

**BRAUNSTONE TOWN COUNCIL**

**MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE**

**THURSDAY 13<sup>th</sup> DECEMBER 2018 AT 7.45PM**

**PRESENT:** Councillor Anthea Ambrose (Chair), and Councillors Ajmer Basra, Nick Brown, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy and Sam Maxwell

**Officers in attendance:** Darren Tilley, Executive Officer & Town Clerk and Pauline Snow, Deputy Executive Officer & Community Services Manager.

There were two members of the public present at the meeting.

**50. Apologies**

Apologies of absence were received from Councillors David Di-Palma and Tracey Shepherd.

**51. Disclosures of Interest**

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by members.

**52. Public Participation**

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were two members of the public present.

**53. Minutes of the Meeting held 11th October 2018**

The Minutes of the Meeting held on 11<sup>th</sup> October 2018 were circulated (item 4 on the agenda).

**RESOLVED** that the Minutes of the meeting held on 11<sup>th</sup> October 2018 be approved and signed by the Chairperson as a correct record.

**54. Town Mayor's Report**

The Committee received a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (item 5 on the agenda).

**RESOLVED**

1. that the update be noted;

2. that the Town Mayor host a reception at Braunstone Civic Centre to thank the members of the Braunstone Life Community Group for organising the poppy cascade and remembrance parade in November to commemorate the 100th Anniversary of the end of the First World War; and
3. that photos of the poppy cascade be framed and displayed at Braunstone Civic Centre.

*Reasons for Decision*

1. *To monitor and review the effectiveness of the Town Council's community engagement activities.*
2. *To recognise the vision, hard work and dedication of the community volunteers in organising the Town's commemorations of the 100th Anniversary of the end of the First World War.*
3. *To provide a permanent reminder of the work undertaken on the project.*

**55. Community Safety and Neighbourhood Policing Update**

The Committee received an update from the Local Neighbourhood Police Beat team on local community safety and policing initiatives.

Sgt Alex Goldsmith and PCSO Calum Loades provided an update on the current statistics in Braunstone Town and Thorpe Astley. It was noted that theft from vehicles at Thorpe Astley was still an issue and residents have, again, been reminded that they must lock their car doors in order to prevent theft from cars. Police patrols had been increased in the area to help reduce the number of crimes but the Police advised that residents must also take a pro-active approach to ensuring their property is secure.

The Police advised that they arrange regular Beat Surgeries in various venues for residents to come have a chat about any concerns they have regarding crime and safety. Details of a serious crime was discussed and the Police advised that they were aware of it and investigations were underway.

**RESOLVED** that crime statistics should be published on the Town Council website and Facebook page.

*Reason for Decision*

*To advise residents of the number and types of crimes being committed, which would also show that crime levels were low for the area.*

**56. Speed Sign Data**

The Committee considered recent speed sign data (item 7 on the agenda).

Data had been collected on Braunstone Lane travelling toward the Police station and the speed activation sign would be turned around to collect data from vehicles travelling toward Narborough Road South when it was re-installed.

It was noted that Leicestershire County Council were also monitoring traffic on Braunstone Lane but it was confirmed that this was for vehicle volume and not speed. It was also advised that a possible source of funding was available to apply to for traffic calming measures such as safe crossing places, cycle lanes etc.

Members requested that speed activation data be collected on Woodcote Road following the implementation of the School Clear Zone around Millfield School as an increase in speeding vehicles had been noted on Woodcote Road following this. Confirmation from Leicestershire County Council on designated lampposts for the sign to go on would be required before the sign could be put in place.

**RESOLVED** that the speed activation sign be placed on Woodcote Road to collect data once the County Council had approved lamp posts to be used.

*Reason for Decision*

*To monitor vehicle speed on this road following the implementation of the School Clear Zone in the area.*

#### **57. Initial Arrangements for Summer Fete 2018**

The Committee considered proposed dates for the Summer Fete 2018. In previous years it was noted that the fete was held on the last weekend of July. However, this weekend has traditionally been a weekend when many residents take a holiday and it was suggested that holding the fete a week later may encourage more residents to attend. It was also suggested that the fete could be held at the end of June/first weekend of July. Members suggested that a short survey of residents and current stall holders may highlight a more suitable weekend to hold the summer fete.

#### **RESOLVED**

1. that a short survey of residents and current stall holders be held via the Town Council website and Facebook page, to ask for recommendations of the most suitable weekend to hold the summer fete; and
2. delegated authority be given to the Executive Officer & Town Clerk and Chairperson of Community Development Committee to agree the most suitable date for the Summer Fete 2019

*Reasons for Decisions*

1. *To ensure that as many residents were able to attend the event and avoid any potential weekends when residents may not be able to attend.*
2. *To confirm the date of the Summer Fete 2019 as soon as possible in order for arrangements to be made for stall holders and activities.*

**58. Summary of Grant Applications**

The Committee received a list of grants paid to date and applied for from external sources (item 9 on the agenda).

**RESOLVED** that the report be noted.

*Reason for Decision*

*To monitor progress with supporting community groups with identifying source of funding and with the awarding of grants under the Council's Community Grants Scheme.*

**59. Community Grant Applications**

The Committee noted there were no Community Grant Applications.

The Committee received and noted a letter from 4ward Strokes Leicester, who were awarded £300 under the Community Grant scheme on 11th October 2018 (item 10 on the agenda).

**60. Improvements to Parks and Open Spaces**

The Committee received a progress report on current projects and funding.

It was noted that funding applications were still ongoing for the Shakespeare Park Improvement and Development project before the contractor could be formally engaged and work started.

Members were advised that the application to the Aviva Community Fund had been unsuccessful but the application could be resubmitted at a future date.

Further details had been requested from Sports England regarding the application made which had now been forwarded on.

Pre-application details were also being forwarded to the Football Foundation Facilities fund toward the Shakespeare Park Project.

**61. Community Development Objectives**

The Committee considered the Community Development Priorities and Objectives and determined whether they were relevant to address current and emerging issues faced by the Council and the community (item 12 on the agenda).

**RESOLVED** THAT IT BE RECOMMENDED TO POLICY & RESOURCES COMMITTEE that the Community Development Priorities and Objectives be approved, as set out in the report.

*Reason for Decision*

*The Council's priorities continued to be the focus for delivering a vision for local services and an environment which reached the highest possible standards. The Council's objectives were relevant and reflected changing issues within the community.*

**62. Financial Comparisons**

The Committee received Financial Comparisons for the period 1st April 2018 to 30th November 2018 (item 13 on the agenda).

**RESOLVED** that the report be noted.

*Reason for Decision*

*There were no issues identified with income and expenditure to date.*

**63. Capital Plan and Budget Estimates 2019/2020**

The Committee considered a Statement of Expenditure for 1st April 2017 to 31st March 2018, a list of capital projects for 2019/2020 and beyond and a proposed budget for 2019/2020 for recommendation to Policy & Resources Committee (item 14 on the agenda).

**RESOLVED THAT IT BE RECOMMENDED TO POLICY & RESOURCES COMMITTEE**

1. that the budget for the Young People's Grant be removed;
2. that, subject to 1 above, the draft Estimates for the Community Development Committee, as attached at Appendix 2, be included in the Budget Estimates for 2019/2020;
3. that administrative arrangements for Town Mayor's Allowance, as detailed in the report and set out at Appendix 2, be approved.

*Reason for Decision*

1. *The Young People's Grant had not been spent during the current and previous financial years and therefore in the current financial situation, as an unspent budget, a saving could be made.*
2. *To ensure appropriate resources for the Community Development and Social Inclusion Services.*
3. *To enable the office to efficiently support the Town Mayor, while enabling the office holder to be compensated for out of pocket expenses in accordance with guidance issued by HMRC.*

**64. Approval of Accounts**

The Committee considered payments from 3rd October 2018 until 4th December 2018 (item 15 on the agenda).

**RESOLVED** that the list of Approved Expenditure Transactions for the period 3rd October 2018 until 4th December 2018 be approved.

*Reason for Decision*

*To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.*

**65. Termination of Meeting**

The meeting closed at 9.15pm.



**NOTE:**

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.  
EQUALITIES ACT 2010*

*Braunstone Town Council has a duty in carrying out its functions to have due regard to:-*

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

*To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.*

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_