



BRAUNSTONE TOWN COUNCIL

Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk
Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP
Telephone: 0116 2890045 Fax: 0116 2824785
Email: enquiries@braunstonetowncouncil.org.uk

www.braunstonetowncouncil.org.uk

Our Ref:

Your Ref:

When calling please ask for: **Darren Tilley**

1st February 2023

Dear Candidate,

Office of Braunstone Town Councillor

Thank you for expressing an interest in serving your community as a Town Councillor on Braunstone Town Council.

Elections to all of Braunstone Town Council's 21 Town Councillor seats are being held on 4th May 2023.

As someone who is passionate about where you live and about your local services and facilities, by serving your community as a Town Councillor you can make a positive difference to the quality of life enjoyed in Braunstone Town and Thorpe Astley.

Enclosed you will find further information about the Town, the Town Council, the role of a Town Councillor, the qualifications for being a Town Councillor and information, an overview of the elections process, and information about local and Town Council services.

A copy of the Councillor Code of Conduct, which sets out the standards to which holders of this public office should adhere, is enclosed. Also enclosed are a couple of policies which set out our commitment to delivering Equality & Diversity and Training & Development of our people, including Town Councillors. The Council is governed by a series of constitutional documents, strategies and policies, which can be found on our website at: <https://www.braunstonetowncouncil.org.uk/index.php/town-council/town-policiesstrategies> or are available on request from the Office of the Chief Executive & Town Clerk.

An information session for prospective candidates is being held on Thursday 23rd February 2023 at 6pm where you can find out more about the Town Council, our services and the role of a Town Councillor. There will also be an overview of how to stand for election and a period for questions and answers.

The session is an information session and no commitment has to be made to stand for election. You will have the option of attending in person at Braunstone Civic Centre or joining online through Zoom video conferencing. If you wish to attend, please register your interest (if you haven't already done so) by contacting the Office of the Town Clerk on 0116 289 9270 or emailing executiveofficer@braunstonetowncouncil.org.uk

All that remains for us to say is thank you for your interest in serving you local community and furthering its interests. If you have any further questions about the role of Town Councillor and the responsibilities of the Town Council, please feel free to contact the Chief Executive & Town Clerk on 0116 289 9270 or email executiveofficer@braunstonetowncouncil.org.uk

Yours sincerely



Councillor Satindra Sangha
Town Mayor

VAT Reg No. 114762482

