

# BRAUNSTONE TOWN COUNCIL

Darren Tilley - Executive Officer & Town Clerk

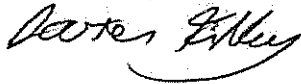
Braunstone Civic Centre, Kingsway,  
Braunstone Town, Leicester LE3 2PP  
Telephone : (0116) 2899270 Fax 282 4785

13<sup>th</sup> November 2014

Dear Member

A meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** will be held at Braunstone Civic Centre on Thursday, **20<sup>th</sup> November 2014** commencing at **7.30pm**, for the transaction of the business as set out below and your attendance is requested.

Yours sincerely,



Executive Officer & Town Clerk

## AGENDA

1. Apologies

2. Disclosures of Interest

To receive Disclosures of Interest (not previously disclosed) in respect of items on this Agenda:- i) Disclosable Pecuniary Interests, ii) Other Interests (Non-Pecuniary)

3. Public Participation

Members of the public may make representations, give evidence or answer questions in connection with items included on the agenda (Standing Order 13f and 75). At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

The time allowed for each member of the public to make representation, give evidence, or ask questions will be restricted to 3 minutes. Where there is a group of members of public wishing to make the same representations, present the same evidence or ask the same questions, the group must appoint one representative to speak on their behalf and he/she will be restricted to within 3 minutes.

Public participation sessions will be ordered by the Chairperson as part of his/her role in presiding over the meeting and conducted in accordance with the Council's Standing Orders.

4. Report of the Meeting held 18th September 2014

To receive and note the report of the last meeting held on 18<sup>th</sup> September 2014

5. Community Grants and Funding

a) Community Grants and External Funding Updates

To receive a list of Community Grants and external funding initiatives from 1<sup>st</sup> April 2014 (**Enclosed**)

b) Community Grant Applications (**Enclosed**):-

- i) Braunstone Swimming Club - £300
- ii) The Ratby Co-operative Band - £300
- iii) Braunstone Trinity Football Club - £300



6. **Improvements to Parks and Open Spaces**  
To receive a progress report on the funding towards the 'Proposals & Priorities For Improvement to Our Open Spaces and Parks', Funding opportunities investigated, etc.
7. **Community Development Projects**
  - a) Local Area Co-ordinator  
To receive a progress report concerning the Local Area Co-ordinator Project
  - b) Neighbourhood Takes Charge  
To receive a progress report and list of action list
8. **Crime Reduction Services**
  - a) Neighbourhood Watch  
To receive a progress report
  - b) Speed Activation Sign  
To receive the overall results of the Speed Activation Sign based at Jewsbury Way from 18<sup>th</sup> August to 3<sup>rd</sup> September 2014 and 5<sup>th</sup> September to 24<sup>th</sup> September 2014 (**Enclosed**)
9. **Social Inclusion**
  - a) Town Mayor's Support and Initiatives
    - i) Town Mayor's Report
  - b) Braunstone Town Library 50<sup>th</sup> Anniversary  
To receive details on the Braunstone Town Library's 50<sup>th</sup> Anniversary event scheduled for Saturday 6<sup>th</sup> December 2014.
10. **Annual Report and Questionnaire – proposed Action/Responses**  
To receive the results from the Annual Report Questionnaire relevant to the Committee and consider proposed Action/Responses to the issues raised (**Enclosed**)
11. **Blaby District Council Scrutiny**  
To receive feedback from Blaby District Council on the Town Council's recommendations for consideration by the Scrutiny Committee (**Enclosed**)
12. **Financial Comparisons**  
To receive the Financial Comparisons from 1<sup>st</sup> April 2014 to 31<sup>st</sup> October 2014 (**Enclosed**)
13. **Estimates 2015/2016**
  - a) To receive a Statement of Expenditure for 1<sup>st</sup> April 2013 to 31<sup>st</sup> March 2014 (**Enclosed**)
  - b) To receive a list of capital projects to recommend to the Policy & Resources Committee for inclusion in the 2015/2016 estimates. (**Enclosed**)
  - c) To recommend a budget to the next meeting of the Policy & Resources Committee (**Enclosed**)

## 14. Termination of the Meeting

**NOTE:**

**CRIME & DISORDER ACT 1998 (SECTION 17)** – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

**EQUALITIES ACT 2010**

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favorable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

**GRANT APPLICATIONS - As at 12<sup>th</sup> November 2014**  
**BRAUNSTONE TOWN COUNCIL GRANTS**

5a

<u>GROUP</u>	<u>APPLIED TO</u>	<u>WHEN</u>	<u>AMOUNT REQUESTED</u>	<u>OUTCOME</u>
Kingsway Flower Club	Braunstone Town Council	June 2014	£275	£275
Leicester Movie Makers	Braunstone Town Council	June 2014	£300	£100
3 <sup>rd</sup> Braunstone Brownies	Braunstone Town Council	June 2014	£300	£300
Namaste Exercise Group	Braunstone Town Council	June 2014	£300	£300
Braunstone Heritage Archive Group	Braunstone Town Council	June 2014	£300	£300
Thursday Over 60's Club	Braunstone Town Council	June 2014	£290	£290
Braunstone Life	Braunstone Town Council	June 2014		£300
Braunstone Juniors FC	Braunstone Town Council	June 2014	£300	£300
BM-Spanza Explorer Scouts	Braunstone Town Council	June 2014	£300	£300
Winstanley Wizards	Braunstone Town Council	June 2014	£125	£125
Leicester Allotment Society	Braunstone Town Council	July 2014	£300	£300
Community Life	Braunstone Town Council	July 2014	£290	£290
Punjabi Cultural Society	Braunstone Town Council	July 2014	£300	£300
Friends of Highway Spinney	Braunstone Town Council	July 2014	£188	£188
Asian Elderly Group	Braunstone Town Council	July 2014	£195	£195
Braunstone Ivy Club	Braunstone Town Council	Sept 2014	£300	£200
Women on Thursday	Braunstone Town Council	Sept 2014	£200	£200
Ratby Co-operative Band	Braunstone Town Council	Nov 2014	£300	Pending
Braunstone Swimming Club	Braunstone Town Council	Nov 2014	£300	Pending
Braunstone Trinity Football Club	Braunstone Town Council	Nov 2014	£300	Pending
				<b>£4263</b>

**EXTERNAL GRANTS**

<u>GROUP</u>	<u>APPLIED TO</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>
Braunstone Town Council (litter bins)	Blaby District Council	June 2014	£752	£752
Leicester Movie Makers	BDC Revenue Grants	April 2014	£500	Unsuccessful
Leicester Movie Makers	Co-op Community Grant	April 2014	£1090	Unsuccessful
Braunstone Town Council	Community Games Fund	April 2014	£250	£250
Ratby Youth Band	CAFFY	Feb 2014	£1200	£600
Winstanley Youth Forum	CAFFY	Feb 2014	£1500	£400
TS Cutlass Navy Cadets	CAFFY	Feb 2014	£1000	£1000
Braunstone Junior FC	CAFFY	Feb 2014	£850	£850
			<b>Total</b>	<b>£3852</b>



**APPLICATION FOR A COMMUNITY GROUP GRANT**

NAME OF GROUP Braunstone Swimming Club

WHERE DO YOUR ACTIVITIES TAKE PLACE? Winstanley Community Academy

MEMBERSHIP NUMBERS? 230 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 44 swim members plus their parents

(An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? Yes

**WHAT ARE THE AIMS OF YOUR GROUP?**

- To create opportunities for children from the local community to learn to swim and achieve their personal goals
- To ensure that all swimmers are developed to their full potential and have the opportunity to compete at the highest possible level
- To strive to be an effective, ethical and sustainable Swim22 club.

**PURPOSE OF GRANT:** Please ensure that the project is compatible with our criteria

To part-fund the purchase of much-needed swim equipment for the Learn to Swim scheme at Winstanley Academy. We have to replace old and worn out swimming aids and purchase some new ones to accommodate the expansion of the Learn to Swim scheme where we introduce young children into water and teach them how to swim. The Learn to Swim Scheme has risen by 25% in the past year and our plans are to increase this amount yet again with local children.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
Sea squad dive sticks x 12	£107.40
Shark fin strap replacements x 12	£ 78.00
Swim noodles x 12	£ 60.00
Swim arm discs junior x 12	£ 72.00
Small floats x 20	£140.00
Squirty tropical pool toys set	£ 13.00
Duck toys x 4 packs	£ 48.00
Delivery charges for above	£ 32.00
<b>TOTAL COSTS</b>	<b>£550.40</b>

INCOME FROM	AMOUNT
Your own organisation	£250.40
Other organisations / grant schemes	£
Fundraising	£
Other	£
Amount requested from Braunstone Town Council up to £300	£300.00
<b>TOTAL INCOME</b>	<b>£550.40</b>

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ 300.00

DATE RECEIVED Nov 2013

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. \* Will your application have a positive or negative impact on Crime Reduction, if so, please give details \_\_\_\_\_

NAME OF CONTACT PERSON IN YOUR ORGANISATION Wendy Gent

ADDRESS 14 Westfield Road

Leicester POST CODE LE3 6HR

TELEPHONE 0116 2858738 EMAIL rwgent@btinternet.com

**NAMES AND ADDRESSES OF COMMITTEE MEMBERS**

CHAIRPERSON Trevor Henson

SECRETARY Janet Eden

TREASURER Vincent Dobson

**IF GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID**

CHEQUE - PAYABLE TO Braunstone Swimming Club

BACS (Please complete enclosed form)

In order for your grant application to be considered you will need to enclose the following documents with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information please set out the reasons below

**If you require any assistance in completing the form please contact Mrs Pauline Hurd, Community Development & Centres Manger on 0116 2899270 or [centresmanager@braunstonetowncouncil.org.uk](mailto:centresmanager@braunstonetowncouncil.org.uk) Please note that insufficient or incomplete information may result in the application being refused**



**APPLICATION FOR A COMMUNITY GROUP GRANT**

NAME OF GROUP THE RATBY COOPERATIVE BAND (REGISTERED CHARITY 1011147)

WHERE DO YOUR ACTIVITIES TAKE PLACE? RATBY AND SURROUNDING COMMUNITY

MEMBERSHIP NUMBERS? 114 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 19  
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP? TO PROVIDE FACILITIES FOR BRASS INSTRUMENTALISTS TO FORM A BAND TO PROMOTE AND PARTICIPATE IN MUSICAL ACTIVITIES INCLUDING CONCERTS AND CONTESTS. TO PROVIDE EDUCATIONAL AND TRAINING FACILITIES FOR BRASS INSTRUMENTALISTS

PURPOSE OF GRANT: Please ensure that the project is compatible with our criteria  
THE BANDROOM ON TAVERNER DRIVE WILL BE 25 YEARS OLD IN MARCH 2015 AND IS IN NEED OF CERTAIN UPGRADES. THE LADIES/DISABLED TOILETS NEED RENOVATING, PIPES FIXING, NEW FLOOR COVERING, TILE SURROUNDS AND DECORATING. THE KITCHEN AREA, MAIN BAND ROOM, STORAGE AREAS NEED REVARNISHING / PAINTING AND THE CARPET IN THE MAIN BANDROOM NEEDS REPLACING.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
BUILDERS COSTS	£ 1460
MATERIALS - PAINT/VARNISH ETC	£ 245
CARPET - HARDWEARING MATERIAL	£ 595
REPLACEMENT STORAGE CUPBOARDS	£ 280
(ALL DECORATING TO BE UNDERTAKEN OURSELVES AT NIL COST)	£ -
<b>TOTAL COSTS</b>	<b>£ 2580</b>

INCOME FROM	AMOUNT
Your own organisation	£ 645
Other organisations / grant schemes	£ 1435
Fundraising	£ 500
Other	£
Amount requested from Braunstone Town Council up to £300	£ 300
<b>TOTAL INCOME</b>	<b>£ 2580</b>

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO-

FUNDING RECEIVED £ 300

DATE RECEIVED OCTOBER 2012

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. \* Will your application have a positive or negative impact on Crime Reduction, if so, please give details POSITIVE BY AN AWARENESS OF ALL MEMBERS - PARTICULARLY JUNIOR MEMBERS TO RESPECT PROPERTY AND MEMBERS OF SOCIETY

NAME OF CONTACT PERSON IN YOUR ORGANISATION MR. S-PLANT

ADDRESS 14 GLENDALE AVENUE GLENFIELD

LEICESTER POST CODE LE3 8GF

TELEPHONE 01163672167 EMAIL lynnie.plant1@gmail.com

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON HOWARD RUSSELL BLAND 5 BARTON CLOSE RATBY LEICESTER LE6 0HL

SECRETARY SHERALYN HILDA NEWMAN 20 MILL DRIVE RATBY LEICESTER LE6 0JH

TREASURER STEPHEN PHILIP PLANT 14 GLENDALE AVENUE GLENFIELD LEICESTER LE3 8GF

IF GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE - PAYABLE TO \_\_\_\_\_

BACS (Please complete enclosed form)

In order for your grant application to be considered you will need to enclose the following documents with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information please set out the reasons below

If you require any assistance in completing the form please contact Mrs Pauline Hurd, Community Development & Centres Manger on 0116 2899270 or [centresmanager@braunstonetowncouncil.org.uk](mailto:centresmanager@braunstonetowncouncil.org.uk)  
Please note that insufficient or incomplete information may result in the application being refused





## APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP BRAUNSTONE TRINITY FOOTBALL CLUB

WHERE DO YOUR ACTIVITIES TAKE PLACE? MOSSDALE MEADOWS

MEMBERSHIP NUMBERS? 130

HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 90

(An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? Yes

WHAT ARE THE AIMS OF YOUR GROUP?

TO PROVIDE FOOTBALL FOR ALL

PURPOSE OF GRANT: Please ensure that the project is compatible with our criteria

NEW GOALPOSTS

**BREAK DOWN OF PROJECT COSTS**

Please give individual costs for each item

	AMOUNT
<u>9 x 9 Goals</u>	<u>£ 560.00</u>
<u>NETS</u>	<u>£ 100.00</u>
<u>SOCKETS</u>	<u>£ 115.00</u>
	<u>£</u>
	<u>£</u>
<b>TOTAL COSTS:</b>	<b><u>£ 775.00</u></b>

**INCOME FROM:**

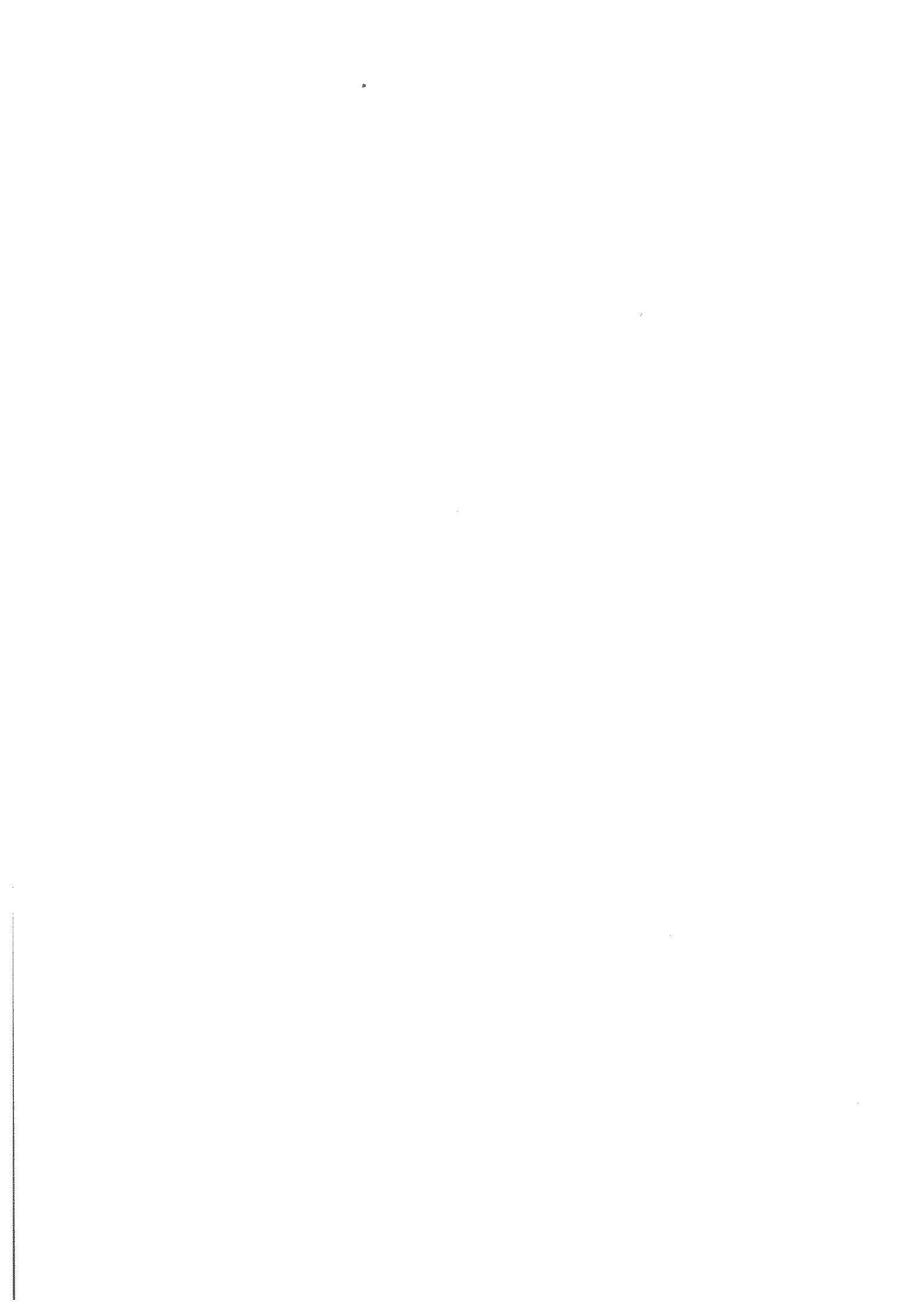
**AMOUNT**

Your own organisation:	<u>£ 475.00</u>
Other organisations / grant schemes:	<u>£</u>
Fundraising:	<u>£</u>
Other:	<u>£</u>
Amount requested from Braunstone Town Council up to £300.00:	<u>£ 300.00</u>
<b>TOTAL INCOME</b>	<b><u>£ 775.00</u></b>

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO NO

FUNDING RECEIVED £ 300.00

DATE RECEIVED OCTOBER 2013



**SPEED ACTIVATION SIGN ANALYSIS**  
**THORPE ASTLEY – JEWSBURY WAY**

**18<sup>th</sup> AUGUST – 3<sup>rd</sup> SEPTEMBER 2014 – Entering Thorpe Astley via Jewsbury Way**

31mph +	1293 – 10.5%
36mph +	108 – 0.9%
40mph +	25 – 0.2%
Fastest Speed	45mph

**5<sup>th</sup> SEPTEMBER – 24<sup>th</sup> SEPTEMBER 2014 Leaving Thorpe Astley**

31mph +	167 – 1.6%
36mph +	15 – 0.1%
40mph +	2 – 0.02%
Fastest Speed	40mph



**BRAUNSTONE TOWN COUNCIL**

**COMMUNITY DEVELOPMENT COMMITTEE – 20<sup>th</sup> NOVEMBER 2014**

**ANNUAL REPORT QUESTIONNAIRE – PROPOSED ACTIONS/RESPONSES TO SURVEY COMMENTS 2014**

On 9<sup>th</sup> October 2014, Citizens' Advisory Panel considered the results of the Annual Survey 2014 and considered a response to the comments.

There were 23 responses and the following satisfaction results relate to areas for which the Community Development Committee are responsible.

<b>COMMUNITY DEVELOPMENT SERVICES</b>	<b>Very Satisfied %</b>	<b>Satisfied %</b>	<b>Dissatisfied %</b>	<b>Not aware of this service %</b>	<b>Do not this service</b>
<b>Community Services</b>					
Crime Reduction Services	26.1	47.8	13	13	
Grants' Scheme	8.7	56.5		21.7	8.7
Free Use Rooms to Community Groups	13	39.1	4.3	17.4	21.7
Civic Events	26.1	47.8	4.3		8.7
Summer Fete	21.7	34.7			17.4
Sponsored Programme of Events	17.4	39.1	4.3	17.4	4.3

The following comments relate to areas for which the Community Development Committee are responsible. The Committee is asked to consider and approve a proposed action/response.

**Community Centres**

<b>Comment</b>	<b>Action/Response</b>
Civic Centre Events seem to be the same thing for the last five years i.e. lots of Brass Bands. How about a link to the Leicester Comedy Festival as the Civic Centre is an excellent venue.	The Town Council welcomes suggestions for new events; however they need the support of sponsoring groups to sell tickets. Previous attempts to vary the line-up have met with mixed results. We can encourage groups to think of new ideas, point them too other groups that could potentially help and give priority to new ideas.
We could do with different variety of events. We have had the same mix for the last 5 years, a change is needed.	
There should be a nominal charge for free rooms for community groups in the day as most receive grants and if community groups meet at night they have to pay.	Processing any fee adds a significant workload to the administrative process. A nominal charge is unlikely to be beneficial to the Council in this respect. Free use is offered at times of lower demand.
Free use of rooms not applied to Braunstone Cricketers, who have always paid for the use of room at A.G.M. meetings.	The free use of rooms for community groups applies to certain rooms at certain times. This should be consistent. Any evidence that this is not the case should be brought to the attention of the Centres Manager.

## Other Services

Comment	Action/Response
Do not see any Police patrolling Thorpe Astley	We will forward the comment to the local beat team. Local Police street surgeries are held in Thorpe Astley, the next one is on Sunday 16th November between 2pm and 4pm when officers will be calling on residents in Garden Close.

## Darren Tilley

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**From:** Linda McBean <lm@blaby.gov.uk>  
**Sent:** 02 October 2014 16:04  
**To:** Darren Tilley  
**Subject:** RE: Proposals for Scrutiny

Hi Darren

Apologies for the delay in responding to Braunstone Town Council's scrutiny work submission. Consideration of the suggestions was unfortunately delayed as the July meeting had to be rearranged for September.

Having now considered the requests the response to each suggestion is set out below:

- a. Review of public infrastructure in respect of Lubbesthorpe after failures at Thorpe Astley. S106 and the Community Infrastructure Levy are topics which have been heavily considered by scrutiny and it was felt that it would be better for the Lubbesthorpe Consultative Group to closely look at the concerns raised. Andrew Senior, the Development and Conservation Manager will contact you shortly to discuss and involve Braunstone TC in this.
- b. Review of increasing access with the provision of further leisure centre/activity in the North of the District.  
*Commissioner's discussed this and agreed there was simply nothing that could be done to change the status quo and refused this proposal. However, Member's highlighted the Council's Community Grant Programme where bodies in Braunstone Town can bid for funds to run or extend leisure options, for example in the Thorpe Astley Community Centre.*
- c. Review of the disposal of land/assets.  
*Commissioners felt this had been adequately covered, however, Sarah Pennelli, the Financial Services Group Manager has been asked to prepare a briefing paper, covering the concerns raised, for presentation to the Finance & Resources Scrutiny Working Group.*

*Braunstone Town Council Community Development Committee member's are invited to the scrutiny working group meeting to be held on **Wednesday 29 October 2014 at 5.30 pm in the Brooks Room at the Council Offices** for consideration of this item. The briefing paper will be first on the agenda and Parish Councillors are welcome to leave when it has been considered.*

*I would be grateful if you could let me know which BTC Community Development Committee members wish to attend on the 29 Oct.*

If you have any queries or would like to discuss any aspect of the response further please do not hesitate to contact me.

Scrutiny Commissioners would like to thank members of Braunstone Town Council for raising these concerns and hope the above proposals are useful going forward.

Kind regards

*Linda McBean*  
 Scrutiny Manager





**COMMUNITY DEVELOPMENT CAPITAL PROJECTS**

The following projects are the Community Development Capital Projects listed on the Council's current Capital Programme. All are proposed for deletion for the reason set out.

**Projects to be Deleted**

<b>Community</b>	
<b>Details of Project</b>	<b>Reason for Proposed Deletion</b>
Youth Bus	Service provided by Blaby District Council
CCTV Narborough Road South Subways, estimated cost £26,750 ( <i>Source: Parish Plan</i> )	Expensive to run and time consuming catching offenders. Other options for crossings, decoration of subways and working with partners on prevention should be explored.
Local Shopping Centres (Improve viability of local shopping centres - Street Furniture/Festive Decorations/Hanging Baskets), estimated cost £8,500 ( <i>Source: Parish Plan</i> )	This items was suggested as part of the Parish Plan, however, there has been limited interest concerning its development and implementation.

