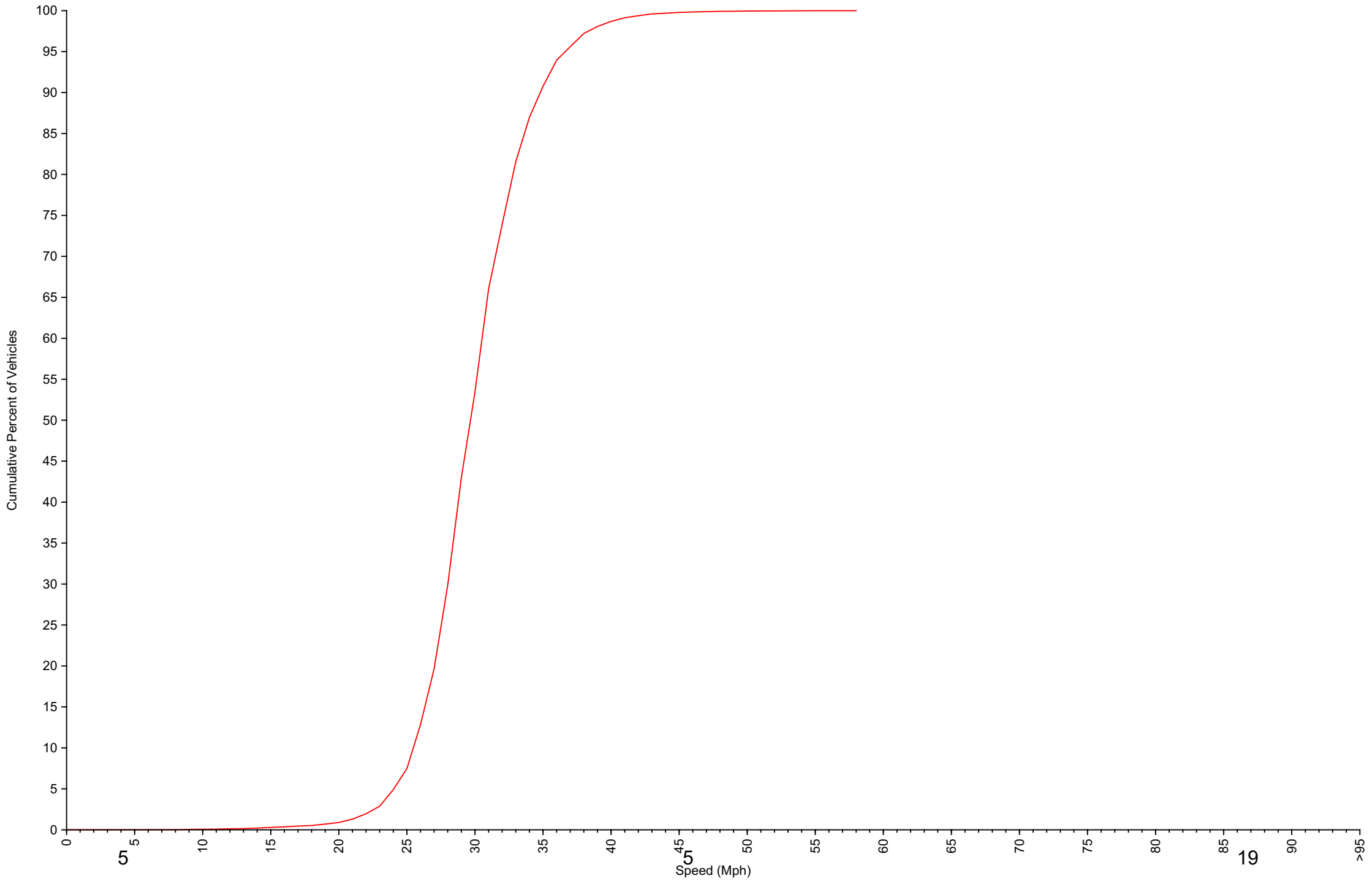
# Average Speed By Hour

Traffic Overview from Fri Nov 4 2022 to Mon Nov 21 2022  
(60 Minute Resolution)



# Cumulative Speed Distribution Curve

Traffic Overview from Fri Nov 4 2022 to Mon Nov 21 2022



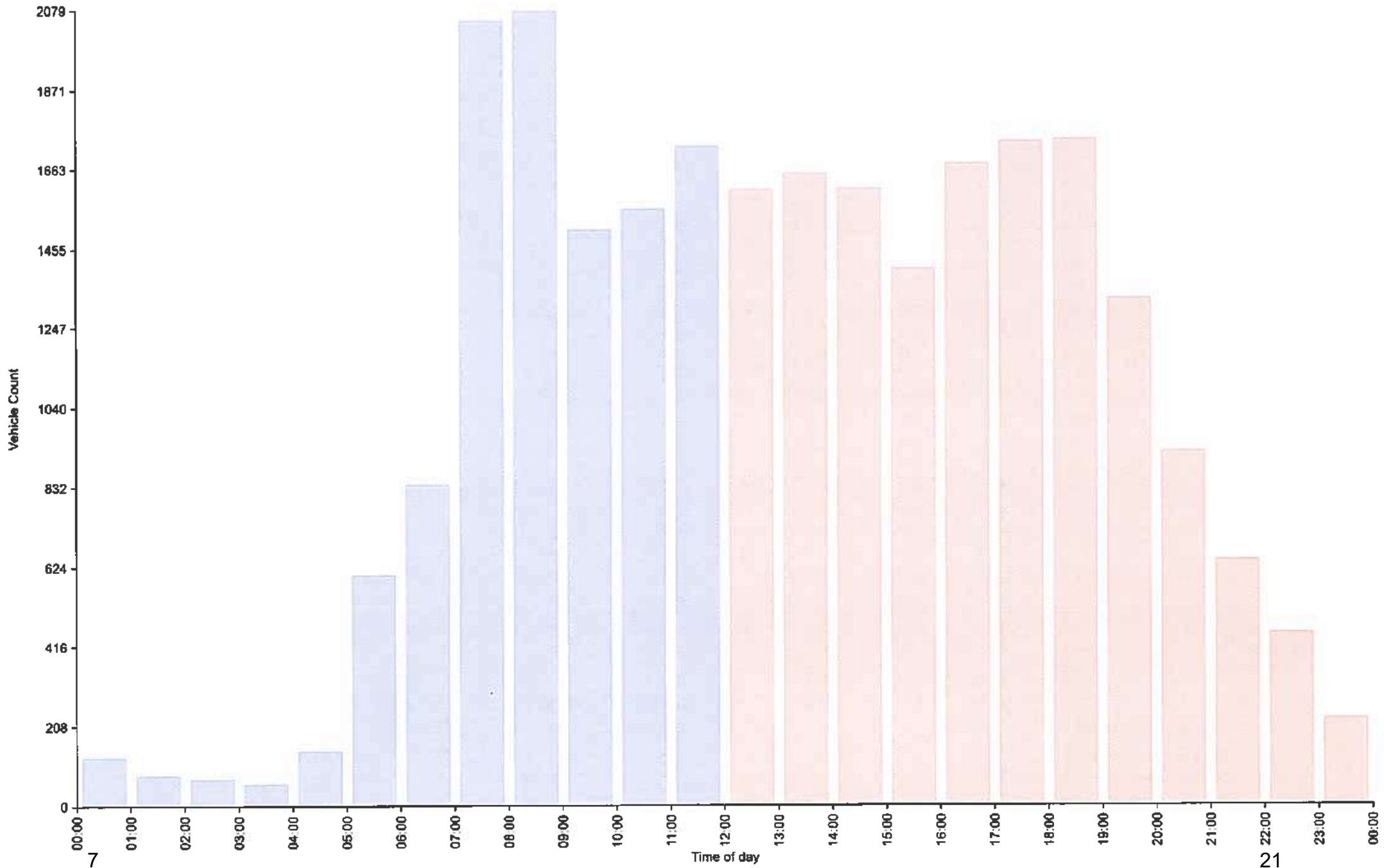
Traffic Report  
 Withers Way facing estate  
 Traffic Overview from Fri Nov 4 2022 to Mon Nov 21 2022  
 Vehicle Speed Classes (Mph)

	<15	15 20	20 25	25 30	30 35	35 40	40 45	45 50	50 55	55 60	60 65	65 70	>70	Total	85th Percentile
00:00	0	4	24	59	27	10	1	1	0	0	0	0	0	126	31.8
01:00	0	1	13	39	24	2	0	0	0	0	0	0	0	79	31.4
02:00	0	2	13	29	21	3	2	0	0	0	0	0	0	70	31.8
03:00	1	0	12	29	10	5	0	0	0	0	0	0	0	57	31.5
04:00	3	3	15	61	51	9	1	0	0	0	0	0	0	143	32.4
05:00	6	4	70	275	211	34	4	1	0	0	0	0	0	605	32.3
06:00	2	24	142	369	280	41	2	0	0	0	0	0	0	840	31.8
07:00	5	22	194	1041	717	72	2	0	0	0	0	0	0	2053	31.4
08:00	30	61	307	1059	552	65	5	0	0	0	0	0	0	2079	30.8
09:00	3	44	202	692	493	63	7	3	0	0	0	0	0	1507	31.7
10:00	7	25	160	714	559	85	9	1	0	0	0	0	0	1560	31.9
11:00	5	22	198	766	619	111	5	0	0	0	0	0	0	1724	32.2
12:00	4	26	139	733	595	100	12	2	0	0	0	0	0	1611	32.4
13:00	4	23	188	731	599	92	15	0	1	0	0	0	0	1653	32.3
14:00	8	26	213	763	510	83	11	0	0	0	0	0	0	1614	31.8
15:00	29	74	280	627	332	59	4	1	1	0	0	0	0	1407	30.8
16:00	7	25	235	780	535	86	9	2	1	0	0	0	0	1680	31.6
17:00	3	29	231	787	601	74	12	2	0	0	0	0	0	1739	31.6
18:00	3	17	199	811	603	94	15	3	0	0	0	0	0	1745	31.9
19:00	6	11	146	607	466	76	13	3	0	0	0	0	0	1328	32.2
20:00	1	8	105	478	280	51	5	2	0	0	0	0	0	930	32.1
21:00	5	12	71	281	215	45	13	2	0	1	0	0	0	645	32.9
22:00	4	12	50	181	165	35	4	2	0	0	0	0	0	453	33.0
23:00	5	2	32	84	85	17	2	0	0	0	0	0	0	227	32.8
AM Total	62	212	1348	5133	3544	500	38	6	0	0	0	0	0		
PM Total	79	265	1889	6863	4986	812	115	19	3	1	0	0	0		
Total	141	477	3237	11996	8530	1312	153	25	3	1	0	0	0		
Percent	0.54%	1.84%	12.51%	46.36%	32.97%	5.07%	0.59%	0.10%	0.01%	0.00%	0.00%	0.00%	0.00%		

Total Vehicles : 25875  
 30th Percentile : 26.1 MPH  
 50th Percentile : 28.0 MPH  
 85th Percentile : 31.8 MPH  
 95th Percentile : 34.4 MPH  
 Average Speed : 28.4 MPH  
 Highest Speed : 55.3 MPH

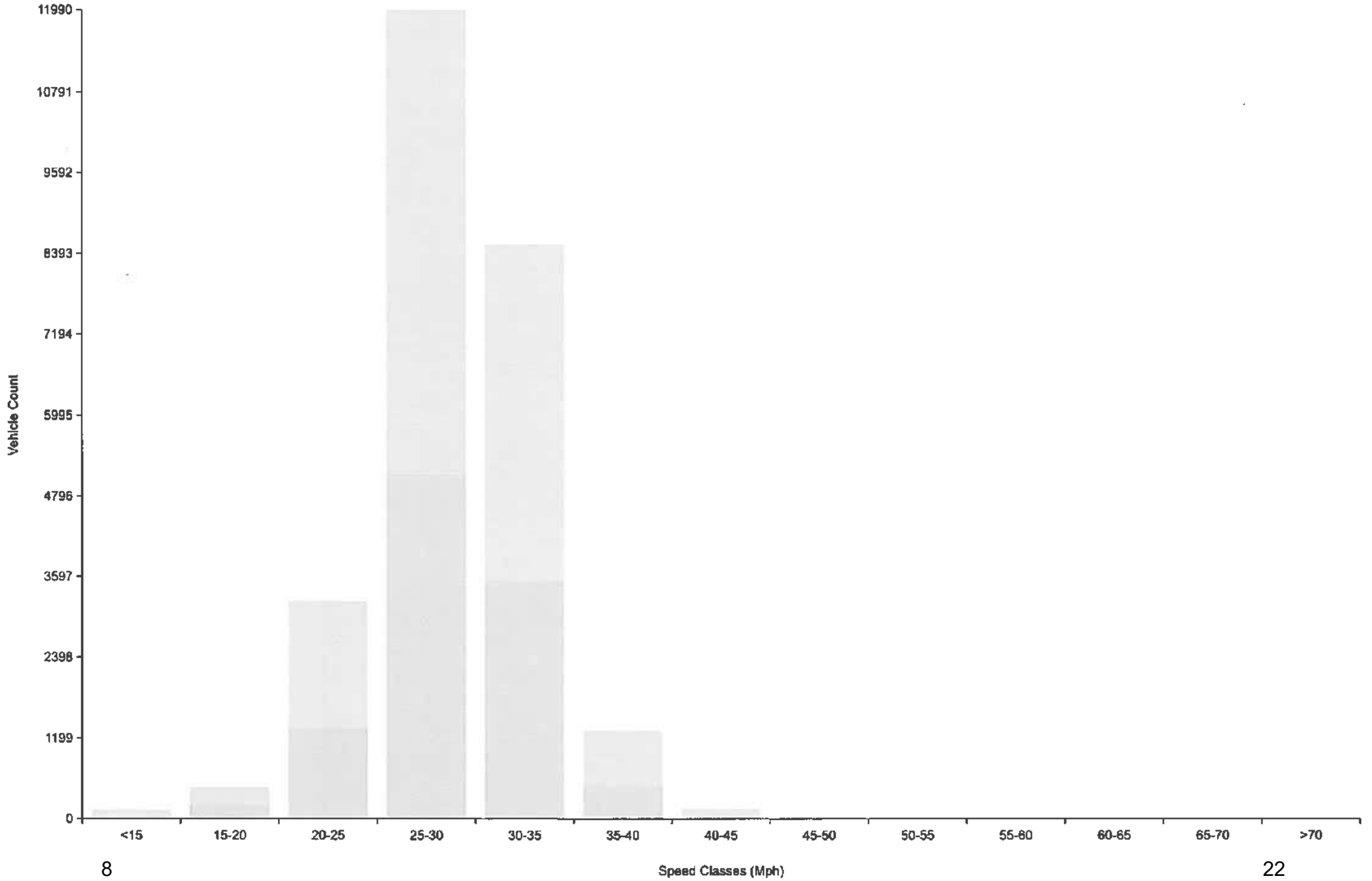
# Vehicle Counts By Hour

Traffic Overview from Fri Nov 4 2022 to Mon Nov 21 2022  
(60 Minute Resolution)

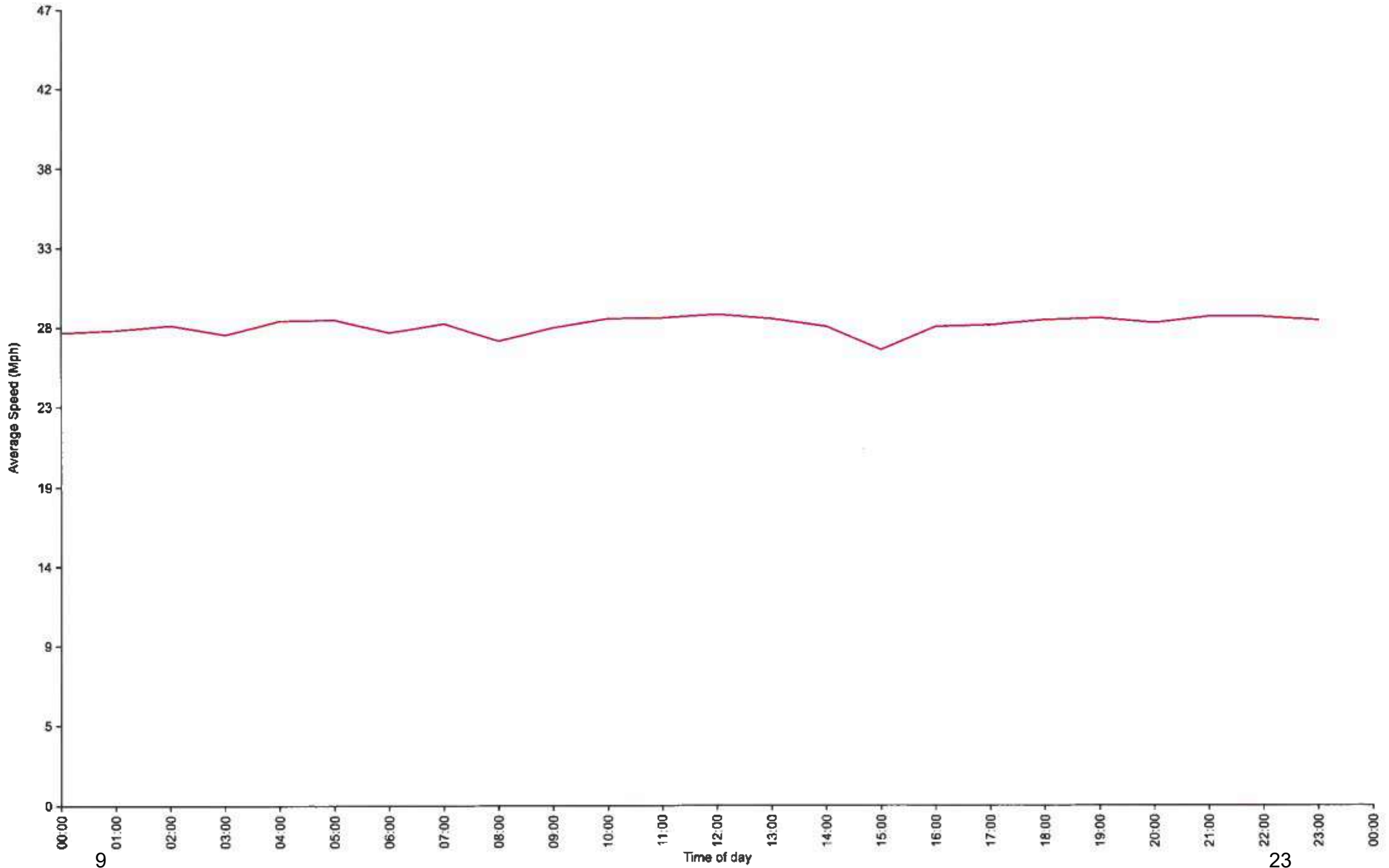


# Vehicle Counts By Speed Class

Traffic Overview from Fri Nov 4 2022 to Mon Nov 21 2022

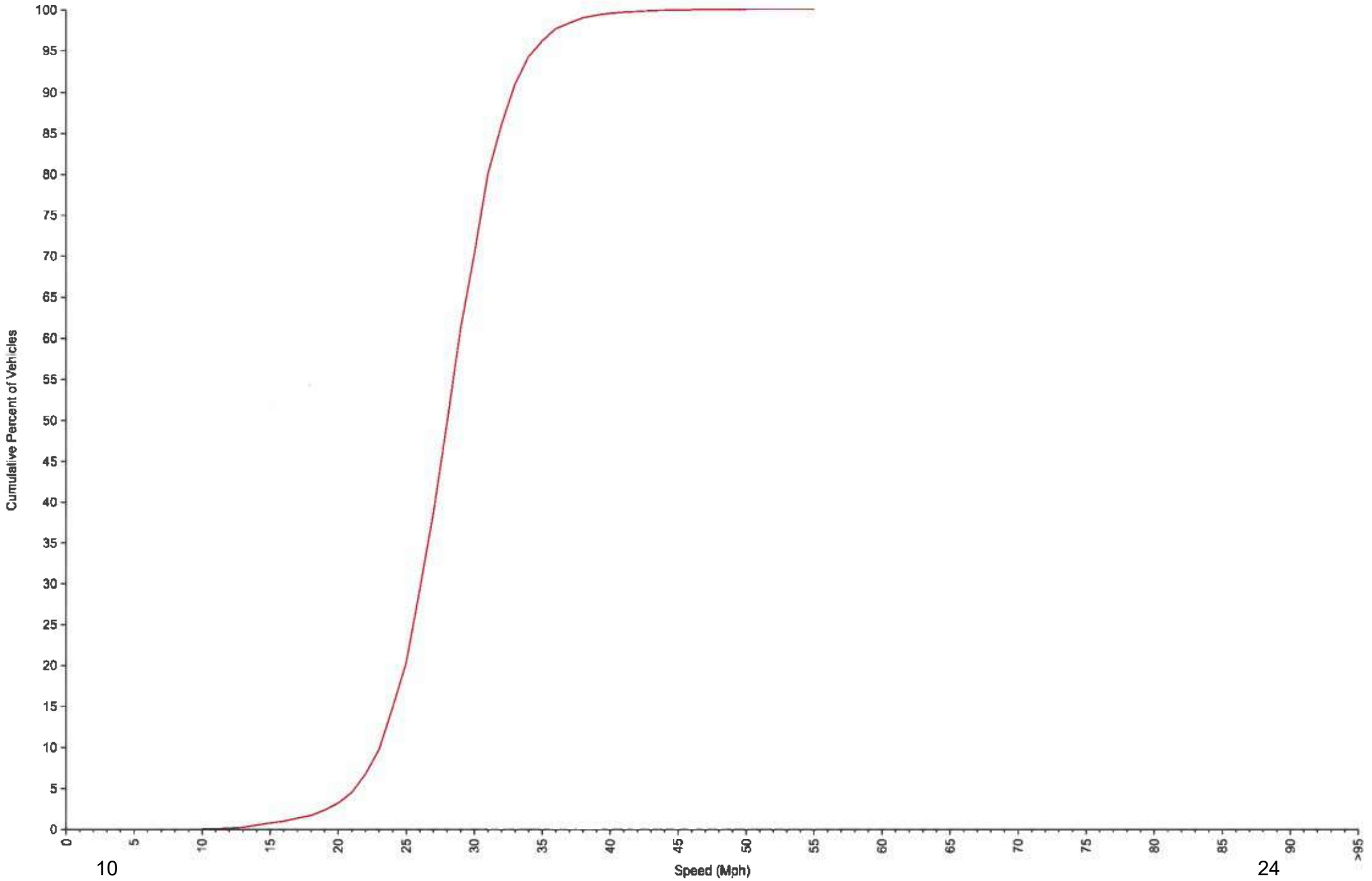


Average Speed By Hour  
Traffic Overview from Fri Nov 4 2022 to Mon Nov 21 2022  
(60 Minute Resolution)



# Cumulative Speed Distribution Curve

Traffic Overview from Fri Nov 4 2022 to Mon Nov 21 2022





**BRAUNSTONE TOWN COUNCIL**

**COMMUNITY DEVELOPMENT COMMITTEE – 1<sup>st</sup> DECEMBER 2022**

**Report by Councillor Leanne Lee**

**Item 11 – School Governing Body Reports**

Purpose

To receive reports from members of School Governing Bodies.

Summary

Since my last governor report to councillors, schools have been very busy with the new school year.

Millfield LEAD Academy

It was great to see so many Year 3 parents and family members join Millfield for our Harvest festival on Tuesday. The Year 3 children did a fantastic job in telling the audience all about the importance of harvest and this was complimented by their singing. The donations have been sent to Mission, foodbank based in Enderby.

On 26th September the European Day of Languages was celebrated around the world and in Millfield students made the most of this occasion to celebrate the different languages and culture that already exist in the school! The students had the opportunity of practising how to say “hello” in different languages as well as the name of some countries in British Sign Language. They also shared their thoughts and feelings about their first language and why they are so important to us. Finally, they got the chance to create a poster representing the importance of languages for them.

Friday 18th November was Children in Need. Children went to school in non school uniform and made a donation. The School Council also hosted a 'Find the Spots' game. There was also a colouring competition

On the 11<sup>th</sup> November, all children took part in the school's remembrance ceremony. KS2 children took part in a special assembly while KS1 children reflected in their classrooms. The school council represented the school at the Civic Centre ceremony.

During anti-bullying week, the children were learning about bullying and were encouraged to wear odd socks to celebrate their uniqueness

## The Winstanley School

The LIFE MAT are holding their second Welcome Event for Ukrainian Refugees at the Winstanley School on the 28<sup>th</sup> November. The event is in place to provide information on how to become a host, supporting refugees and employment opportunities for refugees.

The Winstanley school supported Children in Need by asking staff and students to wear something spotty, had a cake sale and a penny competition to see which tutor group could collect the most loose change.

During this term, students from years 7, 8 and 9 were invited to a trip to the cinema for all being super scientists.

Aniti-bullying week was supported at The Winstanley school through a range of activities during the week and the wearing of odd socks.

Furthermore, The Winstanley School held their whole school Remembrance event and they welcomed KS2 pupils from Kingsway primary school, Geoff from the Litter Wombles and Councillor Anthea Ambrose.

The Winstanley School have been conducting action for a cleaner school and carrying out environment and litter surveys as part of their eco-school green flag award.

Councillor Leanne Lee

## **BRAUNSTONE TOWN COUNCIL**

### **COMMUNITY DEVELOPMENT COMMITTEE – 1<sup>st</sup> DECEMBER 2022**

#### **Item 12 – Celebration of the Coronation of His Majesty The King Charles III**

##### Purpose

To consider arrangements for a one off mini-programme of events in May 2023 along with a specific grants scheme to support local community groups with organising and holding community celebratory events to mark the Coronation of His Majesty The King Charles III.

##### Background

His Majesty, The King's Coronation will take place on Saturday 6<sup>th</sup> May 2023 and will be a celebration that the nation will be taking part in.

The Town Council has limited capacity to organise and run events itself to mark this occasion but could consider supporting a mini-Programme of Events to help local community groups to organise their own events.

This would enable local groups to formulate ideas and arrange suitable events to mark the Coronation. The Town Council would invite applications for events from the community and provide support with publicity, ticket sales and free use of rooms and open spaces, in the same way for the main Programme of Events. The Town Mayor would also be able to host and promote events. However, success relies on interest from groups to organise/run events.

In order to arrange events, local groups may need financial support and therefore it is suggested that a small, additional grant scheme is offered to allow community groups to organise events. Since these are one off events, a maximum of £200 is likely to provide significant financial support, with a budget allocation of £1000. As these events would fall in the next financial year the Committee would need to consider including a budget for the grants.

##### Recommendations

1. that a programme of events for the Coronation of the King be coordinated by the Town Council to be operated over the bank holiday weekend 6<sup>th</sup> – 8<sup>th</sup> May 2023 and based on the same principles as the Annual Programme of Events; and
2. that consideration be made to include a budget of £1000 for 2023/2024 to provide community grants in order to arrange events for the Coronation.

##### Reasons

1. To provide a coordinating role for community celebrations for the King's Coronation; and
2. To ensure appropriate events and financial support to enable events to be organised and ensure their success.

## **BRAUNSTONE TOWN COUNCIL**

### **COMMUNITY DEVELOPMENT COMMITTEE – 1<sup>st</sup> DECEMBER 2022**

#### **Item 13 – Thorpe Astley Annual Gala Event**

##### Purpose

To consider and assess whether a Town Council organised gala event should be held in Thorpe Astley.

##### Background

Blaby District Council on 14th December 2021 resolved to undertake a Community Governance Review of the parish of Braunstone.

The first stage of the consultation process was held in January and February 2022 with 42 responses being received to the consultation, with 11 supporting the creation of a separate Parish for Thorpe Astley.

Blaby District Council on 5th April 2022 concluded that no recommendations be made to the local governance arrangements for Braunstone and Thorpe Astley and that the responses received during the consultation be sent to Braunstone Town Council and they are asked to review the comments and determine whether the Town Council can take any additional actions to address the concerns, including potentially changing the name of the Town Council.

A summary of the comment themes received included

1. the current system works and is efficient for all communities;
2. irrespective of 1 there is a strong community identity in Thorpe Astley;
3. underlying theme is quality of life and quality of services; and
4. there is a perception about representation and accountability, particularly in Thorpe Astley.

##### Recognising Thorpe Astley as a distinct Community

Most of the comments supporting a separation of Thorpe Astley from Braunstone Town is justified by Thorpe Astley being a separate and distinct community.

Given Thorpe Astley is a newer community and is physically separated from the traditional settlement of Braunstone Town, many residents of Thorpe Astley consider themselves to live in Thorpe Astley rather than Braunstone Town. Braunstone Town Council has already recognised the unique identity of the area by investing in place signs at the entrances to the estate.

Nevertheless, Policy & Resources Committee on 27th September 2022 considered it appropriate for the Town Council to recognise that Thorpe Astley is more than just a Town Ward, but is a distinct community.

If recognising Thorpe Astley as a distinct community is going to have any practical effect, then it has implications for service delivery. The Town Council already provides a community facility, parks, open spaces, play areas and sports facilities in Thorpe Astley. Recent efforts to promote the community facility has resulted in more hirings and throughout the summer. A project is also underway to deliver Library outreach services at the Community Centre. While there is an open day and a craft fair at Thorpe Astley Community Centre, the community does not have a regular Town Council organised annual gala event, like the Summer Fete at Mossdale Meadows.

The Town Council has previously stated that the summer fete is for the whole of Braunstone Town, however, recognising Thorpe Astley as a distinct community raises the question of whether the Town Council should also organise an event at Thorpe Astley Park. Therefore, on 27th September 2022, Policy & Resources Committee resolved to ask Community Development Committee *“to consider and assess whether a Town Council organised annual gala event should be held in Thorpe Astley and if so, when and in what form”*.

#### Annual Event at Thorpe Astley Park

Consideration has been given on the type of event that could be held. It was felt that an event similar to the summer fete on Mossdale Meadows may not be as successful at Thorpe Astley due to there being less community groups and the demographics of the community. Also holding two similar events potentially would be detrimental to both.

The summer Fete on Mossdale Meadows was predominantly focused on hire of stall space for community groups etc. to raise funds or for private hirers to sell goods. The make up of Thorpe Astley residents tends to be young families and commuters with less community group focus. Therefore it is suggested that a “Thorpe Astley by the Sea” or “Picnic in the Park” type event would be more successful and attract more residents to attend. It also gives all residents of Braunstone Parish two distinct types of events to attend if they wish.

Costings for an event have been compiled which would include activities such as donkey rides, Punch and Judy, seaside games (hook a duck etc.), hire of deckchairs and construction of a sand pit. Some pitch space, e.g. food vans, could be offered and the income used towards meeting some of the costs of the event. However, most of the activities for this type of event would need to be bought in rather than offering stall space and a budget would need to be agreed by the Committee to meet most of the cost. Taking into account some miscellaneous income, which could be offset, it is proposed that a budget of approximately £3,500 would be required to organise this type of event.

### Recommendations

1. That the proposal to organise an annual “Thorpe Astley by the Sea” event at Thorpe Astley Park and Community Centre, as outlined in the report, be approved; and
2. that any income from pitch space be used to fund some activities at the event and that a budget of £3,500 be approved for inclusion in the 2023/2024 budget to meet the rest of the costs.

### Reasons

1. In recognising Thorpe Astley as a distinct community, the Town Council recognises the practical implications for service provision, which included organising an annual gala event, equivalent to the Summer Fete at Mossdale Meadows.
2. In order to organise a successful first event a budget will need to be allocated to provide the necessary activities and infrastructure.

## **BRAUNSTONE TOWN COUNCIL**

### **COMMUNITY DEVELOPMENT COMMITTEE – 1<sup>st</sup> DECEMBER 2022**

#### **Item 14 – Library – Community Engagement/Involvement and Social Inclusion**

##### Purpose

To receive an update on initiatives to develop community involvement in Braunstone Town Library and provide for social inclusion.

##### Activities

The Braunstone Community Library has now become a very vibrant community hub with several activities being run and organised by local volunteers.

The Wednesday morning Coffee Morning is very well attended by the community and the volunteers have arranged several themed coffee mornings including support the Macmillan coffee morning, Queen's Platinum Jubilee morning and forthcoming Christmas event. Parents and children have also been invited to attend the coffee mornings after the Parent and Toddler group that is held in the Civic Centre every Wednesday which brings together elder residents and young toddlers.

The weekly Storytime sessions have also very successful with several families regularly attending the event on a weekly basis.

Volunteers have now also set up and run a weekly Craft and Chatter group on Monday afternoons where residents are invited to bring in their hobbies to do together. This provides the opportunity for residents to enjoy their crafts in the company of other people and refreshments are made available. The group have requested donations of craft supplies from the community and have therefore been able to extend the types of crafts to do and allows participants to try different things. This group has been very successful since the first session and has now been running for a couple of months.

Work had also been undertaken to provide an outreach service at Thorpe Astley Community Centre. Although provision of formal library services could not be provided at Thorpe Astley, book cases, a table and chair were moved to Thorpe Astley along with a wide selection of donated books in order to provide a book donation service. Jigsaw puzzles have also been taken up to provide a puzzle swap service at Thorpe Astley along with the one running at the Braunstone Community Library. Literature on the library services, how to join, application forms etc. have also been taken to Thorpe Astley in order to inform residents what the library has to offer and how to join.

Children's building blocks, Lego blocks and craft items have been purchased for the library and a play corner set up which has been very popular with both children and parents. Seasonal craft items have also been purchased and left out for children and parents to do whilst visiting the library for them to then take home. Providing other activities as well as the books had proved to be very popular with everyone visiting the library.

## Volunteers

We now have 10 volunteers that are very enthusiastic and committed to provide services and support to residents and all of them gain a great deal themselves from volunteering. The volunteers were asked if they would be able to support a new project that the Town Council is considering by providing a Warm Space at least once a week in the Civic Centre. This offers elderly and vulnerable residents a warm room and hot soup to come to in order to support them in the ongoing cost of living crisis. Eight of the volunteers had agreed to support this and run the project. For us to offer this service, at least one of the volunteers would need to obtain a Level Two Certificate in Food Safety. All eight volunteers were happy to undertake this and in order to support the volunteers, it was agreed that the Town Council would cover the cost for the online study for the certificate for each of the eight volunteers. This ensured that the volunteers were qualified to serve food on the premises and would be useful for all the projects they were running.

## External Workshops

The Town Council is also working with a local community organisation, Buzzing Roots, that provides workshops for residents to participate in. The group provided activities for the Cultural Network Grant that the Town Council were successful in applying for in 2022 to provide workshops over the year.

Buzzing Roots had been working with a local yoga teacher and the Local Area Co-ordinator to provide a twelve-week workshop in the library to support residents suffering with depression and other mental conditions. The course provides guidance for residents by using both yoga and mental practices to alleviate and provide ways to cope with mental difficulties. This has been very successful and well attended on a regular basis. Most of the residents had been recommended to attend by the Local Area Co-ordinator after being referred to her for support. The workshops were free to attend.

Buzzing Roots are currently working with the library staff to offer an eight-week workshop course for residents to participate in. The course focuses on arts, crafts and nature projects that are very much based on environmentally friendly activities, recycling and wildlife. Participants will be making flower pots to grow herbs and make dried herb bags, bee baths, bird feeders, rain chain, planting spring bulbs and Christmas decorations made from waste materials etc. The workshops start on Saturday 26<sup>th</sup> November and run until February 2023 and are, again, free for participants to attend.

## Recommendation

That the proposed community events taking place in the library be noted and new activities as detailed in the report, be approved.

## Reason

To promote the wider use of the library as a community hub and provide activities and events for the community to participate in.



**GRANT APPLICATIONS 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023**  
**BRAUNSTONE TOWN COUNCIL GRANTS**

All Grants are awarded by the Council's Community Development & Social Inclusion Service for a period of 12 months.

<b><u>GROUP</u></b>	<b><u>PURPOSE OF GRANT</u></b>	<b><u>WHEN</u></b>	<b><u>AMOUNT</u></b>	<b><u>OUTCOME</u></b>
Winstanley Wizards Table Tennis	Room hire and new Website	April 2022	£300	Approved
Punjabi Community Society	Room hire, refreshments, entertainment	April 2022	£300	Approved
Asian Elderly (Queen's Jubilee)	Room hire, refreshments for Queen's Jubilee	May 2022	£200	Approved
Ratby Co-operative Mid Band	To cover cost of contest final	May 2022	£300	Approved
Ratby Co-operative Senior Band	To cover cost of contest final	May 2022	£300	Declined
Becky Cook (Individual)	To support cost of contest final	May 2022	£300	Approved
Ellie Moss (Individual)	To support cost of contest final	May 2022	£300	Approved
Jessica Moss (Individual)	To support cost of contest final	May 2022	£300	Approved
Asian Elderly Group	Room hire, refreshments, transport	July 2022	£200	Approved
Asian Elderly Group	Room hire, refreshments, transport	October 2022	£100	Approved
Namaste Exercise Group	Exercise tutor fees, festivals, Day trips.	October 2022	£300	Approved
Punjabi Cultural Society (Queen's Jubilee)	Food, drink, music, decoration for Queen's Jubilee	October 2022	£200	Approved
Swagat Group	For tutor costs, festivals, trips	October 2022	£300	Approved
Braunstone Life	Annual patronage	October 2022	£500	Approved
Crafty Stitchers	Tutorial classes	Dec 2020	£288	Pending

**EXTERNAL GRANTS APPLIED FOR**

<b><u>GROUP</u></b>	<b><u>PURPOSE OF GRANT</u></b>	<b><u>WHEN</u></b>	<b><u>AMOUNT</u></b>	<b><u>OUTCOME</u></b>
Braunstone Town Council	Changing Places Toilet	Sept 2021	£17676.21	Approved
Braunstone Town Council	ScrewFix (SP Playground)	November	£5000	Refused
Braunstone Town Council	Section 106 (SP Playground)	December	£3545.71	Approved
Braunstone Town Council	Suez Communities Trust (Civic Centre refurbishment)	August	£50,000	Refused
Braunstone Town Council	Shires Grant (LED lighting for the library)	August	£2880.55	Pending
Braunstone Town Council	Salix Ltd Phase 3b Public Sector Decarbonisation (solar Panels and Air Source Heat Pump, Thorpe Astley)	October	£37317	Pending
Braunstone Town Council	National Lottery (SP playground)	November	£35000	Pending



## BRAUNSTONE TOWN COUNCIL

Braunstone Civic Centre  
Kingsway, Braunstone Town  
Leicester, LE3 2PP

Telephone (0116) 2899270

Fax (0116) 2824785

[www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)



### FIXED TERM AMENDMENT FOR 2021/2022 FINANCIAL YEAR

### GRANTS FOR COMMUNITY GROUPS INCLUDING SUPPORT FOR THE FORMATION OF NEW GROUPS

#### INTRODUCTION

Braunstone Town Council makes small grants available to various organisations, including organisations involving young people, to assist their work. Due to the effects of the Covid-19 pandemic the Town Council has extended the grant scheme to offer an additional £200 in the 2021/22 financial year to help the setting up new community groups that provide support and social interaction that is not already available. The Fixed Term Amendment to the Community Grants Scheme will be reviewed in October 2022.

The aims are to:-

- **Encourage the formation of new community groups leading to the provision of a wider range of services at local level and that particularly fill current gaps in service provision.**
- 
- **Encourage new groups to form that compliment similar groups already operating but which provide different services or requirements to the community**
- **Assist with the recruitment of new members to existing groups**
- **Support existing groups to provide new services, equipment and running costs**

The Town Council can also advise on funding from other sources and will encourage and assist community groups in making applications for funding from other sources

#### APPLICATION CRITERIA

- Grant applications are invited from non-profit making organisations
- Grant applications will only be considered from groups whose principal activities are for the benefit to Braunstone Town residents
- Grants may be used to pay for equipment, transport costs, hire of rooms, guest speakers, training, education workshops for young people etc. for groups responding to local needs and community life up to a maximum of £300
- Grant applications up to a maximum of £500 are available for the formation of new groups that provide services and support not already available and that do not duplicate any existing services available

- Grant applications up to a maximum of £300 are available for the formation of new community groups that compliment similar activities available but the application would need to explain what the new group would be offering that is different to the services already available.
- Projects for young people must directly benefit young people in areas such as the arts, sports, improvement to health or awareness of the environment.
- A breakdown of costs will be required for each item in your application. All expenditure must be itemised.
- Funding may be full or part cost of the event or project. The final decision on the amount of the grant is at the sole discretion of the Town Council
- The Council will expect the group to show that it is making some contribution to the costs from their own efforts through fundraising or charges to its members unless the costs are solely associated with Covid-19
- The Council will give favourable consideration to groups that have applied for funding from other organisations (i.e. Blaby District Council, Leicestershire County Council, Lottery Funding etc)
- Where a significant number of the group's members are not residents of Braunstone Town, the Council reserves the right to reduce the maximum grant available
- Please specify a specific amount for your grant – if you do not specify a figure the application may be refused
- Groups will be asked to provide details of past applications and funding granted by the Town Council
- A copy of the most recent Bank Statement and previous year's audited accounts will be required. In the case of new groups, a budget indicating expected annual income and expenditure can be provided. Funds for an approved grant will be released on receipt of confirmation of a bank account set up in the name of the community group.
- A copy of the group's constitution will be required

**GRANT APPLICATION COVER SHEET****Community Groups**

<b>GROUP</b>	Crafty Stitchers Leicestershire	
<b>PROJECT</b>	Tutorial on new embroidery skills	
<b>AMOUNT REQUESTED</b>	£288.00	
<b>MEMBERSHIP</b>	<b>Membership Numbers</b>	29
	<b>Braunstone Town residents?</b>	5
<b>PURPOSE OF GRANT</b>	<b>Purpose of grant matches criteria?</b>	yes
<b>PROJECT COSTS</b>	<b>Comments</b>	Full breakdown provided of costs
<b>INCOME</b>	<b>Balances with project costs?</b>	Yes
	<b>Comments on other grants</b>	Fundraising and contribution by members made
	<b>Amount requested from Braunstone Town Council?</b>	£288
<b>PREVIOUS APPLICATIONS</b>	<b>YES / NO</b>	Yes
	<b>How much?</b>	£200 December 2021
<b>REQUIRED DOCUMENTATION</b>	<b>All received as required?</b>	Yes
	<b>Documents not included and reason for not including</b>	N/a
<b>SIGNATURE</b>	<b>Signed and date?</b>	yes



**BRAUNSTONE TOWN COUNCIL**  
 Braunstone Civic Centre, Kingsway  
 Braunstone Town, Leicester, LE3 2PP  
 Tel: 0116 2890045 Fax: 0116 2824785  
 www.braunstonetowncouncil.org.uk



## APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP Crafty Stitches Leicestershire

WHERE DO YOUR ACTIVITIES TAKE PLACE? Braunstone West Social Centre

MEMBERSHIP NUMBERS? 29 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 5  
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? Yes

WHAT ARE THE AIMS OF YOUR GROUP? To bring like minded people together to promote and encourage the art of embroidery, needlework and textiles. To provide and assist in the provision of social meetings, speakers, exhibitions and workshops. To help members to learn new skills a confidence.

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria)  
To provide an opportunity to learn and experience a contemporary approach to "Goldwork Embroidery" via a workshop from Hanny Newton, an experienced metal thread embroiderer.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
<u>Fee for Workshop</u>	<u>£ 340.00</u>
<u>Kits for partici pants</u>	<u>£ 288.00</u>
<u>Travel as of 1.6.22</u>	<u>£ 52.40</u>
<u>Room here</u>	<u>£ 60.00</u>
	<u>£</u>
	<u>£</u>
<b>TOTAL COSTS</b>	<b>£ 740.40</b>

INCOME FROM	AMOUNT
<u>Your own organisation + members</u>	<u>£ 392.40</u>
<u>Other organisations/grant scheme</u>	<u>£</u>
<u>Fundraising</u>	<u>£ 60.00</u>
<u>Other</u>	<u>£</u>
	<u>£</u>
<u>Amount requested from Braunstone Town Council up to £300</u>	<u>£ 288.00</u>
<b>TOTAL INCOME</b>	<b>£ 740.40</b>

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES NO

FUNDING RECEIVED £ 200

DATE RECEIVED 21.12.21

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. \* Will your application have a positive or negative impact on Crime Reduction, if so, please give details Not Specifically

NAME OF CONTACT PERSON IN YOUR ORGANISATION SUSAN FLINT

ADDRESS OF CONTACT PERSON 30 Greendale Road, Glen Parva  
Leicester POST CODE LE2 9HB

TELEPHONE 0116 4299458 EMAIL susanflint61@talktalk.net

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON Susan Flint as above

SECRETARY Briony Wellig 12 Saintbury Rd, Glenfield LE3 8EL

TREASURER Jenny Dodd 39 Shakespeare Drive Braunstone LE3 2SR

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE - PAYABLE TO \_\_\_\_\_

BACS (Please complete the enclosed form)

Nat West Sort Code 

In order for your grant to be considered you will need to enclose the following documentation with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information please set out the reasons below

**DATA PROTECTION:** by applying for a grant you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed S.M. Flint Print Name S.M. FLINT

Date 13.10.22

If you require any assistance in completing the form please contact Pauline Snow, Deputy Executive Officer & Community Services Manager on telephone 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk  
Please note that insufficient or incomplete information may result in the application being refused



# Crafty Stitchers

## Leicestershire

### Accounts

May 2021 – August 31<sup>st</sup> 2022

#### INCOME.

Bank: 411.00  
Cash in hand : 125.67

Subscriptions. 1083.00  
Workshops. 340.00.  
Refreshments. 140.71  
Fund raising. 158.10  
Donations. 350.00  
Visitors. 160.00  
Sales table. 190.00  
Other. 376.00

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Total. 3334.48  
(1010.01)

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2324.47

#### EXPENDITURE.

Hall hire. 409.00  
Speakers. 345.00  
Workshops. 195.08  
Stationery 5.49  
Refreshments. 15.22  
Branch mag. 20.22  
Other. 20.00

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1010.01

*S.M. Felt.*

13.10.22.40



# CONSTITUTION OF: CRAFTY STITCHERS LEICESTERSHIRE

ADOPTED ON: 15<sup>th</sup> March 2021

## 1 Name

The name of the Group shall be: CRAFTY STITCHERS LEICESTERSHIRE

## 2 Aims

The aims of the Group shall be to:

Bring like minded people together to promote and encourage the art of embroidery, needlework and related textile arts.

Provide or assist in the provision of social meetings, speakers, exhibitions and workshops in the art of embroidery, needlework and related textile arts.

## 3 Powers

In order to achieve its aims the Group may:

- a. Raise money
- b. Open bank accounts
- c. Take out insurance
- e. Organise courses and events
- f. Work with other groups and exchange information
- g. Do anything that is lawful which will help it to fulfil its aims

## 4 Membership

Anyone who is over 18, interested in helping the Group to achieve its aims, willing to abide by the rules of the Group and willing to pay any subscription agreed by the Management Committee.

- (a) Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.
- (b) Every individual member shall have one vote at General Meetings.
- (c) The membership of any member may be terminated for good reason by the Management Committee but the member has a right to be heard by the Management Committee before a final decision is made.

(d) All members will pay an annual subscription. This subscription will provide an annual fee towards the running costs of the group, the amount which shall be determined by the committee.

## **5 Management**

- (a) The Group shall be administered by a Management Committee of the Officers elected at the Group's Annual General Meeting (AGM).
- (b) The Officers of the Management Committee shall be: the Chairperson, the Treasurer and the Secretary.
- (c) The Management Committee shall meet at least 4 times a year.
- (d) The Chairperson shall Chair all meetings of the Group.
- (e) The quorum for Management Committee meetings shall be 4 members.
- (f) Voting at Management Committee meetings shall be by show of hands. If there is a tied vote then the Chairperson shall have the casting vote.
- (g) The Management Committee may, by a two-thirds majority vote and for a good and proper reason, remove any Committee member, provided that person has the right to be heard before a final decision is made.
- (h) The Management Committee may appoint another member of the Group as a Committee member.

## **6 Duties of the Officers**

### **(a) The duties of the Chairperson are to:**

- chair meetings of the Committee and the Group
- prepare an agenda and share it with the committee before the meeting
- represent the Group at functions/meetings that the Group has been invited to
- act as spokesperson for the Group when necessary

### **(b) The duties of the Secretary are to:**

- take and keep minutes of meetings
- maintain the membership list
- deal with correspondence
- collect and circulate any relevant information within the Group

### **(c) The duties of the Treasurer are to:**

- supervise the financial affairs of the Group
- keep proper accounts that show all monies collected and paid out by the Group

The secretary and the treasurer together, will prepare the programme for the group.

## **7 Finance**

- (a)* Any money obtained by the Group shall be used only for the Group.
- (b)* Any bank accounts opened for the Group shall be in the name of the Group.
- (c)* Any cheques shall be signed by any two out of three committee officers.
  - ie. Chair, Treasurer and Secretary.
- (d)* Members shall be entitled to recover reasonable out of pocket expenses, previously agreed by the committee and incurred by them in connection with the groups activity.
- (d)* Legal Liability Insurance shall be obtained on behalf of the group.

## **8 Annual General Meeting**

- (a)* The Group shall hold an Annual General Meeting (A.G.M.) in the month of October
- (b)* All members shall be given at least fourteen days' notice of the A.G.M. and shall be entitled to attend and vote. The quorum for an AGM shall be 50% of the members.
- (c)* The business of the A.G.M. shall include:
  - (i)* receiving a report from the Chairperson on the Group's activities over the year
  - (ii)* receiving a report from the Treasurer on the finances of the Group
  - (iii)* electing a new Management Committee and
  - (iv)* considering any other matter as may be decided.

## **9 Extraordinary General Meeting**

An EGM may be called by the Management Committee or by any members to discuss an urgent matter. The Secretary shall give all members fourteen days' notice of any EGM together with notice of the business to be discussed. All members shall be entitled to attend and vote.

## **10 Alterations to the Constitution**

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

## **11 Dissolution**

The Group may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up, any assets remaining after all debts have been paid shall be given to another Group with similar aims.

This constitution was adopted by the Committee on:

Signed by:

Chair: SUSAN FLINT S.M. Flint, 2021 March 15<sup>th</sup>

Secretary: BRIONY WILLIG B. Willig 15-3-21

Treasurer: JENNIFER DODD J. Dodd 15/3/2021

## BRAUNSTONE TOWN COUNCIL

### COMMUNITY DEVELOPMENT COMMITTEE – 1<sup>st</sup> DECEMBER 2022

#### Item 17 – Community Development Priorities and Objectives

##### Purpose

To consider the Community Development Priorities and Objectives and determine whether they were relevant to address current and emerging issues faced by the Council and the community.

##### Town Council Mission

The Council's Mission Statement sets out its vision to provide high quality services and support the needs of the community, while recognising that this is only sustained by ensuring that the resources to do it are available.

##### **Mission Statement - We exist:**

1. *to ensure that local services and the environment reach the highest possible standards within the resources available for citizens, visitors and those who work in Braunstone Town;*
2. *to provide a focus for civic pride;*
3. *to listen, identify and respond to agreed local needs; and*
4. *to help develop a strong, secure, self-reliant, self-confident community, free from unlawful discrimination.*

*"Spectemur. Agendo" translates "Let us be Judged by Our Actions"*

##### Strategic Aims and Delivery Objectives (2022/2023)

In addition to the Mission Statement, the Town Council has four Strategic Aims for the medium term. Each Aim is supported by specific delivery objectives for the year, which are reviewed and developed as part of the annual review of the Council's Business Plan and Capital Plan and the annual setting of the budget and Council Tax precept. The Delivery Objectives, which either in full or part fall within the remit of the Community Development Committee, are set out below along with an update on progress:

#### **1. Protect and Enhance our Parks and Open Spaces**

**Aim:** To invest in and maintain high quality urban green spaces for sport, recreation and play, while enriching the natural environment.

<b>Delivery Objectives</b>		
<b>Ref</b>	<b>Objective</b>	<b>Progress/Notes/Recommendation</b>
(b)	Open the New Shakespeare Pavilion building and site for use by sports clubs and the community	The facility will be open for use by the community once the Licence agreements have been agreed and are in place (scheduled for April 2023). Roll into 2023/24.

<b>Delivery Objectives</b>		
<b>Ref</b>	<b>Objective</b>	<b>Progress/Notes/Recommendation</b>
(c)	Support existing Clubs at Shakespeare Park to grow while supporting new sporting activities, such as Tennis and Petanque	One off Grant fund. Support for Bowls Green costs. Pick up Tennis & Petanque after Christmas. Roll into 2023/24.

## **2. Provide Vibrant Community Facilities**

**Aim:** To provide vibrant, accessible and cost effective community facilities, which continue to be used by and respond to the needs of our community.

<b>Delivery Objectives</b>		
<b>Ref</b>	<b>Objective</b>	<b>Progress/Notes/Recommendation</b>
(c)	Implement revised Community Centres hire arrangements	COMPLETED
(d)	Attract new activities and hires to Thorpe Astley Community Centre in response to the residents' survey	COMPLETED
(e)	Provide new outreach services at Thorpe Astley Community Centre; for example, Local Area Coordination and Library Services	Donated books. LAC tried but no interest. Information about Library services. Exploring Story Time and Coffee morning. Potential to be complete by March 2023; but may need to roll into 2023/24.

## **3. Support and Connect the Local Community**

**Aim:** To both nurture and enhance the Town's community life and connect our communities to reduce isolation and build community cohesion.

<b>Delivery Objectives</b>		
<b>Ref</b>	<b>Objective</b>	<b>Progress/Notes/Recommendation</b>
(a)	Work to establish a Good Neighbour's Scheme	Only one resident interested; advertised but no other interest. Propose not to include from 2023/24.
(b)	Support new and existing community activities and initiatives through our Community Grants Schemes and Programme of Events	Ongoing. The Committee have reviewed the Scheme. Committee asked to discuss the merits of including in 2023/24.
(c)	Co-ordinate community events, such as Apple Day and the Queen's Jubilee commemorations, and hold open days at both Shakespeare Park Pavilion and Thorpe Astley Community Centre	COMPLETED. Include in 2023/24: Apple Day, Coronation, and Thorpe Astley Summer Event – Thorpe Astley by the Sea.

<b>Delivery Objectives</b>		
<b>Ref</b>	<b>Objective</b>	<b>Progress/Notes/Recommendation</b>
(d)	Develop Library events, initiatives and continue community engagement; including children's reading, heritage displays and arts & craft events	Successful summer of events, reading, heritage displays and craft events in place. Roll into 2023/24.
(e)	Support the Local Area Coordination Project	Ongoing - Roll onto 2023/24.

#### **4. Respond to Climate Change and champion sustainable development**

**Aim:** To embed climate and environmental awareness in our decision making and actions and play our part in supporting the community to do the same.

<b>Delivery Objectives</b>		
<b>Ref</b>	<b>Objective</b>	<b>Progress/Notes/Recommendation</b>
(b)	Implement an Environment and Biodiversity Strategy to enhance nature and biodiversity on our urban green spaces.	Strategy Approved. Proposed update for 2023/24: Undertake surveys and produce Management Plans to enhance the biodiversity of our parks and open spaces.

#### Other Matters

In addition, on 6th February 2020, the Committee approved a review of "Civic Memorial Annual Remembrance Events" (Minute 69 2019 – 2021); this review remains outstanding. Given the importance of delivering initiatives and projects within the Strategic Aims; it is recommended that this review is postponed for at least 12 months and the Committee review reconsider whether it should be rescheduled as part of this annual review of priorities in December 2023.

#### Committee/Service Objectives

In addition, the Council has key objectives relating to its Committees and Service Areas, which are reviewed on an annual basis.

The overall Community Development Service Objective is "Nurturing and enhancing community life, equal opportunities and social inclusion".

Specific Objectives are as follows:

##### *Young people*

1. To create opportunities for young people to have a voice
2. To identify young people's needs and give support to new local initiatives including summer holiday activities

### *Crime reduction services*

3. Reduce opportunities for crime, increase public safety and establish a community spirit

### *Social inclusion, recreation & culture*

4. To work with our partners to attract increased funding and the provision of a wider range of sporting and other services at local level
5. To provide support for the Office of Town Mayor
6. To assist local clubs and societies to undertake their work for the benefit of the citizens of Braunstone Town
7. To direct grants to organisations where this will be of greatest benefit to the citizens of Braunstone Town
8. To organise arts events/ entertainment's/ Civic Occasions which bring people together
9. To encourage the formation of new community groups by promoting free/subsidised use of the Council's Community Facilities
10. To promote social inclusion

The Objectives are considered relevant and fit for purpose; however, the renewed focus on crime reduction and importance of working with the Police to both tackle low level incidents and also reassure the community, it is recommended that Objective 3 above is rephrased to "Working with the Police, reduce opportunities for crime, increase public safety and establish a community spirit.

### Reviewing Delivery and Service Objectives

Following adoption by Council in November of the Medium Term Priorities and Financial Planning, each Standing Committee reviews its Delivery and Service Objectives, alongside recommending its budget, for the forthcoming year, with a view to Council adopting any changes in January when it sets the budget and precept.

### Recommendations

1. That the progress with the Community Development Delivery Objectives (2022/2023), as set out in the report, be received and noted;
2. that the review of Civic Memorial Annual Remembrance Events, approved by the Committee on 6th February 2020 (Minute 69 2019 – 2021), be postponed and considered for rescheduling as part of the 2023 annual review of Objectives;

THAT IT BE RECOMMENDED TO POLICY & RESOURCES COMMITTEE THAT IT BE RECOMMENDED TO COUNCIL

3. that, with the exception of those which have been completed, the Community Development Delivery Objectives set out in the report, as amended where appropriate, be included in the 2023/24 Business Plan; and
4. that the Community Development Committee/Service Objectives, as set out in the report, be approved; subject to Objective 3 being amended to "Working with the Police, reduce opportunities for crime, increase public safety and establish a community spirit.



## Reasons

1. To note progress with the implementation of the 2022/23 Community Development Delivery Objectives so far.
2. To focus on delivering initiatives and projects within the Strategic Aims and Delivery Objectives.
3. To focus the Council's resources on four main areas of activity in the medium term to ensure effective delivery of initiatives and projects given the limits on resources.
4. The Service Objectives continue to be the focus for nurturing and enhancing community life, equal opportunities and social inclusion. Objective 3 being slightly amended to focus on the importance of working with the Police to both tackle low level incidents and also reassure the community.

# Financial Budget Comparison

## for 7. Community Development

Comparison between 01/04/22 and 31/10/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve	Actual Net	Balance
<b>7. Community Development</b>					
<b>Income</b>					
707	Projects	£0.00	£0.00	£0.00	£0.00
770	Programme of Events	£0.00	£0.00	£475.00	£475.00
771	Summer Fete				
771/1	Current Year	£0.00	£0.00	£1,545.19	£1,545.19
771/2	Next Year	£0.00	£0.00	£0.00	£0.00
771	Total	£0.00	£0.00	£1,545.19	£1,545.19
775	Civic Functions	£0.00	£0.00	£1,764.07	£1,764.07
776	Town Mayor's Charity - Pre May	£0.00	£0.00	£15.00	£15.00
777	Town Mayor's Charity - after May	£0.00	£0.00	£205.88	£205.88
786	Community / Social Inclusion Project Grant	£0.00	£0.00	£0.00	£0.00
790	Consumer Products (Sales)				
790/1	History Publications	£0.00	£0.00	£0.00	£0.00
790/2	Crime Prevention	£50.00	£0.00	£0.00	£-50.00
790/3	General	£50.00	£0.00	£0.00	£-50.00
790	Total	£100.00	£0.00	£0.00	£-100.00
799	Miscellaneous	£0.00	£0.00	£0.00	£0.00
<b>Total Income</b>		<b>£100.00</b>	<b>£0.00</b>	<b>£4,005.14</b>	<b>£3,905.14</b>
<b>Expenditure</b>					
7040	Town Mayor's Allowance				
7040/1	Town Mayor's Travel & Subsistence Allowance	£375.00	£0.00	£0.00	£375.00

# Financial Budget Comparison

## for 7. Community Development

Comparison between 01/04/22 and 31/10/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve</b>	<b>Actual Net</b>	<b>Balance</b>
7040/2	Town Mayor's Entertainment Allowance	£375.00	£0.00	£70.00	£305.00
7040	Total	£750.00	£0.00	£70.00	£680.00
7070	Projects				
7070/1	Climate Change	£0.00	£0.00	£0.00	£0.00
7070	Total	£0.00	£0.00	£0.00	£0.00
7080	Loan Interest & Repayments (PWL B 490422)	£4,430.00	£0.00	£1,935.50	£2,494.50
7260	Service Level Agreements (CAB)	£3,150.00	£0.00	£0.00	£3,150.00
7340	Signs	£500.00	£0.00	£0.00	£500.00
7700	Programme of Events	£4,000.00	£0.00	£2,806.34	£1,193.66
7710	Summer Fete				
7710/1	Current Year	£2,100.00	£0.00	£3,331.11	-£1,231.11
7710/2	Next Year	£300.00	£0.00	£0.00	£300.00
7710	Total	£2,400.00	£0.00	£3,331.11	-£931.11
7720	General Events				
7720/1	General	£0.00	£0.00	£24.55	-£24.55
7720/2	Apple Day	£500.00	£0.00	£1,105.28	-£605.28
7720/3	Open Days	£500.00	£0.00	£421.85	£78.15
7720	Total	£1,000.00	£0.00	£1,551.68	-£551.68
7750	Civic Functions	£1,850.00	£0.00	£2,571.67	-£721.67
7760	Town Mayor's Charity - Pre May	£0.00	£3,207.74	£3,207.74	£0.00
7770	Town Mayor's Charity - after May	£0.00	£0.00	£99.88	-£99.88
7850	Community Grants	£6,000.00	£420.58	£4,154.00	£2,266.58

# Financial Budget Comparison

## for 7. Community Development

Comparison between 01/04/22 and 31/10/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve</b>	<b>Actual Net</b>	<b>Balance</b>
7860	Community / Social Inclusion Project Grant	£0.00	£0.00	£0.00	£0.00
7870	Grants for Queen's Platinum Jubilee	£1,000.00	£0.00	£345.67	£654.33
7900	Consumer Products (Purchase for resale)				
7900/1	History Publications	£0.00	£0.00	£0.00	£0.00
7900/2	Crime Prevention	£100.00	£0.00	£0.00	£100.00
7900	<b>Total</b>	<b>£100.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£100.00</b>
7950	Community Safety	£500.00	£0.00	£238.70	£261.30
7990	Miscellaneous	£100.00	£0.00	£139.92	-£39.92
<b>Total Expenditure</b>		<b>£25,780.00</b>	<b>£3,628.32</b>	<b>£20,452.21</b>	<b>£8,956.11</b>

## **BRAUNSTONE TOWN COUNCIL**

### **COMMUNITY DEVELOPMENT COMMITTEE – 1<sup>ST</sup> DECEMBER 2022**

#### **Item 19 – Capital Plan and Budget Estimates 2023/2024**

##### Purpose

To consider a Statement of Expenditure for 1st April 2021 to 31st March 2022, a list of capital projects for 2023/2024 and beyond and a proposed budget for 2023/2024 for recommendation to Policy & Resources Committee.

##### Background

Policy and Resources Committee on 3rd November 2022 and Council on 17th November 2022 approved the Council's Medium-Term Priorities and Financial Planning, which sets the framework for planning the budget estimates and setting of the precept.

As part of this process each Committee recommends to Policy and Resources Committee a proposed budget. To assist the Committee, the budget outturn for last financial year, 2021/2022, is attached at Appendix 1. The Financial Comparisons for the current financial year, 2022/2023, is enclosed at the previous item on the agenda. A proposed budget for Community Development's Service Area for the next financial year, 2023/2024, is attached at Appendix 2.

##### Budget Estimates 2022/2023

The Management & Administration apportionment (both the percentage and amount) is set by Policy & Resources Committee. For illustrative purposes the apportionment shown in Appendix 2 is based on the assumptions set out in the Medium Term Priorities and Financial Planning assessment.

##### *Summer Fete*

The Summer Fete at Mosssdale Meadows continues to be a popular event. Since the pandemic there has been renewed efforts to provide new and alternative attractions at the event. In addition, there are a limited number of companies that provide inflatables who have a level of insurance cover, which is acceptable to the Council's insurers.

Both last year and this year the Fete budget has been overspent. Next year, further increases in cost are anticipated due to the recent increases in the rate of inflation. Therefore, it is recommended that the budget is increased to £3,500.

##### *General Events*

In addition to the Summer Fete and the Programme of Events, the Council from time to time hosts other community events, such as Apple Day and Open Days. Following

the success of Apple Day in 2021 and 2022, the Committee has expressed its desire to continue to hold similar events. In 2022 Open Days were held for the opening of Shakespeare Park Sports Pavilion and for showcasing and attracting groups/hirers to Thorpe Astley Community Centre. To date, the budget in 2022/23 is 50% overspent. However, there is a proposal to merge the Thorpe Astley Open Day into a Gala event, for which provision is set out below.

Therefore, the current budget of £1,000 for this purpose is considered suitable.

#### *Thorpe Astley Summer Event*

Following a recent Community Governance Review, Policy & Resources Committee on 27th September 2022 considered whether the Town Council could take any additional actions to address some of the comments received during the Review.

The Committee agreed that the Town Council should recognise Thorpe Astley as a distinct community and settlement within the Parish of Braunstone. However, recognising Thorpe Astley as a distinct community has practical implications, for example, the community holding a regular Town Council organised annual gala event. Therefore, Policy & Resources Committee resolved “that Community Development Committee be asked to consider and assess whether a Town Council organised annual gala event should be held in Thorpe Astley and if so, when and in what form”. This is the subject of a separate item on the agenda.

To provide resources for such an event it is recommended that £3,500 be included in the budget.

#### *Grants for Community Events to Celebrate the Coronation of King Charles III*

Last year, the Committee approved a one off mini-programme of events in June 2022 along with a specific grants scheme to support local community groups with organising and holding community celebratory events to mark the Queen's Platinum Jubilee. A budget of £1,000 was included for 2022/2023 to provide community grants in order to arrange events for the Platinum Jubilee.

Due to the death of the late HM Queen Elizabeth II; Charles has been proclaimed King Charles III. The coronation has been announced for Saturday 6th May 2023, with an additional bank holiday on Monday 8th May 2023.

Therefore, the budget of £1,000 can be retained in 2023/24 to provide community grants for community events to celebrate.

#### *Community Grants*

When reviewing amendments to the Community Grants Scheme, the Committee on 13th October 2022, resolved “*that consideration be given, as part of the annual budget process, to allocating a portion of the community grant scheme budget to supporting Town Council led volunteer activities*” (minute 46, resolution 3).

Currently spending against the Community Grants budget is on target; therefore the outturn is anticipated to be approximately £6,000. Given the impact of the Covid-19 pandemic on community groups and activities, it is recommended the Community Grants budget continue to be set at £6,000. Funding for volunteer social inclusion activities being funded from other resources.

#### *Citizens' Advice Bureau (CAB)*

In 2006, Braunstone Town Council and CAB made a Service Level Agreement to formalise the provision of Citizens' Advice Services from Braunstone Civic Centre. Since then the agreements have been renewed in 2009, 2012, 2015 and 2018.

Under the previous agreement Braunstone Town Council granted the CAB £3,000 per annum in return for an outreach advice session for 4 hours every week.

However, CAB have not provided any service from Braunstone Civic Centre since March 2020 and their services continue to be delivered remotely via the telephone, email or online. Currently there doesn't appear to be any prospect that branch services will resume. Therefore, it is proposed to delete the £3,150 budget and use the resources elsewhere.

#### *Social Inclusion Initiatives*

Following the Covid-19 pandemic and the realisation that activities needed to be provided to prevent isolation and loneliness, several initiatives had been set up in the Braunstone Town Community Library. Volunteers were invited from the community to run these activities and three activities are now running successfully. The volunteers manage, run and arrange all the activities with support from Town Council officers but have no financial support apart from asking for very small donations from users of the services to cover costs for refreshments. Requests had been received from the volunteers to the Town Council for small amounts of funding to help with the activities but as these are volunteers running events on behalf of the Town Council, they are not constituted community groups and therefore not eligible to apply for a Community Group.

The Committee considered options to support the ongoing viability of community activity when it reviewed the Community Grants Scheme on 13th October 2022 (minute 46, resolution 3). Therefore, to ensure that important events and social inclusion activities run by local volunteers supported by the Town Council have sufficient funds to remain viable, a small budget of £1,000 is proposed to support Town Council activities and volunteers running events on an informal basis.

#### Capital Plan

The current Capital Plan, approved by Council on 27th January 2022, updated by Council on 30th June 2022, does not contain any items under Community Development and Social Inclusion service areas. There have been no recommendations by officers or the Committee during the current financial year for new items to be included.

## Recommendations

That it be recommended to Policy & Resources Committee that it be recommended to Council

1. that a budget of £1,000 be included as a one-off in the 2023/2024 budget for Grants for community events to mark the Coronation of King Charles III;
2. that the Citizens' Advice Bureau SLA budget be deleted;
3. that a new budget of £3,500 be included for Thorpe Astley Summer Event;
4. that a new budget of £1,000 be included for Social Inclusion Initiatives; and
5. that the draft Estimates for the Community Development Committee, as attached at Appendix 2, be included in the Budget Estimates for 2023/2024.

## Reasons

1. To ensure appropriate financial support to enable events celebrating the Coronation of King Charles III to be organised and to ensure their success.
2. Citizens Advice services continue to be delivered remotely via the telephone, email or online and there didn't appear to be any prospect that branch services would resume.
3. To provide the resources for a summer annual event at Thorpe Astley Park.
4. To ensure that important events and social inclusion activities run by local volunteers supported by the Town Council had sufficient funds to remain viable.
5. To ensure appropriate resources for the Community Development and Social Inclusion Services.



# Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Reserve Movements	Actual Net	Balance	2022/2023
<b>7. Community Development</b>						
<b>Income</b>						
707	Projects	£0.00	£0.00	£0.00	£0.00	£0.00
709	Covid-19 Community Response	£0.00	£0.00	£0.00	£0.00	£0.00
770	Programme of Events	£0.00	£0.00	£24.17	£24.17	£0.00
771	Summer Fete					
771/1	Current Year	£0.00	£0.00	£-74.90	£-74.90	£0.00
771/2	Next Year	£0.00	£0.00	£0.00	£0.00	£0.00
771	Total	£0.00	£0.00	£-74.90	£-74.90	£0.00
775	Civic Functions	£0.00	£0.00	£310.70	£310.70	£0.00
776	Town Mayor's Charity - Pre May	£0.00	£0.00	£1,200.00	£1,200.00	£0.00
777	Town Mayor's Charity - after May	£0.00	£0.00	£3,204.99	£3,204.99	£0.00
786	Community / Social Inclusion Project Grant	£0.00	£0.00	£10,000.00	£10,000.00	£0.00
790	Consumer Products (Sales)					
790/1	History Publications	£0.00	£0.00	£0.00	£0.00	£0.00
790/2	Crime Prevention	£50.00	£0.00	£0.00	£-50.00	£50.00
790/3	General	£50.00	£0.00	£0.00	£-50.00	£50.00
790	Total	£100.00	£0.00	£0.00	£-100.00	£100.00
799	Miscellaneous	£0.00	£0.00	£10.00	£10.00	£0.00
<b>Total Income</b>		<b>£100.00</b>	<b>£0.00</b>	<b>£14,674.96</b>	<b>£14,574.96</b>	<b>£100.00</b>
<b>Expenditure</b>						
7040	Town Mayor's Allowance					
7040/1	Town Mayor's Travel & Subsistence Allowance	£375.00	£0.00	£0.00	£375.00	£375.00

# Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		<b>2021/2022</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>	<b>2022/2023</b>
7040/2	Town Mayor's Entertainment Allowance	£375.00	£0.00	£170.00	£205.00	£375.00
7040	Total	£750.00	£0.00	£170.00	£580.00	£750.00
7070	Projects					
7070/1	Climate Change	£0.00	£707.20	£707.20	£0.00	£0.00
7070	Total	£0.00	£707.20	£707.20	£0.00	£0.00
7080	Loan Interest & Repayments (PWL B 490422)	£4,430.00	£0.00	£3,965.50	£464.50	£4,430.00
7090	Covid-19 Community Response	£1,000.00	£0.00	£0.00	£1,000.00	£0.00
7260	Service Level Agreements (CAB)	£3,000.00	£0.00	£0.00	£3,000.00	£3,150.00
7340	Signs	£500.00	£0.00	£0.00	£500.00	£500.00
7700	Programme of Events	£4,000.00	£0.00	£1,386.60	£2,613.40	£4,000.00
7710	Summer Fete					
7710/1	Current Year	£2,000.00	£0.00	£2,298.29	-£298.29	£2,100.00
7710/2	Next Year	£300.00	£0.00	£0.00	£300.00	£300.00
7710	Total	£2,300.00	£0.00	£2,298.29	£1.71	£2,400.00
7720	General Events					
7720/1	General	£0.00	£0.00	£0.00	£0.00	£0.00
7720/2	Apple Day	£0.00	£0.00	£0.00	£0.00	£500.00
7720/3	Open Days	£0.00	£0.00	£0.00	£0.00	£500.00
7720	Total	£0.00	£0.00	£0.00	£0.00	£1,000.00
7750	Civic Functions	£1,850.00	£0.00	£1,331.17	£518.83	£1,850.00
7760	Town Mayor's Charity - Pre May	£0.00	£100.00	£1,300.00	-£1,200.00	£0.00
7770	Town Mayor's Charity - after May	£0.00	£0.00	£0.00	£0.00	£0.00

# Financial Budget Comparison

Comparison between 01/04/21 and 31/03/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		<b>2021/2022</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>	<b>2022/2023</b>
7850	Community Grants	£6,000.00	£0.00	£2,350.00	£3,650.00	£6,000.00
7860	Community / Social Inclusion Project Grant	£0.00	£0.00	£0.00	£0.00	£0.00
7870	Grants for Queen's Platinum Jubilee	£0.00	£0.00	£0.00	£0.00	£1,000.00
7900	Consumer Products (Purchase for resale)					
7900/1	History Publications	£0.00	£0.00	£0.00	£0.00	£0.00
7900/2	Crime Prevention	£100.00	£0.00	£0.00	£100.00	£100.00
7900	<b>Total</b>	<b>£100.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£100.00</b>	<b>£100.00</b>
7950	Community Safety	£500.00	£0.00	£658.57	-£158.57	£500.00
7990	Miscellaneous	£100.00	£0.00	£9.00	£91.00	£100.00
<b>Total Expenditure</b>		<b>£24,530.00</b>	<b>£807.20</b>	<b>£14,176.33</b>	<b>£11,160.87</b>	<b>£25,780.00</b>

**APPENDIX 2**  
**COMMUNITY DEVELOPMENT COMMITTEE**  
**DRAFT ESTIMATES 2022/2023**

KEY	EXPENDITURE	
	<b>SOCIAL INCLUSION</b>	
	Management & Administration Apportioned to services as follows:-	
		8.43%
		<b>47,263.80</b>
1.(s15(5))	Town Mayor's Travel & Subsistence Allowance	375.00
1.(s15(5))	Town Mayor's Entertainment Allowance	375.00
3.(s31)	Signs	500.00
1.(s145)	Programme of Events	4,000.00
11.(s28)	<b>Summer Fete</b>	<b>3,500.00</b>
	<b>Thorpe Astley Summer Event</b>	<b>3,500.00</b>
13	<b>Civic Functions</b>	<b>2,000.00</b>
13	Community Grants	6,000.00
1.(s112)	<del>Grants for the Queen's Platinum Jubilee (2022)</del>	<del>0.00</del>
1.(s145)	General Events	1,000.00
1.(s112)	<b>Grants for the Coronation (2023)</b>	<b>1,000.00</b>
7.(ss9&10)	Loan Interest & Repayments (No.490422)	4,430.00
13	<del>Citizens Advice Bureau SLA</del>	<del>0.00</del>
13	<b>Social Inclusion Initiatives</b>	<b>1,000.00</b>
1.(s31)	Community Safety	500.00
3.(s31)	Consumer Products (Purchase for resale) Crime Prevention	100.00
13	Miscellaneous	100.00
	<b>TOTAL EXPENDITURE</b>	<b>75,643.80</b>
KEY	INCOME	
	Civic Functions	0.00
	Consumer Products (Sales) General	50.00
	Consumer Products (Sales) Crime Prevention	50.00
	Miscellaneous	0.00
	<b>TOTAL INCOME</b>	<b>100.00</b>
	<b>NET REQUIREMENT</b>	<b>75,543.80</b>

**Summer Fete increase from £2,400 to predicted Outturn £3,331 + 10% Inflation.**

**Civic Functions inflationary increase from £1,850 to £2,000.**

**£1,000 One-off: Grants for Queen's Platinum Jubilee Community Events.**

**Estimated Budget needed for proposed annual event at Thorpe Astley.**

**£2,000 to support Council social inclusion activities, including volunteer led activities.**

**£1,000 Grants for the Queen's Platinum Jubilee was one-off in 2022/23.**

**£3,150 Citizens' Advice SLA never renewed.**

## Paid Expenditure Transactions

paid between 28/09/22 and 22/11/22, for the 7. Community Development

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
BACS220923 GIGGLE2022	29/09/22	17680	4053	£200.00	£0.00	£200.00	7. CD	Giggle Town Arts	Activities for apple day 7720/2
BACS220923A MAZO1922	29/09/22	17685	4062	£13.99	£2.33	£11.66	7. CD	Amazon UK	-serving trays for apple day 7720/2
BACS220923A MAZO2849	29/09/22	17686	4061	£15.64	£2.61	£13.03	7. CD	Amazon UK	paper cups for apple day 7720/2
BACS220923A MAZO2307	29/09/22	17687	4060	£9.89	£1.65	£8.24	7. CD	Amazon UK	3 x knives for apple day 7720/2
BCARD220921 BRIT18619	17/10/22	17688	4059	£34.00	£0.00	£34.00	7. CD	Royal British Legion	2 x poppy wreaths for Remembrance Service 7750
		17724/1		£40.00	£0.00	£40.00	7. CD	Cllr Satindra Sangha	Samosas 7770
		17724/2		£71.85	£11.97	£59.88	7. CD	Cllr Satindra Sangha	Raffle Prizes 7770
BACSSATIND RASANGHA	17/10/22	17724		£111.85	£11.97	£99.88		Cllr Satindra Sangha	Samosas & Raffle Prizes for Town Mayor Event 7770
BACS221007S TOCKS2733	17/10/22	17737	4066	£252.42	£42.07	£210.35	7. CD	Stocksigns Ltd	replacement batteries for TA speed sign 7950
BACS221019B LIFE2022	21/10/22	17857		£500.00	£0.00	£500.00	7. CD	Braunstone Life	Patronage for Life 2022 7850
		17766/1		£35.98	£6.00	£29.98	7. CD	Amazon UK	Halloween Decorations 7700
		17766/2		£4.89	£0.82	£4.07	7. CD	Amazon UK	Halloween Decorations 7700
		17766/3		£24.95	£4.16	£20.79	7. CD	Amazon UK	Halloween Decorations 7700
BACS221013A MAZON00	28/10/22	17766	4071	£65.82	£10.98	£54.84		Amazon UK	Halloween Decorations 7700
BACS221013A MAZO12306	28/10/22	17830		£11.98	£2.00	£9.98	7. CD	Amazon UK	Halloween Decorations 7750
		17837/12		£11.80	£0.00	£11.80	7. CD	Braunstone Town Council	Apples for Apple Day 7720/2
BACS221026D IRECT8541	28/10/22	17855		£963.98	£160.66	£803.32	7. CD	Direct Global Trading	Connectable Lit LED Garland Ice White x 3, Manins Power Pack for XP connectable Lighting x 2, 720 Icicle Timer lights Festive Blue Box x 1, 960 Icicle Timer Lights Festive Blue Box x 5 7750
BACS221020C G2022	28/10/22	17856		£200.00	£0.00	£200.00	7. CD	Punjabi Cultural Society	Community Grant 2022 7850
BACS221026C HIILIGUYS	28/10/22	17858	4083	£850.00	£0.00	£850.00	7. CD	Chilli Guys	balance of meal for diwali event 7750

# Paid Expenditure Transactions

Start of year 01/04/22

paid between 28/09/22 and 22/11/22, for the 7. Community Development

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
110856	28/10/22	17859		£100.00	£0.00	£100.00	7. CD	Asian Elderly Club	Community Grant Award Community Development Committee minute 3a 2022/2023	7850
110855	28/10/22	17860		£300.00	£0.00	£300.00	7. CD	SWAGAT	Community Grant Award 2022	7850
110854	28/10/22	17861		£300.00	£0.00	£300.00	7. CD	Namaste Group	Community Grant Award 2022	7850
		17689/19		£20.00	£3.33	£16.67	7. CD	Braunstone Town Council	Flowers for Mayor - Queens Passing	7990
		17689/27		£4.99	£0.83	£4.16	7. CD	Braunstone Town Council	Flowers for Mayor - Queens Passing	7990
110840	01/11/22	17621	4029	£190.00	£0.00	£190.00	7. CD	Electric Dreams	provision of DJ for Diwali event in POE	7700
		17920/8		£1,904.00	£0.00	£1,904.00	7. CD	Public Works Loan Board	PW490422	7080
BACS221107B DC4097	11/11/22	17897	4097	£10.00	£0.00	£10.00	7. CD	Blaby District Council	HSBC Chairmans Charity Account	7040/2
BACS221115T OWN4111	18/11/22	17922	4111	£25.00	£0.00	£25.00	7. CD	Cllr Satindra Sangha	Samosa's for Halloween	7040/2
		17923/27		£27.90	£4.65	£23.25	7. CD	Braunstone Town Council	Refreshme	7750
		17923/30		£28.80	£0.00	£28.80	7. CD	Braunstone Town Council	Refreshments for Diwali Halloween Supplies	7750
<b>Total</b>				£6,152.06	£243.08	£5,908.98				