



BRAUNSTONE TOWN COUNCIL

www.braunstonetowncouncil.org.uk

Darren Tilley – Executive Officer & Town Clerk

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13th May 2015

Dear Councillor

You are summonsed to attend a meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** to be held in the Fosse Room at Braunstone Civic Centre on **Thursday, 21st May 2015** commencing at **7.30pm**, for the transaction of the business as set out below.

Yours sincerely,

Executive Officer & Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Disclosures of Interest**
To receive disclosures of Interest in respect of items on this agenda:
 - a) Disclosable Pecuniary Interests,
 - b) Other Interests (Non-Pecuniary).
3. **Public Participation**
Members of the public may make representations, give evidence or answer questions in respect of any item of business included on the agenda. At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.
4. **Report of the Meeting held 10th March 2015**
To receive the Report of the Meeting held on 10th March 2015.
5. **Town Mayor's Report**
To receive a report on the activities of the Town Mayor and any proposals for initiatives during the forthcoming Civic Year.

6. Community Grant Applications

To consider the following applications for Community Grants (**Enclosed**):

- a) 3rd Braunstone Brownies - £300
- b) 050 Friendship Group - £300
- c) Punjabi Cultural Society - £300
- d) Thursday Over 60's Group - £282
- e) Braunstone Heritage Group - £290
- f) Namaste Exercise Group - £300

7. Improvements to Parks and Open Spaces

To receive a progress report on the funding towards the 'Proposals & Priorities For Improvement to Our Open Spaces and Parks' and further funding opportunities investigated.

8. Crime Statistics and Part-Night Street Lighting

To consider location maps showing crime's committed alongside the Part-Night Street Lighting Scheme.

9. Local Area Co-ordinator

To receive a progress report concerning the Local Area Co-ordinator Project.

10. Town Watchers

To receive a progress report on the work and activities of Town Watchers.

11. Termination of the Meeting



NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- *eliminate unlawful discrimination, harassment and victimisation;*
- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

BRAUNSTONE TOWN COUNCIL

REPORT of the COMMUNITY DEVELOPMENT COMMITTEE
19TH MARCH 2015 AT 7.40PM

PRESENT: Ms A Hack (In the Chair), Miss A Ambrose, Miss S Betts, Mr N Brown, Mr N Chamberlain, Mr T Chapman, Mrs S Fox-Kennedy, Mr P Kennedy, Mr S Maxwell (substituting for Mrs S Maxwell), Mr W Wright.

OFFICERS IN ATTENDANCE: Mr D Tilley, Executive Officer & Town Clerk, Mrs P Hurd, Community Development & Centres Manager, Miss J Leech, Assistant Executive Officer (Admin)

APOLOGIES: Mr R Berrington, Mrs J Fox, Mrs S Maxwell.

1. Disclosure of Interest

There were no disclosures by Members of any Disclosable Pecuniary or Non-Pecuniary Interests

2. Public Participation

In accordance with Standing Orders 16f and 70 the meeting was adjourned to give an opportunity for members of the public present to raise matters of public interest for the purpose of making representations, giving evidence or answering questions.

There were no members of the public present at the meeting.

3. Report of the Meeting held on 5th February 2015

The Report of the last meeting held on 5th February 2015 was accepted as a true record of the meeting.

4. Crime Reduction Services

- a) An updated report on the Crime Statistics was received and noted.
- b) Sir Clive Loader, Police Crime Commissioner
Sir Clive Loader, Police Crime Commissioner for Leicestershire, was welcomed to the meeting to make a presentation on his roles and responsibilities. Members were reassured that measures were being implemented to increase resources in Neighbourhood Police Teams.
- c) Members received a detailed response in respect of crime statistics and local operations and priorities from Sergeant P Colgate and PCSO Derek Bausor. Members were reassured that action was being taken to address recent increases in vehicle crime.
- d) An update on the Town Council's crime reduction initiatives was received. An update from the Crime Reduction Co-ordinator was circulated to the meeting. It was noted that the last Town Watchers Meeting had been cancelled as there was no-one to chair the meeting. The Group still did not have a Secretary or Treasurer. There was discussion as to what level of service the Town Council should be providing to the group and what could be done to encourage the formation of new schemes.

RESOLVED

That the matter be considered on a future agenda item of the Community Development Committee.

- e) Speed Activation Sign
It was noted from the last meeting that Henley Crescent leading to Braunstone Close, Turnbull Drive, Littlefayre/Withers Way, Braunstone Lane were identified as locations for the future siting of the Speed Activation Sign. However, a more specific location was required for Braunstone Lane and it was agreed that the stretch around the area of St Mary's Avenue would be an ideal location for the sign. It was also noted that there was an increase in the number of cars speeding again on Kingsway near to the Doctors' Surgery.

5. Community Grants and Funding

- a) Community Grants and External Funding Updates
A list of Community Grants and external funding received since 1st April 2014 was received. It was noted that the SWAGAT group had been successful in securing £500 funding from Blaby District Council and that the Town Council had submitted an application for £52,032 to SITA Ltd towards improvements works to the Millfield Hall roof.
- b) Community Grant Applications

RESOLVED

That the Council in accordance with its powers under Section 1(1) of the Localism Act 2011 (General Power of Competence) should incur the following expenditure:-

- i) Radford United (Community Action Group) - £300 towards promoting its activities to a wider demographic area
ii) SWAGAT - £300 towards tutor fees, room hire and travel expenses
iii) 82nd Scouts Leicester - £300 towards room hire
iv) RAFA (Braunstone Branch) - £300 towards a 40s Night to mark the 75th anniversary of the Battle of Britain.
v) Braunstone Swimming Club – £40 towards sponsorship of its Open Meet
- c) Correspondence from Groups
i) A letter dated 24th February 2015 from the Bursar of Winstanley Community College, thanking the Town Council for the grant of £600 to support the students' entry into the 'Greenpower Challenge' was received and noted.

6. Improvements to Parks and Open Spaces

A progress report on the funding towards the 'Proposals & Priorities for Improvements to Our Open Spaces and Parks'. It was noted that the Council had been successful in securing a grant of £5,000 from Blaby District Council's Community Grants Scheme towards the project.

7. Community Development Projects

- a) Local Area Co-ordinator
It was noted that the interviews to recruit the Local Area Co-ordinators was to take place the following week.
- b) Neighbourhood Takes Charge
The notes from the Neighbourhood Takes Charge meeting held on 18th February 2015 were received. It was noted that there were still only two members of the public attending the meetings, and therefore it had been agreed to hold no further meetings until the Local Area Co-ordinator was in place.

8. Social Inclusion

- a) Town Mayor's Support and Initiatives
It was reported that Ceroc had made a donation of £600 towards the Town Mayor's charity being 25% of the net proceeds from their New Year's Eve event.
- b) Draft Programme of Events
The draft Programme of Events for the 2015/2016 season was received and noted.

9. Financial Comparisons

The Financial Comparisons from 1st April 2014 to 28th February 2015 were received and noted.

10. Termination of Meeting

The meeting closed at 9.10pm

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

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- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP 3RD BRAUNSTONE BROWNIES

WHERE DO YOUR ACTIVITIES TAKE PLACE? FRIAR LANE & BRAUNSTONE BAPTIST CHURCH

MEMBERSHIP NUMBERS? 40 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 28
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES (GIRLS 7-11 YEARS OLD)
BUT LEADERS / HELPERS ANY AREA

WHAT ARE THE AIMS OF YOUR GROUP? TO PROMOTE GIRL GUIDING AND PROVIDE A SAFE WEEKLY ENVIRONMENT. ALSO TO DEVELOP AN UNDERSTANDING OF SELF, COMMUNITY AND THE WORLD THROUGH CRAFTS, GAMES AND ACTIVITIES

PURPOSE OF GRANT: Please ensure that the project is compatible with our criteria
TO SUBSIDISE ONE OF OUR PACK HOLIDAYS TAKEN EACH YEAR IN AUGUST (THURSDAY TO SUNDAY) OVERNIGHT AND DAYTIME ACCOMADATION. DUE TO THE NUMBER OF BROWNIES (40) WE HAVE TO RUN TWO HOLIDAYS PER YEAR.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
ACCOMADATION	£ 180
ACTIVITIES	£ 300
CRAFTS	£ 50
FOOD	£ 300
	£
TOTAL COSTS	£ 830

INCOME FROM	AMOUNT
Your own organisation	£ 2,559.33
Other organisations / grant schemes	£
Fundraising <u>QUIZ & RAFFLE</u>	£ 311.00
Other	£
Amount requested from Braunstone Town Council up to £300	£ 300
TOTAL INCOME	£ 3,170.33

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/ NO

FUNDING RECEIVED £ 300

DATE RECEIVED MAY 14



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP 050 FRIENDSHIP GROUP LEICESTER & LEICESTER SHIRE

WHERE DO YOUR ACTIVITIES TAKE PLACE? BRAUNSTONE WEST SOCIAL CENTRE

MEMBERSHIP NUMBERS? 73

HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 11

(An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP? WE AIM TO PROVIDE A FRIENDLY SOCIAL GROUP FOR ANYONE OVER 50. WE MEET TWICE A MONTH, WITH A GUEST SPEAKER. WE CHAT AFTERWARDS OVER A CUPPA. WE ALSO ORGANIZE DAY TRIPS & HOLIDAYS.

PURPOSE OF GRANT: Please ensure that the project is compatible with our criteria
 TO HELP WITH THE COST OF THE HIRE OF THE ROOM, & THE COST OF GUEST SPEAKERS.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
HIRE OF ROOM PER YEAR	£720
GUEST SPEAKERS PER YEAR	£977
	£
	£
	£
TOTAL COSTS	£1697

INCOME FROM	AMOUNT
Your own organisation	£1397
Other organisations / grant schemes	£ -
Fundraising	£ -
Other	£ -
Amount requested from Braunstone Town Council up to £300	£300
TOTAL INCOME	£1697

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO NO

FUNDING RECEIVED £150.00

DATE RECEIVED JULY 2013



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP Punjabi Cultural Society (Braunstone)
 WHERE DO YOUR ACTIVITIES TAKE PLACE? Braunstone Civic Centre (Kingsway)
 MEMBERSHIP NUMBERS? 100 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN?
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP?
To provide recreation to senior citizen and all the other members of Punjabi Cultural Society

PURPOSE OF GRANT: Please ensure that the project is compatible with our criteria
Holiday trip to Senior citizen to stay in the end of May or June

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
<u>Coach Cost</u>	<u>£ 480 to 700</u>
<u>Refreshment</u>	<u>£ 400.00</u>
<u>Dist-sal + cup, + plate</u>	<u>£ 100.00</u>
TOTAL COSTS	£

INCOME FROM	AMOUNT
Your own organisation	<u>£ 200.00</u>
Other organisations / grant schemes	<u>£ -</u>
Fundraising	<u>£ 400.00</u>
Other	<u>£ -</u>
Amount requested from Braunstone Town Council up to £300	<u>£ 400.00 300.00</u>
TOTAL INCOME	£

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO
 FUNDING RECEIVED £ 300.00 DATE RECEIVED July 2014



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP OVER 60s CLUB (THURSDAY)

WHERE DO YOUR ACTIVITIES TAKE PLACE? BRAUNSTONE CIVIC CENTRE

MEMBERSHIP NUMBERS? 34 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 32
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP?
TO PROVIDE WEEKLY SOCIAL ACTIVITIES TO MEET THE NEEDS OF THE GROUP MEMBERS

PURPOSE OF GRANT: Please ensure that the project is compatible with our criteria
TO REDUCE TRANSPORT COSTS ON CLUB TRIPS OUT REQUESTED BY OUR MEMBERS. MEMBERS & VOLUNTEERS PAY FOR THEIR OWN ACTIVITY AND MEALS BUT MANY STRUGGLE TO PAY FOR TRANSPORT. THIS COULD CAUSE SOCIAL EXCLUSION. DUE TO MOBILITY PROBLEMS, MOST OF OUR GROUP (AVERAGE AGE 82 YRS) ARE UNABLE TO ACCESS EXCURSIONS WITHOUT THE SUPPORT OF THE CARING AND TRUSTED VOLUNTEERS AND THE SPECIAL MINIBUSES FACILITIES AVAILABLE IN BRAUNSTONE TOWN

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
	<u>TRANSPORT COSTS ONLY</u>
1. RUTLAND WATER CRUISE & TEA	£ 182
2 LUNCH & VISIT TO BRADGATE PARK	£ 117
3 LUNC AT PEATLING PARVA	£ 73
	£
	£
TOTAL COSTS	£ 372

INCOME FROM	AMOUNT
Your own organisation	£ 90
Other organisations / grant schemes	£
Fundraising	£
Other	£
Amount requested from Braunstone Town Council up to £300	£ 282
TOTAL INCOME	£ 372

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ 290

DATE RECEIVED 02-07-2014



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP BRAUNSTONE HERITAGE ARCHIVE GROUP

WHERE DO YOUR ACTIVITIES TAKE PLACE? BRAUNSTONE CIVIC CENTRE

MEMBERSHIP NUMBERS? 20 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 20
 (An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP?
TO COLLECT & CATALOGUE ANY HISTORIC DOCUMENTS OR OTHER ITEMS RELATING TO THE HISTORY OF BRAUNSTONE. ALL WORK TO BE DONE ON A VOLUNTARY BASIS.

PURPOSE OF GRANT: Please ensure that the project is compatible with our criteria
TO PURCHASE ELECTRONIC FILING SYSTEMS AND TO MAINTAIN INFORMATION AND IMAGES ON AN INTERNET SITE. TO CONSERVE DISCOVERIES, INFORMATION AND DOCUMENTS IN DIFFERENT FORMATS WHICH ARE BOTH SECURE AND IT WILL ALLOW ACCESS TO LITTLE KNOWN OR FRAGILE HISTORIC DOCUMENTS AND IMAGES BY THE WIDER AUDIENCE INCLUDING INSTITUTIONS, SCHOOLS & GENERAL PUBLIC. THE EQUIPMENT WILL AID BETTER SEARCH & RETRIEVAL FACILITIES AND WILL WORK WELL WITH OUR PICTURE FRAMES & INTER ACTIVE SCREEN.

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
USB 32GB 2 SETS @ 80	£ 160
DVD-R x 50 DISCS	£ 18.50
PORTABLE HARD DRIVE	£ 67.50
SD CARDS 32GB 6 @ £16	£ 96.00
MAINTENANCE OF CLOUD INTERNET SITE	£ 18.00
TOTAL COSTS	£ 360.00

INCOME FROM	AMOUNT
Your own organisation	£ 70
Other organisations / grant schemes	£
Fundraising	£
Other	£
Amount requested from Braunstone Town Council up to £300	£ 290
TOTAL INCOME	£ 360.00

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ 300

DATE RECEIVED MAY 2014



APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP YOGA & EXERCISE GROUP
 WHERE DO YOUR ACTIVITIES TAKE PLACE? BRAUNSTONE CIVIC CENTRE LEICESTER
 MEMBERSHIP NUMBERS? 20 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 20
 (An estimated or actual number of members must be specified)
 IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP? PROMOTE HEALTHY LIVING FOR ELDERLY. PHYSICAL & YOGA, EXERCISE OUTDOOR ACTIVITIES VISIT ARTS & CULTURE FUNCTIONS, EDUCATE MEMBERS IN HEALTH & SAFETY RECOGNITIONS BY SEMINAR. PROMOTE CULTURE & SOCIAL ACTIVITIES HELP AVOID LONELINESS

PURPOSE OF GRANT: Please ensure that the project is compatible with our criteria PROVIDE YOGA AND FITNESS CLASSES OUTDOOR ACTIVITIES SPORTS ETC SEMINARS ON HEALTHY HEALTHY LIVING, ARRANGE VARIOUS FUNCTIONS ENCOURAGE MEMBERS TO PARTICIPATE IN OUTSIDE ACTIVITIES SUCH AS WALKING, ATTENDING SOCIAL FUNCTIONS, XMAS VALENTINE

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
TUTOR FEE - YOGA & EXERCISE	£ 900.00
EXCLUSION TRANSPORT	£ 500.00
CULTURE & RELIGIOUS FUNCTIONS	£ 500.00
GENERAL ADMINISTRATION	£ 100.00
DONATION CHARITY POSTAGE	£ 100.00
TOTAL COSTS	£ 2000.00

INCOME FROM	AMOUNT
Your own organisation	£ 900.00
Other organisations / grant schemes <u>EXPLICIT</u>	£ 500.00
Fundraising	£
Other <u>FROM CASH RESERVE</u>	£ 300.00
Amount requested from Braunstone Town Council up to £300	£ 300.00
TOTAL INCOME	£ 2000.00

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ 300.00

DATE RECEIVED 18/6/2014

YOUR LETTER DT. 6/6/14