

# BRAUNSTONE TOWN COUNCIL

*Darren Tilley - Executive Officer & Town Clerk*

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5<sup>th</sup> February 2015

Dear Member

A meeting of the **POLICY AND RESOURCES** Committee will be held at Braunstone Civic Centre on Thursday, **12<sup>th</sup> February 2015** commencing at **7.30pm**, for the transaction of the business as set out below and your attendance is requested.

Yours sincerely,



Executive Officer & Town Clerk

1. **Apologies**

2. **Disclosures of Interests**

To receive Disclosures of Interest (not previously disclosed) in respect of items on this Agenda:- i) Disclosable Pecuniary Interests, ii) Other Interests (Non-Pecuniary)

3. **Public Participation**

Members of the public may make representations, give evidence or answer questions in connection with items included on the agenda (Standing Order 13f and 75). At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.

The time allowed for each member of the public to make representation, give evidence, or ask questions will be restricted to 3 minutes. Where there is a group of members of public wishing to make the same representations, present the same evidence or ask the same questions, the group must appoint one representative to speak on their behalf and he/she will be restricted to within 3 minutes.

Public participation sessions will be ordered by the Chairperson as part of his/her role in presiding over the meeting and conducted in accordance with the Council's Standing Orders.

4. **Report of the Meeting held 15<sup>th</sup> January 2015**

To receive the Report of the last Meeting held on 15<sup>th</sup> January 2015

5. **Publications**

No publications received.

6. **Parks and Open Spaces**

- a) Pitch Allocations 2015/2016  
To agree the Pitch Allocations for 2015/2016 (**Enclosed**)

7. **Civic Centre**

- a) Revisions to Conditions of Hire for Community Centres (**Enclosed**)  
b) Community Centre Charges Updated (**Enclosed**)  
c) Millfield Hall refurbishment

**8. Changes to provision and development of Local Public Services**

To note and consider the implications of various changes and developments involving local public services (**Enclosed**):

- a) Future of Leicestershire Libraries / Connect Service Shop
- b) Thorpe Astley Community Centre – Medical Rooms

**9. Complaints**

To receive for noting, details of complaints dealt with under the Council's Complaints Procedure:

- (i) Refundable deposit – to receive a report regarding a complaint from a hirer at the retention of the refundable deposit (**Enclosed**)

**10. Financial Comparisons**

To receive Financial Comparison for the period 1<sup>st</sup> April 2014 to 31<sup>st</sup> January 2015 (**Enclosed**)

**11. Staffing**

*RECOMMENDED*: - That in view of the special / confidential nature of the business to be transacted, it is advisable in the public interest that the press/public be temporarily excluded and they be instructed to withdraw (Standing Orders 79 and 84 apply).  
*Reasons for exception – Personal Information*

To consider whether proposals to delete Grade 5 would have an impact on paycales and grading and whether the current structure should be reviewed (**Enclosed**)

**12. Signatories List**

*RECOMMENDED*

*That the Co-operative Bank No.1 Account Signatories List be updated as follows:-*

- a) *That the following former Members of the Council be removed from the signatory list for the Co-operative Bank Accounts*

*Mr I Laughton  
Mr R Ward  
Mrs C Crowther  
Mrs L Martin  
Mr D Widdowson*

- b) *That the following additional names be added to the signatory list for the Co-operative Bank Accounts Signatories*

*Mr D Tilley*

**13. Termination of the Meeting**

**NOTE:**

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

**EQUALITIES ACT 2010**

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favorable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.