

**BRAUNSTONE TOWN COUNCIL**

**MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE**

**THURSDAY 24<sup>th</sup> MAY 2018 AT 7.45PM**

**PRESENT:** Councillor Anthea Ambrose (Chair), and Councillors Ajmer Basra, Nick Brown, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy, Sam Maxwell and Tracey Shepherd.

**Officers in attendance:** Darren Tilley, Executive Officer & Town Clerk and Pauline Snow, Deputy Executive Officer & Community Services Manager.

**1. Apologies**

An apology for absence was received from Councillor David Di Palma

**2. Disclosures of Interest**

There were no disclosures of any Disclosable Pecuniary or Non-Pecuniary Interests by members.

**3. Public Participation**

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public present.

**4. Minutes of the Meeting held 12th April 2018**

The Minutes of the Meeting held on 12<sup>th</sup> April 2018 were circulated (item 4 on the agenda).

**RESOLVED** that the Minutes of the meeting held on 12<sup>th</sup> April 2018 be approved and signed by the Chairperson as a correct record.

**5. Town Mayor's Report**

The Committee received a report setting out the last activities of the previous Town Mayor and the activities of the new Town Mayor (item 5 on the agenda).

**RESOLVED** that the update be noted.

*Reason for Decision*

*To monitor and review the effectiveness of the Town Council's community engagement activities.*

## **6. Improvements to Civic Centre Memorial Garden**

The Committee received an update with proposals for improvements to the Memorial Garden, including the provision of a permanent memorial, and preparations to commemorate the 100th anniversary of the end of the Great War (item 6 on the agenda).

It was noted that quotations for the work on the path and hardstanding area had been obtained and these would be forwarded to Policy and Resources Committee on 14<sup>th</sup> June 2018 for consideration

**RESOLVED** that the approach and revised timescale for the project, as set out in the report, be approved.

*Reason for Decision*

*To enable the project to move forward and be delivered.*

## **7. Local Area Co-ordination**

The Committee received a progress report concerning the priorities and achievements of the Local Area Co-ordination Project in Braunstone Town (item 7 on the agenda).

It was noted that the Our Space community group, originally developed by the Local Area Co-ordinator, had now relocated to another venue. Requests for an update on the position of the Our Space and clarification on the reasons why the group had moved had not yet been acknowledged

**RESOLVED**

1. that the current Local Area Coordination activities, as set out in the report, and the liaison arrangements with the Town Council, be noted; and
2. that the Local Area Co-ordinator be asked to provide a response to the Town Council's request for information on the relocation of the Our Space group at their earliest opportunity.

*Reasons for Decision*

1. *To work in partnership with other organisations to provide advice and support for local residents*
2. *To ascertain the reason behind the relocation of the group in order to assess what support was offered the group to continue their partnership with the Town Council at Braunstone Civic Centre*

## **8. Franklin Park Community Orchard – Events and Community Activities**

The Committee received progress reports on community use of the Franklin Park Community Orchard, including events and community activities. It was

noted that the annual pruning day took place on 27<sup>th</sup> January 2018 and was attended by approximately 6 local residents. Members noted that at a previous committee meeting it had been agreed that the annual Apple Day that took place on Franklin Park would not take place as from 2018.

Members were asked to suggest any other activities that could take place in the community orchard and it was suggested that a Harvest Festival could be an option. However, due to the fact that the Town Council were no longer organising the Apple Day due to low attendance, any other events at Franklin Park would need to be organised by a third party/community organisation

**RESOLVED** that possible options for events be considered and appropriate community organisations be approached to see if they would be interested in organising an event in the Community Orchard on Franklin Park.

*Reason for Decision*

*To ensure that the community orchard remained open and accessible for all residents by organising suitable activities and events.*

## **9. Fete – progress update**

The Committee received a progress update on preparations for the annual Summer Town Fete at Mossdale Meadows.

It was noted that most activities and events for the summer fete had now been booked which included children's' Go Karts, Animal Roadshow, Face Painting, Bouncy Castle and Obstacle course, children's rides, Pony Rides, Vikings of Middle England and stalls. It was noted that this year there would be no dog show as the volunteers that normally organised this were unavailable. Other organisations had been contacted to see if they would be interested in running a fun dog show but none were able to.

Requests for a mobile bar at the fete had been received and members were asked to consider this suggestion. Members were also asked to consider organising a stall for the Town Council to promote the services we run and offer the chance to residents to talk to local councillors. It was suggested that a banner be provided to promote the Town Council stall to residents.

### **RESOLVED**

1. that no bar or alcohol to be provided at the summer fete; and
2. that a Town Council stall to be set up but no formal staffing of the stall to be arranged.

*Reasons for Decision*

1. *It was felt inappropriate for alcohol to be available at a family event*
2. *To ensure that the Town Council services were promoted at a community event and Town Councillors were available to talk to residents*

## **10. Programme of Events – update**

The Committee received an updated Programme of Events for Braunstone Civic Centre and Thorpe Astley Community Centre 2018/2019 (item 10 on the agenda).

It was noted that the draft Programme of Events was approved at the last meeting of the committee but suggestions for events in the Live and Local scheme could not be presented as the scheme was not open until after the committee meeting. Once available, several events were noted that may be suitable for arranging at both Thorpe Astley Community Centre and Braunstone Civic Centre in the next season's Programme of Events 2018/2019. As the Live and Local scheme is operated on a bidding process, 8 events had to be selected by the Town Council but only 4 would be allocated depending on the dates selected and requests for the various events from other organisations. A wide selection of events had been requested from music, drama and children's events. Members were also advised that an alternative event to the annual pantomime be considered as, following a change in ownership, the touring pantomime company used by the Town Council was not of a particularly good quality for the last couple of years. A seasonal play had been requested through Live and Local to take place before Christmas. Depending on whether the Town Council is allocated this event, consideration will be made on whether the annual pantomime will be included in the Programme of Events 2018/2019.

### **RESOLVED**

1. that the amended Programme of Events for 2018/2019, attached at Appendix 1, be approved to include four shows from Live and Local; and
2. that the annual pantomime be replaced by a suitable seasonal children's show, unless not offered to the Town Council from Live and Local, in which case, further investigations be made into a touring pantomime company.

### *Reasons for Decision*

1. To provide a wider variety of events in the Programme of Events and ensure that more events would be arranged for Thorpe Astley Community Centre
2. To ensure that the pantomime the Town Council promotes was of a suitable quality as well as providing an alternative seasonal show for the family

## **11. Summary of Grant Applications**

The Committee received a list of grants paid to date and applied for from external sources and to receive acknowledgements for Town Council Grants.

It was noted that two letters of thanks had been received from community groups that had recently received a community grant.

**RESOLVED** that the report be noted

*Reason for Decision*

*To monitor progress with supporting community groups with identifying source of funding and with the awarding of grants under the Council's Community Grants Scheme.*

## **12. Community Grant Applications**

The Committee considered Community Grant Applications which had been received (item 12 on the agenda).

**RESOLVED** that the following grant applications be approved:

- a) 3rd Braunstone Rainbows - £150
- b) Leicester City Permanent Allotment - £300
- c) Asian Elderly Group - £225
- d) Winstanley Wizards Table Tennis - £300
- e) Friends of Highway Spinney - £300
- f) Namaste Exercise Group - £300
- g) 3<sup>rd</sup> Braunstone Brownies - £300
- h) Swagat Group - £300

*Reason for Decision*

*That the grant applications had met the grant criteria*

## **13. Improvements to Parks and Open Spaces**

The Committee received a progress report on current projects and funding (item 13 on the agenda).

It was noted that a grant application had been submitted in the sum of £150,000 to Sports England toward the cost of the Shakespeare Park Improvement Project. A decision on the grant application was expected in early July 2018. Local businesses would also be contacted to ask for donations toward the project and other sources of funding would be investigated.

Meetings with the local sports clubs associated with Shakespeare Park had been arranged to discuss their plans for increasing sport participation in light of the forthcoming new pavilion and to also discuss the clubs involvement in fundraising for the project.

**RESOLVED** that investigations be made into other sources of funding for the Shakespeare Park Improvement Project.

*Reason for Decision*

*To source sufficient funding for the project to go ahead.*

**14. Financial Comparisons**

The Committee received Financial Comparisons for the period 1st April 2018 to 30th April 2018 (item 14 on the agenda).

**RESOLVED** that the report be noted.

*Reason for Decision*

*There were no issues identified with income and expenditure to date.*

**15. Approval of Accounts**

The Committee considered payments from 1st April 2018 until 15th May 2018 (item 15 on the agenda).

**RESOLVED** that the list of Approved Expenditure Transactions for the period 1<sup>st</sup> April 2018 until 15th May 2018 be approved.

*Reason for Decision*

*To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.*

**16. Termination of Meeting**

The meeting closed at 9.10 pm.



**NOTE:**

*CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.*  
*EQUALITIES ACT 2010*

*Braunstone Town Council has a duty in carrying out its functions to have due regard to:-*

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

*To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.*

*These minutes are a draft and a subject to consideration for approval at the next meeting, scheduled for 12<sup>th</sup> July 2018.*

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_