

BRAUNSTONE TOWN COUNCIL

MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE

THURSDAY 12th OCTOBER 2017 AT 7.45PM

PRESENT: Councillor Anthea Ambrose (Chair), Councillor, David Di Palma (Vice Chair), and Councillors Ajmer Basra, Roger Berrington (substituting for Paul Kennedy), Nick Brown, Alex DeWinter, Sam Fox-Kennedy, Sam Maxwell, Gary Sanders and Bob Waterton (substituting for Amanda Hack)

Officers in attendance: Darren Tilley, Executive Officer & Town Clerk and Pauline Snow, Deputy Executive Officer & Community Services Manager

There was one member of the public present at the meeting.

35. Apologies

Apologies for absence were received from Councillors Sharon Betts, Amanda Hack, Paul Kennedy and Bill Wright Town Mayor (ex-officio).

36. Disclosures of Interest

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by members.

37. Public Participation

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There was one member of the public present.

38. Minutes of the Meeting held 13th July 2017

The Minutes of the Meeting held on 13th July 2017 were circulated (item 4 on the agenda).

RESOLVED that the Minutes of the meeting held on 13th July 2017 be approved and signed by the Chairperson as a correct record.

39. Town Mayor's Report

The Committee received a report setting out the activities of the Town Mayor and any proposals for initiatives during the Civic Year (item 5 on the agenda). It was noted that the Town Mayor had successfully completed an abseil challenge on 30th September to raise funds for his chosen charity.

RESOLVED that the update be noted

Reason for Decision

To monitor and review the effectiveness of the Town Council's community engagement activities.

40. Local Area Co-ordination

The Committee received a progress report concerning the priorities and achievements of the Local Area Co-ordination Project in Braunstone Town (item 6 on the agenda). It was noted that the pilot Local Area Co-ordination Project had now been confirmed as a permanent service. The Local Area Co-ordination project based in Braunstone Town would now also extend into Leicester Forest East.

It was also noted that Simon Dalby and Roo Peake would attend the next meeting of the Community Development Committee to present an update on the project.

RESOLVED that the progress report be noted.

Reason for Decision

To keep up to date with progress and ensure that appropriate support was provided by the Town Council to enable the project to be successful.

41. Speed Sign Data

The Committee considered recent speed sign data for Withers Way (item 7 on the agenda). Comparisons were made with the figures for Withers Way from the previous time that this was recorded and it was noted that there was a considerable improvement in the instances of speeding. However, it had been noted that the speed sign was currently having problems and it was felt that the figures received for Withers Way may not be reliable enough to use as accurate data.

RESOLVED that the figures downloaded be discounted as there was concern that the data may be inaccurate due to a faulty sign

Reason for Decision

To ensure that speed data used for information was accurate and reliable.

42. Crime Statistics

The Committee received the latest crime statistics, including comparative figures (item 8 on the agenda). PCSO Calum Loades reported on the current crime statistics. It was noted that the incidents of Anti-Social Behaviour had

reduced in June 2017 compared to those recorded in June 2016. However, all other incidents of reported crime had increased.

Theft from vehicles had increased but it was noted that a number of these vehicles had been left unlocked by the owners. The Police would be undertaking targeted leaflet drops in areas where these incidences had taken place.

43. Braunstone Life Patronage

The Committee considered arrangements for the Town Council's patronage to the Braunstone Life (item 9 on the agenda).

RESOLVED that the Braunstone Life Patronage be renewed with a gift of £300

Reason for Decision

To support the work of Braunstone Life as a community newspaper, which was operated by volunteers

44. Summary of Grant Applications

The Committee received a list of grants paid to date and applied for from external sources (item 10 on the agenda).

RESOLVED that the position be noted.

Reason for Decision

To monitor progress with supporting community groups with identifying sources of funding and with the awarding of grants under the Council's Community Grants Scheme.

45. Community Grant Applications

The Committee considered a Community Grant Application which had been received (item 11 on the agenda). At the Committee meeting held on 13th July 2017 members requested that further information be obtained from Winstanley School with regard to other sources of funding that had been applied to for their project.

Information had subsequently been received confirming this.

RESOLVED

1. that the grant application from Winstanley School be granted in the sum of £100; and
2. that it be suggested to Winstanley Community College that items such as cardboard boxes could be recycled to be used as containers therefore

reducing the cost to provide bins.

Reasons for decision

1. *The application had met the criteria of the grant scheme and the required information had been submitted.*
2. *That recycling of other containers was a more proactive recycling action than purchasing specific bins to collate items*

46. Grant Schemes – Review of criteria and process

The Committee updated the scheme and process to ensure that applicants were fully aware of the scope and criteria of the grant schemes and that the application form encouraged the applicant to provide the necessary evidence as required by the criteria (item 12 on the agenda).

RESOLVED

1. that the amended Individual Grant Scheme Criteria (attached as Appendix 1 to the report) and application form (attached as Appendix 2 to the report) be approved and adopted; and
2. that no changes be applied to the Community Grant Scheme or Youth initiatives Grant Scheme at the present time.

Reasons for Decision

1. *To ensure that applicants were fully aware of the scope and criteria of the Individual Grant Scheme and that the application form encouraged the applicant to provide the necessary evidence as required by the criteria.*
2. *There had been no recent issues concerning the Community Grant Scheme or the Youth Initiatives Grant Scheme, which would require clarification of the criteria or amendment to the application form.*

47. Review of Events and Promotions at Franklin Park Community Orchard

The Committee considered and reviewed events and promotions held at Franklin Park Community Orchard, including Apple Day (item 13 on the agenda). It was noted that the Apple Day event was originally set up to promote the Community Orchard and to allow the public access to the area once a year as it was originally closed to the public. However, the Community Orchard was opened to the public on a permanent basis in 2015 and subsequent Apple Day events had seen a decline in attendance. It was also noted that there was a notable shortage of apples from the orchard for Apple Day once the orchard had been opened to the public resulting in apples having to be purchased. However, it was felt that the Community Orchard was an excellent amenity for the residents and that local schools could be encouraged to use the area for study and projects

RESOLVED

1. that the annual Apple Day at Franklin Park Community Orchard be discontinued; and
2. that local schools be contacted to invite them to use the Community Orchard and Open Spaces in Braunstone Town to enhance school projects.

Reasons for decision

1. *The original intension of the Apple Day event was to allow access to the Community Orchard, which was now permanently open, and the event was no longer as popular or supported as it was in previous years.*
2. *To ensure that the vision behind the Community Orchard, as a place for local wildlife and to cultivate wildlife habitat was utilised by local schools.*

48. **100th Anniversary of the end of World War 1**

To assess the feasibility of options for commemorating the 100th anniversary of the end of World War I in November 2018 (item 14 on the agenda). Ideas for commemorating the 100th Anniversary of the end of World War 1 were discussed at a meeting of the Citizen's Advisory Committee. Several ideas were put forward by residents on how the occasion could be commemorated and local organisations had presented ideas for projects.

RESOLVED

1. that a programme of events for the 100th Anniversary of the end of World War 1 be coordinated by the Town Council to be operated from April to December 2018 and based on the same principles as the Annual Programme of Events; and
2. THAT IT BE RECOMMENDED TO POLICY & RESOURCES COMMITTEE THAT IT BE RECOMMENDED TO COUNCIL that a budget of £1,000 be included as a one-off for the anniversary in 2018/2019 budget to provide financial support of up to £200 for each group/event.

Reasons for decision

1. *To provide a coordinating role for community to mark 100th the Anniversary of the end of World War 1.*
2. *To ensure appropriate financial support to enable events to be organised and ensure their success.*

49. Improvements to Parks and Open Spaces

The Committee received a progress report on current projects and funding. It was noted that a planning application for the improvements to Shakespeare Park had been forwarded to the District Council for approval. Once planning permission had been agreed tender documents would be prepared and distributed to relevant organisations.

An application for funding was in the process of being prepared and Blaby District Council had also agreed to help the Town Council in sourcing grants and sponsorship for the project.

It was noted that play equipment on Franklin Park that had been vandalised in June would be replaced in December and that funds from the insurance company had already been received.

50. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2017 to 30th September 2017 (item 16 on the agenda).

RESOLVED that the report be noted.

Reason for Decision

There were no issues identified with income and expenditure to date.

51. Approval of Accounts

The Committee considered payments from 5th July 2017 until 3rd October 2017 (item 17 on the agenda).

RESOLVED that the list of Approved Expenditure Transactions for the period 5th July 2017 until 3rd October 2017 be approved.

Reason for Decision

To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.

52. Purchase of Speed Signs

RESOLVED:- that in view of the special / confidential nature of the business to be transacted, it is in the public interest that the press/public be temporarily excluded and they be instructed to withdraw (Standing Orders 3.5 and 3.7 apply). *Reason for exception – Commercial Interests.*

The Committee considered the need to purchase a replacement for the Town Council's speed sign along with a recommendation from Planning & Environment Committee that the Town Council should purchase a second

speed sign and to determine quotes received.

RESOLVED

1. that the quote from Messagemaker be accepted; and
2. that two signs be purchased (subject to a discount being obtained for purchasing two units) to replace the existing unit and provide a second unit to be used in Thorpe Astley.

Reasons for Decision

1. *The sign provided by Messagemaker offers the best value in cost and necessary equipment required to operate the system;*
2. *To ensure that issues of speeding in Braunstone Town could be monitored in both areas of the Town and that value for money is achieved if purchasing two units*

53. **Termination of Meeting**

The meeting closed at 8.50pm.



NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.
EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- *eliminate unlawful discrimination, harassment and victimisation;*
- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

SIGNED: _____

DATE: _____