

BRAUNSTONE TOWN COUNCIL

MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE

THURSDAY 12th JULY 2018 AT 7.45PM

PRESENT: Councillor Anthea Ambrose (Chair), Councillor David Di Palma (Vice Chair) and Councillors Ajmer Basra, Nick Brown, Alex Dewinter, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy, Sam Maxwell and Tracey Shepherd.

Officers in attendance: Darren Tilley, Executive Officer & Town Clerk and Pauline Snow, Deputy Executive Officer & Community Services Manager.

There was one member of the public at the meeting.

17. Apologies

There were no apologies of absence received.

18. Disclosures of Interest

Disclosures of Non-Pecuniary Interests were received from Councillors Alex Dewinter, Sam Fox-Kennedy and Paul Kennedy in relation to item 16 on the agenda, Local Area Co-ordination.

19. Public Participation

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There was one members of the public present.

20. Minutes of the Meeting held 24th May 2018

The Minutes of the Meeting held on 24th May 2018 were circulated (item 4 on the agenda).

RESOLVED that the Minutes of the meeting held on 24th May 2018 be approved and signed by the Chairperson as a correct record.

21. Town Mayor's Report

The Committee received a report setting out the activities of the Town Mayor (item 5 on the agenda).

It was noted that arrangements had been made for the chain of office of the Town Mayor to be repaired, cleaned and returned in time for the next official event to be attended by the Town Mayor.

RESOLVED

1. that the update be noted; and
2. that the work to the Town Mayor's official Chain of Office be noted.

Reasons for Decisions

1. *To monitor and review the effectiveness of the Town Council's community engagement activities.*
2. *To ensure that the chain of office would be restored to an appropriate condition.*

22. Community Safety and Neighbourhood Policing Update

The Committee received an update from the Local Neighbourhood Police Beat team on local community safety and policing initiatives from PCSO Calum Loads and PC Stuart Clough.

The Local Neighbourhood Police Beat team officers advised that there had been a 6 – 8 week period of reduced crime in Braunstone Town. Increased Police presence had been undertaken in the area of Meridian Way due to problems with excessive car parking on the roads and roundabouts.

23. Speed Sign Data

The Committee considered recent speed sign data (item 7 on the agenda).

Details of speed sign data for Foxon Way and Braunstone Lane was circulated for member's perusal. Members raised concerns regarding speeding traffic on Braunstone Lane, in particular the area by the Braunstone Police station where young people attending Winstanley School cross the Braunstone Lane.

It was also noted that a Community Speed Watch would be undertaken in Thorpe Astley in September covering Foxon Way, Murby Way and Meridain Way. Data from the speed sign would be useful to the group in order to ascertain the most appropriate places to undertake the speed watch on each of the roads.

RESOLVED

1. that further speed data be obtained for Foxon Way and Murby Way in places where speeding is likely to take place; and
2. that the speed sign be positioned on Braunstone Lane in the vicinity of the Police station.

Reasons for Decisions

1. *To ensure that the Community Speed Watch group had appropriate information about speeding in order to undertake an accurate speed*

watch initiative.

- 2. To obtain information on speeding vehicles in an area of Braunstone Lane that was often used as a crossing point on a regular basis by pedestrians.*

24. Summer Fete

The Committee received a progress report on arrangements for the Summer Fete 2018.

Preparation for the summer fete 2018 had been completed. It was noted that there had been an increase in the number of stall applications this year, particularly from new stallholders, following the promotion of the event on new websites.

Arrangements had been made for a Town Council stall to be included in the fete where information on Town Council services would be available to residents, including the Annual Survey 2018. It was noted that the fete offered an ideal opportunity to proactively promote the survey and encourage residents to complete it whilst they attended the summer fete.

25. Summary of Grant Applications

The Committee received a list of grants paid to date and applied for from external sources and received acknowledgements for Town Council Grants (item 9 on the agenda).

It was noted that a letter of thanks had been received from a community group that had recently received a community grant.

A decision by Sports England with regard to the Town Council's application for a grant toward the Shakespeare Park Improvement Project had not yet been received. Further information had been requested from Sports England regarding the Town Council's application.

RESOLVED that the report be noted

Reason for Decision

To monitor progress with supporting community groups with identifying source of funding and with the awarding of grants under the Council's Community Grants Scheme.

26. Community Grant Applications

The Committee considered Community Grant Applications which had been received (item 10 on the agenda).

RESOLVED that the following grant application be approved:

- a) Over 60's Group - £115

Reason for Decision

The grant application had met the grant criteria

27. New Year's Eve Event Applications

The Committee considered use of the Council's facilities for fundraising events on New Year's Eve (item 11 on the agenda).

RESOLVED

1. that free use of the Millfield Hall and Council Chamber at Braunstone Civic Centre and Main Hall at Thorpe Astley Community Centre on New Year's Eve, 31st December 2018, be advertised to local groups on the basis that money raised would be donated to charity, with at least 25% of the proceeds being donated to the Town Mayor's Charity; and
2. that the Executive Officer & Town Clerk be given delegated authority to consider applications received and offer the use of the facilities at Braunstone Civic Centre and Thorpe Astley Community Centre on the basis that applications meet the criteria.

Reasons for Decisions

1. *To ensure a fair and transparent process for free use of rooms for New Year's Eve fundraising events.*
2. *To ensure that any applications are considered in a timely manner in order to advise groups of the decision in order for them to commence preparations for their event if their application is successful.*

28. Nominations for the Blaby District Outstanding Achievement Awards

The Committee considered nominations for the Blaby District Outstanding Achievement Awards (item 12 on the agenda).

It was suggested that the following residents/groups be nominated:

Daniel Andrews - Winstanly Wizards Table Tennis Club

Trevor Poyser - Shakespeare Park Bowling Club

Braunstone Heritage Archive Group – for their work on the 850th year of St Peter's Church and other local history projects

RESOLVED that consideration been made to nominate local groups and individuals from Braunstone Town for an award in the Blaby District outstanding Achievement Awards.

Reason for Decision

To ensure that local Braunstone Town residents were supported and that the voluntary work they undertake in the area be recognised and rewarded.

29. Improvements to Parks and Open Spaces

The Committee received a progress report on current projects and funding (item 13 on the agenda).

It was noted that a meeting had been held with a representative of the Shakespeare Park Bowls Club to discuss their involvement in fundraising and support of the Town Council's approach in seeking external funding from local businesses and organisations. A similar meeting would also be arranged with a representative of the Braunstone Juniors Football Club.

Discussions would also be held regarding both club's views on becoming involved in a management committee that could potentially open up further funding sources.

30. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2018 to 30th June 2018 (item 14 on the agenda).

RESOLVED that the report be noted.

Reason for Decision

There were no issues identified with income and expenditure to date.

31. Approval of Accounts

The Committee considered payments from 16th May 2018 until 3rd July 2018 (item 15 on the agenda).

RESOLVED that the list of Approved Expenditure Transactions for the period 16th May 2018 until 3rd July be approved.

Reason for Decision

To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.

32. Local Area Co-ordination

RESOLVED that in view of the special / confidential nature of the business to be transacted, it was in the public interest that the press and public be temporarily excluded and they be instructed to withdraw (Standing Orders 3.5 and 3.7 apply). *Reason for exception – Personal Information.*

Having made a disclosure of non-pecuniary interest in this item, councillors Alex DeWinter, Sam Fox-Kennedy and Paul Kennedy decided to leave the room and took no part in the discussion nor the voting.

The Committee considered the Town Council's role as a partner to the local area coordination project

RESOLVED that the Proposed Action, set out in the report, be endorsed.

Reason for Decision

To recognise the Town Council's continued support for the stated aims and objectives of the Local Area Coordination Project while recognising that the partnership offer of support was dependent upon upholding in full the terms of the Memorandum of Understanding agreed in October 2016.

33. Termination of Meeting

The meeting closed at 9.00pm.



NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These minutes are a draft and a subject to consideration for approval at the next meeting, scheduled for 11th October 2018.