



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

Telephone: 0116 2890045 Fax: 0116 2824785

Email: enquiries@braunstonetowncouncil.org.uk

www.braunstonetowncouncil.org.uk

APPLICATION FOR A GRANT - INDIVIDUAL

NAME OF INDIVIDUAL _____

ADDRESS _____

POST CODE _____ TELEPHONE _____

EMAIL _____

HOW LONG HAVE YOU LIVED IN BRAUNSTONE TOWN? _____

PURPOSE OF GRANT (Please ensure that the project is compatible with all our criteria – Please attach any supporting documents, evidence for your application)

START DATE OF PROJECT _____ FINISH DATE OF PROJECT _____

GRANT CRITERIA

An application for an Individual Grant must comply with all three criteria in order to be considered. Please complete each of the following boxes showing how your project matches the criteria

Show evidence of an outstanding skill or talent or provide details of an exceptional opportunity, especially where this involves elements of service to the community

Show how a modest grant will make a real difference in developing their skill or talent or in enabling them to take up an opportunity

Demonstrate how financial hardship or other circumstances would bar their progress unless a grant were made

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
	£
	£
	£
	£
	£
TOTAL COSTS (Figure must match the Total Income figure below)	£

INCOME AVAILABLE FOR THIS PROJECT (TOTAL MUST MATCH TOTAL OF PROJECT COSTS ABOVE)	AMOUNT
Your own contribution	£
Other organisations/grant scheme	£
Fundraising	£
Other	£
Amount requested from Braunstone Town Council up to £300	£
TOTAL INCOME (Figure must match the Total Project Costs figure above)	£

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ _____ DATE RECEIVED _____

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area.

Will your application have a positive or negative impact on Crime Reduction and if so, please give details –

I undertake to:

- a) To provide Braunstone Town Council with three of my latest bank statements
- b) Provide Braunstone Town Council with a written report on the project/trip (outcomes/experiences etc) within 4 weeks of the finish date
- c) To repay all monies received from Braunstone Town Council should the project/trip not proceed for any reason

If a grant is agreed, your grant will be paid via BACS. A completed BACS form will be required with your application in order to process the payment

BACS BANK DETAILS FORM ENCLOSED

DATA PROTECTION: by applying for a grant you agree to Braunstone Town Council collecting and processing your personal data to enable us to deal with your application and any other related service request. A copy of the Council's Data Protection Policy and our General Privacy Notice, which sets out more information about the Council's lawful basis for collecting, processing and retaining personal data, are available from Reception or the Council's website.

Signed _____ Print Name _____

Date _____

If you require any assistance in completing the form please contact Pauline Snow, Deputy Chief Executive & Community Services Manager at pauline.snow@braunstonetowncouncil.org.uk or telephone 0116 2899270 to make an appointment.