

BRAUNSTONE TOWN COUNCIL
MINUTES OF CITIZENS' ADVISORY PANEL
THURSDAY 5th DECEMBER 2019

PRESENT: Councillors Nick Brown (Vice-Chair in the chair), Anthea Ambrose and Marion Waterton; and Local Resident John Dodd.

Officers in attendance: Mrs Pauline Snow, Deputy Executive Officer & Community Services Manager, Mr J Burrows, Communications & Events Officer

1. Apologies

Apologies for absence were received from Councillor Phil Moitt, Lin Burrows, Terry Smith, Jack Hazelgrove and Jim Johnson.

2. Disclosures of Interest

There were no disclosures of interest.

3. Minutes of the Meeting held 5th September 2019

The Minutes of the Meeting held on 5th September 2019 were received and noted.

4. Braunstone Town Library

The Panel reviewed the Library service and considered the role that the Town Council should play and what contributions the community could make to ensure that the Library met the needs of local residents and represented value for money.

Discussions were held on the level of volunteering requests and it was recommended that all residents who had expressed an interest in volunteering in the library be contacted as soon as possible to advise on the opportunities available. Suitable volunteers could help run activities and services in the library to expand the services offered by the community library.

Discussions were also held on the opportunities to make the library available to local community group when not open to the public for meetings.

Agreed that the report be noted.

5. Shakespeare Park Improvement Project

The Panel received an update on progress with improvement to the pavilion, sport, recreation and play facilities at Shakespeare Park. It was noted that an Extraordinary meeting of the Council would be held on Monday 9th December to consider a resolution required to seek approval from the Secretary of State for Housing, Communities and Local Government to borrow up to £936,936 towards the cost of the Pavilion and Site Improvement Works (including demolition of the existing clubhouse) at Shakespeare Park.

6. Priorities, Projects and Financial Planning

The Panel received the Council's medium term strategy along with the current priorities, objectives and capital plan in order to determine whether they were relevant to address current and emerging issues faced by the Council and the community.

AGREED that the report be noted.

7. Support for Community Groups

The Panel considered whether the Council's approach to supporting community groups was fit for purpose. Members considered the current initiatives offered by the Town Council including reduced hire rates for Community groups on application, Community Grant Scheme and the Programme of Events initiative. Concerns were raised about the availability of the kitchens for community groups to hire due to use by other hirers and that kettles could no longer be used.

AGREED that due to only one resident being present at the meeting that this matter be included on the agenda of the next Citizen's Advisory Panel for further consideration.

8. Termination of the Meeting

The meeting closed at 8.30pm.

These minutes are a draft and are subject to consideration for approval at the next meeting, scheduled for 27th February 2020.

NOTE:

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.
EQUALITIES ACT 2010*

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- *eliminate unlawful discrimination, harassment and victimisation;*
- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

SIGNED: _____

DATE: _____