



## BRAUNSTONE TOWN COUNCIL

[www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)

*Darren Tilley – Chief Executive & Town Clerk*

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### Braunstone Town

## *"Citizens Advisory Panel"*

.....INFORM.....CONSULT.....INVOLVE.....

18th May 2022

Dear Citizens' Advisory Panel Member

A meeting of the **BRAUNSTONE TOWN CITIZENS' ADVISORY PANEL** will be held in the **Ravenhurst Room** at **Braunstone Civic Centre** on **Thursday, 26<sup>th</sup> May 2022** commencing at **7.30pm**, the agenda for the meeting is set out below.

The Council extends an invitation to any interested local residents and user's groups to attend the meeting to participate in the debate either by attending **Braunstone Civic Centre** or by video link using **Zoom Video Conferencing** (details below).

Join Zoom Meeting

<https://us06web.zoom.us/j/88183937550?pwd=bVhxRXRhcm81Wk5rTnB3TWQxWGNCUT09>

Meeting ID: 881 8393 7550

Passcode: 670192

Yours sincerely,

Chief Executive & Town Clerk

### AGENDA

1. **Apologies**  
To receive apologies for absence.
2. **Disclosures of Interest**  
To receive any disclosures of Interest in respect of items on this agenda.

3. **Minutes of the Meeting**

To confirm the accuracy of the Minutes of the meeting held 3<sup>rd</sup> March 2022 to be signed by the Chairperson (**Enclosed**).

4. **Panel Work Programme for 2022/2023**

To receive a copy of the Town Council's Annual Report for 2021/2022 and to consider priorities, if any, for the Panel's work during 2022/2023 (**Enclosed**).

5. **Braunstone Town Council Surveys**

To consider a programme of surveys (**Enclosed**).

6. **Draft Climate Change & Environmental Action Plan**

To consider a proposed annual action plan to deliver the Climate Change and Environmental Strategy's Objectives. (**Enclosed**).

**NOTE:**

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.*

*EQUALITIES ACT 2010*

*Braunstone Town Council has a duty in carrying out its functions to have due regard to:-*

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

*To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.*



**BRAUNSTONE TOWN COUNCIL MINUTES**  
**OF CITIZEN'S ADVISORY PANEL**  
**THURSDAY 3<sup>rd</sup> MARCH 2022**

**PRESENT:** Councillor Parminder Basra (in the Chair) and Councillors Ajmer Basra (substitution for Councillor Phil Moitt), Dipen Nathwani (substituting for Councillor Leanne Lee), Satindra Sangha (substituting for Councillor Marion Waterton), Christiane Startin-Lorent and residents Geoff Simmonds, Susan Metson, Jeanette Essex, John Dodd and Talent Nyandoro.

**OFFICERS IN ATTENDANCE:** Mr Darren Tilley, Chief Executive, Town Clerk and Responsible Financial Officer and Mrs Pauline Snow, Deputy Chief Executive and Community Services Manager.

**1. Election of Chair**

In the absence of either the Chair or Vice-Chair, nominations were sought for chair for the meeting.

It was proposed and seconded that Councillor Parminder Basra be Chair for the meeting.

**AGREED** that Councillor Parminder Basra be elected Chair for the meeting.

**2. Apologies**

Apologies for absence were received from Councillors Phil Moitt (Chair), Leanne Lee (Vice Chair) and Marion Waterton.

**3. Disclosures of Interest**

There were no disclosures of interest.

**4. Minutes of the Meeting**

The Minutes of the Meeting held on 2<sup>nd</sup> December 2021 were received and noted.

**5. Draft Environment and Biodiversity Strategy**

A copy of the proposed draft of the Environment and Biodiversity Strategy for Braunstone Town Council's Parks and Open Spaces was received by the Panel for consideration and comment as appropriate.

The Strategy would be available for public consultation from week beginning 7<sup>th</sup> March 2022 for six weeks. The Strategy and comments received would be received by the Policy & Resources committee at its scheduled meeting on 28<sup>th</sup> April 2022 for consideration and approval.

Comments received from members of the panel included clarification on the cutting back of hedges on Meridian Way in Thorpe Astley. It was advised that

this land had been transferred from a developer and work had been undertaken to very overgrown and tall shrubbery in order to make it more manageable for Braunstone Town Council staff in the future. The shrubbery would be allowed to grow back to a level that was manageable for staff and local residents had also asked for the shrubbery to be reduced in height.

Members also commented on the current density of trees in Merrylees and suggested that thinning out of the trees and shrubs would benefit the area and allow the trees and undergrowth to grow better.

It was also suggested that mapping technology could be utilised to inform residents of which authority was responsible for each park/open space. It was noted that the Customer Services Reception at Braunstone Civic Centre was able to record and follow up queries from residents and pass to the appropriate authority.

A resident advised that silver discs had been placed on some trees at Franklin Park and queried what these were for and concern was raised regarding the cutting down of trees in the Meridian Leisure complex. Investigations would be undertaken on the discs on the trees at Franklin. The Town Council had no influence with regard to trees cut down on private property. It was suggested that residents could more affectively raise concerns about this with the Meridian Complex.

Members were advised that the Environment and Biodiversity Strategy included plans for developing overall management plans for the open spaces and parks within Braunstone Town that would cover working with partners and agencies on an overall environmental and biodiversity issues within the whole area.

## **6. Proposed Conservation Area for Braunstone Village**

The panel received the results of the recent resident's survey on the merits of designating as a conservation area, the area of Braunstone Village to the south of Braunstone Lane to coincide with the already designated conservation area within the Leicester City boundary. An amendment to section 13 of the draft Character Assessment was circulated at the meeting following Blaby District Council's response to the consultation. The panel was asked to consider responses from the resident's survey and Blaby District Council Planning Policy team report on the survey.

Blaby District Council were happy to support the proposals for the draft conservation area in Braunstone Town and future consultation, exhibitions and drop-in events for residents would shortly be arranged. The panel commented that the project should be seen as an extension to an existing conservation area rather than a new one. The overall responses from the initial consultation with local residents was positive. However, with a deeper involvement of other agencies in the proposed conservation area the timescales would be extended but input from other partners would provide a more thorough and robust proposal.

Concern was raised by local residents regarding on ongoing planning application to build 13 new homes within the conservation area and whether the draft

conservation proposals would delay or prevent the planning application process with Blaby District Council.

Residents suggested that the boundaries of the extension to the conservation area be reconsidered to include a small green space beyond current bungalows which is the last small area of Manor Farm. Inclusion in the conservation area would prevent development on the land and protect two old existing agricultural buildings that have conservation significance.

## **7. Library - Community Engagement**

The panel received an update on events undertaken in the library following engagement with the community on what events and activities they would like to see in the library and the enrolment of community volunteers to help with running and supporting projects.

It was noted that a grant of £5000 had been received from the County Council Cultural Communities Network team to run events and projects to engage the community and support vulnerable residents in the community library.

A children's workshop had taken place over the summer of 2021 for four weeks, a friendly bench purchased and installed in the Civic Centre Memorial Garden. Workshops were currently underway based on vinyl records and music intertwined with artwork, yoga and creative writing involving residents and young people. A five-week workshop was currently in progress at the library which connected residents with nature and working in garden areas of the community library and Franklin Park community orchard.

The work with the Cultural Communities Network ends on 31<sup>st</sup> March and a celebration day, encompassing all the activities and projects, will be held on Saturday 26<sup>th</sup> March in the library.

The Town Council had actively engaged with the communities regarding events and activities in the library and a group of volunteer residents had now set up weekly coffee mornings in the library and a weekly children's Story Time sessions.

The meeting closed at 8.40pm.

**NOTE:**

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*EQUALITIES ACT 2010*

*Braunstone Town Council has a duty in carrying out its functions to have due regard to:-*

- *eliminate unlawful discrimination, harassment and victimisation;*
- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

*To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.*

*These minutes are a draft and are subject to consideration for approval at the next meeting, scheduled for June 2022.*

**BRAUNSTONE TOWN COUNCIL****Welcome to our Annual Report 2022**

By Councillor Nick Brown, Leader of Braunstone Town Council

Despite these challenging times, the Town Council continues to provide important services to the community, this Annual Report provides a summary of our achievements during 2021/2022 and looks ahead to our aspirations for the next 12 months.

A full list of our achievements is set out overleaf, however, I wish to reflect on a couple of these here.

In September 2021, the Town Council adopted a Climate Change and Environmental Strategy, which sets out our ambition to become carbon neutral by 2030 and carbon net zero by 2050.

The Strategy also sets out how we will work with others to support the community respond to the climate crisis and improve our environment. We have already completed the first step commissioning a carbon audit of our activities, which has made recommendations concerning the Council's buildings and vehicles that will reduce our emissions by 41%.

This coming year we aim to deliver on this first stage, installing solar PV panels on our buildings and installing an air source heat pump at Thorpe Astley Community Centre.

As the Library reopened following Covid-19 we have been successful, working with our partners at the Cultural Communities Network and the Braunstone Heritage Archive Group, in providing a more responsive service to meet the needs of local residents. Family sessions were held over the summer holidays, with an artist in residence to incorporate music, song, finger puppets and crafts. We ran an intergenerational music project incorporating listening to music on vinyl and discussing various strands from the music including art, yoga and creative writing. Workshops were held which involved bulb planting, crafting and making bug/bee homes. Finally, children's story and music sessions are held on Friday mornings for pre-school children. I would like to thank our residents who have and continue to support these initiatives, making our library a vibrant and active community facility for all generations.

Looking ahead to the coming year, the report sets out our 4 strategic aims. Significant projects will be undertaken: improvements to the playground at Shakespeare Park, completing the refurbishment of the facilities at the park. Refurbishment of the Civic Centre toilet facilities, including the provision of a Changing Places toilet to make our facilities accessible to all. Investment in improvements at our facilities and across the town to reduce dependence on carbon and provide for sustainable travel.

A full list of the Council's Capital Projects and Delivery Objectives for the coming year, along with information on our services can be found on our website at [www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk) or by contacting Customer Services.

Once again, thank you for your time.

**ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022****Mission Statement.**

**We exist:**

- To ensure that local services and the environment reach the highest possible standards within the resources available for citizens, visitors and those who work in Braunstone Town;**
- To provide a focus for civic pride;**
- To listen, identify and respond to agreed local needs;**
- To help develop a strong, secure, self-reliant, self-confident community, free from unlawful discrimination.**

YEAR ENDED 31ST MARCH 2021		YEAR ENDED 31ST MARCH 2022
£		£
£245,340.26	BALANCE BROUGHT FORWARD	618,174.73
£646,304.00	(+) Annual Precept	681,961.00
£1,124,854.83	(+) Total other receipts	172,030.00
£485,277.95	(-) Staff costs	434,301.32
£66,628.11	(-) Loan interest / capital repayments	94,185.39
£846,418.30	(-) Total other payments	657,361.80
£618,174.73	(=) Balances carried forward	286,317.22
£621,657.04	Total cash and short term investments	243,220.55
£4,563,474.78	Total fixed assets and long term assets	5,400,445.75
£1,128,008.14	Total borrowings	1,061,861.96





The Council provides a wide range of services together with social and recreational facilities. The Council also promotes the interests of the town in its representation to other bodies. It works in partnership with the larger District Council and County Council to provide and supplement local government services within the town area.



## Our Achievements in 2021/2022

- **Shakespeare Park Improvements:** Completed both Phase 1, new pavilion and site improvements and Phase 2, refurbishment of tennis courts; of our £1 million investment in improvements to the sporting, recreation and play facilities. The New Pavilion is being utilised by the existing bowling and football clubs.



- **Successfully put the case to stop Blaby considering proposals to split the Parish,** avoiding our projects and investments being under threat and ensuring residents don't face the burden of unnecessary tax increases.

- **Provided £1100 additional funding to community groups to assist with recovery following the Covid-19 pandemic.**
  - **Launched an additional grant fund for community groups to assist with the establishment of new groups where there are gaps in community provision, in order to support community activity and social inclusion.**



- **Implemented new arrangements for hirers of our community facilities; including a simplified pricing framework, reducing the minimum booking time for regular hirers and discount schemes for regular hirers and hirers of multiple rooms.**



BRAUNSTONE TOWN COUNCIL  
**ROOM HIRE OFFERS**  
 THORPE ASTLEY COMMUNITY CENTRE TASTER DISCOUNT SCHEME

**BOOK 6 WEEKS OF ROOM HIRE FOR AS LITTLE AS AN HOUR PER BOOKING! THEN PAY ON THE EVENING!**

If the Group/Class/Activity is successful you will have the option to join our regular booking scheme. This means you will continue to receive the reduced Room Hire rate and minimum booking period.

- FOR NEW HIRERS AT THORPE ASTLEY
- IF YOU ARE A BRAUNSTONE TOWN RESIDENT YOU ARE ELIGIBLE FOR 10% DISCOUNT AS PER PRICING STRUCTURE
- IF YOU ARE A COMMUNITY GROUP YOU ARE ELIGIBLE FOR A 20% DISCOUNT AS PER PRICING STRUCTURE

**APPLIES BETWEEN MARCH 2022 AND THE END OF OCTOBER 20**

For more information or to book a room please Call: 0116 289000  
 Email: enquiries@braunstonetowncouncil.org.uk

BRAUNSTONE TOWN COUNCIL  
**ROOM HIRE OFFERS**  
 BRAUNSTONE CIVIC CENTRE & THORPE ASTLEY COMMUNITY CENTRE

The following Offers are subject to room availability:

- HIRE THE MILLFIELD HALL & COUNCIL CHAMBER → RECEIVE THE RAVENHURST ROOM & FOSSE ROOM FOR FREE!
- HIRE THE COUNCIL CHAMBER & RAVENHURST ROOM → RECEIVE THE FOSSE ROOM FOR FREE!
- HIRE THORPE ASTLEY MAIN HALL & ACTIVITY ROOM → RECEIVE THE LARGE MEETING ROOM FREE!

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For more information or to book a room please Call: 0116 2890045  
 Email: enquiries@braunstonetowncouncil.org.uk

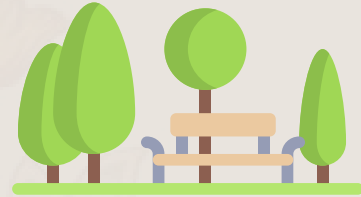


- Adopted a Climate Change & Environmental Strategy setting out how the Council will achieve Carbon Neutrality by 2030 and net zero by 2050; the strategy also sets a framework for the Council to work with its partners to support residents and businesses in the Town make changes towards a less carbon dependent future.

- Made a partnership agreement with the Braunstone Heritage Archive Group to support and enhance services provided through the Library.



- Worked with the Trustees of Drummond to develop proposals for a new public park and recreation space utilising unused land off Meridian Way; providing for supporting the environment and biodiversity, screening Thorpe Astley from the new road and air pollution, while providing a new amenity space for recreation, plan and exercise.



- Commissioned a Carbon Audit, which has made recommendations on actions the Council can take to become Carbon Neutral by 2030 and have developed a Carbon Action Plan, including commencing preparations, including surveys, for it's implementation.



- Wild flower areas planted throughout the town along with planting of trees.



- Successfully applied for a grant to central government through Blaby District Council for a Changing Places Toilet to be installed at Braunstone Civic Centre as part of forthcoming building refurbishment.



- A year-long community project in the Braunstone Town Library encouraged community participation and engagement and reduced isolation of vulnerable residents.

Art, Nature and Music workshops were organised along with engagement sessions with the public.



Over seven community volunteers came forward to restart the weekly Coffee Morning and Storytime sessions in the library.



### Your Views

Throughout the year we undertake a range of consultations and surveys to ascertain the views of residents on major projects, such as our improvement proposals, other priorities and services and also to help us to articulate the needs and aspirations of the community. We have a dedicated Consultation page on our website (found under Town Council).





**1. Protect and Enhance our Parks and Open Spaces**

**Aim:** To invest in and maintain high quality urban green spaces for sport, recreation and play, while enriching the natural environment.

- Complete Shakespeare Park Refurbishment and Open the new Pavilion building.
- Carry out repairs to the Culvert and Bridge at Mossdale Meadows.
- Support existing Clubs at Shakespeare Park to grow while supporting new sporting activities, such as Tennis (Tap 4 Tennis) and Petanque;
- Continue to work with Blaby District Council to ensure improvements are made to the culvert at Thorpe Astley Park; and to the Culvert and Bridge at Mossdale Meadows.



**2. Provide Vibrant Community Facilities**

**Aim:** To provide vibrant, accessible and cost effective community facilities, which continue to be used by and respond to the needs of our community.

- Carry out Improvements to the Braunstone Civic Centre: Refurbishment of toilets and a Changing places toilet to be added.
- Promote and attract new activities and hires to Thorpe Astley Community Centre
- Ensure Outreach services are available
- Expand the Bar Service at the Civic Centre

**3. Support and Connect the Local Community**

**Aim:** To both nurture and enhance the Town’s community life and connect our communities to reduce isolation and build community cohesion.

- Establish a Good Neighbour Scheme
- Develop Library events, initiatives and continue community engagement.
- Co-ordinate Community Events
- Support new and existing community activities and initiatives through our Community Grants Schemes and Programme of Events;
- Support the Local Area Co-ordination project.



**4. Respond to Climate Change and champion sustainable development**

**Aim:** To embed climate and environmental awareness in our decision making and actions and play our part in supporting the community to do the same.



- Deliver actions with a view to the Council becoming Carbon Neutral by 2030.
- Enhance nature and biodiversity on our urban green spaces.
- Support and facilitate initiatives to improve cycling and walking routes, also provide secure cycle lock up facilities at our centres to support this action.
- Work towards ensuring the development meets present needs to protect future generations.



## **BRAUNSTONE TOWN COUNCIL**

### **CITIZENS' ADVISORY PANEL – 26<sup>th</sup> May 2022**

#### **Item 5 – Braunstone Town Council Surveys**

##### Purpose

To consider a programme of surveys.

##### Background

Following many years of undertaking Annual Surveys with residents of Braunstone Town, the Policy & Resources meeting held on 1<sup>st</sup> November 2018 agreed that the Annual Survey be discontinued (Minute 48, resolution 1) and that it be replaced by regular smaller surveys undertaken online to ascertain satisfaction and feedback in specific areas.

Surveys would also be undertaken following the introduction of new services or changes to current services and could also include surveys to ascertain the need and type of community initiatives that residents require. For example, a survey could be undertaken following completion of the new Shakespeare pavilion or changes occurring in Customer Services or to see what activities and groups are looking to attend following the pandemic. The annual prize draw, taken from responses received from all the surveys undertaken for the year (subject to contact details being included in the response), could continue. The surveys would be undertaken via social media, the Town Council website, Survey Monkey and paper surveys available at the centres and the library.

The Town Council undertook a survey of local residents in December 2021 to ascertain what services and projects that residents would like to see in the library following the lifting of Covid-19 restrictions. From the surveys it was noted that the two most popular requests were the return of the weekly Coffee Morning and Story time for young children.

Work was undertaken on both these suggestions and volunteers from the community came forward with offers of help. Both these groups have now been established since January 2022 and very well attended.

A survey was recently undertaken with residents to see what groups and activities they would like to see established at Thorpe Astley Community Centre. This has resulted in a large number of new groups and projects be established at the centre.

A recent proposal was made to the Town Council to consider a Conservation area on Braunstone Lane and following detailed reports and discussion with Blaby District Council, a consultation was undertaken with local residents on the proposed plans.

Following the Summer Fete 2022 a survey will be undertaken on residents' views on what was provided, activities, stalls etc.

### Action requested

To consider and comment on proposed suggestions for smaller, snap surveys.

1. To consider appropriate events, services or circumstances when short surveys could be undertaken to gauge residents' views and suggestions.
2. To consider the type of information the Town Council should be collecting from the short surveys.

## **BRAUNSTONE TOWN COUNCIL**

### **CITIZEN'S ADVISORY PANEL – 26<sup>th</sup> MAY 2022**

#### **Item 6 – Draft Climate Change & Environmental Action Plan**

##### Purpose

To consider a proposed annual action plan to deliver the Climate Change and Environmental Strategy's Objectives.

##### Background

Following approval of a motion at the Annual Towns' Meeting on 13th May 2021, the Town Council developed and then adopted, on 23rd September 2021, a Climate Change and Environmental Strategy.

Underpinning the Strategy is the need to take action and Chapter 7 sets out the Action Planning process, which begins with Policy & Resources Committee developing and approving an action plan to deliver the Strategy's Objectives.

The Strategy requires that Policy & Resources Committee will seek the input of the Council's Community Development Committee, Planning & Environment Committee and Citizens' Advisory Panel, particularly in respect of

- (a) Supporting the Local Community
- (b) Protecting and Enhancing Green Spaces.

(extract attached at Appendix 1).

##### Proposed Action Plan

The proposed Climate Change & Environmental Action Plan is attached at Appendix 2. The Action Plan includes 9 of the 11 recommendations of the Carbon Audit (one recommendation is split into two separate actions and another will be considered as part of the Capital Plan review). Some of the recommendations of the Carbon Audit match the objectives in the Climate Change & Environmental Strategy.

In addition, there are three proposed actions resulting from the objectives listed in the Climate Change & Environmental Strategy and the Environment & Biodiversity Strategy, for delivery over the next couple of years.

##### Timescales

Following consideration by the Standing Committees and the Citizens' Advisory Panel, Policy & Resources Committee on 16<sup>th</sup> June 2022 will consider finalising and adopting an action plan for the next 18 months (to 31<sup>st</sup> March 2024).

Once the final action plan is agreed, recommendations can be made to Council to update the Capital Plan accordingly.

### Action Requested

With reference to the Chapters at Appendix 1, the Panel are invited to identify whether there are specific actions which should be considered for inclusion in the Climate Change and Environmental Action Plan, attached at Appendix 2, at this point.

#### **4. SUPPORTING THE LOCAL COMMUNITY**

**OBJECTIVE: Promote and encourage awareness and action on climate change, environmental protection and recycling by local residents, businesses and community organisations.**

Braunstone Town Council actively supports the objective of Blaby District Council and Leicestershire County Council for the Town, District and County to become carbon neutral no later than 2050.

Being "carbon neutral" means that the carbon dioxide emitted by all the activities in the community, be they individual, domestic, commercial, industrial or transport related, are removed by some other means.

The Council will seek to provide leadership at a local level, including in partnership with the principal Councils (including the City Council) and other organisations, to support our community to respond to the climate change agenda; this includes:

- (a) raising awareness of and promoting "local"; be it local businesses and retail or local producers;
- (b) raising awareness of existing cycling and walking routes around the Town, particularly to community facilities, leisure facilities, employment locations, schools and neighbourhood parades;
- (c) supporting and facilitating initiatives to improve cycling and walking routes in order to provide sustainable transport connections between the various communities, facilities and services in our Town and also between the Town and the City Centre, Fosse Park, railway stations, bus stations and other surrounding retail and employment areas;
- (d) support and promote initiatives to improve air quality, recognising the importance of also preventing a deterioration in air quality in the context of the new developments at Lubbesthorpe and in and around the Motorway Retail and Employment Area;
- (e) supporting and promoting initiatives which help residents make sustainable life style choices; such as using low or zero carbon energy and transport,
- (f) support and promote efforts by the principal Councils for the Town to reduce its waste and recycle more; and
- (g) provide opportunities for residents to recycle more of their waste when visiting the Town's parks & open spaces and community facilities and work with the District Council to increase provision across the Town.

The long term aim will be for Braunstone Town to reach "net-zero". "Net-zero" means that all activities in the Town emit no carbon dioxide into the atmosphere.

In the medium term the Town Council will need to assess where and how its residents access services, employment and education. The Town Council will need to work with the District and County Council's, as well as with the City Council, to either ensure this can be accessed by sustainable transport or alternatively can be provided for in the community.

## **6. PROTECTING AND ENHANCING GREEN SPACES**

**OBJECTIVE: To protect and enhance the town's Green spaces, promote and encourage tree planting, and seek to increase and enrich biodiversity.**

The Town Council is responsible for most of the Town's Parks and Open Spaces. These urban green spaces not only provide for sport, recreation and play but also for an enriched natural environment protecting the Town from and mitigating the effects of climate change and air pollution.

The Council will:

- (a) help fight pollution and climate change by planting trees on our parks;
- (b) produce an Environment and Biodiversity Strategy for our Parks and Open Spaces, which will set out the Council's approach to tree planting and maintenance, along with the Council's commitment to enhancing and enriching biodiversity;
- (c) reuse more of the waste generated from the maintenance of our parks and open spaces (e.g. tree and hedge clippings and grass cuttings) to enhance the biodiversity and environmental aspects of our parks and open spaces;
- (d) where we cannot reuse the waste ourselves, develop arrangements where the waste could be reused by others, composted or recycled;
- (e) identify measures for the management of our land and assets, which reduce the likelihood of flooding and provide for a rolling programme of water course maintenance as part of the annual winter works programme;
- (f) encourage the involvement of local residents, particularly young people and schools, in projects and initiatives to enhance the natural environment; and
- (g) source materials, including play equipment, which is durable and long lasting, made from sustainable sources and compliments the natural environment.

In the medium term the Council will consider reviewing access to and provision of green space across the Town. In the long term the Council, in partnership with the District and County Councils, will need to develop plans to enhance the built environment across the Town, including tree planting, protecting hedgerows and encouraging wild flower and biodiversity.



## BRAUNSTONE TOWN COUNCIL CLIMATE CHANGE & ENVIRONMENTAL ACTION PLAN APRIL 2022

Nature of Action to be delivered	Reason for inclusion	Benefits (Council and Community)	Resources Required	Potential Barriers to Delivery	Delivery Actions	Timescales for Delivery	Priority Level
Install solar PV identified in the Carbon Audit.	<ol style="list-style-type: none"> <li>Reduction in Carbon footprint of approx.18%;</li> <li>significant savings with energy costs set to rise significantly.</li> </ol>	<ol style="list-style-type: none"> <li>Reduction of Carbon Footprint;</li> <li>savings reinvested in other carbon reduction actions and/or services.</li> </ol>	Significant financial resources to purchase and install (potentially over £100k)	<ol style="list-style-type: none"> <li>Older roofs may need reinforcing;</li> <li>Legal arrangements for the library building are complex.</li> </ol>	<ol style="list-style-type: none"> <li>Structural surveys of roof condition;</li> <li>remedial action if necessary;</li> <li>tender exercise;</li> <li>obtaining finance.</li> </ol>	April 2022 to March 2023.	High
Insulate roof at Mosssdale Meadows Changing Rooms/Depot	<ol style="list-style-type: none"> <li>Capital Plan item;</li> <li>Prevent energy wastage.</li> </ol>	Reduce costs	Estimated below £10k	Roof not good quality and may need replacing or upgrading	<ol style="list-style-type: none"> <li>Roof condition survey;</li> <li>Obtain quotes</li> </ol>	2023/2024	Medium
Install smart meters	For ongoing analysis of the buildings' energy performance.	Provide consumption figures for reviewing the Carbon Audit in 2024.	None	None	Arrange with supplier	October 2022	High



<b>Nature of Action to be delivered</b>	<b>Reason for inclusion</b>	<b>Benefits (Council and Community)</b>	<b>Resources Required</b>	<b>Potential Barriers to Delivery</b>	<b>Delivery Actions</b>	<b>Timescales for Delivery</b>	<b>Priority Level</b>
Upgrade the electric heating at Mosssdale Meadows Changing Rooms/Depot	Maximise heating efficiency	Reduce costs	Estimated below £10k	Capital Plan item for refurbishment of changing facilities.	1. Assess deliverability with wider improvements; 2. Obtain quotes.	2023/2024	Medium
Install LED lighting at Mosssdale Meadows Changing Rooms/Depot	Energy efficiency and Carbon reduction	Reduction in carbon footprint and reinvestment of savings	Estimated below £5k	Capital Plan item for refurbishment of changing facilities.	1. Assess deliverability with wider improvements; 2. Obtain quotes.	2023/2024	Medium
Encourage walking, cycling, and working from home	Reduced pollution and carbon emissions	1. Reduction in carbon; 2. Healthy living; 3. Work/home life balance	Dependent on individual actions	Limited impact on carbon footprint due to numbers and occasions	1. Improvements to Cycling facilities Capital Plan item 2. Strategy delivery objectives 4(b) & 4(c) 3. Develop Working at home policy & procedure 4. Join Bike to work scheme	2022/2023	Medium

<b>Nature of Action to be delivered</b>	<b>Reason for inclusion</b>	<b>Benefits (Council and Community)</b>	<b>Resources Required</b>	<b>Potential Barriers to Delivery</b>	<b>Delivery Actions</b>	<b>Timescales for Delivery</b>	<b>Priority Level</b>
Purchase renewable electricity	To help decarbonise buildings and transport	Community Leadership	Unit rate may be slightly higher	Limited global impact due to supply issues	Swop supplier at contract renewal	2024/2025	Low
Install a hybrid air source heat pump at Thorpe Astley Community Centre	Decarbonise Community Centre heating; 10% reduction of total Council emissions.	1. Reduction of Carbon Footprint; 2. savings reinvested in other carbon reduction actions and/or services.	Significant financial resources to purchase and install (potentially £50k to £100k)	Finance	1. heat loss calculation 2. tender exercise 3. obtaining finance	April 2022 – March 2023	High
Replace parks diesel pick-up trucks with electric or hybrid	Reduced pollution and carbon emissions	1. reduced pollution on parks & open spaces; 2. fuel cost savings	Vehicles leased so no up front cost, although maybe slightly higher lease cost	1. Leases in place 2. Limited market availability	1. Review availability at renewal; 2. if limited consider shorter lease period.	2024/2025	Medium
Installation of Electric Vehicle Charging points at community facilities and parks depot	To provide fast charging for service users, hirers and staff who use an electric vehicle.	1. Electric vehicle becomes an option; 2. modest Income generation	Approximately £50k	Installation works could be significant at some locations.	1. Tender exercise 2. Identifying finance	June 2022 – March 2023	High

<b>Nature of Action to be delivered</b>	<b>Reason for inclusion</b>	<b>Benefits (Council and Community)</b>	<b>Resources Required</b>	<b>Potential Barriers to Delivery</b>	<b>Delivery Actions</b>	<b>Timescales for Delivery</b>	<b>Priority Level</b>
Continue to reduce our waste and recycle more	To reduce overall carbon footprint and pressure on landfill.	Provides residents, users and staff with opportunities to recycle and therefore reduce waste.	Cost of new bins	1. capacity and finance to upgrade receptacles; 2. encouraging use and correct use.	1. Review receptacles in rooms, offices and kitchens and make more high profile 2. provide recycling receptacles on parks	Rolling programme from 2022 to 2024	Medium
Commission a study of the Council's Parks & Open Spaces in order to develop a Management Plan to deliver the objectives in the Environment & Biodiversity Strategy	To assess opportunities for the expansion of tree provision, and their nature and biodiversity potential, including wildlife and woodland corridors	1. To help fight pollution and climate change. 2. To stop the loss of habitats and to protect and enhance both nature and biodiversity.	Cost of commissioning the study and developing an action plan.	Large study of 32 hectares of land, which is split into several parcels and includes varied use – may need to focus in on specific areas.	1. Identify areas for study 2. Commission study 3. Develop Management Plan	August 2022 to July 2023	Medium

<b>Nature of Action to be delivered</b>	<b>Reason for inclusion</b>	<b>Benefits (Council and Community)</b>	<b>Resources Required</b>	<b>Potential Barriers to Delivery</b>	<b>Delivery Actions</b>	<b>Timescales for Delivery</b>	<b>Priority Level</b>
Develop and implement sustainable Procurement objectives	No occasion should be missed to guide procurement expenditures towards efficient low-carbon choices in products, services and public works	Supporting sustainable supplies and suppliers for the long term benefit of both the Council and the Community	None specific, however, implementation of sustainable Procurement objectives in the short to medium term may increase the overall cost of procurement.	None to the Objectives; however, implementation could be difficult where there is limited choice.	Initially prioritise implementation for new contracts and suppliers	January 2023 – March 2023	Medium