



BRAUNSTONE TOWN COUNCIL

www.braunstonetowncouncil.org.uk

Darren Tilley – Executive Officer & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

Telephone: 0116 2890045 Fax: 0116 2824785

Email: enquiries@braunstonetowncouncil.org.uk

PLANNING APPLICATIONS

PUBLIC INSPECTION OF PLANS AND PARTICIPATION

1. The Planning Applications can be inspected at the offices of Blaby District Council to whom representations should be made and they are also available Blaby District Council's website at www.blaby.gov.uk under Planning Application Search
2. A list of the applications to be considered by the Town Council's Planning & Environment Committee are listed on the Town Council's website www.braunstonetowncouncil.org.uk
3. The applications will be considered by the Braunstone Town Council's Planning and Environment Committee, which may make its own observations and forward them to the relevant Planning Authority.
4. Braunstone Town Council and Blaby District Council have introduced procedures to enable applicants, objectors and supporters to speak on applications brought before their relevant Committees.

5th December 2018

To: Councillor Robert Waterton (Chair), Councillor Bill Wright (Vice-Chair) and Councillors Anthea Ambrose, Parminder Basra, Roger Berrington, David Di Palma, Berneta Layne, Phil Moitt, Satindra Sangha, Darshan Singh and Mr John Dodd (Ex-Officio).

Dear Councillor

You are summoned to attend a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held in the Fosse Room at Braunstone Civic Centre on **Thursday, 13th December 2018** commencing at **7.00pm**, for the transaction of the business as set out below.

Yours sincerely,

Executive Officer & Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Disclosures of Interest**
To receive disclosures of Interest in respect of items on this agenda:
 - a) Disclosable Pecuniary Interests,
 - b) Other Interests (Non-Pecuniary).

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;*
- advance equality of opportunity between different groups; and;*
- foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

glass and remaining so, and no additional windows, without the explicit consent of the local planning authority.

- Reasons:**
- i. The proposals would result in the loss of the existing Garage parking provision.*
 - ii. To avoid an adverse impact on the amenity enjoyed by the neighbouring properties in terms of privacy.*

9. Application No: 18/1424/FUL

Description: Construction of 1 pair of semi-detached dwellings

Location: Land Rear Of 23 Valley Drive Braunstone Town Leicestershire LE3 3EE

- Response:** *Braunstone Town Council objects to the proposals since:*
- i. it would have an unsatisfactory relationship with other nearby uses that would be significantly detrimental to the amenities enjoyed by the occupiers of those properties,*
 - ii. it would result in overdevelopment of the site, and*
 - iii. the access to the site from Valley Drive presents safety issues since it was narrow and there was no provision for a footway.*

- Reasons:**
- i. Due to considerations of privacy and overbearing effect.*
 - ii. The two properties would be located in a small rear access area, at the rear of existing properties, resulting in overdevelopment of the site due to factors including scale and mass.*
 - iii. The access point was only 3.3 metres wide and would cause problems with access for emergency and delivery vehicles and present highway safety issues, particularly for pedestrians.*

78. Additional Planning and Licensing Applications

The Committee received details of planning applications received since the publication of the agenda (item 7 on the agenda). The Committee noted that there were no additional licensing applications. The Committee noted that there were no licensing applications.

RESOLVED that the following responses be forwarded to Blaby District Council:

10. Application No: 18/1442/FUL

Description: Retention of a garage conversion into habitable living accommodation

- Location:** 62 Darien Way Thorpe Astley Braunstone Town Leicestershire
- Response:** *Braunstone Town Council does not object to the application; subject to replacement onsite parking being provided for three vehicles, as shown in the submitted plans, and to remain permanently available for use.*
- Reason:** *The proposals would result in the loss of the Garage for parking provision, which could result in over-parking on the highway (including the footway) close to a road junction and causing obstruction to highway users (including pedestrians).*
- 11. Application No:** 18/1403/RM
- Description:** Revised reserved matters for the erection of 30 dwellings - appearance, landscaping, layout and scale (revisions to reserved matters approval 15/0832/RM relating to plots 224-226, 229-239 and 291-306 - in part retrospective)
- Location:** Parcel R2(1) Tay Road Lubbethorpe Enderby
- Response:** *Braunstone Town Council has no objections provided that the revisions related to the design of the building, positions and materials, and did not reduce the number of 2 and 3 bedroomed houses provided within the parcel.*
- Reason:** *To prevent any reduction in the rate at which affordable housing would be provided.*
- 12. Application No:** 18/1415/HH
- Description:** Two storey side extension and loft conversion with rear dormer
- Location:** 474 Braunstone Lane Braunstone Town Leicestershire LE3 3DG
- Response:** *Braunstone Town Council does not object to the two storey side extension, nor the loft conversion; however, Braunstone Town Council objects to the opening dormer in the loft conversion.*
- Reason:** *The dwelling was on a large plot, which was landscaped; however, the opening dormer in the loft conversion gave a viewpoint over neighbouring properties, which could result in an adverse impact on the amenity enjoyed by residents at these properties in terms of privacy.*
- 13. Application No:** 18/1458/HH

Description: Conversion of existing garage to self-contained granny annexe

Location: The Garage 91 Narborough Road South Braunstone Town Leicestershire

Response: *Braunstone Town Council objects to the application and recommends refusal.*

Reason: *The conversion of the existing detached garage into a dwelling would represent an unsatisfactory, cramped form of over-development which would be out of keeping with the character of the locality, with unacceptable levels of overlooking of its immediate rear amenity space being afforded from existing first floor rear elevation windows of Nos. 89 and 91 Narborough Road South. Consequently, the living conditions of any future occupiers of the proposed dwelling would be unacceptably compromised.*

14. Application No: 18/1448/DOC

Description: Discharge of condition 10 attached to 15/0832/RM relating to finished floor levels and drainage Parcel R3(1)

Location: Parcel R3(1) Tay Road Lubbethorpe Enderby Leicestershire

Response: *Braunstone Town Council does not object to the discharging of condition 10 attached to 15/0832/RM relating to finished floor levels and drainage.*

Reason: *The documents submitted provided information on finished floor levels and drainage as required by the condition.*

79. Planning Decisions

The Committee received and noted planning decisions made by Blaby District Council (item 8 on the agenda).

RESOLVED that the decisions be noted.

Reason for Decision

To keep a watching brief on the decisions and to review the impact of Town Council comments upon the decision making process: particular concerns were that the application did not detail arrangements for storage and disposal of chemicals and trade materials.

80. Feedback on Planning Application Decisions

Feedback on planning decision 18/0693/FUL, 25 Larch Grove (minute 58) would be considered at a future meeting, since Councillor Bill Wright had submitted his apologies.

81. Feedback on Consultation Response to Proposed Stopping up of Highway at 7 Sun Way

The Committee received feedback from the Department of Transport concerning the Town Council's consultation response to the Proposed Stopping up of Highway at 7 Sun Way (item 10 on the agenda).

RESOLVED that mitigating measures such as bollards and/or raised kerbs, to prevent vehicles parking on the footway at 7 Sun Way, once the Stopping Up Order has been confirmed, be raised with Leicestershire County Council.

Reason for Decision

The footway would be narrowed at the corner of Sun Way and Woodland Drive, given the retail usage of the area and proposals for additional residential units, there was a potential for parking of the footway to increase causing obstruction and danger to highway users, including pedestrians and particularly those with mobility issues and those with young children.

82. Blaby District Council Consultation - Draft Gambling Act Statement of Licensing Principles 2019 – 2022

The Committee received the Draft Gambling Act Statement of Licensing Principles 2019 - 2022 and considered whether the Town Council had any comments in response to the consultation (item 11 on the agenda).

The Chair noted that it would be useful to understand the size and scale of the Licensing Authority's functions in relation to the activities listed under section 8 on page 9. In addition, the chair noted that it would be useful to understand the size and scale of the test purchasing activities, referred to on page 8, used to measure compliance of licensed operators.

RESOLVED the draft Gambling Act Statement of Licensing Principles 2019 – 2022 be supported.

Reason for Decision

The document was thorough and covered the main licensing principles relating to gambling.

83. Leicester Forest East Draft Neighbourhood Plan – Statutory Consultation

The Committee received the Leicester Forest East Draft Neighbourhood Plan and determined whether to make representations as a stakeholder to the Statutory Consultation (item 12 on the agenda).

RESOLVED that the following response be submitted to the statutory consultation on the Leicester Forest East Draft Neighbourhood Plan:

- a) the draft policies, particularly concerning Housing and Transport be supported, and
- b) the description of the Leicester Forest East Motorway Services be reviewed for accuracy and amended as appropriate.

Reasons for Decision

- a) *The draft plan was very thorough and the policies covered the relevant areas, particularly Housing and Transport, which continued to have a significant impact on the area.*
- b) *It was understood that the five service stations on the first section of the M1 opened prior to Leicester Forest East Services; however, it was understood that Leicester Forest East Services was the first services with a bridge connecting the two sites featuring a restaurant.*

84. Neighbourhood Planning

The Committee reviewed the position concerning whether the Town should be designated as a Neighbourhood for the purposes of undertaking a Neighbourhood Plan (item 13 on the agenda).

RESOLVED that Braunstone Town Council does not undertake a Neighbourhood Plan or any of the Neighbourhood Planning tools at the present time.

Reason for Decision

Successful Neighbourhood Planning required the leadership and involvement of the Town Council and Town Councillors and an indication of a wider community desire to undertake neighbourhood planning; while there was some evidence of support, this was not sufficiently widespread to justify the resources to facilitate the process, including engaging the community and making the necessary applications and applying for funding. Key areas such as Open Spaces are protected and an emerging Retail Study being undertaken by the District Council may provide for the protections the Town needs for its Community and Neighbourhood Shopping areas.

85. Lubbesthorpe Strategic Consultative Forum

The Committee considered any items for the next meeting of the Lubbesthorpe Strategic Consultative Forum scheduled for 14th November 2018 (item 14 on the agenda).

RESOLVED that the following issues be raised:

- a) progress with a scheme of works to improve the crossing points on Meridian Way at Foxon Way and Murby Way,
- b) the operation of the £250 charge for the open space and clarification on how the cost of operating the open space would be underwritten,
- c) measures to prevent vehicles driving on the footway at Tay Road, and
- d) clarification on whether Old Warren Farm was due to be demolished and if not, how would Abbey Farm be renovated.

Reasons for Decision

- a) *To ensure that condition 60 of the planning consent for Lubbesthorpe was fully implemented now that the bridge over the M1 had opened.*
- b) *To clarify how the charge operated and how the Land Trust would ensure that it operated within budget.*
- c) *Vehicles were travelling along the footways in order to avoid the traffic calming on the road.*
- d) *The planning application to demolish Old Warren Farm stated that the materials would be used to renovate Abbey Farm. If Old Warren Farm did not get demolished, clarification was needed as to how Abbey Farm would be renovated.*

86. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2018 to 30th October 2018 (item 15 on the agenda).

RESOLVED that the report be noted.

Reason for Decision

There were no issues of concern with the income and expenditure against the budget for 2018/2019.

87. Approval of Accounts

The Committee considered payments from 4th September 2018 until 30th October 2018 (item 16 on the agenda).

RESOLVED that the list of Approved Expenditure Transactions for the Period 4th September 2018 until 30th October 2018 be approved.

Reason for Decision

To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations and to ensure that the ledger was accurate in order that spend against the budget could be monitored effectively.

88. Termination of the Meeting

The meeting closed at 8.45pm.

NOTE:

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EQUALITIES ACT 2010

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- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated under each item of this report, there were no implications.

These minutes are a draft and are subject to consideration for approval at the next meeting, scheduled for 13th December 2018.

DRAFT

BRAUNSTONE TOWN COUNCIL

PLANNING & ENVIRONMENT COMMITTEE – 13TH DECEMBER 2018

Item 5 – Planning and Licensing Applications dealt with under Delegated Authority

Purpose

To receive and note responses to planning and licensing applications taken under Delegated Authority.

Planning Applications

- 1. Application No:** 18/1475/HH

Description: Single storey side and rear extensions and the erection of a canopy roof to the front elevation

Location: 150 Lubbethorpe Road Braunstone Town Leicestershire LE3 2XF

Response: *Braunstone Town Council does not object to the application, subject to floor levels not being lower than existing levels and details of flood proofing / resilience being submitted for approval by the local planning authority.*

Reason: *The proposals were single storey on a large sized plot, neighbouring properties had side extensions and there was unlikely to be an adverse impact on the amenity enjoyed by the neighbouring properties. However, the property was located in a in a flood zone, therefore flood protection measures to mitigate against flooding should be installed in accordance with guidance issued by DCLG in 2007 “Improving the flood performance of new dwellings”.*
- 2. Application No:** 18/1393/HH

Description: The following amendments have been made to this application:
1 Submission of revised plans altering the size and location of proposed annexe

Location: 26 Gwencole Crescent Braunstone Town Leicestershire LE3 2FH

Response: *Braunstone Town Council does not object to the application; subject to:*
i. onsite parking being provided for three vehicles; and

ii. *the annexe only being used in connection with the domestic use of the main dwelling, it must not be used for any business activity, and must not be sold, let or otherwise disposed of.*

Reasons:

i. *The proposals would result in an additional bedroom, at the property.*

ii. *To avoid noise and nuisance caused by business activity in a residential area and to avoid overdevelopment of the site.*

3. Application No: 18/1431/CLASSC

Description: Prior approval for change of use of shop from A1 to A3 classification (Restaurants and Cafes).

Location: 14 Ayston Road Braunstone Town Leicestershire LE3 2GA

Response: *Braunstone Town Council does not object to the change of use application; subject to the following being submitted to and approved by the Local Planning Authority prior to the change of use being implemented:*

- i. *plans showing the onsite parking layout and vehicle access from the highway and details of the surface to be used for the parking area;*
- ii. *details of the location and specification of any fans and/or extraction equipment to be installed; and*
- iii. *details of the café/restaurant's opening hours and the number of staff due to be employed.*

Reasons: *Use of the premise as a café/restaurant was in keeping with the designation of the area as a local shopping centre and would contribute to the ongoing sustainability of the businesses/services provided:*

- i. *to ensure the safety of highway users, including pedestrians;*
- ii. *to avoid an adverse impact upon the uses of neighbouring properties in terms of noise and vibration; and*
- iii. *to enable a judgement to be made on the size and scale of the proposed use in terms of impact on the amenity of the neighbouring properties and local area.*

4. Application No: 18/1263/FUL

Description: The following amendments have been made to this application:
Additional and amended information has been received and a road safety audit undertaken

Location: New House Farm Beggars Lane Lubbesthorpe Enderby

Response: *Braunstone Town Council does not object to the application; subject to the following condition: that no ground works take place until an archaeological survey has been commissioned and any report recommendations implemented.*

Reason: *The area covered by this proposal has not yet been archaeologically investigated; the area adjacent to the stream could have evidence of an early, medieval mill or earlier signs of occupation.*

BRAUNSTONE TOWN COUNCIL

PLANNING & ENVIRONMENT COMMITTEE – 13TH DECEMBER 2018

Item 6 – Planning and Licensing Applications

Purpose

To agree observations on planning and licensing applications received.

Planning Applications

- 1. Application No:** 18/1414/VAR

Description: Variation of conditions 4 and 5 attached to planning permission 02/0892/1/PX with respect to parking provision and fenestration

Location: 9 Fieldhurst Avenue Braunstone Town Leicestershire LE3 2UY
- 2. Application No:** 18/1547/HH

Description: Single storey rear extension

Location: 53 Maple Avenue Braunstone Town Leicestershire LE3 3FJ
- 3. Application No:** 18/1349/DOC

Description: Discharge of conditions 31 and 33 attached to planning permission 11/0100/1/OX relating to disposal of foul drainage and design strategy for the provision of Sustainable Drainage Systems (SuDS) – Parcels R5(1), R5(2), R6(1), R6(2), R9(1), R9(2) and District Centre 2

Location: New Lubbethorpe Lubbethorpe Beggars Lane Lubbethorpe
- 4. Application No:** 18/1447/FUL

Description: Alterations to the rear elevation to facilitate the use of part of unit 7a as a security suite for Fosse Park as a whole (part retrospective)

Location: Unit 7A Fosse Park Avenue Fosse Park Enderby LE19 1HX

BRAUNSTONE TOWN COUNCIL

PLANNING & ENVIRONMENT COMMITTEE – 13th DECEMBER 2018

Item 8 – Planning & Environment Objectives

Purpose

To consider the Planning & Environment Priorities and Objectives and determine whether they were relevant to address current and emerging issues faced by the Council and the community.

Town Council Mission

The Council's Mission Statement sets out its vision to provide high quality services and support the needs of the community, while recognising that this is only sustained by ensuring that the resources to do it are available.

Mission Statement - *We exist to ensure that local services and the environment reach the highest possible standards within the resources available for citizens, visitors and those who work in Braunstone Town; to provide a focus for civic pride; to listen, identify and respond to agreed local needs; and to help develop a strong, secure, self-reliant, self-confident community, free from unlawful discrimination. "Spectemur. Agendo" translates "Let us be Judged by Our Actions"*

Town Council Priorities (2018/2019)

In addition to the Mission Statement, the Town Council has nine Key Priorities for 2018/2019, two of which fall partly within the remit of the Planning & Environment Committee:

3. Quality of Life Services

The Town Council continues to provide and support important quality of life initiatives, such as crime reduction and grants for community groups, youth projects and individuals and on tackling poor air quality, recognising the importance of air quality in light of the new Lubbethorpe development, which could result in an increase in air pollution in Blaby District. Since 2014, the Town Council has supported the Local Area Co-ordination project connecting it with the community and by providing a base from which it can operate.

8. Lubbethorpe

The Town Council continues to represent the concerns of residents and monitor the impact upon their quality of life of the Lubbethorpe construction, particularly the M1 bridge construction. Following a consultation, the Town Council is actively working with the developer and Blaby District Council to ensure that the land adjacent to the M1 bridge is suitably landscaped to provide protection for residents from the new road and to provide a leisure and recreation space.

For information, the remaining seven key priorities are:

1. Shakespeare Park
2. Community Centres
4. Enhancing a Socially Inclusive and Vibrant Community
5. Meet the needs of Thorpe Astley residents by facilitating the delivery of services and events at Thorpe Astley Community Centre
6. Braunstone Town Library
7. Thorpe Astley Open Spaces
9. Efficient Services

Town Council Objectives

In addition, the Council has key objectives relating to its Committees and Service Areas, which are reviewed on an annual basis.

The Planning and Environment Objectives are as follows:

1. To ensure sustainable development, which meets the needs of the present generation without prejudicing the needs of future generations.
2. To improve the environment, in pursuit of which, objectives 3 to 7 below are contributors.
3. To seek high standards of design and construction within planning applications and to ensure all developments are consistent with environmental objectives.
4. To inform and consult local residents about major planning proposals, Development Plans and other planning initiatives by central and local government.
5. To work with others to minimise the impact of traffic and from air and light pollution.
6. To promote responsible dog ownership and waste disposal.
7. To provide and maintain street seats and notice boards at key locations.
8. To monitor the New Lubbesthorpe development and to respond to any implications of that development for the environment of the Town.

Reviewing Priorities and Objectives

Following adoption by Council in November of the Medium Term Priorities and Financial Planning, each Standing Committee reviews its priorities and objectives, alongside recommending its budget, for the forthcoming year, with a view to Council adopting any changes in January when it sets the budget and precept.

Action Requested

Review the Planning and Environment priorities and objectives in order to make recommendations to Policy & Resources Committee, with a view to the Council adopting any changes in January 2019.

Financial Budget Comparison

Comparison between 01/04/18 and 30/11/18 inclusive.

Excludes transactions with an invoice date prior to 01/04/18

		2018/2019	Actual Net	Balance
8. Planning & Environment				
Income				
890	Consumer Products (Sales)			
890/1	General	£0.00	£0.00	£0.00
890/2	Poop Scoops	£1,700.00	£975.67	-£724.33
890/3	Waste & Garden Bags	£560.00	£273.21	-£286.79
890	Total	£2,260.00	£1,248.88	-£1,011.12
Total Income		£2,260.00	£1,248.88	-£1,011.12
Expenditure				
8190	Professional Fees	£250.00	£0.00	£250.00
8440	Waste Services	£8,300.00	£3,543.02	£4,756.98
8460	Furniture	£1,000.00	£0.00	£1,000.00
8680	Grit Bins	£0.00	£0.00	£0.00
8900	Consumer Products (Purchase for resale)			
8900/1	Poop Scoops	£1,600.00	£774.00	£826.00
8900/2	Waste & Garden Bags	£420.00	£290.00	£130.00
8900	Total	£2,020.00	£1,064.00	£956.00
8950	Highways Grass Cutting	£0.00	£0.00	£0.00
Total Expenditure		£11,570.00	£4,607.02	£6,962.98

Financial Budget Comparison

Comparison between 01/04/18 and 30/11/18 inclusive.

Excludes transactions with an invoice date prior to 01/04/18

	2018/2019	Actual Net	Balance
Total Income	£1,769,328.00	£695,390.89	
Total Expenditure	£1,806,328.00	£561,360.23	
Total Net Balance	-£37,000.00	£134,030.66	

BRAUNSTONE TOWN COUNCIL

PLANNING & ENVIRONMENT COMMITTEE – 13th DECEMBER 2018

Item 10 – Capital Plan and Budget Estimates 2019/2020

Purpose

To consider a Statement of Expenditure for 1st April 2017 to 31st March 2018, a list of capital projects for 2019/2020 and beyond and a proposed budget for 2019/2020 for recommendation to Policy & Resources Committee.

Background

Policy and Resources Committee on 1st November 2018 and Council on 22nd November 2018 approved the Council's Medium Term Priorities and Financial Planning, which sets the framework for planning the budget estimates and setting of the precept.

As part of this process each Committee recommends to Policy and Resources Committee a proposed budget. To assist the Committee, the budget outturn for last financial year, 2017/2018, is attached at Appendix 1. The Financial Comparisons for the current financial year, 2018/2019, is enclosed as a separate item on the agenda. A proposed budget for Planning and Environment's Service Area for the next financial year, 2019/2020, is attached at Appendix 2.

Budget Estimates 2019/2020

The Management & Administration apportionment (both the percentage and amount) is set by Policy & Resources Committee. For illustrative purposes the apportionment shown in Appendix 2 is based on the assumptions set out in the Medium Term Priorities and Financial Planning assessment.

Based on the decision of the Committee to explore gateway signage to the Town at the Parish Boundary with Lubbethorpe on the new road connecting Thorpe Astley with Lubbethorpe and at the entrances to Thorpe Astley estate (Minute 44), *Street Furniture* expenditure is proposed to increase by £1,000 to £2,000.

The Town Council uses Blaby District Council to empty Dog Waste Bins on its Parks and Open Spaces. Currently the charge is £1,772 per quarter and is charged to *Waste Services* under Planning & Environment. In a letter dated 16th November 2018, Blaby District Council state:

“Blaby District Council has completed a review of current rates associated with servicing both litter and dog waste bins on behalf of parish councils across the district. A recent internal audit highlighted that the current rates recharged for this service meant that the council were not meeting their own costs associated with labour, vehicles and materials. As a result of the audit, the service rates have now been revised”

The charge from April 2019 based on the existing service would result in a 99% increase in cost to £3,526 per quarter, resulting in an additional cost to the Council of £7,016 in 2019/2020.

From April 2020, the charging structure will change meaning the cost of emptying bins more than 10 metres from the highway would increase by a further 36%, potentially adding a further £2,000 per annum.

The Council's Management Team is in the process of reviewing the service options, including reducing the number of bins, the frequency, the location and whether dog waste bins can be combined with ordinary litter bins. Also being explored is whether Dog Waste Bin emptying can be undertaken by the Council's in-house staff and if so, the equipment and training required and the costs of tipping. It is unlikely these assessments will be completed in time for any recommendations to be reported directly into this year's budget process. Therefore, it is recommended that if necessary, any additional costs in 2019/2020 is met using the Council's reserves.

Capital Plan

The current Capital Plan, approved by Council on 25th January 2018, does not contain any items under Planning and Environment service areas. There have been no recommendations by officers or the Committee during the current financial year for new items to be included.

Recommendation

That it be recommended to Policy & Resources Committee that it be recommended to Council that the draft Estimates for the Planning and Environment Committee, as attached at Appendix 2, be included in the Budget Estimates for 2019/2020.

Reason

To ensure appropriate resources for Planning and Environment Services.

Financial Budget Comparison

Comparison between 01/04/17 and 31/03/18 inclusive.

Excludes transactions with an invoice date prior to 01/04/17

	2017/2018	Actual Net	Balance
8. Planning & Environment			
Income			
890 Consumer Products (Sales)	£1,700.00	£1,305.44	-£394.56
Total Income	£1,700.00	£1,305.44	-£394.56
Expenditure			
8190 Professional Fees	£250.00	£0.00	£250.00
8440 Waste Services	£5,300.00	£8,523.24	-£3,223.24
8460 Furniture	£1,000.00	£0.00	£1,000.00
8680 Grit Bins	£200.00	£0.00	£200.00
8900 Consumer Products (Purchase for resale)	£1,600.00	£1,580.25	£19.75
8950 Highways Grass Cutting	£1,000.00	£1,005.32	-£5.32
Total Expenditure	£9,350.00	£11,108.81	-£1,758.81

Financial Budget Comparison

Comparison between 01/04/17 and 31/03/18 inclusive.

Excludes transactions with an invoice date prior to 01/04/17

	2017/2018	Actual Net	Balance
Total Income	£1,780,833.00	£785,783.73	
Total Expenditure	£1,780,833.00	£836,493.76	
Total Net Balance	£0.00	-£50,710.03	

APPENDIX 2
PLANNING & ENVIRONMENT COMMITTEE
DRAFT ESTIMATES 2019/2020

KEY	EXPENDITURE	
	Management & Administration Apportioned to services as follows:-	
	4.84%	25,288.33
1.(s222)	Professional Fees	250.00
4.(ss5&6)	Waste Services	8,300.00
2.(ss2&3)	Street Furniture	2,000.00
4.(ss5&6)	Consumer Products (Purchase for resale) Poop Scoops	1,600.00
3.(s31)	Consumer Products (Purchase for resale) Waste & Garden Bags	420.00
	TOTAL EXPENDITURE	37,858.33
KEY	INCOME	
	Consumer Products (Sales) Poop Scoops	1,700.00
	Consumer Products (Sales) Waste & Garden Bags	560.00
	TOTAL INCOME	2,260.00
	NET REQUIREMENT	35,598.33

Street Furniture increased based on previous decisions of Committee.

Waste: Blaby increasing charges. Officers reviewing options (incl in-house / reducing bins).

NOTE: The Management & Administration apportionment (both the percentage and amount) is set by Policy & Resources Committee. For illustrative purposes the apportionment shown is based on the projections in the Financial Strategy.

KEY TO ACTS (followed by Section Number in Brackets)

1. Local Government Act 1972
2. Parish Councils Act 1957
3. Local Government and Ratings Act 1997

Lubbesthorpe Strategic Consultative Forum

Agenda – Meeting Wednesday 14 November 2018 5.30pm

Blaby District Council – Brookes Room

To be chaired by Councillor Sheila Scott

1. Welcome
2. Apologies
3. Notes of the previous meeting
 - Minutes from the August forum
4. Presentation from Euan Hall of the Land Trust, and an opportunity for questions. Questions may be sent to Louise Hryniw in advance, and by end of the day on 12 November. There will also be an opportunity for questions at the Forum.
Martin Ward of Mather Jamie, the landowner's representative will also be in attendance, and questions are also invited.
5. Matters Arising (see Position Statement Regarding Item 5)
 - General update – Occupations/Primary School Academy Sponsor appointed
 - Affordable Housing
 - Healthcare
 - Construction signage update
 - Murby Way/Foxon Way highway works
 - Waste bins
6. Update on Community Governance Review
7. Issues from Representatives
8. Dates of next meetings

To be discussed

Position Statement Regarding Item 5

Matters Arising

1. General

Occupations; the number of occupations will be provided at the forum so an up to date figure can be given.

Primary School; the academy sponsor has been selected to run the Primary School; OWLS Academy Trust (Oadby, Wigston and Leicestershire Schools)

2. Affordable Housing

56 in total on Phase 1A

40 – 2 bed houses

16 – 3 bed houses

45 – Affordable Rent

11 - Shared Ownership

So far - 20 of the Affordable Rented units have been occupied – with 2 more Affordable Rented units expected to be occupied early January 2019. The Shared Ownership units are not yet occupied, but are due to be from December onwards. As such, the total number of affordable units occupied is 20.

3. Forest House Medical Centre

Construction on the extension works has not started at the time of the preparation of the agenda—an update will be provided on this at the forum.

4. Construction signage update

Communication is ongoing with the Site Liaison Manager at Lubbethorpe as well as the Highways Department at Leicestershire County Council to resolve the outstanding matters relating to the existing signage on the A47; and how that may be improved through a more permanent solution involving post mounted signs. The latest position will be reported at the forum.

At the August forum, the question was raised as to whether additional signage could be placed along the A47 and the A563 saying 'Lubbethorpe Construction Traffic this way'. This has been raised with the County Highway Authority who have said they are content with the current wording and location of the signage and that it would not be appropriate to add anymore.

5. Murby Way/Foxon Way Highway Works

At the August forum, Officer's were asked to approach the landowner to see if they would be willing to carry out the highway works to Murby Way/Foxon Way as soon as practicable. The landowner's representatives have confirmed that they have submitted draft proposals in sketch form to the County Council to upgrade the road crossings that are already there. They are awaiting a response from the County Council as to the acceptability of what they have proposed and have confirmed they do not have any difficulties in doing the works in advance of when they are required, providing the requirements of the County Council are reasonable. The latest position will be provided at the forum.

6. Waste Bins

Following the discussion at the August forum about bins, our Waste Operations Manager has confirmed that BDC operatives have installed a bin at the junction of Tay Road with Tweed Street. A bin has also been placed at the Forest House Lane end of the footpath that links New Lubbesthorpe with Leicester Forest East. BDC are emptying the Tay Road bin on a weekly basis (and empty the one on Forest House Lane in any event because this is on publically maintained land). Drummond have confirmed they are content for another bin to be placed at the Tay Road end of the footpath and a request has been made to our Waste Operations Manager for this additional installation.