



# BRAUNSTONE TOWN COUNCIL

[www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)

*Ian Laughton – Executive Officer & Town Clerk*

*Email: [ianlaughton@braunstonetowncouncil.org.uk](mailto:ianlaughton@braunstonetowncouncil.org.uk)*

*Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP*

*Telephone: 0116 2899270 Fax: 0116 2824785*

8<sup>th</sup> May 2014

Dear Member

A meeting of the Braunstone Town Council will be held at the Braunstone Civic Centre, Kingsway, Braunstone Town Leicester, on Thursday **15<sup>th</sup> May 2014** at **8pm** for the transaction of the business set out below.

Yours faithfully

**Ian Laughton**, Executive Officer & Town Clerk

To : The Town Mayor and Members, Braunstone Town Council

## AGENDA

1. To appoint the Town Mayor 2014/2015
2. To Receive the Town Mayor's Declaration of Acceptance of Office.
3. To appoint the Deputy Town Mayor 2014/2015
4. To receive apologies for absence
5. Disclosures of Interest - To receive Disclosures of Interest (not previously disclosed) in respect of items on this Agenda:- i) Disclosable Pecuniary Interests, ii) Other Interests (Non-Pecuniary)
6. To Appoint Committees, Advisory Panels, Chairpersons 2014/2015 (**Enclosed**)
7. To appoint Representatives to:- Leicestershire Association of Local Councils (2 Members), Braunstone West Social Centre (1 Member), Braunstone Town Community Minibus (2 Members), Lubbethorpe Development Community Liaison Group (4 Members), Leicestershire & Rutland Crime Stoppers (1 Member)
8. To confirm the Minutes of the Meeting of the Full Council held 13<sup>th</sup> March 2014 (Make corrections/amendments) to be signed by the Chairman (**Enclosed**)
9. To deal with items required by statute.
  - a) To approve the Annual Report 2013/2014
  - b) To approve the Cycle of Meetings 2014/2015
10. To receive the Town Mayor's Report
11. Public session – Members of the public may make representations, give evidence or answer questions in connection with items included on the agenda (Standing Order 13f and 75). At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.
12. Questions from Councillors -To answer any questions which have been submitted in accordance with Standing Order 28 - A member may ask the Chairperson of the Council or the Executive Officer & Town Clerk any question concerning the business of the Council, provided one clear day's notice of the question has been given to the person to whom it is addressed.
13. To Receive Reports of Committees (**copy herewith**)

|     |                                 |          |       |
|-----|---------------------------------|----------|-------|
| (a) | Plans & Environment Committee   | 20/03/14 | p5616 |
| (b) | Community Development Committee | 20/03/14 | p5620 |
| (c) | Policy & Resources Committee    | 03/11/14 | p5623 |
| (d) | Plans & Environment Committee   | 10/04/14 | p5628 |
14. To Receive and Consider Resolutions or Recommendations in order which they have been notified in accordance with Standing Order 20 - Except as provided by these Standing Orders, no resolution may be moved unless the business to which it relates has been put on the Agenda by the EO&TC or the mover has given notice in writing of its terms and has delivered the notice to the EO&TC at least 8 clear days before the next meeting of the Council.
15. To authorise the sealing of documents.

16. To receive reports from members of Outside Bodies, including District and County Councillors, LRALC representatives, Braunstone West Social Centre, Braunstone Town Community Minibus, Lubbethorpe Development Community Liaison Group, Leicestershire & Rutland Crime Stoppers, School Governors.

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.