

**BRAUNSTONE TOWN COUNCIL**

**MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE**

**THURSDAY 12<sup>th</sup> APRIL 2018 AT 7.45PM**

**PRESENT:** Councillor Anthea Ambrose (Chair) and Councillors Sharon Betts, Roger Berrington (substituting for Councillor Amanda Hack), Nick Brown, Sam Fox-Kennedy, Sam Maxwell and Gary Sanders.

**Officers in attendance:** Darren Tilley, Executive Officer & Town Clerk and Pauline Snow, Deputy Executive Officer & Community Services Manager.

There was one member of the public present at the meeting.

**84. Apologies**

Apologies for absence were received from Councillor David Di Palma, Amanda Hack and Paul Kennedy.

**85. Disclosures of Interest**

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by members.

**86. Public Participation**

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There was one member of the public present.

**87. Minutes of the Meeting held 8th February 2018**

The Minutes of the Meeting held on 8<sup>th</sup> February 2018 were circulated (item 4 on the agenda).

**RESOLVED** that the Minutes of the meeting held on 8<sup>th</sup> February 2018 be approved and signed by the Chairperson as a correct record.

**88. Town Mayor's Report**

The Committee received a report setting out the activities of the Town Mayor and any proposals for initiatives during the Civic Year (item 5 on the agenda).

It was noted that the Official ribbon cutting for the opening of the new GP surgery at Thorpe Astley Community Centre would take place on 20<sup>th</sup> April at 12.45pm.

Members were also advised that the Curry Night on Monday 9<sup>th</sup> April, organised by the Town Mayor to raise funds for his chosen charity, was well attended and enjoyed by all.

**RESOLVED** that the update be noted.

*Reason for Decision*

*To monitor and review the effectiveness of the Town Council's community engagement activities.*

**89. Improvements to Civic Centre Memorial Garden**

The Committee considered proposals for improvements to the Memorial Garden, including the provision of a permanent memorial, as part of the 100th anniversary commemorations of the end of World War 1 (item 6 on the agenda).

**RESOLVED**

1. that the outline proposal for the layout of memorial garden at Braunstone Civic Centre be approved (Appendix B);
2. that quotations for the installation of a path, hardstanding area and replacement of the existing concrete plinth and the installation of a new memorial stone be obtained; and
3. that the proposals for the Dedication service on 7<sup>th</sup> November and the Parade and service on 11<sup>th</sup> November be supported and that the Town Mayor host both events.

*Reasons for Decision*

1. *To ensure that the memorial garden provides a fitting tribute to those who lost their lives through various conflicts and wars.*
2. *To obtain costings to assess if the proposals would be viable and affordable.*
3. *To ensure that both events could be confirmed and appropriate preparations made to avoid delay.*

**90. Speed Sign Data**

The Committee considered recent speed sign data (item 7 on the agenda).

Members raised concerns over the apparent speeding vehicles on Braunstone Lane close to the junction with Shakespeare Drive. It was noted that this area was used by school children crossing from Leicester City area to reach Winstanley School. It had been noted that vehicles in this area did not appear to slow down for the mini roundabouts and were travelling at

excessive speeds.

PCSO Calum Loades, Thorpe Astley & Braunstone Town Neighbourhood Beat Team was in attendance and was surprised that there had been no complaints received about speeding in this area.

The speed signs would be installed on approved lampposts as near to this site as possible to monitor vehicle speed.

**RESOLVED** that further monitoring of vehicle speed be undertaken on Braunstone Lane and Foxon Way.

*Reasons for Decision*

*To obtain evidence of the speed that vehicles were travelling on Braunstone Lane and Foxon Way in order consider appropriate action to be taken.*

#### **91. Programme of Events 2018/2019**

The Committee considered applications for sponsorship in the Programme of Events for 2018/2019 and to approve a schedule of events (item 8 on the agenda). An updated and amended draft Programme of Events was circulated to members at the meeting that included a new event and removal of an existing event (filed with these minutes).

Members discussed events at Thorpe Astley Community Centre. It was noted that the Live & Local programme that offered heavily subsidised touring shows was not available at the time the draft programme was submitted. However, investigations would be made into any suitable events that could be put on at Thorpe Astley Community Centre.

Discussions would also be held with the new Town Mayor in May about events that could be arranged for inclusion in the Programme of Events to raise funds for the Town Mayor's chosen charity.

**RESOLVED** that the proposed Programme of Events, attached as an Appendix A to the report, be approved, subject to the amendments included in the circulated draft programme being included and that delegated authority be given to the Executive Officer & Town Clerk, to finalise detailed arrangements and confirm/amend dates where necessary.

*Reason for Decision*

*To support community initiatives to raise funds and to provide a season of events held Braunstone Town Council facilities for the local community to attend.*

**92. Summary of Grant Applications**

The Committee received a list of grants paid to date and applied for from external sources (item 9 on the agenda).

**RESOLVED**

1. that the position be noted; and
2. that the Town Watchers community group be contacted to confirm if they have the documentation required to release the grant approved in April 2017.

*Reasons for Decision*

1. *To monitor progress with supporting community groups with identifying sources of funding and with the awarding of grants under the Council's Community Grants Scheme.*
2. *To clarify if the grant was still required. It was noted that the Town Watchers had applied for a grant in April 2017 which was deferred until further documentation had been received from the group.*

**93. Leicestershire Police: Independent Advisory Group**

The Committee received feedback on the Leicestershire Police Independent Advisory Group and considered the merits of nominating to the Group (item 10 on the agenda).

Members agreed that Braunstone Town councillors were welcome to attend any of the Independent Advisory Group meetings that they had a particular interest in but the Council did not need to nominate a representative.

**RESOLVED** that information regarding the Leicestershire Police Independent Advisory Group meetings be forwarded to all Town Councillors and that the information be made available on the Town Council website and Facebook page.

*Reason for decision*

*To promote the Police Advisory Group meetings to all councillors and residents.*

**94. Improvements to Parks and Open Spaces**

The Committee received a progress report on current projects and funding. It was noted that the Business Case, Business Plan and application to the Sports England Community Asset grant scheme for £150,000 toward the Shakespeare Park Pavilion Improvements project was ready for submission. A meeting had also been arranged with officers of Blaby District Council to discuss support with sourcing business sponsorship for the project.

**95. Financial Comparisons**

The Committee received Financial Comparisons for the period 1st April 2017 to 31st March 2018 (item 12 on the agenda).

**RESOLVED** that the report be noted.

*Reason for Decision*

*There were no issues identified with income and expenditure to date.*

**96. Approval of Accounts**

The Committee considered payments from 31st January 2018 until 31st March 2018 (item 13 on the agenda).

**RESOLVED** that the list of Approved Expenditure Transactions for the period 31st January 2018 until 31st March 2018 be approved.

*Reason for Decision*

*To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.*

**97. Termination of Meeting**

The meeting closed at 8.50pm.



**NOTE:**

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.*

*EQUALITIES ACT 2010*

*Braunstone Town Council has a duty in carrying out its functions to have due regard to:-*

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

*To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.*

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_