



# BRAUNSTONE TOWN COUNCIL

[www.braunstonetowncouncil.org.uk](http://www.braunstonetowncouncil.org.uk)

*Darren Tilley – Executive Officer & Town Clerk*

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

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16<sup>th</sup> September 2015

*To: Councillor Anthea Ambrose (Chair), Councillor Alex DeWinter (Vice-Chair) and Councillors Ajmer Basra, Nick Brown, David Di Palma, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy, Sam Maxwell and Chetan Parmar.*

Dear Councillor

You are summonsed to attend a meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** to be held in the Fosse Room at Braunstone Civic Centre on **Thursday, 24th SEPTEMBER 2015** commencing at **7.30pm**, for the transaction of the business as set out below.

Yours sincerely,

Executive Officer & Town Clerk

## AGENDA

1. **Apologies**  
To receive apologies for absence.
2. **Disclosures of Interest**  
To receive disclosures of Interest in respect of items on this agenda:
  - a) Disclosable Pecuniary Interests,
  - b) Other Interests (Non-Pecuniary).
3. **Public Participation**  
Members of the public may make representations, give evidence or answer questions in respect of any item of business included on the agenda. At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.
4. **Minutes of the Meeting held 9th July 2015**  
To confirm the accuracy of the Minutes of the Meeting held on 9th July 2015 to be signed by the Chairperson (**Enclosed**).
5. **Town Mayor's Report**  
To receive a report on the activities of the Town Mayor and any proposals for initiatives during the forthcoming Civic Year.

6. **Local Area Co-ordinator**  
To receive a progress report concerning the Local Area Co-ordinator Project.
7. **Town Watchers**  
To receive a progress report on the work and activities of Town Watchers.
8. **Speed Sign statistics**  
To consider the results of the speed sign at Withers Way and follow up actions following the gathering of data at each location (**Enclosed**).
9. **Crime Statistics**  
To receive crime statistic comparisons for Braunstone Town (**Enclosed**).
10. **Summary of Grant Applications**  
To receive a list of grants paid to date and applied for from external sources along with letters of thanks for grants (**Enclosed**):  
a) Winstanley Wizards Table Tennis Club
11. **Community Grant Applications**  
To consider Community Grant Applications as follows (**Enclosed**):  
a) Braunstone Ivy Club - £300
12. **Improvements to Parks and Open Spaces**  
To receive a progress report on current projects and funding.
13. **Summer Fete**  
a) To receive an update on the Summer Fete 2015 held on 25<sup>th</sup> July  
b) To agree the date for the Summer Fete 2016
14. **New Year's Eve Hire of Rooms**  
To receive applications for the hire of the Millfield Hall, Council Chamber at Braunstone Civic Centre and Main Hall at Thorpe Astley Community Centre for New Year's Eve 2015.
15. **Mobile Skatepark Project – Thorpe Astley**  
To receive a report on the Mobile Skatepark Project held at Thorpe Astley Community Centre during the summer.
16. **Termination of Meeting**



**NOTE:**

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.*  
*EQUALITIES ACT 2010*

*Braunstone Town Council has a duty in carrying out its functions to have due regard to:-*

- *eliminate unlawful discrimination, harassment and victimisation;*
- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

*To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.*

**BRAUNSTONE TOWN COUNCIL**

**MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE**

**THURSDAY 9<sup>th</sup> JULY 2015 AT 7.30PM**

**PRESENT:** Councillor Amanda Hack (in the Chair), and Councillors Roger Berrington (substituting for Councillor David Di Palma), Nick Brown, Sam Fox-Kennedy, Paul Kennedy and Sam Maxwell.

**Officers in attendance:** Darren Tilley, Executive Officer & Town Clerk, and Pauline Hurd, Community Development & Centres Manager.

There were no members of the public present at the meeting.

**17. Election of Chair for the Meeting**

In the absence of the Chair and Vice-Chair it was proposed by Councillor Sam Maxwell and seconded by Councillor Nick Brown and

**RESOLVED** that Councillor Amanda Hack be elected Chair for the duration of the meeting.

**18. Apologies**

Apologies for absence were received from Councillors Anthea Ambrose, Alex DeWinter and David Di Palma.

**19. Disclosures of Interest**

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by Members.

**20. Public Participation**

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public at the meeting.

**21. Minutes of the Meeting held 21st May 2015**

The Minutes of the Meeting held on 21<sup>st</sup> May 2015 were circulated (item 4 on the agenda).

**RESOLVED** that the Minutes of the meeting held on 21<sup>st</sup> May 2015 be approved and signed by the Chairperson as a correct record.

**22. Town Mayor's Report**

The Committee received a report from the Community Development & Centres Manager advising that the Town Mayor had attended the Blaby District Council Armed Forces Flag raising ceremony on 22<sup>nd</sup> June. A similar event had been hosted by the Town Mayor at Braunstone Civic Centre that had also been attended by the Vice Chair of Leicestershire County Council, Bill Liquorish and Deputy Lieutenant Peter Carr.

The Town Mayor had also attended the 82<sup>nd</sup> Leicester Scouts Summer Fete at Thorpe Astley Community Centre on Saturday 4<sup>th</sup> July on and the Braunstone Swimming Club Open Meet on Sunday 5<sup>th</sup> July.

Members were also advised that the Town Mayor was organising a sponsored Bike ride on Wednesday 5<sup>th</sup> August from Leicester to Hinckley to raise funds for her chosen charities.

**23. Local Area Co-ordinator**

Roo Peake, Local Area Co-ordinator attended the meeting and updated the Committee on the Local Area Coordination pilot scheme (item 6 on the agenda).

It was noted that referrals to the scheme from local GP surgeries was slow but work had been carried out to publicise the scheme and attend events and groups around Braunstone Town to encourage residents to participate or suggest residents that may need support.

Work had already been undertaken to successfully link several organisations and residents together to provide help and support. Future work would be extended to Thorpe Astley and an information board and suggestion box had been organised for a forthcoming community event that was taking place in Thorpe Astley Community Centre.

Members agreed that local GP Surgeries would need to be contacted to ensure they participate in the project as it was largely funded by the Health Service. It was also suggested that local pharmacies been contacted as they had regular contact with local residents that may benefit from the support of the project.

**24. Town Watchers**

Members were advised that a meeting had been held with the Executive Officer & Town Clerk, Community Development & Centres Manager, Crime Reduction Officer and Councillor Bill Wright to discuss the Town Watchers Community Group. It had been agreed that a letter be sent to all Co-ordinators informing them that unless a Secretary and Treasurer could be

recruited at the meeting in August then the Town Council would have to withdraw its administrative support to the group.

**RESOLVED** that if Town Watchers ceases to operate as a community group, then the Town Council consider alternative support to the co-ordinators that would be managed and operated by the Town Council.

*Reason for Decision*

*To ensure that the work of individual Neighbourhood Watch schemes, in supporting the work of the Police and making the Town a safer place to live, would continue to be supported.*

**25. Crime Statistics and Part-Night Street Lighting**

Location maps showing where crime's had been committed alongside the Part-Night Street Lighting Scheme were displayed at the meeting for consideration (filed with the agenda and minutes).

**RESOLVED**

1. that six areas in Braunstone Town that have the highest recorded crimes be investigated further and comparisons be obtained of crimes committed before the part-night lighting scheme was introduced alongside current crime rates; and
2. that the recently updated crime statistics comparing Braunstone Town with the Leicestershire Police Area be submitted to the next meeting of the Committee.

*Reason for Decision*

1. *To ascertain whether there had been an impact on the number of crimes being committed in the six highest rated areas as a result of the introduction of the part-night lighting scheme.*
2. *To monitor whether the crime reduction initiatives, identified by Sir Clive Loader, Sergeant P Colgate and PCSO Derek Bausor, aimed at reducing the levels of vehicle crime, had been effective.*

**26. Speed Sign statistics**

Statistics retrieved from the Speed Sign currently in place on Braunstone Close for the period 6<sup>th</sup> April – 9<sup>th</sup> May 2015 were received (item 9 on the agenda).

**RESOLVED** that although 2% of vehicles were travelling at excessive speed, the number of these incidents was not significantly high to warrant further action.

*Reason for Decision*

*Members noted that 81% of vehicles recorded for this period were travelling at the regulation speed for the road. It was noted that 2% of vehicles were travelling at excessive speed. The Crime Reduction Officer had forwarded the data to the police for their comments.*

**27. Braunstone Life Patronage**

A letter dated 20th May 2015 had been received from the Braunstone Life requesting if the Town Council would wish to renew its patronage (item 10 on the agenda).

**RESOLVED**

1. That the Braunstone Life Patronage be renewed with a gift of £300; and
2. that a copy of the Braunstone Life Accounts and Annual General Meeting papers and minutes be forwarded to the Town Council.

*Reason for Decision*

1. *To support the work of Braunstone Life as a community newspaper, which was operated by volunteers.*
2. *To continue to support long term financial stability of the Group.*

**28. Summary of Grant Applications**

The Committee received a list of grant applications made to external sources up to 23<sup>rd</sup> June 2015 and letters of thanks for Community grants which had been received from the Thursday Over 60's Club and Braunstone Heritage Archive Group (item 11 on the agenda).

**RESOLVED** that the position be noted.

*Reason for Decision*

*To monitor progress with supporting community groups with identifying sources of funding and with the awarding of grants under the Council's Community Grants Scheme.*

**29. Community Grant Applications**

The Committee received applications requesting a Community Grant (item 12 on the agenda)

**RESOLVED** that Community Grants be awarded as follows:

- a) Asian Elderly Group - £195 to help toward the cost of refreshments and supplies for meetings
- b) Winstanley Wizards - £300 to help toward the cost of room hire, equipment and ongoing costs of the organisation

*Reason for Decision*

*The applications had met the criteria of the grant scheme and had submitted the required information.*

**30. Improvements to Parks and Open Spaces**

The Executive Officer & Town Clerk advised that the grant application made to Biffa for the Holmfield Park project had been rejected. To date, £8,500 in grant money had been received toward the project and it was noted that the next meeting of Policy and Resource Committee would consider further funding options for the project.

There had been no updates from “Shared Access” on their funding offer for Shakespeare Park since the previous meeting. However, Policy and Resources Committee had established a working group to consider options for improvements at Shakespeare Park and it was anticipated that this group would meet late summer/early autumn.

**31. Summer Fete**

The Community Development Officer & Centres Manager reported that plans for the Summer Fete on Saturday 25<sup>th</sup> July were complete and included the Dog Show, climbing wall, Wildlife Roadshow, tennis and archery, bouncy castles and children’s rides, food and refreshments, display area and over 60 stallholders.

**32. Blaby District Outstanding Achievement Awards 2015**

Details of the Blaby District Council Outstanding Achievement Awards 2015 scheme were circulated to Members (item 15 on the agenda).

Members were asked to consider any local residents that they wished to nominate for an award.

**RESOLVED**

1. that nominations on behalf of the Town Council be made for
  - a) Braunstone Heritage Archive Group – Best Community Group; and
  - b) Paul Matthews – St Crispin’s Church Lads & Church Girls Brigade – Volunteer of the Year; and
2. that subject to clarification on suitability and eligibility from Braunstone Life, Josh Stanley be nominated for Young Achiever of the Year.

*Reasons for Decision*

1. a) *Helping to preserve the history of Braunstone Town and ensuring that all generations of residents could enjoy and experience our heritage and history.*  
b) *Due to the voluntary work undertaken with young people in Braunstone Town.*
2. *To ascertain the background to the Braunstone Life Award to Josh Stanley and to clarify whether he was a Braunstone Town resident.*

**33. Termination of the Meeting**

The meeting closed at 8.44pm



**NOTE:**

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*EQUALITIES ACT 2010*

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- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

*To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.*

SIGNED \_\_\_\_\_ (CHAIR)

DATED \_\_\_\_\_



**BRAUNSTONE TOWN COUNCIL**

**COMMUNITY DEVELOPMENT COMMITTEE - 24th SEPTEMBER 2015**

**Item 8 - Speed Sign Statistics**

**RESULTS FROM THE SPEED ACTIVATION SIGN**

**17th AUGUST - 27th AUGUST 2015**

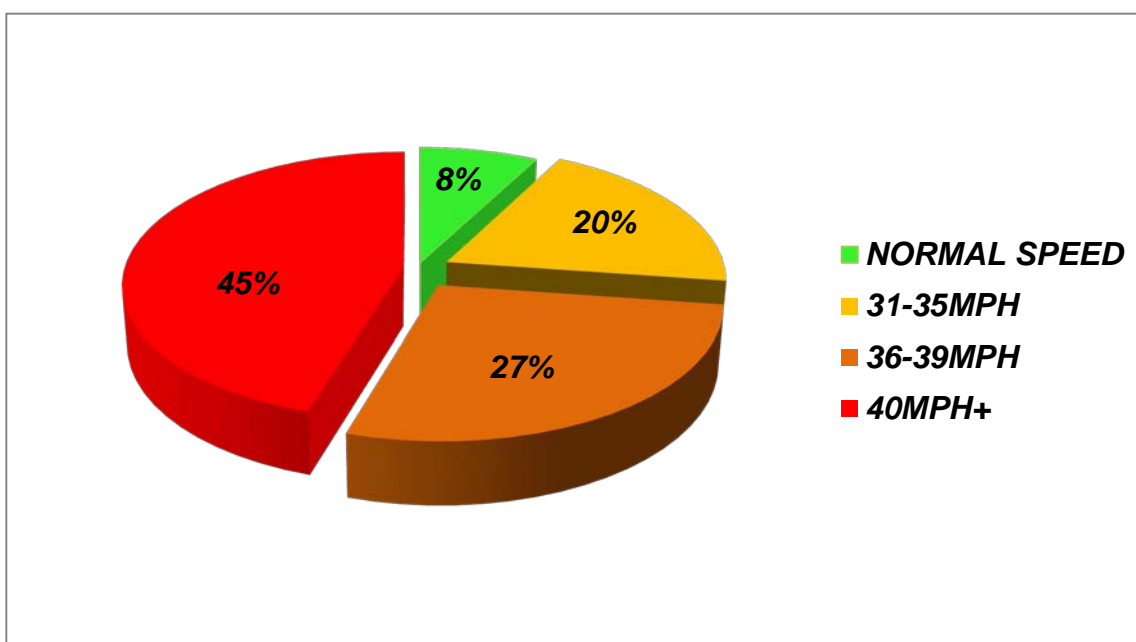
**WITHERS WAY GOING DOWN**

<b>DATE</b>	<b>NO. OF VEHICLES RECORDED</b>	<b>NO. OF VEHICLES NORMAL SPEED</b>	<b>NO. OF VEHICLES SPEEDING</b>	<b>31-35MPH</b>		<b>36-39MPH</b>		<b>40MPH+</b>		<b>FASTEST</b>
<b>17/08/2015</b>	1034	46	988	173	16.7%	268	25.9%	547	52.9%	<b>73</b>
<b>18/08/2015</b>	2289	92	2197	385	16.8%	641	28.0%	1171	51.2%	72
<b>19/08/2015</b>	2567	190	2377	449	17.5%	677	26.4%	1251	48.7%	67
<b>20/08/2015</b>	2412	152	2260	398	16.5%	625	25.9%	1237	51.3%	66
<b>21/08/2015</b>	2382	102	2280	364	15.3%	627	26.3%	1289	54.1%	69
<b>22/08/2015</b>	2459	157	2302	396	16.1%	653	26.6%	1253	51.0%	<b>74</b>
<b>23/08/2015</b>	2105	139	1966	368	17.5%	624	29.6%	974	46.3%	<b>73</b>
<b>24/08/2015</b>	2435	191	2244	471	19.3%	728	29.9%	1045	42.9%	65
<b>25/08/2015</b>	2456	196	2260	421	17.1%	667	27.2%	1172	47.7%	67
<b>26/08/2015</b>	4345	567	3778	1305	30.0%	1254	28.9%	1219	28.1%	68
<b>27/08/2015</b>	333	89	244	113	33.9%	60	18.0%	71	21.3%	59
<b>TOTAL</b>	24817	1921	22896	4843	19.5%	6824	27.5%	11229	45.2%	<b>74</b>
<b>AVERAGE</b>	2256	175	2081	440	19.5%	620	27.5%	1021	45.2%	

## RESULTS FROM THE SPEED ACTIVATION SIGN

17th AUGUST- 27th AUGUST 2015  
WITHERS WAY GOING DOWN

	NO. OF VEHICLES RECORDED	NO. OF VEHICLES		31-35MPH	36-39MPH	40MPH+	FASTEST			
		NORMAL SPEED	SPEEDING							
<b>TOTAL</b>	<b>24817</b>	<b>1921</b>	<b>22896</b>	<b>4843</b>	<b>19.5%</b>	<b>6824</b>	<b>27.5%</b>	<b>11229</b>	<b>45.2%</b>	<b>74</b>
<b>AVARAGE</b>	<b>2256</b>	<b>175</b>	<b>2081</b>	<b>440</b>	<b>19.5%</b>	<b>620</b>	<b>27.5%</b>	<b>1021</b>	<b>45.2%</b>	



## Item 9 - Crime Statistics

### BRAUNSTONE TOWN AND THORPE ASTLEY

2012	All crimes	ASB	Vehicles	Burglary	Criminal damage
January	105	19	16	16	18
February	120	33	13	19	19
March	130	42	20	15	20
April	123	25	13	22	29
May	115	30	14	14	15
June	88	22	15	15	13
July	93	36	9	9	11
August	96	27	7	20	8
September	98	23	9	20	15
October	117	34	16	16	16
November	104	26	18	12	14
December	79	25	10	8	7
<b>TOTAL</b>	<b>1268</b>	<b>342</b>	<b>160</b>	<b>186</b>	<b>185</b>

2013	All crimes	ASB	Vehicles	Burglary	Criminal Damage
January	83	39	3	8	12
February	107	15	18	24	20
March	110	24	17	21	21
April	78	23	7	13	13
May	80	20	15	11	5
June	93	23	30	15	7
July	129	35	29	18	11
August	93	31	22	9	7
September	96	23	19	9	9
October	78	19	9	17	9
November	84	17	13	14	12
December	84	16	12	12	17
<b>TOTAL</b>	<b>1115</b>	<b>285</b>	<b>194</b>	<b>171</b>	<b>143</b>
<b>CHANGE</b>	<b>-12%</b>	<b>-16.7%</b>	<b>21.3%</b>	<b>-8.1%</b>	<b>-22.7%</b>

2014	All crimes	ASB	Vehicles	Burglary	Criminal Damage
January	81	13	11	15	11
February	75	11	15	8	13
March	110	17	20	19	21
April	111	23	18	18	14
May	117	27	21	19	15
June	89	26	12	16	16
July	101	40	17	4	11
August	112	21	43	8	12
September	112	20	39	15	10
October	124	16	36	23	17
November	110	22	33	17	16
December	99	13	28	13	16
<b>TOTAL</b>	<b>1241</b>	<b>249</b>	<b>293</b>	<b>175</b>	<b>172</b>
<b>CHANGE</b>	<b>11.3%</b>	<b>-12.6%</b>	<b>51.0%</b>	<b>2.3%</b>	<b>20.3%</b>

**Item 9 - Crime Statistics**

<b>2015</b>	<b>All crimes</b>	<b>ASB</b>	<b>Vehicles</b>	<b>Burglary</b>	<b>Criminal Damage</b>
January	80	16	20	9	15
February	51	12	18	3	8
March	74	19	15	7	13
April	93	31	22	7	8
May	89	22	28	8	12
June	107	38	19	14	10
July					
August					
September					
October					
November					
December					
<b>TOTAL</b>	<b>494</b>	<b>138</b>	<b>122</b>	<b>48</b>	<b>66</b>
<b>CHANGE</b>					

## Item 9 - Crime Statistics

### LEICESTERSHIRE

<b>2012</b>	<b>All crimes</b>	<b>ASB</b>	<b>Vehicle crime</b>	<b>Burglary</b>	<b>Criminal Damage</b>
January	7171	1573	567	823	878
February	7325	2060	578	620	900
March	8253	2525	654	725	969
April	7097	1870	613	673	898
May	7585	2351	468	616	851
June	7222	1990	535	622	807
July	7496	2334	494	614	837
August	7239	2519	496	540	764
September	6930	2075	522	554	788
October	7402	2020	641	688	824
November	6976	1729	577	713	864
December	5823	1162	535	561	791
<b>TOTAL</b>	<b>86519</b>	<b>24208</b>	<b>6680</b>	<b>7749</b>	<b>10171</b>

<b>2013</b>	<b>All crimes</b>	<b>ASB</b>	<b>Vehicle crime</b>	<b>Burglary</b>	<b>Criminal Damage</b>
January	6493	1889	512	656	749
February	6111	1551	528	546	776
March	6734	1979	673	577	714
April	6845	2093	545	593	735
May	7326	2291	498	595	811
June	7603	2275	565	576	833
July	8055	2935	577	627	811
August	8085	2735	584	690	888
September	6674	1894	580	582	706
October	7190	1885	620	774	768
November	7289	1750	704	872	830
December	6378	1555	548	807	731
<b>TOTAL</b>	<b>84783</b>	<b>24832</b>	<b>6934</b>	<b>7895</b>	<b>9352</b>
<b>CHANGE</b>	<b>-2.0%</b>	<b>2.6%</b>	<b>3.8%</b>	<b>1.9%</b>	<b>-8.1%</b>

<b>2014</b>	<b>All crimes</b>	<b>ASB</b>	<b>Vehicle crime</b>	<b>Burglary</b>	<b>Criminal Damage</b>
January	6162	1459	567	802	636
February	6337	1562	587	758	663
March	6176	1948	386	591	637
April	6601	1740	562	701	741
May	7292	2085	590	773	714
June	7464	2342	588	609	724
July	7522	2523	611	588	760
August	6970	2093	630	595	742
September	6690	1985	653	557	682
October	6888	1726	698	729	756
November	6455	1405	587	785	705
December	5839	1312	553	719	721
<b>TOTAL</b>	<b>80396</b>	<b>22180</b>	<b>7012</b>	<b>8207</b>	<b>8481</b>
<b>CHANGE (UNTIL NOV14)</b>	<b>-5.2%</b>	<b>-10.7%</b>	<b>1.1%</b>	<b>4.0%</b>	<b>-9.3%</b>

**Item 9 - Crime Statistics**

<b>2015</b>	<b>All crimes</b>	<b>ASB</b>	<b>Vehicle crime</b>	<b>Burglary</b>	<b>Criminal Damage</b>
January	5754	1141	760	649	689
February	5589	1184	767	541	644
March	6449	1358	681	698	802
April	5913	1496	639	635	665
May	5189	1514	652	441	578
June	6181	1645	676	568	702
July					
August					
September					
October					
November					
December					
<b>TOTAL</b>	<b>35075</b>	<b>8338</b>	<b>4175</b>	<b>3532</b>	<b>4080</b>

**GRANT APPLICATIONS - As at 23<sup>rd</sup> June 2015**  
**BRAUNSTONE TOWN COUNCIL GRANTS**

<b><u>GROUP</u></b>	<b><u>APPLIED TO</u></b>	<b><u>WHEN</u></b>	<b><u>AMOUNT REQUESTED</u></b>	<b><u>OUTCOME</u></b>
3 <sup>rd</sup> Braunstone Brownies	Braunstone Town Council	May 2015	£300	£300
050 Friendship Group	Braunstone Town Council	May 2015	£300	£150
Punjabi Cultural Society	Braunstone Town Council	May 2015	£300	Deferred
Thursday Over 60's Group	Braunstone Town Council	May 2015	£282	£282
Braunstone Heritage Group	Braunstone Town Council	May 2015	£290	£290
Namaste Exercise Group	Braunstone Town Council	May 2015	£300	£300
Asian Elderly Group	Braunstone Town Council	July 2015	£195	£195
Braunstone Life	Braunstone Town Council	July 2015	£300	£300
Winstanley Wizards Table Tennis	Braunstone Town Council	July 2015	£300	£300
			<b>TOTAL</b>	<b>£2117</b>

**EXTERNAL GRANTS**

<b><u>GROUP</u></b>	<b><u>APPLIED TO</u></b>	<b><u>WHEN</u></b>	<b><u>AMOUNT</u></b>	<b><u>OUTCOME</u></b>
Braunstone Town Council	SITA Ltd	March 2015	£52,032	£49064.50
Braunstone Town Council	Awards For All	June 2015	£10,000	Unsuccessful
Braunstone Town Council	Shire Grant	June 2015	£5,000	£5000
Namaste Group	Blaby District Revenue Grant	May 2015	£500	£500
050 Friendship Group	Blaby District Revenue Grant	May 2015	£300	£300
050 Friendship Group	George Ellis Fund	July 2015	£300	Unsuccessful
Braunstone Town Council (Bins)	Blaby District Community Grant	July 2015	£290	Pending
			<b>Total</b>	<b>£54,864.50</b>

# Winstanley Wizards Table Tennis Club



Reference:

John Greening  
36 Forest House Lane  
Leicester Forest East  
Leicester  
LE3 3NU

21st July 2015

Dear Mr. Tilley,

I acknowledge safe receipt of the Council's cheque for £300.

On behalf of my committee and all of our members young and not so young I would pass on our sincere thanks for your help. For the first time our members have asked for the club to continue through the Summer period, normally a quiet time. This is a clear indication of enthusiasm and commitment. With help I will continue high level coaching throughout. As well as league and tournament involvement I will be preparing a group of Winstanley C.C. students for GCSE and following grade A star at GCSE, for the first time Kelsey Andrews will be prepared for 'A' level - the equivalent of junior county standard. This will be a challenging exercise.

In September the after school 'satelite' sessions will resume at Winstanley Community College. This was well supported during the last season. As always we receive valuable support from the school at all times.

Once again many thanks for your support.

Yours sincerely,

John Greening

Chairman.



Scan this code with your phone  
to visit our website

[www.winstanleywizardstabledtennisclub.webeden.co.uk](http://www.winstanleywizardstabledtennisclub.webeden.co.uk)

Sponsored by CLC Contractors





**APPLICATION FOR A COMMUNITY GROUP GRANT**

NAME OF GROUP BRAUNSTONE IVY CLUB  
 WHERE DO YOUR ACTIVITIES TAKE PLACE? BRAUNSTONE WEST SOCIAL CENTRE  
 MEMBERSHIP NUMBERS? 26 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN? 18  
 (An estimated or actual number of members must be specified)  
 IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? YES

WHAT ARE THE AIMS OF YOUR GROUP?  
To meet weekly for friendship + fellowship with entertainment and outings, speakers or just cards and games plus tea + cakes.

PURPOSE OF GRANT: Please ensure that the project is compatible with our criteria  
To help with costs of hiring the hall and mini bus

BREAK DOWN OF PROJECT COSTS Please give individual costs for each item	AMOUNT
HIRE OF HALL 110-per week x 46	£ 4,600.00
HIRE OF MINIBUS	£ 1015.14
	£
	£
<b>TOTAL COSTS</b>	<b>£ 1,475.14</b>

INCOME FROM	AMOUNT
Your own organisation	£ 1,175.00
Other organisations / grant schemes	£
Fundraising	£
Other	£
Amount requested from Braunstone Town Council up to £300	£ 300.00
<b>TOTAL INCOME</b>	<b>£ 1,475.00</b>

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT YES/NO

FUNDING RECEIVED £ 200.00

DATE RECEIVED 11-10-14

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. \* Will your application have a positive or negative impact on Crime Reduction, if so, please give details \_\_\_\_\_

NAME OF CONTACT PERSON IN YOUR ORGANISATION GILL BULL

ADDRESS 52 MAPLE AVENUE BRAUNSTONE TOWN  
LEICESTER POST CODE LE3 3FH

TELEPHONE 0116 2891414 EMAIL \_\_\_\_\_

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON SHIRLEY GWYNNE

SECRETARY JUNE WOODROFFE

TREASURER GILL BULL

IF GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE - PAYABLE TO THE IVY CLUB

BACS (Please complete enclosed form)

In order for your grant application to be considered you will need to enclose the following documents with your application

LATEST BANK STATEMENT

ANNUAL ACCOUNTS

GROUP CONSTITUTION

If you are unable to supply this information please set out the reasons below

**If you require any assistance in completing the form please contact Mrs Pauline Hurd, Community Development & Centres Manger on 0116 2899270 or [centresmanager@braunstonetowncouncil.org.uk](mailto:centresmanager@braunstonetowncouncil.org.uk) Please note that insufficient or incomplete information may result in the application being refused**

14 SEP 2015

CONSTITUTION

A NAME

The name of the group is Braunstone West Ivy Club (hereinafter called 'the Group').

B ADMINISTRATION

Subject to matters set out below the Group and its property shall be administered and managed in accordance with this constitution by the members of the Committee, constituted by clause F of this constitution.

C AIMS

The main aims of the Group are:

- (a) To meet together for friendship and companionship to enjoy outings arranged with door to door service to meet in a lovely hall. This entertainment is arranged or just to play cards, dominoes & refreshment provided.
- (b) In furtherance of these aims the group shall arrange whatever activities and projects it deems appropriate and shall seek funding and other resources for them from both statutory and other bodies.

D POWERS

In furtherance of the objects but not otherwise the Committee may exercise the following powers:

- (i) power to raise funds and to invite and receive contributions provided that in raising funds the Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law;
- (ii) power to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or of similar charitable purposes and to exchange information and advice with them;
- (iii) power to do all such other lawful things as are necessary for the achievement of the objects.

E MEMBERSHIP

- (1) Membership of the Group shall be current residents of the ~~(name of group)~~ of the Community.
- (2) Membership of the Committee shall be those persons elected to it at an annual meeting ~~which all current residents of the (name of group) shall be entitled to attend~~ OF BRAUNSTONE + SURROUNDING AREA
- (3) The Committee may by unanimous vote and for 'good reason terminate the membership of any individual; provided that the individual concerned shall have the right to be heard by the Committee, accompanied by a friend before a final decision is made.

## **F COMMITTEE AND ELECTED OFFICERS**

- (1) The affairs of the Group shall be managed by a Committee of at least three people comprising a chair, treasurer and secretary.
- (2) The election of these officers and any other Committee members shall take place each year at the annual general meeting and they shall take office at the end of that meeting.
- (3) The Committee may in addition appoint not more than 2 co-opted members but so that no-one may be appointed as a co-opted member if, as a result, more than one third of the members of the Committee would be co-opted members. Each appointment of a co-opted members shall be made at a special meeting of the Committee called under Clause H and shall take effect from the end of that meeting unless the appointment is to fill a place which has not then been vacated in which case the appointment shall run from the date when the post becomes vacant.
- (4) All the members of the Committee shall retire from office together at the end of the next annual general meeting after the date on which they came into office but they may be re-elected or re-appointed.
- (5) Nobody shall be appointed as a member of the Committee who is aged under 18.
- (6) The proceedings of the Committee shall not be invalidated by any vacancy among their number or by any defect in the appointment or qualification of a member.
- (7) No person shall be entitled to act as a member of the Committee whether on a first or on any subsequent entry of office until after signing a declaration of acceptance and of willingness to act in the trusts of the Group.

## **G DETERMINATION OF MEMBERSHIP OF THE COMMITTEE**

- A member of the Committee shall cease to hold office if he or she:
- (1) is absent without permission of the Committee from all their meetings held within a period of six months and the Committee resolve that his or her office be vacated; or
  - (2) notifies to the Committee a wish to resign (but only if at least three members of the Committee will remain in office when the notice of resignation is to take effect).

## **H MEETINGS AND PROCEEDINGS OF THE COMMITTEE**

- (1) The Committee shall hold at least two ordinary meetings each year. A special meeting may be called at any time by the chair or by any two members of the Committee upon not less than 4 days notice being given to the other members of the Committee of the matters to be discussed.
- (2) There shall be a quorum when at least on third of members of the Committee, or three members, which ever is the greater, of the Committee are present at a meeting.
- (3) The Committee shall keep notes of the proceedings of Committee meetings.
- (4) Every matter shall be determined by a majority of votes of the members of the Committee present and voting on the question but in the case of equality of votes the chair of the meeting shall have a second or casting vote.

14 SEP 2015

## I FINANCE

- (1) The treasurer shall keep proper accounts of the finance of the Group. At each meeting of the Committee the treasurer shall present a statement of accounts.
- (2) A bank/building society account shall be held in the name of the Group.
- (3) At the end of the financial year, the treasurer shall prepare final accounts showing the income and expenditure of the Group for the year.
- (4) The funds belonging to the Group shall be applied only in furthering the aims.

## J GENERAL MEETINGS

- (1) An annual general meeting of the Group shall be held in the month of *NOVEMBER* each year or as soon as practicable thereafter.
- (2) Every annual general meeting shall be called by the Committee. The secretary shall give at least 21 days notice of the annual general meeting to all members of the Group. All the members of the Group shall be entitled to attend and vote at the meeting.
- (3) At least 20% of the membership or 10 members, which ever is the smaller, must be present to hold the meeting.
- (4) The Committee shall present to each annual general meeting the report and accounts of the Group for the preceding year.
- (5) Each member shall have one vote.
- (6) Decisions shall be taken by a simple majority of those present and voting. In the case of an equal vote the chair shall have a second and casting vote.
- (7) The Committee may call a special general meeting of the Group at any time. If at least six members request such a meeting in writing stating the business to be considered the secretary shall call such a meeting. At least 21 days notice must be given. The notice must state the business to be discussed.

## K ALTERATIONS TO THE CONSTITUTION

The Constitution may be altered by a resolution passed by not less than two thirds of the members present and voting at a general meeting. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.

## L DISSOLUTION

If the Committee decides that it is necessary or advisable to dissolve the Group it shall call a meeting of all members of the Group, of which not less than 21 days notice (stating the terms of the resolution to be proposed) shall be given. If the proposal is confirmed by a two-thirds majority of those present and voting the Committee shall have power to realise any assets held by or on behalf of the Group. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of the Group as the members of the Group may determine or failing that shall be applied for some other charitable purpose.

G Bull  
Treasurer 26-9-14

**BRAUNSTONE IVY CLUB**  
**BALANCE SHEET AS AT 31st AUGUST 2015**

**RECEIPTS**

OPENING POSITION

CASH TO BEGIN £126.90  
 HSBC £1,199.62

£1,326.52

SUBSCRIPTIONS £1,033.00  
 SALES & RAFFLES £216.95

DONATIONS

BRAUNSTONE TOWN COUNCIL £200.00  
 ASDA £50.00  
 LEICS & RUTLAND COMM FOUNDATION £1,612.00  
 MEMBERS £164.63

£2,026.63

PREPAYMENTS

CHRISTMAS PARTY INCOME DEC 2015 -£225.00

BANK INTEREST £0.00

£4,378.10

**PAYMENTS**

CLUB EXPENSES £34.69  
 ENTERTAINMENT £45.00  
 HIRE OF HALL £330.00

LOSS ON MINIBUS

MINIBUS INCOME -£673.50  
 MINIBUS EXPENDITURE £1,015.14

£341.64

LOSS ON OUTINGS

OUTING INCOME -£266.89  
 OUTING MINIBUS £177.00  
 OUTING EXPENDITURE £332.58

£242.69

LOSS ON CHRISTMAS PARTY

CHRISTMAS PARTY INCOME -£335.69  
 CHRISTMAS PARTY EXPENDITURE £460.69

£125.00

ACCRUALS

MINIBUS EXPENDITURE £121.40

£121.40

CLOSING POSITION

SANTANDER/HSBC £2,857.92  
 CASH TO END £279.76

£3,137.68

£4,378.10

£0.00

In my opinion the above Balance Sheet represents a true and fair view of the books of the Ivy Club as at 31st August 2015

  
 Lyn Gale - FCCA

14 SEP 2015

PREPAYMENTS

CHRISTMAS PARTY INCOME DEC 2014 -£225.00

ACCRUALS

MINIBUS EXPENDITURE - AUGUST 14 -£76.70  
 MINIBUS EXPENDITURE - SEPTEMBER 14 -£89.70  
 MINIBUS EXPENDITURE - JULY 15 £5.00  
 MINIBUS EXPENDITURE - AUGUST 15 £40.00