

BRAUNSTONE TOWN COUNCIL

MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE

THURSDAY 13th JULY 2017 AT 7.45PM

PRESENT: Councillor Anthea Ambrose (Chair), Councillor, David Di Palma (Vice Chair), and Councillors Ajmer Basra, Roger Berrington (substituting for Sam Fox-Kennedy), Sharon Betts, Nick Brown, Amanda Hack, Paul Kennedy, Sam Maxwell, Bill Wright.

Councillor Bob Waterton also attended the meeting

Officers in attendance: Darren Tilley, Executive Officer & Town Clerk and Pauline Snow, Deputy Executive Officer & Community Services Manager

There was one member of the public present at the meeting.

16. Apologies

An apology for absence was received from Councillor Sam Fox-Kennedy.

17. Disclosures of Interest

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by members.

18. Public Participation

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There was one member of the public present.

19. Minutes of the Meeting held 25th May 2017

The Minutes of the Meeting held on 25th May 2017 were circulated (item 4 on the agenda).

RESOLVED that the Minutes of the meeting held on 25th May 2017 be approved and signed by the Chairperson as a correct record.

20. Town Mayor's Report

The Committee received a report setting out the activities of the Town Mayor and any proposals for initiatives during the Civic Year (item 5 on the agenda).

It was noted that the Town Mayor had arranged to abseil down the fire station at Meridian Fire station on 30th September to raise funds for his chosen charity.

RESOLVED that the update be noted

Reason for Decision

To monitor and review the effectiveness of the Town Council's community engagement activities.

21. Dementia Action Alliance

The Committee considered whether the Town Council should join the Blaby District Dementia Action Alliance as a supporting member (item 6 on the agenda). The representative from Blaby District Dementia Action Alliance was unable to attend the meeting.

RESOLVED

1. that Braunstone Town Council sign up as a supporter of the Blaby District Dementia Action Alliance;
2. that the Executive Officer & Town Clerk appoint an employee as the officer champion and to become a Dementia Friend; and
3. that the Town Council undertake to implement the following actions during 2017/2018:
 - a) Officer Champion to attend a Dementia Friends Information Session and become a Dementia Friend;
 - b) improve customer service and dementia friendly ways of working, e.g. by getting a copy of:- A guide for customer-facing staff (Alzheimer's Society); and
 - c) improve Access & Signage e.g. place an image photo of a toilet on cloakroom doors.

Reasons for Decision

1. *To support making the district a better place to live for people with dementia and their carers.*
2. *To attend training sessions and identify and champion simple changes in that could make a big difference to someone with dementia.*
3. *To make practical changes, especially as part of an ongoing programme of improvements and work, to improve the lives of people with dementia.*

22. Local Area Co-ordination

The Committee received a progress report concerning the priorities and achievements of the Local Area Co-ordination Project in Braunstone Town (item 7 on the agenda). It was noted that the current key theme that the project was working on was managing finances and financial abuse. A money

management open day had been arranged at Braunstone Civic Centre on 22nd August 2017, 3pm – 6pm where representatives from various organisations such as Trading Standards, Citizen’s Advice, Clockwise and Severn Trent would be available to talk to residents about managing their finances or discussing issues with money.

RESOLVED that the up-date on the progress and development work that had been undertaken in order to deliver an event that offers practical advice and guidance regarding financial planning and reducing the risk of individuals being scammed be received and supported.

Reason for Decision

To confirm the Town Council’s support as a partner to the project and its objectives.

23. CCTV – Lubbesthorpe Way Underpass

The Committee considered recent issues with the CCTV camera at the underpass at Lubbesthorpe Way between Kingsway North and Withers Way and determine future options (item 8 on the agenda). It was noted that problems with the existing equipment could not be rectified due to the age of the equipment and that CCTV systems were now digital. In order for a digital system to be installed, internet access would be required from either Winstanley School or Kingsway School.

RESOLVED

1. that opportunities to install a new internet based camera on the subway path between Kingsway School and Winstanley school be explored with the Council’s CCTV maintenance company and both schools;
2. discussions be held with the Police on their views of the merit and use of CCTV coverage on the path leading to the subway
3. that delegated authority be given to the Executive Officer & Town Clerk, in consultation with the Chair and Vice-Chair of the Community Development Committee, to determine whether to commission a new internet based camera or to decommission the service.

Reasons for Decision

1. *The equipment required to maintain a camera in this location was no longer available, any images received from the transmitter were not sufficient to be used as evidence in the event of any incident, therefore the only option would be to install internet based equipment.*
2. *To ascertain the need for CCTV coverage in the area.*
3. *To enable the schools to be consulted on the future of CCTV on the footway between Kingsway North and Withers Way and for the options, cost and connection availability to be assessed.*

24. Speed Sign Data and Community Speedwatch

The Committee considered recent speed sign data and a request of Planning & Environment Committee to purchase a hand held speed camera for the purposes of a Community Speedwatch scheme (item 9 on the agenda). It was noted that the Police had requested the speed sign to be installed on Braunstone Lane. A local resident had also requested that it be installed on Millfield Crescent.

Members raised concerns with speeding traffic entering Thorpe Astley via the newly opened Lubbethorpe bridge. It was noted that no signage or safety measures had been put in place to advise drivers that they were entering a residential area. It was noted, however, that speed calming measures were in place on the other side of the bridge leading to the new estate. This would be raised by local Councillors direct with the County Council.

RESOLVED

1. that the speed sign be located on Jewsbury Way, Foxon Way, Meridian Way, Murby Way, The Littlefare and Withers Way;
2. that once the exercise of gathering speed information in Thorpe Astley had been completed, the speed sign be located on Braunstone Lane and then on Millfield Crescent; and
3. that the merits of a Community Speedwatch scheme in Thorpe Astley be discussed with the local Neighbourhood Police Team and feedback be given to a future meeting of Community Development Committee in order to determine whether such a scheme could be established.

Reasons for Decision

1. *Given that among the locations across the Town, the main roads in the Thorpe Astley area attract the highest average speeds, it would be reasonable to focus on these streets over the next few months in order to gather comparative statistics.*
2. *Children and young people regularly crossed Braunstone Lane, particularly at school times and there had been recent near misses. A local resident had highlighted speeding issues in Millfield Crescent.*
3. *To enable the Committee to determine whether a Community Speedwatch scheme would be the most effective way to address the issue of speeding in Thorpe Astley, given the primary aim of the scheme is advisory and educational, and the Town Council already has a speed monitoring sign.*

25. Summer Fete 2017

The Committee received a progress report on arrangements for the Summer Fete 2017. It was noted that all preparations were underway for the event and that the Vikings of Middle England had agreed to attend on the day.

26. Summary of Grant Applications

The Committee received a list of grants paid to date and applied for from external sources (item 11 on the agenda).

RESOLVED that the position be noted.

Reason for Decision

To monitor progress with supporting community groups with identifying sources of funding and with the awarding of grants under the Council's Community Grants Scheme.

27. Community Grant Applications

The Committee considered Community Grant Applications which had been received (item 12 on the agenda).

RESOLVED that Winstanley Community College application be deferred in order to confirm with the College what other sources of funding have been applied to in order to obtain funds for the project

Reason for decision

Members considered the request from Winstanley Community College for a grant to purchase recycling equipment for pupils. It was noted that there may be appropriate sources of funding for this project. Members requested further information on where other sources of funding had been applied to.

28. Individual Grant Applications

The Committee considered Individual Grant Applications which had been received (item 13 on the agenda).

RESOLVED

1. that Community Grants be refused as follows:
 - a) Abbey-Jay Tincknell Sibson - £300
 - b) Poppy-Jane Sibson - £294
 - c) Elizabeth Sibson-£294
2. that the criteria and forms for the Council's Grants Schemes be reviewed at the next meeting of the Committee.

Reasons for decision

1. *The applications did not accord with the Individual Grant Scheme criteria:*
 - a) *Abbey-Jay Tincknell Sibson – that no evidence had been submitted showing an outstanding talent or opportunity*

- b) *Poppy-Jane Sibson – that the project had already started*
 - c) *Elizabeth Sibson – that no evidence had been submitted showing an outstanding talent or opportunity*
2. *To ensure that applicants were fully aware of the scope and criteria of the grant schemes and that the application form encouraged the applicant to provide the necessary evidence as required by the criteria.*

29. New Year's Eve Event Applications

The Committee considered applications for use of the Council's facilities for fundraising events on New Year's Eve (item 14 on the agenda).

RESOLVED that free use of the Millfield Hall at Braunstone Civic Centre on New Year's Eve, 31st December 2017, be granted to Ceroc on the basis that money raised would be donated to charity, with at least 25% of the proceeds being donated to the Town Mayor's Charity.

Reason for Decision

To ensure a fair and transparent process for hiring of New Year's Eve events.

30. Nominations for the Blaby District Outstanding Achievement Awards

The Committee considered nominating for the Blaby District Outstanding Achievement Awards (item 15 on the agenda).

RESOLVED that Members forward any suggestions for nomination to the Executive Officer & Town Clerk before the closing date for nominations for submission.

Reason for decision

To enable Town Councillors to consider appropriate residents for nomination to allow the voluntary work they undertake in the area to be recognised and rewarded.

31. Improvements to Parks and Open Spaces

The Committee received a progress report on current projects and funding. It was noted that potential funding could be sourced from private companies in the area and Blaby District Council had agreed to approach these companies with regard to potential funding for the Shakespeare Park Project once the full cost of the work and the funding gap was known.

32. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2017 to 30th June 2017 (item 17 on the agenda).

RESOLVED that the report be noted.

Reason for Decision

There were no issues identified with income and expenditure to date.

33. Approval of Accounts

The Committee considered payments from 1st April 2017 until 4th July 2017 (item 18 on the agenda).

RESOLVED that the list of Approved Expenditure Transactions for the period 1st April 2017 until 4th July 2017 be approved.

Reason for Decision

To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.

34. Termination of Meeting

The meeting closed at 9.15pm.



NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These minutes are a draft and a subject to consideration for approval at the next meeting, scheduled for 12th October 2017.