

**BRAUNSTONE TOWN COUNCIL**

**MINUTES OF THE COUNCIL MEETING**  
**HELD AT BRAUNSTONE CIVIC CENTRE**

**24TH NOVEMBER 2016 at 8.00PM**

**PRESENT:** Councillor Berneta Layne (Town Mayor), and Councillors Anthea Ambrose, Parminder Basra, Roger Berrington, Nick Brown, David Di Palma, Sam Fox-Kennedy, Amanda Hack, Dinesh Joshi, Paul Kennedy, Stuart Maxwell, Phil Moitt, Darshan Singh and Robert Waterton.

**Officers in Attendance:** Mr D Tilley, Executive Officer & Town Clerk.

There were no members of the public present at the meeting.

**COUNCILLOR BERNETA LAYNE, TOWN MAYOR, IN THE CHAIR**

**5478 Apologies**

Apologies for absence were received from Councillors Shabbir Aslam, Ajmer Basra, Sharon Betts, Alex Dewinter, Sam Maxwell, Gary Sanders and Bill Wright.

**5479 Disclosures of Interest**

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by Members.

**5480 Minutes**

The Minutes of the meeting of Braunstone Town Council held on 29th September 2016 were circulated (item 3 on the agenda).

It was proposed by Councillor Robert Waterton and seconded by Councillor Nick Brown and was:

**RESOLVED** that the Minutes of the meeting of Braunstone Town Council held on 29th September 2016 be approved and signed by the Chairperson as a correct record, subject to the word “provided” being replaced with the word “provider” in the second sentence of section g) “Lubbesthorpe Strategic Consultative Board” of minute 5476 “Outside Body Reports”.

**5481 Medium to Long Term Priorities and Financial Planning**

Council received a report setting out the context for the Council’s medium to long term priorities and financial planning (item 4 on the agenda).

It was noted that the first column of Appendix 4 showed the current financial year (2016/17) representing the base position. Subsequent columns showed

the predicted changes from the financial years 2017/18 through to 2025/26 against the current financial year.

It was proposed by Councillor Nick Brown and seconded by Councillor Amanda Hack and was:

### **RESOLVED**

1. that the current projections based on known financial pressures identified in the report be noted;
2. that the Council's Mission Statement and the Objectives for each Service Area be used as the basis for calculating the annual budget and any external funding sought;
3. that the Council's Reserves be used to invest in infrastructure and assets and in the development and remodelling of services, including the Town Council's operations;
4. that the Executive Officer and Town Clerk produce proposals aimed at mitigating the pressures on resources and the precept identified in the current projections for 2017/18 and 2018/19; and
5. that the Medium to Long Term Priorities and Financial Planning be revised and submitted at least on an annual basis.

#### *Reasons for Decision*

1. *To provide a foundation for preparing budget estimates for 2017/2018 and beyond.*
2. *To ensure the Council focusses its activity and spending given the future financial uncertainties.*
3. *To ensure the highest possible standards within the resources available in the future.*
4. *To meet the identified savings equivalent to the projected reduction in Council Tax Support Grant for 2017/2018 and beyond, to meet projected increases in expenditure and to enable continuous improvement.*
5. *In order that changed circumstances and revised predictions be incorporated into the Council's Medium to Long Term planning process to inform the Council's priorities and decisions.*

### **5482 Announcements**

#### a) Town Mayor

The Town Mayor, Councillor Berneta Layne, reported as follows:

“I was not present at the last meeting on 29<sup>th</sup> September as I was attending the Blaby District Outstanding Achievements Awards Evening, supporting the nomination of Trevor Hincks by Braunstone Town Swimming Club. I can report that Trevor was the runner-up in his category. During the last two months I and my consort Mrs Stevens have attended 15 engagements and 6 events on the ‘What’s On’ programme here at the Civic Centre. I would like to take this opportunity to thank the Town Council staff for all the assistance they have given to me during this last 6 months”.

“I would highlight three events that we attended, first the 90<sup>th</sup> Anniversary Evening held at the Curve Theatre on 2<sup>nd</sup> October. Second the switch on of the Diwali lights along the ‘Golden Mile’ on 14<sup>th</sup> October, and lastly the moving event put on by the Royal British Legion held at the De Montfort Hall on 29<sup>th</sup> October”.

“Just a quick reminder our ‘Christmas Gifts and Craft Fair’ is this Saturday 26<sup>th</sup> November, it is on from 11am to 3pm here in the Civic Centre. I hope you will all come along to support my chosen charity effort namely Arthritis Research UK”.

b) Leader of the Council

The Leader of the Council, Councillor Nick Brown, invited the Chair of Plans and Environment Committee, Councillor Robert Waterton, to provide an update on communications with Councillors concerning road closures.

Councillor Waterton advised that notification of road closures and diversions would be notified to Councillors in the weekly email update sent by the Executive Officer & Town Clerk. In the case of recent works on Meridian Way, Leicestershire County Council had overlooked the advance notification.

c) Executive Officer and Town Clerk

No announcements were made.

**5483 Public Session**

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public present at the meeting.

**5484 Questions from Councillors**

No questions had been submitted.

**5485 Reports of Standing Committees: Plans & Environment Committee – 13<sup>th</sup> October 2016**

Council received the Report of the Plans & Environment Committee meeting held on 13<sup>th</sup> October 2016 (p6093 – p6099).

**Page 6095, Minute 67 – Planning Applications dealt with under Delegated Authority**

In respect of Planning Application 16/1264/FUL, 17 Narborough Road South, Councillor Phil Moitt advised the Council that the application had been rejected by the District Planning Committee due to the proposals resulting in a poor standard of living accommodation. There were difficulties identifying whether the property or other properties in the area were Houses in Multiple Occupation.

**Page 6098, Minute 72 – Lubbesthorpe Strategic Consultation Board**

In response to a question by Councillor Nick Brown concerning progress with timescales for the development and when a new school would be build; Councillor Robert Waterton advised that while there had been no changes to the phasing programme, however, the rate at which each phase was being completed was slower than originally planned, which would impact on the timescales for building the school and the community facilities.

It was moved by Councillor Robert Waterton and

**RESOLVED** that the Report be adopted.

**5486 Reports of Standing Committees: Community Development Committee – 13<sup>th</sup> October 2016**

Council received the Report of the Community Development Committee meeting held on 13<sup>th</sup> October 2016 (p6100 – p6106).

**Page 6101, Minute 40 – Town Watchers**

Councillor Sam Fox-Kennedy advised Council that at a specially convened meeting concerning the future of the Town Watchers Group was held on 12th September, which was well attended by Neighbourhood Watch Coordinators around the Town. A regular meeting was held on Monday 21st November; however, the number in attendance was significantly lower. Councillor Fox-Kennedy added that meetings would need to be supported to ensure that long term sustainability of the Group.

Councillor Brown added that Town Watchers as an independent group must be responsible for its own administration and operations; it was not possible to provide Council Officer support for these roles. The Group could apply to the Town Council for a Community Grant funding to assist with funding its work.

Page 6101, Minute 42 – Speed Sign Update

In response to a question from Councillor Robert Waterton, the Executive Officer & Town Clerk advised that future locations of the Speed Sign had been determined by Community Development Committee and this information would be circulated to Councillors. Following up on the results with Leicestershire County Council and the Police was also considered by Community Development Committee.

Page 6102, Minute 43 – Thorpe Astley Community Centre - Events

Councillor Amanda Hack welcomed the additional events proposed for Thorpe Astley Community Centre. Councillor Robert Waterton asked that Councillors be advised of Committee decisions in order to be aware of decisions impacting on their own ward.

It was moved by Councillor Anthea Ambrose and

**RESOLVED** that the Report be adopted.

**5487 Reports of Standing Committees: Policy & Resources Committee – 27<sup>th</sup> October 2016**

Council received the Report of the Policy & Resources Committee meeting held on 27<sup>th</sup> October 2016 (p6107 – p6118).

Page 6107, Minute 39 – Provision of Primary Care and General Practice Services in Braunstone Town

In response to a question by Councillor Nick Brown, the Executive Officer & Town Clerk confirmed that the Town Council awaited a response from NHS East Leicestershire and Rutland Clinical Commissioning Group as requested by resolutions 3 and 4 of Minute 39.

Page 6115, Minute 52 – Braunstone Town Library – Lease Agreement

Councillor Nick Brown provided an update on Leicestershire County Council's proposals to make amendments to the Library Lease agreement. Policy & Resources Committee had approved a potential amendment and a response from Leicestershire County Council was awaited.

It was moved by Councillor Nick Brown and

**RESOLVED** that the Report be adopted.

**5488 Reports of Standing Committees: Plans & Environment Committee – 10<sup>th</sup> November 2016**

Council received the Report of the Plans & Environment Committee meeting held on 10<sup>th</sup> November 2016 (p6119 – p6129).

The Chair of the Committee, Councillor Robert Waterton, stated that attendance at the meeting on 10th November was low and urged Councillors to arrange for a substitute on occasions where they were unable to attend.

Page 6119, Minute 78 – Planning Applications dealt with under Delegated Authority

Councillor Robert Waterton advised that improvements to the pedestrian crossing points on Meridian Way formed part of the Section 106 Agreement for Lubbesthorpe and that it was the Town Council's position that such improvements should be approved and implemented prior to the bridge over the M1 being opened to through traffic. Both Leicestershire County Council and Blaby District Council had confirmed that the Town Council would be involved in design proposals and consultation in respect of the scheme.

Page 6127, Minute 86 – Narborough Road South West Service Road Traffic Calming

Councillor Robert Waterton confirmed that a response had been received from Leicestershire County Council stating that no further action would be taken concerning the traffic calming build-outs on the Narborough Road South West Service Road since the road had a low accident record and no reported deaths. The response would be considered at the next Plans & Environment Committee in December.

Page 6127, Minute 87 – Lubbesthorpe Strategic Consultative Board

Councillor Amanda Hack requested a wider meeting of Councillors from the area surrounding Lubbesthorpe to enable Blaby District Council to provide an update on phasing and timescales for Lubbesthorpe and answer questions.

It was moved by Councillor Nick Brown and seconded by Councillor Waterton and

**RESOLVED** that the Town Council write to Blaby District Council and the Parishes surrounding Lubbesthorpe stating that the phasing programme for Lubbesthorpe was important and requesting that a meeting open to all Councillors be held to enable Blaby District Council to provide an update on phasing and timescales for Lubbesthorpe and answer any questions.

It was moved by Councillor Robert Waterton and

**RESOLVED** that the Report be adopted.

**5489 Motions on Notice**

No Motions on Notice had been submitted.

**5490 Sealing of Documents**

There were no documents for sealing.

**5491 Outside Body Reports**

a) Leicestershire County Council

No report was given.

b) Blaby District Council

Councillor Phil Moitt advised that there was a training session taking place at Blaby District Council on Finance, which was why some members were unable to make the Town Council meeting. Councillor Moitt added that there were applications for major developments across the District being submitted and the Planning Committee would ensure there were properly considered and scrutinised prior to approval.

c) Braunstone West Social Centre

Councillor Phil Moitt confirmed that the next meeting of the Committee was scheduled for Tuesday 29th November 2016.

d) Braunstone Town Community Minibus

Councillor Paul Kennedy advised that both he and Councillor David Di Palma had submitted their apologies to the previous meeting. Councillor Kennedy extended an invitation to all Councillors to attend the Mini-bus Quiz Night on Friday 2nd December 2016 at 7pm.

e) Leicestershire Neighbourhood Watch Steering Group

No report was given.

f) Leicestershire and Rutland Association of Local Councils

Councillor Amanda Hack confirmed that the next meeting was scheduled for Wednesday 7th December 2016.

g) Lubbesthorpe Strategic Consultative Board

Councillor Robert Waterton provided feedback on the previous meeting of the Board, held on 26th October 2016, which considered projected timescales for phasing, affordable housing timescales and the impact of the development upon air quality. A discussion also took place concerning Blaby District Council proposals for a District wide cemetery in Enderby. Councillor Waterton added that the Chair of the Board was considering refocusing the role of the Board and he was open to suggestions. The next meeting was scheduled to take place on Wednesday 1st February 2016.

h) School Governors

Councillor Nick Brown advised there was currently nothing to report.

**5492 Termination of Meeting**

The meeting closed at 9.10pm.

SIGNED \_\_\_\_\_ (CHAIR)

DATE \_\_\_\_\_

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated under each item of this report, there were no implications.