

BRAUNSTONE TOWN COUNCIL
MINUTES OF CITIZENS' ADVISORY PANEL
THURSDAY 7th JUNE 2018

PRESENT: Councillors P Moitt (in the Chair), N Brown, R Waterton, and local residents, J Dodd, J Johnson and L Faulkner

Officers in attendance: Mrs P Snow, Deputy Executive Officer & Community Services Manager and Mrs A Gomes-Alves, Community Engagement Office

1. Apologies

An apology for absence was received from Councillor Anthea Ambrose and residents, Jack and Barbara Hazelgrove.

2. Disclosures of Interest

There were no disclosures of interest.

3. Minutes of the Meeting held on 1st March 2018

The Minutes of Meeting held on 1st March 2018 were received and noted.

4. Braunstone Town Council Annual Report 2017/2018

The panel received a copy of the Town Council's Annual Report for 2017/2018.

Members were advised that the Annual Report would be published in the June edition of the Braunstone Life in place of the monthly Town Council report and would be available at the community centres and on the website.

5. Braunstone Town Council Annual Survey

The panel considered the draft Annual Survey 2018 and arrangements for its circulation.

It was proposed that the Annual Survey 2018 include questions on various services provided by the Town Council in order to gauge resident's views on specific aspects of the Town Council's services. In previous years a prize draw was offered to encourage residents to complete and return an Annual Survey with a prize of £50 being offered. It was proposed that the prize fund be increased for the Annual Survey 2018, to provide a first prize of £50, second prize of £30 and a third prize of £20.

6. Braunstone Town Library

The panel considered the role that the Town Council should play and what contributions the community could make to ensure that the Library meets the needs of local residents and represents value for money.

Members discussed the options available for the staffing of the Braunstone Town library once the Town Council took over the running of the library and how volunteers could support this. Members suggested it would be useful to set up a working group to start considering how the library would operate before the lease is transferred rather than wait until the transfer is complete in order to ensure that things were in place from the outset. It was noted that the transfer of the library to the Town Council could have restrictions imposed with regards to opening hours and activities and therefore it would be difficult to make arrangements for staffing until the lease is agreed.

Further discussions would be held on the setting up of a working group and the terms of reference for the group to be agreed.

7. Update on Ongoing Projects

The panel received an update on the following ongoing priorities:

- a) 100th Anniversary of the end of World War 1
- b) Health & GP Services in Braunstone Town
- c) Shakespeare Park Improvement Project
- d) Lubbethorpe

8. Panel Work Programme for 2018/2019

The panel considered priorities, if any, for the Panel's work during 2018/2019.

Due to the forthcoming commitment on the library it was agreed that no new priorities for the Panel would be considered in 2018/2019.

9. Termination of the Meeting

The meeting closed at 8.35pm.

SIGNED _____

DATE _____