

**BRAUNSTONE TOWN COUNCIL**

**MINUTES OF PLANNING & ENVIRONMENT COMMITTEE**

**THURSDAY 7TH NOVEMBER 2019**

**PRESENT:** Councillor Robert Waterton (Chair) and Councillors Anthea Ambrose, Nick Brown (substituting for Councillor Bill Wright), Amanda Hack (substituting for Satindra Sangha), Phil Moitt, Darshan Singh, Christiane Startin-Lorent and Marion Waterton.

**Officers in attendance:** Darren Tilley, Executive Officer & Town Clerk.

There were seven members of the public present at the meeting.

**71. Apologies**

Apologies for absence were received from Councillors Satindra Sangha and Bill Wright and Mr John Dodd (Ex-Officio).

**72. Disclosures of Interest**

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by members.

**73. Public Participation**

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were seven members of the public present.

In relation to item 5 on the agenda, Arriva Click, one Member of the public raised the importance of driver safety and monitoring driving to ensure there were no infringements, for example, with speeding.

Members of the public raised the following issues in relation to item 6 on the agenda, Air Quality Monitoring Annual Status Report 2019:

- (a) the importance of measuring particulates as well as Nitrogen dioxide;
- (b) the need to get readings for Thorpe Astley, due to its location between major roads;
- (c) Kensington & Chelsea Borough Council had undertaken a study that found for every £100 invested in tackling air quality, £650 in other costs were saved;
- (d) concern that additional lorries on the road contributed towards poorer air quality; and

- (e) the need to encourage the installation of electric car charging points and convenient locations, such as supermarkets.

**74. Minutes of the Meeting held 10th October 2019**

The Minutes of the Meeting held on 10th October 2019 were circulated (item 4 on the agenda).

**RESOLVED** that the Minutes of the meeting held on 10th October 2019 be approved and signed by the Chairperson as a correct record.

**75. Arriva Click**

Following the launch of Arriva Click, the Committee received a presentation from Adam Toone, Head of Commercial Growth – DRT, Arriva (which is attached at Appendix 1 of these minutes), in order to understand how the service was being used, future proposals for its development and how Arriva and the Town Council could work together to promote its use in Braunstone Town (item 5 on the agenda).

In response to the presentation and the issue raised during public participation, the following issues were identified:

- (a) the need to ensure Arriva Click carried more passengers, otherwise it was effectively a taxi service; currently it carried an average of 5 passengers per hour and for the service to be commercially viable it would need to carry 8 to 12 passengers;
- (b) when booking Arriva Click, the technology tries to best match the passengers and the journeys; it was suggested that in order to best match journeys the app could suggest an alternative time;
- (c) Arriva had corporate policies in place to ensure safety, driving, including speeds was recorded and the data was downloaded and analysed; breaches were followed up in accordance with the policy;
- (d) Passenger journeys were 20% from New Lubbethorpe and 80% from elsewhere; it was important to analyse passenger journeys and type of passenger in order to integrate services going forward;
- (e) it was important to work with local businesses on Meridian Business Park and at Fosse Park to integrate and promote Arriva Click in order to raise awareness, adapt the service and change habits;
- (f) concessions were not available on Arriva Click, except for New Lubbethorpe residents, since these were funded by Drummond; and
- (g) concern that once Section 106 funding had expired that the service would no longer be viable; it was confirmed that the intention was to increase use and there was no intention to increase fares (except inflation) or change the model.

## **RESOLVED**

1. that the Council and Arriva Click work together to improve communications with residents, including through drop-in information sessions; and
2. that Arriva Click be requested to share safety and usage statistics.

### *Reasons for Decision*

1. *To assist with raising awareness of the service and to support work towards it being sustainable in the long term.*
2. *To reassure residents that safety was being taken seriously and to enable awareness messages to be targeted.*

## **76. Air Quality Monitoring Annual Status Report 2019**

The Committee received a presentation from Anna Farish and David Gould, Blaby District Council Environmental Health, concerning Air Quality Monitoring and Actions (which is attached at Appendix 2 of these minutes).

It was confirmed that the Annual Status Report for 2019 would be available shortly. Blaby District Council had also submitted a bid for grant funding of £120,000 to continue its work with businesses, schools and the community on active and sustainable travel. The outcome of the bid would be known in February 2020.

In response to the presentation and the issues raised during public participation, the following issues were identified:

- (a) averages disguised hourly peaks; however, statistically if the average was below 60 it was accepted that the hourly peaks would not be a concern;
- (b) there was a need for Blaby District Council to push the expansion of infrastructure to facilitate the increase in electric cars, which was included as an objective in the Blaby Plan;
- (c) it was important to understand travel movements in order to tackle air quality; it was confirmed that Blaby District Council worked closely with Leicestershire County Council in this respect;
- (d) particulate matter 10 was measured in two places in Blaby District, it was not possible to measure particulate matter and nitrogen dioxide at the same time; however, nitrogen dioxide levels could be used as an indication of whether particulate matter was an issue.

**RESOLVED** that the presentation be received and noted.

### *Reason for Decision*

*To engage with initiatives and keep up to date with progress with reducing roadside particulates.*

**77. Planning and Licensing Applications dealt with under Delegated Authority**

The Committee received and noted responses to planning applications taken under Delegated Authority (item 7 on the agenda). No licensing applications were received.

**RESOLVED** that the action taken by the Executive Officer & Town Clerk under delegated authority in forwarding the following observations to Blaby District Council be noted:

- 1. Application No:** 19/1283/FUL

**Description:** Change of use of dwellinghouse (use class C3) to house in multiple occupation for up to 8 occupants (Sui Generis)

**Location:** 1 Gayhurst Close Braunstone Town Leicestershire LE3 2UP (Millfield Ward)

**Response:** *Braunstone Town Council objects to the application to change the use of this dwellinghouse into an 8 bedroom house in multiple occupation.*

**Reason:** *The proposal to convert this family dwelling into an 8 bedroom house in multiple occupation would result in over-intensification of the use of the site which would be out of keeping with the character of the wider area. The scheme does not have sufficient parking for the number of rooms at the property and would result in over-parking on the adjacent narrow highways potentially causing obstruction to highway users (including pedestrians) and to the access of neighbouring properties. The plans would also create cramped living conditions and conditions that would be detrimental to the residential amenities of neighbouring properties by increased comings and goings and activity on the site resulting in undue noise and disturbance.*

**78. Planning Applications and Licensing Applications**

The Committee received details of planning applications to be considered by Blaby District Council (item 8 on the agenda). The Committee noted that there were no licensing applications.

**RESOLVED** that the following response be forwarded to Blaby District Council:

Planning Applications

- 1. Application No:** 19/1290/HHPD

**Description:** The erection of a single storey rear extension which would extend beyond the rear wall of the original dwellinghouse by 6.0m, for which the maximum height would be 3.6m and the height to the eaves would be 2.5m.

**Location:** 74 Henley Crescent Braunstone Town Leicestershire LE3 2SE (Ravenhurst & Fosse Ward)

**Response:** *Braunstone Town Council does not object to the proposed single storey rear extension.*

**Reason:** *The rear extension was single storey on a large sized plot and therefore was unlikely to have an adverse impact on the amenity enjoyed by the neighbouring properties.*
  
- 2. Application No:** 19/1293/HHPD

**Description:** The erection of a single storey rear extension which would extend beyond the rear wall of the original dwellinghouse by 4.5m, for which the maximum height would be 3.0m and the height to the eaves would be 2.8m

**Location:** 47 Gavin Close Thorpe Astley Braunstone Town Leicestershire LE3 3UG (Thorpe Astley Ward)

**Response:** *Braunstone Town Council does not object to the proposed single storey rear extension.*

**Reason:** *The rear extension was single storey and would be used for storage to replace a wooden shed and therefore was unlikely to have an adverse impact on the amenity enjoyed by the neighbouring properties.*

**79. Additional Planning and Licensing Applications**

The Committee received details of a planning application received since the publication of the agenda (item 9 on the agenda). The Committee noted that there were no licensing applications.

**RESOLVED** that the following responses be forwarded to Blaby District Council:

- 3. Application No:** 19/1397/HH
- Description:** Single storey rear and side extension and replace existing flat roof with pitched roof
- Location:** 52 Gwencole Crescent Braunstone Town Leicestershire LE3 2FH (Winstanley Ward)
- Response:** *Braunstone Town Council does not object to the single storey rear and side extension, including replacing the existing flat roof with a pitched roof.*
- Reason:** *There was an existing building on a similar footprint and the extension was unlikely to have an adverse impact on the amenity enjoyed by the neighbouring properties.*

**80. Planning Decisions**

The Committee received and noted planning decisions made by Blaby District Council (item 10 on the agenda).

**RESOLVED** that the decisions be noted.

*Reason for Decision*

*To keep a watching brief on the decisions and to review the impact of Town Council comments upon the decision making process.*

**81. Feedback on Planning Application Decisions**

The Committee received feedback concerning planning application decisions by Blaby District Council where the Committee has queried the decision (item 11 on the agenda).

In respect of planning application 18/1041/FUL at Aldi, Meridian Way, Councillors Amanda Hack, Christiane Startin-Lorent, Marion Waterton and Robert Waterton met with the consultants who were representing Aldi on 9th October 2019. It had been a constructive meeting which discussed the footpath diversion, confirmed a crossing would be installed at the entrance, timescales for the works and assistance with providing information to the community and raising awareness.

**82. Planning Decision Appeal**

The Committee considered whether to make representations in respect of a Planning Appeal against the decision of the District Planning Authority to

refuse a planning application for a single storey front extension at 1 Hat Road (item 12 on the agenda).

**RESOLVED** that the appeal be noted.

*Reason for Decision*

*The Council had objected to the application since the proposed extension would significantly protrude the front building line on Hat Road and as such would be visually intrusive and add a discordant element to the street scene.*

**83. Motion on Notice from Council: Houses in Multiple Occupation**

The Committee considered the issues raised by the motion on notice referred by Council on 26th September 2019, in respect of the impact from the increase in the number of Houses in Multiple Occupation in the Parish (item 13 on the agenda).

**RESOLVED**

1. that a letter be sent to Blaby District Council, including all District Councillors for Braunstone Town, and any other relevant authorities or bodies asking for changes in the legislation to be sought concerning linking the licencing and planning approval processes for Houses in Multiple-Occupation, including:
  - (a) where planning change of use was required, the licence not being issued or taking effect until planning approval had been given,
  - (b) the licence process being expanded to cover requirements which reduce adverse impact on the neighbouring area, including on-site car parking provision and reducing the impact of noise, and
  - (c) the enforcement processes for those Houses in Multiple-Occupation which had not received the relevant approvals being linked so that failure to comply with the licensing or planning obligations would count as a breach of the other;
2. that Blaby District Council be asked to review its policies and enforcement procedures for dealing with Houses in Multiple Occupation; and
3. that a report be submitted to the meeting of the Committee, scheduled for 9th January 2020, detailing known and potential Houses in Multiple Occupation in Braunstone Town and setting out feedback and issues which had been identified.

*Reasons for Decision*

1. *To ensure that the regulatory framework was clear, efficient to operate and allowed for the provision of Houses in Multiple Occupation while ensuring controls would be in place to safeguard residents of such properties and protect the amenity of the surrounding area.*
2. *To ensure that there was full coordination and information sharing between the licencing and planning functions.*

- 3 *To monitor the expansion of Houses in Multiple Occupation, to ensure that such properties were properly regulated and to ensure that communities were not adversely affected.*

**84. Neighbourhood Planning**

The Committee reviewed the position concerning whether the Town should be designated as a Neighbourhood for the purposes of undertaking a Neighbourhood Plan (item 14 on the agenda).

**RESOLVED** that Braunstone Town Council does not undertake a Neighbourhood Plan or any of the Neighbourhood Planning tools at the present time.

*Reason for Decision*

*Successful Neighbourhood Planning required the leadership and involvement of the Town Council and Town Councillors and an indication of a wider community desire to undertake neighbourhood planning; while there was some evidence of support, this was not sufficiently widespread to justify the resources to facilitate the process, including engaging the community and making the necessary applications and applying for funding. Key areas such as Open Spaces are protected and an emerging Retail Study being undertaken by the District Council may provide for the protections the Town needs for its Community and Neighbourhood Shopping areas.*

**85. Financial Comparisons**

The Committee received Financial Comparisons for the period 1st April 2019 to 29th October 2019 (item 15 on the agenda).

**RESOLVED** that the report be noted

*Reason for Decision*

*There were no issues of concern with the income and expenditure against the budget for 2018/2019.*

**86. Approval of Accounts**

The Committee considered payments from 4th September 2019 until 29th October 2019 (item 16 on the agenda).

**RESOLVED** that the list of Approved Expenditure Transactions for the Period 4th September 2019 until 29th October 2019 be approved.

*Reason for Decision*

*To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.*

The meeting closed at 9.45pm.

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated

**arriva click**

A new mobility solution  
Demand Responsive Transport

Adam Toone  
Arriva UKBus

Free wifi

### About Arriva

14 countries, 62,000 employees, +2.2bn passenger journeys a year

- We are one of the largest providers of passenger transport in Europe.
- We are part of Deutsche Bahn (DB) and responsible for DB's regional passenger transport services outside Germany.
- We have unrivalled pan-European passenger transport experience.
- We deliver transport solutions for local and national authorities, tendering bodies and health care commissioners.
- We are experts in creating innovative transport solutions that link people, communities and economies.

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### Arriva operations

Our scale and expertise mean that we can operate a range of transport modes across our group:

Bus	Tram	Water Bus	Trains & Metro	Cars & Ambulance
<ul style="list-style-type: none"> <li>Local, inter-city services</li> <li>Contract services</li> <li>School services</li> <li>Traveller services</li> </ul>	<ul style="list-style-type: none"> <li>Urban operations</li> <li>Water crossings</li> <li>Long distance routes</li> <li>Specialised services</li> <li>Shuttle/charter</li> <li>Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>Local/inter-city routes</li> <li>Contract services</li> </ul>	<ul style="list-style-type: none"> <li>Local services</li> <li>Contract</li> <li>Special management</li> <li>Special operations</li> <li>Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>Non-emergency patient transport</li> <li>Emergency</li> <li>Specialised services</li> <li>Contract</li> <li>Specialised transport</li> </ul>

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### Our approach focuses on Connected Mobility

Core mobility	New mobility	Digital integration
<ul style="list-style-type: none"> <li>Bus services</li> <li>Rail services</li> </ul> <p>... continue operation of bus and rail services</p>	<ul style="list-style-type: none"> <li>Car sharing</li> <li>Demand responsive</li> <li>Electric car</li> <li>Shared parking</li> <li>Shared mobility</li> </ul> <p>... become a multi-modal operator</p>	<ul style="list-style-type: none"> <li>Multi-modal solutions</li> <li>Real-time traffic management</li> <li>Personalised travel apps</li> </ul> <p>... connect all mobility modes digitally</p>

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### About ArrivaClick

- One pillar of Arriva's strategy is focused on innovation to shape and grow the market in partnership with our partners.
- Over the past 5 years we have looked at new ways to complement our traditional bus and train networks including city bikes, non-emergency patient transports, electric car hire and much more.
- Our latest market shaping product is Arriva Click with its demand responsive capabilities is another product we can operate in partnership with our core business and partners.

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### How ArrivaClick On-demand transport works?

On-demand transport aggregates people travelling from multiple origins to multiple destinations in an exceptionally efficient way, providing the convenience and flexibility of a customised demand journey.

- Request journey via app
- Choose pick-up and drop-off point, number of passengers etc.
- Receive and then confirm a binding offer
- Get confirmation, info about the ride and further instructions

- Process request
- Match journeys
- Send binding offer
- Adjust routing and display new route to driver

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### Powered by an App with an intuitive design.

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### Putting the customer at the heart of the product - Digital

<b>On-demand</b>	<b>Transparency</b>	<b>Trackability</b>	<b>Communication</b>
Customers can book a journey in real-time, when and where they want it, but also have the option to pre-book journeys.	Customers are given an ETA and flat fare before they book their journey.	Customers can track their vehicle en route.	Customers are always "in touch" with the service via the app (SMS and phonecall).

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### Putting the customer at the heart of the product - Service

<b>Convenience</b>	<b>Quality</b>	<b>Accessibility</b>	<b>Excellent Customer Service</b>
Cashless payments – customers pay automatically via their credit or debit card in-app.	Mercedes Sprinter minibuses with 12 leather seats, two tables and a wheelchair space. USB charging points and free Wi-Fi are provided.	Wheelchair users inform the app when booking, so a vehicle with space is allocated to the customer.	Customers are greeted by their first name and welcomed onto the vehicle by the driver.

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### The journey so far...

- Apr 2017**: ArrivaClick service launched in Salford, Greater Manchester.
- Feb 2018**: 500 customers served in Salford, Greater Manchester.
- Jul 2018**: ArrivaClick service launched in Bolton, Greater Manchester.
- Aug 2018**: ArrivaClick service launched in St Helens, Merseyside.
- Jul 2019**: ArrivaClick service launched in Liverpool, Merseyside.
- Aug 2019**: ArrivaClick service launched in Salford, Greater Manchester.

### ArrivaClick Salford in numbers

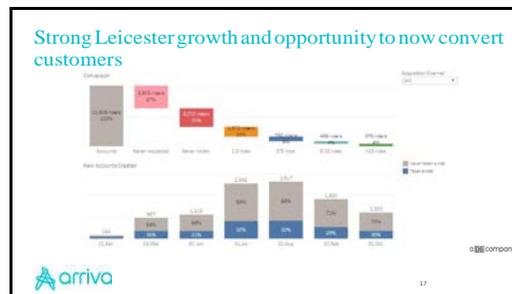
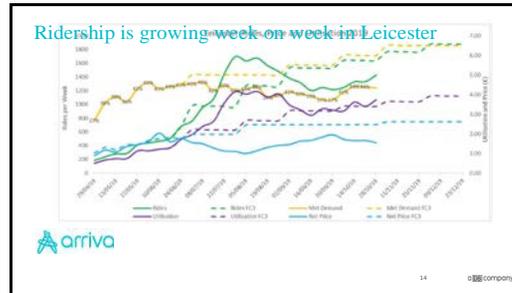
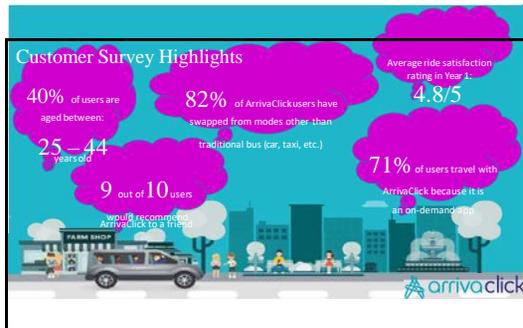
- Full operation launched in **April 2017**
- 20%** of addressable market downloaded
- Average Estimated Time of Arrival: **Over 100k**
- Over **15,000** app downloads

arrivaclick

### ArrivaClick Liverpool in numbers

- Full operation launched in **August 2018**
- 8%** of addressable market downloaded in first 5 months
- Average Estimated Time of Arrival: **10**
- Over **120k** journeys
- Over **30,000** app downloads

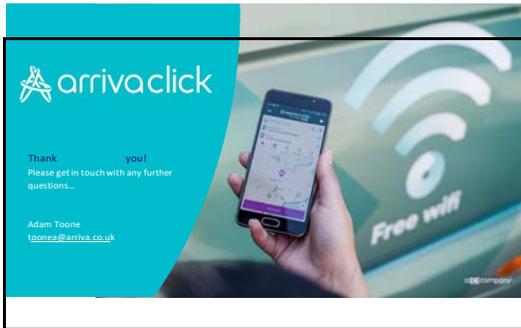
arrivaclick



### Customer Feedback

- "ArrivaClick is the best thing that's ever happened to Sittingbourne."
- "Faultless – ArrivaClick makes travelling feel less like a chore, more comfortable and reliable."
- "Buses run once an hour in our village. ArrivaClick enables us to travel when we want and need to."
- "ArrivaClick is brilliant! We all love that it is so easy to use. I like being able to pay for my daughter's journey."
- "I was made to feel like a VIP on the day, greeted by name and given the best special."

arriva click



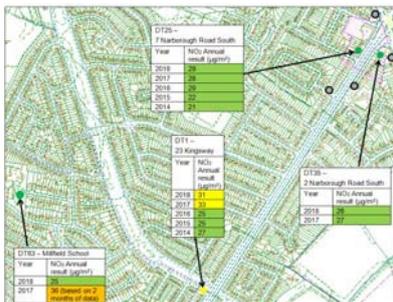
### Air Quality Update

Anna Farish and David Gould  
Blaby District Council  
7<sup>th</sup> November 2019

### Today's presentation

- Annual Status Report 2019 - results
- AQMA 1 (Narborough Road South)
- AQMA 3 (Thorpe Astley/LFE)
- Feasibility Study
- Active Travel Project

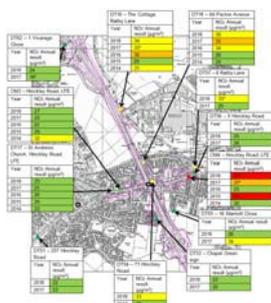
### Results for 2018 (1)



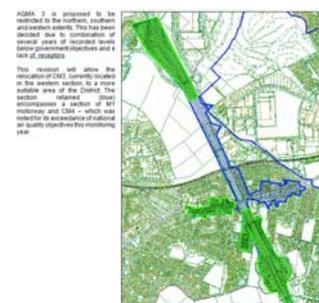
### Revised AQMA1



### Results for 2018 (2)



### Proposed revision to AQMA3



## Feasibility Study

- Exceedances of Ambient Air Quality Directive predicted based on modelling with 2015 baseline
- Provide local data and information on any schemes implemented after 2015
- Identify any measures that can be implemented before 2019 and so bring forward compliance
- Study submitted and accepted

## Active Travel

- Focus on behavioural change – cycling, walking, travel plans
- Schools – Millfield, Ravenhurst
- Businesses – Fosse Park, Grove Park, etc.
- Work by Environmental Services, Sports and Physical Activity Team (BDC), Active Travel Team (LCC), Public Health, and other partners

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_