



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

Telephone: 0116 2890045 Fax: 0116 2824785

Email: enquiries@braunstonetowncouncil.org.uk

www.braunstonetowncouncil.org.uk

When calling please ask for:

Lydia Assi

04.01.2023

Dear Sir/Madam

As a regular hirer of the Braunstone Civic Centre, you may be aware that the toilets are in need of refurbishment. Over the last few months, the Town Council has been successful in attracting funding for major refurbishment of parts of the Centre and I am pleased to advise that the following work will be carried out over a ten-week period starting 16th January 2023

1. refurbish existing Reception toilet facilities, including the existing disabled toilet;
2. install a new Changing Places Toilet facility in the Reception toilets;
3. installation of rainwater harvesting for the toilets;
4. partially relocate the-existing toilet facility adjacent to the bar and refurbish;
5. provide a new catering kitchen facility for the Civic Community Lounge (Bar/Café);
6. provide a new cleaning store facility;
7. provide new storage facilities; and
8. installation of services, fixtures and fittings for the above.

Therefore, building work shall be taking place throughout the Centre, which will cause an amount of noise whilst the works are being undertaken, particularly for users of the Ravenhurst Room and Reception.

However, we shall be maintaining normal services throughout the period.

The provision of a catering kitchen facility for the Civic Community Lounge will enable the expansion of the facility to provide a café service during the day and additional lunches and meals, utilising the space more effectively and providing a wider community social space.

By installing a Changing Places Toilet those with extra needs, such as those with brain injuries, Motor Neurone Disease, Dementia, Cerebral Palsy, who need assistance when using the toilet will be able to attend events with their families and friends knowing that the toilet facilities they need will be available for them.

If you have any queries, please do not hesitate to contact Mrs Lydia Assi on 0116 2890045 or lydia.assi@braunstonetowncouncil.org.uk

Yours sincerely

Lydia Assi
Resources & Facilities Manager