



BRAUNSTONE TOWN COUNCIL

www.braunstonetowncouncil.org.uk

Darren Tilley – Executive Officer & Town Clerk

Braunstone Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP

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1st December 2021

To: Councillor Anthea Ambrose (Chair), Councillor Tracey Shepherd (Vice-Chair), and Councillor Ajmer Basra, Nick Brown, Alex DeWinter, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy, Becca Lunn-Scoppie, Sam Maxwell and Christiane Startin-Lorent

Dear Councillor

You are summoned to attend a meeting of the **COMMUNITY DEVELOPMENT COMMITTEE** to be held in the Council Chamber at Braunstone Civic Centre on **Thursday, 9th December 2021** commencing at **7.30pm**, for the transaction of the business as set out below.

Alternatively, members of the public may observe this meeting, and make contributions under the Public Session item, using Zoom video and web conferencing software (details below).

Join Zoom Meeting

<https://zoom.us/j/99956437660?pwd=YmtMYzJSUV2MFZoSkFVSnNZMIFzUT09>

Meeting ID: 999 5643 7660

Passcode: 744706

Yours sincerely,

Executive Officer & Town Clerk

AGENDA

1. **Apologies**
To receive apologies for absence.
2. **Disclosures of Interest**
To receive disclosures of Interest in respect of items on this agenda:
 - a) Disclosable Pecuniary Interests,
 - b) Other Interests (Non-Pecuniary).

3. **Public Participation**
Members of the public may make representations, give evidence or answer questions in respect of any item of business included on the agenda. At the discretion of the Chairperson the meeting may be adjourned to give members of the public present an opportunity to raise other matters of public interest.
4. **Minutes of the Meeting held 7th October 2021**
To confirm the accuracy of the Minutes of the Meeting held on 7th October 2021 to be signed by the Chairperson (**Enclosed**).
5. **Town Mayor's Report**
To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (**Enclosed**).
6. **Report from Commbus**
To provide an update on the Commbus Community Transport Service in Braunstone Town.
7. **Community Safety and Neighbourhood Policing Update**
To receive an update on local community safety and policing initiatives.
8. **Outside Body Reports**
To receive reports from members of Outside Bodies:
 - a) Braunstone Town Community Minibus
 - b) Braunstone West Social Centre
9. **School Governing Body Reports**
To provide an update on the Speed Activation Signs and provide details of the process for approval of the use of lamp posts in new areas (**Enclosed**).
10. **Speed Activation Signs and Lamp posts Update**
To consider recent speed sign data (**Enclosed**).
11. **Braunstone Life Patronage**
To consider arrangements for the Town Council's patronage to the Braunstone Life (**Enclosed**).
12. **Braunstone Town Community Mini-bus Charitable Funds**
To consider arrangements for distribution of funds from the Community Minibus towards initiatives and groups supporting the elderly, vulnerable and disabled in Braunstone Town (**Enclosed**).
13. **Summary of Grant Applications**
To receive a list of grants paid to date and applied for from external sources and to receive acknowledgements for Town Council Grants (**Enclosed**).
14. **Community Grant Applications**
To consider a Community Grant Application as follows (**Enclosed**):
 - a) Crafty Stitchers Leicestershire - £200

15. **Improvements to Parks and Open Spaces**
To receive a progress report on current projects and funding.
16. **Community Development Priorities and Objectives**
To consider the Community Development Priorities and Objectives and determine whether they were relevant to address current and emerging issues faced by the Council and the community (**Enclosed**).
17. **Financial Comparisons**
To receive Financial Comparisons for the period 1st April 2021 to 30th November 2021 (**Enclosed**).
18. **Capital Plan and Budget Estimates 2021/2022**
To consider a Statement of Expenditure for 1st April 2020 to 31st March 2021, a list of capital projects for 2022/2023 and beyond and a proposed budget for 2022/2023 for recommendation to Policy & Resources Committee (**Enclosed**).
19. **Approval of Accounts**
To consider payments from 29th September 2021 until 30th November 2021 (**Enclosed**).

Next Scheduled Meeting: 3rd February 2022.

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime and Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- *eliminate unlawful discrimination, harassment and victimisation;*
- *advance equality of opportunity between different groups; and;*
- *foster good relations between different groups*

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

BRAUNSTONE TOWN COUNCIL

MINUTES OF COMMUNITY DEVELOPMENT COMMITTEE

HELD AT BRAUNSTONE CIVIC CENTRE

THURSDAY 7th OCTOBER 2021 AT 7.30PM

PRESENT: Councillor Anthea Ambrose (Chair) and Councillor Ajmer Basra, Nick Brown, Sam Fox-Kennedy, Amanda Hack, Paul Kennedy, Becca Lunn-Scoppie, Sam Maxwell.

Officers in attendance: Darren Tilley, Executive Officer & Town Clerk and Mrs Pauline Snow, Deputy Executive Officer & Community Services Manager

Councillors Alex DeWinter and Christiane Startin-Lorent observed the meeting remotely through Zoom Video Conferencing.

35. Apologies

An apology for absence was received from Councillor Tracey Shepherd.

36. Disclosures of Interest

A disclosure of Non-Pecuniary Interest was made by Councillor Anthea Ambrose in agenda item 16(d), Community Grant Applications, Leicester City Permanent Allotment Society, since Councillor Ambrose rents an allotment from the organisation.

37. Public Participation

In accordance with Standing Order 3.6, members of the public may attend the meeting for the purpose of making representations, giving evidence or answering questions in respect of any item of business included on the agenda.

There were no members of the public present.

38. Minutes of the Meeting held 8th July 2021

The Minutes of the Meeting held on 8th July 2021 were circulated (item 4 on the agenda).

RESOLVED that the Minutes of the meeting held on 8th July 2021 be approved and signed by the Chairperson as a correct record.

39. Town Mayor's Report

The Committee received a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year (item 5 on the agenda).

It was noted that the Town Mayor attended the Apple Day at Franklin Park on

18th September that was very well attended and a great success.

The Town Mayor had also presented a member of staff with a clock to commemorate 25 years' service to the Town Council.

40. Outside Body Reports

The Committee received reports from members of Outside Bodies:

a) Braunstone Town Community Minibus

It was noted that Commbus had now been given permission to take over the running of some of the services previously operated by the Braunstone Town Community Minibus.

RESOLVED

1. that a representative from Commbus be invited to attend the next meeting of the Committee;
2. that Commbus be invited to give twice-yearly updates on the services that Commbus was offering to residents; and
3. that where Groups were organising social trips, the Town Council offer to assist with advertising and raising awareness of these trips.

Reasons for Decision

1. *To provide an update on the new service.*
2. *To forge an ongoing relationship to ensure the success of the service.*
3. *Given Commbus would be providing services to local destinations and Centres; it was important to publicise day trips that local groups were organising as an alternative to those previously organised by Braunstone Town Community Minibus.*

b) Braunstone West Social Centre

No update was received on Braunstone West Social Centre.

41. Community Safety and Neighbourhood Policing Update

The Chair welcomed PCSO Kurk Brookes and PCSO David Goss to the meeting who advised that for the month of September there had been 28 crimes within Braunstone Town/Thorpe Astley as follows:

Common Assault: 18
Vehicles: 7 (from: 5 and of: 2)
Burglaries: 3.

Several crime trends had been noted around the area including:

Use of gas canisters and anti-social behaviour on the parks – the police had increased patrols on the parks to reduce this and to liaise with youths gathering on the parks

Motorbikes – still an ongoing issue in the Town but very difficult to catch the perpetrators.

It was reported that suspects in a number of burglaries in the Town had been arrested and sentenced.

RESOLVED

1. that further details of the pilot scheme, Street Safe, set up by the police regarding the reporting of unsafe areas, be provided; and
2. that details of the Crime Commissioners' response to the increase violent crime be requested.

Reasons for Decision

1. *To enable the reporting of unsafe areas within the Town.*
2. *There were concerns regarding the increase in violent crime.*

42. Crime Statistics

The Committee received the latest crime statistics, including comparative figures (item 8 on the agenda).

Members asked that the new sergeant of the Police Beat Team be invited to attend the next meeting to report on the current crime trends.

RESOLVED that the new police Sergeant be invited to attend the next meeting of the Committee.

Reason for Decision

To welcome the new Beat Team Police Sergeant and to foster partnership working to effectively address issues with crime in the Town.

43. Initial Arrangements for Summer Fete 2022

The Committee considered initial arrangements for the Summer Fete 2022.

RESOLVED that the Summer Fete 2022 be held on Saturday 6th August 2022.

Reasons for Decision

To ensure that a date is set in a timely manner to allow for preparation of the event.

44. Local Area Co-ordination

The Chair welcomed Katie Barradell, Local Area Co-ordinator to the meeting.

Members noted that the Local Area Co-ordinator was very busy and was now making contact with residents of Braunstone Town and Thorpe Astley that require support and help. She was now available to meet residents at Braunstone Civic Centre face to face during the week but advised that many of the queries she was receiving would be better suited to be dealt with by the Citizen's Advice Bureau. It was anticipated that referrals would increase shortly

due to the announced drop in Universal Credit payments, increasing household fuel prices and the ending of the furlough scheme.

Good connections had been established with the local schools and St Crispin's Church. Transport issues had become a problem with local residents and it was suggested that the Community Response Volunteers be approached to see if any would be willing to help with transporting local residents to appointments, events etc.

45. Celebration of Her Majesty The Queen's Platinum Jubilee

The Committee considered arrangements for a one off mini-programme of events in June 2022 along with a specific grants scheme to support local community groups with organising and holding community celebratory events to mark the Queen's Platinum Jubilee (item 11 on the agenda).

Members suggested that the Town Council should consider organising some events to commemorate the Platinum Jubilee, such as competitions, garden trail, etc.

RESOLVED

1. that a programme of events for the Queen's Platinum Jubilee be coordinated by the Town Council to be operated over the bank holiday weekend 2nd – 5th June 2022 and based on the same principles as the Annual Programme of Events;
2. that consideration be made at the next meeting to include a budget of £1,000 for 2022/2023 to provide community grants in order to arrange events for the Platinum Jubilee; and
3. that consideration be made to suitable events that the Town Council could organise for the Queen's Platinum Jubilee.

Reasons for Decision

1. *To provide a coordinating role for community celebrations for the Queen's Platinum Jubilee.*
2. *To ensure appropriate events and financial support to enable events to be organised and ensure their success.*
3. *To ensure that events would be organised to commemorate the Queen's Platinum Jubilee.*

46. Covid-19 Community Response and Good Neighbour Scheme

The Committee received an update on the Council's coordination role for the Braunstone Town Community Response Scheme and to set out proposals for establishing a Good Neighbour Scheme (item 12 on the agenda).

It was noted that all the Community Response volunteers had been invited to attend a civic function to thank them for the work and support during the Covid-19 pandemic although, to date, only three volunteers had advised that they would be attending. Details of Good Neighbour Schemes would be circulated to the volunteers at the event along with other volunteering opportunities that were available in Braunstone Town in order to encourage the volunteers to carry on the good work that they were already involved in.

RESOLVED

1. that the proposal to support and encourage community volunteers to set up a Good Neighbour Scheme be approved.
2. that the Town Council offers support to volunteers who wish to set a group, help with promotion and provide an access point for vulnerable residents to contact the scheme members.

Reasons for Decision

1. *To ensure that vulnerable residents would be able to access help following the Covid pandemic and that the good work of the volunteers was not lost.*
2. *To ensure that volunteers willing to continue helping residents would be supported and that vulnerable residents had easy access to help being provided.*

47. Foodbank Services

The Committee received an update on foodbank services and arrangements to support those who need access to emergency food through the autumn and winter (item 13 on the agenda).

Contact had been made with Leicester South Foodbank to assess if there was any opportunity for them to use Braunstone Civic Centre as a satellite drop off point for local residents to receive food parcels. Despite numerous phone calls and email contact, no response had yet been received but further contact would be made to discuss the possibility of a satellite base at the Civic Centre.

RESOLVED that the option of using Braunstone Civic Centre as a satellite collection centre for Leicester South Foodbank be explored further.

Reason for Decision

To ensure that Braunstone residents that require support via a foodbank were able to access a local service.

48. Review of Amendments to Community Grants Scheme

The Committee considered fixed term amendments to the Community Grants Scheme to encourage the formation of new community groups following the Covid-19 pandemic (item 14 on the agenda).

RESOLVED

1. that the Fixed Term Amendment to the Community Grant Scheme to provide an additional £200 for the formation of new groups, be approved;
2. that the Fixed Term Amended criteria for Community Grants Scheme, as attached at Appendix 1, be approved; and
3. that the Fixed Term Amendment to the Community Grant Scheme be reviewed at the October 2022 meeting of the Committee.

Reasons for Decision

1. *To ensure that local residents would be supported in setting up new community groups that provide services and support in the community that was no longer available.*
2. *To ensure that funds would be appropriately granted and that groups were aware of the criteria for applying for grant funding.*
3. *To review the amended grant scheme in terms of number of applications and ongoing need to provide additional support to the community.*

49. Summary of Grant Applications

The Committee received a list of grants paid to date and applied for from external sources (item 15 on the agenda).

It was noted that an external grant application had been made by the Town Council to the Ministry for Housing, Communities and Local Government in the sum of £17,676 for the proposed Changing Places Toilet at Braunstone Civic Centre.

RESOLVED that the report be noted.

Reason for Decision

To monitor progress with supporting community groups with identifying sources of funding and with the award of grants under the Council's Community Grants scheme.

50. Community Grant Applications

The Committee considered Community Grant Applications which had been received (item 16 on the agenda).

RESOLVED that the following grant applications be approved

- a) Ratby Co-Operative Band - £300
- b) Swagat Group - £300
- c) Namaste Group - £300
- d) Leicester City Permanent Allotment Society - £300
- e) Asian Elderly Group - £300

Reason for Decision

The grant applications met the scheme criteria.

51. Improvements to Parks and Open Spaces

The Committee received a progress report on current projects and funding.

It was noted that progress was being made on Shakespeare Park Pavilion Management Committee. Both the football and bowls club committees had indicated an interest in being part of the management committee.

Difficulties had been encountered with the tennis court contractor in setting a date for work to commence on the refurbishment of the tennis courts due to shortages in materials and agreeing the amended tender price.

Members were disappointed that no further progress had been made and frustrated that the site was not yet finished despite the completion of the newly built pavilion. Discussions were held on the possibility of employing the second-choice contractor for the tennis court refurbishment but the issue of material supplies could still present the same problem to a new contractor. Members requested that a press release be distributed outlining the issues faced and advising the current situation with the contractor and possible completion date of the project.

52. Financial Comparisons

The Committee received Financial Comparisons for the period 1st April 2021 to 28th September 2021 (item 18 on the agenda).

RESOLVED that the report be noted.

Reason for Decision

There were no issues identified with income and expenditure to date.

53. Approval of Accounts

The Committee considered payments from 30th June 2021 until 28th September 2021 (item 19 on the agenda).

RESOLVED that the list of Approved Expenditure Transactions for the period 30th June 2021 until 28th September 2021 be approved.

Reason for Decision

To authorise payments in accordance with the Accounts & Audit Regulations and the Council's Financial Regulations.

The meeting closed at 9.00pm.

NOTE:

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EQUALITIES ACT 2010

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- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated under each item of this report, there were no implications.

These minutes are a draft and are subject to consideration for approval at the next meeting scheduled for 7th December 2021.

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 9th DECEMBER 2021

Item 5 – Town Mayor’s Report

Purpose

To receive a report on the activities of the Town Mayor and any proposals for initiatives during the Civic Year.

Summary of Town Mayor’s Councillor Darshan Singh’s Activities until November 21

DATE/TIME	EVENT	LOCATION
15.10.21 6pm – 8pm	Chairman at Home Event	Blaby District Council Offices
21.10.21 7pm – 9pm	Thank you, event, for Community Response volunteers	Braunstone Civic Centre
30.10.21 7.00pm	Leicestershire & Rutland Royal British Legion’s Festival of Remembrance	De Montfort Hall
11.11.21 10.30am	Remembrance Day	Memorial Gardens at Braunstone Civic Centre
14.11.21 10.45am	Remembrance Day Service	St Crispin’s Church
14.11.21 12.15pm	A short Remembrance Day service	Braunstone Civic Centre Memorial Garden
18.11.21 11.45am	Cheque presentation from SWAGAT group	Braunstone Civic Centre
20.11.21 11.00am	Christmas Craft Fair	Braunstone Civic Centre

Councillor Darshan Singh’s Forthcoming Town Mayor’s Activities

DATE/TIME	EVENT	LOCATION
02.12.21 10.45am	Winstanley School visit	Winstanley School
12.12.21 6.30pm	Traditional Carol Service	Civic Centre
18.12.21 7.30pm	Brass Band Christmas Concert	Civic Centre
19.12.21 4.30pm	Christmas Panto	Civic Centre

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 9th December 2021

Report by Councillor Leanne Lee

Item 9 – School Governing Body Reports

Purpose

To receive reports from members of School Governing Bodies.

Summary

Since my last governor report to councillors, schools have begun to increase their extra-curricular offer to students. However, it must be noted that this has been done with caution as rates of COVID 19 in both Blaby and Leicester city are still concerning. Again, I would like to say on behalf of the council that we thank all staff in our local schools for their efforts in keeping our children safe.

Millfield LEAD Academy

Unfortunately, Millfield did see a spike of COVID 19 cases at the start of the Autumn term. However, the rates of infection, in the school, have reduced and as such Public Health England agreed to move the school to the lowest alert level and have removed the requirement for additional control measures. They are still monitoring the rates on a week by week basis and have not ruled out the need to increase controls again during the winter months.

Staff will continue to wear masks on the playground and it is strongly advised parents do as well, so they are protected from not only Covid-19 but also seasonal colds and viruses.

On Friday 19th November, Year 3 had a wonderful Stone Age learning experience day. They were asked to dress up and looked great as Stone Age people. Highlights included handling Stone Age artefacts, weaving, making bracelets and making Stone Age pots. An archeologist ran the day and this really deepened the children's understanding and knowledge of life in the Stone Age.

For Children in Need, the school council planned, organised and ran competitions. The cake sale was very popular with over 350 children buying a cake to eat as a snack at break time.

They have done a marvelous job as this was their opening event of the academic year and the first for a considerable amount of time due to the restrictions that were in place.

In total they have raised a fantastic figure in excess of £700 for Children In Need.

In addition, the School Councilors represented the school impeccably at the Braunstone Town remembrance service at the Civic Centre. They were a credit to the school and their families during this service. The rest of the school respectfully observed the silence in their classrooms.

KS1 and KS2 Boccia Competition -Six children from KS2 and three from KS1 went to the Hinckley and Bosworth Final for Boccia at Green Towers in Hinckley on Thursday 4th November 2021.

The two KS2 teams came third and first with the KS1 team came first. This means the team go through to the county finals to be held later in the year.

In October, Black History Month took place and all children in the school participated in a series of lessons focused on this. The school has designed a curriculum that is progressively more challenging and demands the children to think and reflect on past events but also the opportunities this brings. A detailed overview of the areas being covered can be found on the school website.

In my role as chair of governors, in October, I conducted an engagement meeting at Millfield. The visit involved reviewing curriculum documents across all subjects and linked policies. I was also able to see the innovative PALS reading programme in action.

The clear zone continues to be monitored by our colleagues at County Hall and it is a focus on the school's weekly newsletter to parents

The Winstanley School

The Winstanley School were very proud of their students during their whole school Remembrance Event. The two-minute silence was held respectfully, and everyone was really impressed by the students who had an active role in speaking, welcoming guests and laying wreaths. The school were pleased to welcome Cllr Satindra Sangha, Deputy Town Mayor of Braunstone Town, Cllr Phil Moitt from Braunstone Town Council, Tracy Gaskin from Blaby District Council, the Clerk to Braunstone Town Council and two of our school Governors.

They have displayed some of the beautiful poppy tributes made by the students around the school

On the 17th November, Eco-Club student completed another litter pick in the local community. Geoff from the Braunstone Wombles also helped the students to make a difference in their local area.

During Anti Bullying Week, at Winstanley, staff and students wore their odd socks for school to show their support and raise awareness of the effects of bullying. This year the theme is 'One Kind Word'. For the week, the focus was to be kind-encouraging the students to make a stand against bullying and hate.

The Winstanley school students will also be taking part in a winter recital at The Civic Centre on Thursday 25th November. The students will also be preparing the refreshments.

Fosse Brooke Primary School

Fosse Brooke are holding a book fair from the 3rd -8th December - open before and after school. Every book bought will help to earn free books for the school

On the 10th November, the wombles visited the school to speak about the local litter picking mission.

Councillor Leanne Lee

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 9th DECEMBER 2021

Item 10 – Speed Activation Signs and Lamp posts Update

Purpose

To provide an update on the Speed Activation Signs and provide details of the process for approval of the use of lamp posts in new areas.

Speed Sign Data

Following issues with both the Speed Activation Signs, discussions had been held with the company that the signs had been purchased from and they agreed to replace the speed activation signs free of charge as a goodwill gesture. Whilst the replacement took place the signs were also upgraded to be Bluetooth compatible to make download of the data easier whilst the signs were in place. The process to return and upgrade the signs took some time to undertake but both signs have now been returned and are currently in place on Murby Way and Kingsway. The signs have only been in place for two weeks and so data will be downloaded and presented to the next meeting of the Committee in order to provide a meaningful range of data.

Speed signs on Meridian East

At the Community Development meeting in July 2021, it was agreed that investigations be undertaken to install speed signs on Meridian East where a number of accidents had taken place. Leicestershire County Council had introduced procedures for erecting signs and items to lighting columns on the highway and now had two options that organisations could consider.

1. Option 1

A licence application would have to be submitted to Leicestershire County Council to erect either permanent or temporary attachments to highway lighting columns. A structural survey of the lighting columns would be required from a private company. Details had been forwarded from SLCC regarding recent quotations received by Market Bosworth Parish Council from various private companies to undertake structural tests on four lighting columns that ranged from £400 - £1000.

2. Option 2

A licence application would have to be submitted to the County council for the installation of new posts specifically installed to put up the speed activation sign. Once County Council officers had undertaken a site visit and approved the location, they would install posts on the highway which then became the property of the Town Council for insurance and maintenance. The installation of the post would cost £250 each but a structural test and a memorandum of understanding would also be required for each post installed.

Recommendations

1. that no further action be taken with regards to the installation of the speed activation sign on Meridian East;
2. that the speed activation signs only be installed on existing approved lamp posts; and
3. that in the event that the speed activation signs once again become inoperable, the Committee review the costs now associated with installing the speed activation signs and balance this with the limited actions that would be available to reduce speeding within the Town.

Reasons

1. The actions that the Council could take to address any speeding on Meridian East would be limited compared to the cost associated with obtaining approval for using lamp posts on Meridian East.
2. The speed signs were now operable and therefore should continue to be used in approved locations.
3. Due to the new procedures introduced by Leicestershire County Council there would be ongoing costs associated with installing the speed activation sign in new areas.



80 Braunstone Lane, Leicester, LE3 32RU editor@braunstonelife.co.uk 0116 299 2192

4 October 2021

Dear Town Clerk,

Braunstone Life Community Paper Patronage

We thank you for your valued support in the past, it is much appreciated. We sincerely hope that you wish to continue with your patronage.

As you are aware the Braunstone Life publishes ten copies a year and is circulated throughout Braunstone Town and Thorpe Astley. The paper is also distributed to various sites outside our area. We receive no grant funding: all our money has to be raised by the sale of advertising space and through the kind donations of our Patrons.

Our publication is well-respected and enjoyed by local people, schools, businesses and voluntary groups. Your generosity allows us to print letters, articles and regular columns even on those months when the advertising does not fully cover the costs. The additional income also allows us the luxury of extra pages or the occasional use of colour.

Once again, many thanks and we hope you feel able to continue with your support. Please send cash or cheque (payable to 'Braunstone Life') to the above address. However if you prefer you can pay by BACS: our details are

Lloyds Bank

Account name: The Braunstone Life,

Sort code: 30-94-97

Account number 01849321.

(If choosing this method I would appreciate an e-mail to enable me to update our records.)

Your support will be gratefully acknowledged in the Braunstone Life in our Patron's List. If you wish for further information, **or if you no longer want to continue being a Patron**, please don't hesitate to contact me.

Thank you for your time and I look forward to another year of support from you.

Yours sincerely,

LIN BURROWS

Editor

If paying by cash or cheque please include this slip with your donation.

We wish to continue as a Patron of the Braunstone Life and enclose the sum of £.....

Contact person:

Address:

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 9th DECEMBER 2021

Item 12 – Braunstone Town Community Mini-bus Charitable Funds

Purpose

To consider arrangements for distribution of funds from the Community Minibus towards initiatives and groups supporting the elderly, vulnerable and disabled in Braunstone Town.

Background

At the meeting of the Community Development committee on 8th July 2021 members received an update on Braunstone Town Community Minibus service. It was announced with great sadness, that the Braunstone Town Minibus would not be resuming any services following the Covid-19 pandemic restrictions being lifted. It was reported that, due to lack of volunteers and the health of the existing Committee members, they could not continue to provide the efficient and professional service that was required to run a transport service. Talks had taken place with CommBus and this organisation would take over the running of some of the essential services previously provided by the Braunstone Minibus.

The trustees of the Braunstone Town Minibus were in the process of winding down the charity status of the group and part of this process was to distribute any remaining funds of the charity after all debts and expenses had been paid.

Part of the remaining funds had been granted to Commbus in order to support their service. However, following a meeting with the group trustees, the Town Council had been informed that Braunstone Town Community Minibus wished to offer a substantial amount of their remaining funds to the Town Council to manage and distribute on their behalf. Specific criteria had been set out for what the funds could be used for which, essentially was to support elderly and vulnerable residents of Braunstone Town.

Being a formal charity organisation, the Minibus committee would need to ensure that the Town Council's organisational status is compatible with the Charity Commissions requirements that remaining funds had to be passed on to a charitable organisation.

In the meantime, the Town Council had set out a provisional proposal to administer the funds (Appendix 1) and draft criteria for distribution grants to the community (Appendix 2) as attached. Both the proposal for administering the fund and the criteria would need approval of the Braunstone Town Community Minibus trustees to ensure that they were satisfied that the Town Council would administer and distribute the funds in line with their criteria.

Recommendations

1. that the draft proposal for administering the fund (attached at Appendix 1) be approved; and
2. that the draft criteria for distributing the funds (attached at Appendix 2) be approved.

Reasons

1. to ensure that the Town Council has in place, robust and transparent arrangements for the management of this fund; and
2. to ensure clarity on the criteria for the distribution of the funds.

**DRAFT PROPOSAL FOR ADMINISTERING FUNDS RECEIVED FROM BRAUNSTONE
TOWN COMMUNITY MINIBUS FOR COMMUNITY PURPOSES**

In order to ensure that the funds received from the Braunstone Town Community Minibus organisation are administered in line with the Minibus committee and remain transparent for inspection, the Town Council proposes the following:

1. Any funds from the Minibus Committee will be ring fenced for use only as a grant fund in line with the criteria set out by the Minibus Committee.
2. A separate budget heading will be created for this fund.
3. Braunstone Town Council's Community Development Committee will approve the scheme.
4. The funds will be distributed by a grant system with applications being received from local community groups or social enterprises.
5. Consideration and approval of grant applications will be delegated to the Executive Officer, Town Clerk and Responsible Finance Officer along with the Chair of the Community Development Committee.
6. A grant panel will be established to include the Chair and Deputy Chair of Community Development Committee, plus one other member of the Community Development Committee four trustees of the Braunstone Town Community Minibus and support from the Executive Officer, Town Clerk and Responsible Finance Officer and Deputy Executive Officer & Community Services Manager.
7. The panel to meet at least quarterly to consider any grant applications received.
8. Details of any grant applications approved to be published as per the Town Council's own Grant Scheme.



BRAUNSTONE TOWN COUNCIL
Braunstone Civic Centre
Kingsway, Braunstone Town
Leicester, LE3 2PP
Telephone (0116) 2899270
Fax (0116) 2824785
www.braunstonetowncouncil.org.uk



APPENDIX 2

GRANTS FOR COMMUNITY/SOCIAL INCLUSION PROJECTS

INTRODUCTION

Braunstone Town Community Minibus has bequeathed a sum of money to Braunstone Town Council to manage on behalf of the trustees of the group, for residents of Braunstone Town. The Minibus trustee has set out the aims of providing the grant money as follows:

- **To support over 60's and vulnerable adults that reside within Braunstone Town**
- **To reduce loneliness and isolation of residents**

APPLICATION CRITERIA

- Grant applications are invited from non-profit making organisations or social enterprises
- Grants are awarded to a project/initiative (not to an individual)
- Grant applications will only be considered from groups whose activities benefit Braunstone Town residents
- Grants may be used to pay for transport/trips, lunch clubs, coffee/cake, social clubs etc.
- A breakdown of costs will be required for each item in your application
- Funding may be full or part cost of the event or project. The final decision on the amount of the grant is at the discretion of the Officer appointed to determine applications
- Where a significant number of the group's members are not residents of Braunstone Town, the Council reserves the right to reduce the maximum grant available
- Grants up to a maximum of £200 can be applied for one-off events
- Grants up to a maximum of £500 can be applied for ongoing activities if it can be shown that the project can be sustainable
- Please specify a specific amount for your grant – if you do not specify a figure the application may be refused
- Applications cannot be considered for activities which have already taken place or have started at the time the application is made
- A copy of the most recent Bank Statement and previous year's audited accounts will be required. In the case of new groups, a budget indicating expected annual income and expenditure can be provided.
- A copy of the group's/organisation's constitution will be required

GRANT APPLICATIONS 1st April 2021 – 31st March 2022
BRAUNSTONE TOWN COUNCIL GRANTS

All Grants are awarded by the Council’s Community Development & Social Inclusion Service for a period of 12 months.

<u>GROUP</u>	<u>PURPOSE OF GRANT</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>
Braunstone Town Horticultural Arts & Craft Show	Room fees, judges’ fees, catering, stationery	June 2021	£300	Approved
Shakespeare Park Bowls Club	Support with Covid for Insurance & Green maintenance	June 2021	£500	Approved
Leicester City Allotment Society	Purchase of security locks	October 2021	£300	Approved
Swagat Group	Room fees, trips, exercise Tutors	October 2021	£300	Approved
Namaste Group	Exercise tutors, day trips	October 2021	£300	Approved
Asian Elderly Group	Refreshments, newspapers, events	October 2021	£300	Approved
Ratby Co-operative Band	Residential expenses for Band Championship event	October 2021	£300	Approved
Crafty Stitchers Leicestershire	Speaker and room hire	November 2021	£200	Pending

EXTERNAL GRANTS APPLIED FOR

<u>GROUP</u>	<u>PURPOSE OF GRANT</u>	<u>WHEN</u>	<u>AMOUNT</u>	<u>OUTCOME</u>
Braunstone Town Council	Changing Places Toilet	Sept 2021	£17676.21	Pending
Braunstone Town Council	Shire Environment Grant (LED lights in Library)	October 2021	£2851.10	Pending
Braunstone Town Council	ScrewFix (SP Playground)	November	£5000	Pending



WWW.RATBYBAND.COM

Steve Plant
Treasurer
18 Ingle Drive
Ratby
Leicester
LE6 0NN

08 NOV 2021

☎ 07498 562001

REGISTERED CHARITY No.1011147

Braunstone Town Council
Braunstone Civic Centre
Kingsway
Braunstone Town
Leicester
LE3 2PP

4th November 2021

Dear Sir,

On behalf of the Ratby Band I would like to thank the Council for the grant of £300 towards the costs of our recent competition at the Royal Albert Hall in London.

Yours sincerely,
For and on behalf of the
Ratby Co-operative Band

Steve Plant
Treasurer



Follow the band on Social Media: facebook.com/RatbyCoop @RatbyBand

Pauline Snow

From: Jane Sowler <jane.sowler76@gmail.com>
Sent: 28 October 2021 11:38
To: Pauline Snow
Subject: Community Development Grant

Dear Pauline

Please pass on our thanks to the Committee for the generous grant awarded to Leicester City Permanent Allotment Society. We were delighted to be awarded the £300.

With best wishes
Jane Sowler (Secretary)



BRAUNSTONE TOWN COUNCIL

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Item 14

FIXED TERM AMENDMENT FOR 2021/2022 FINANCIAL YEAR

GRANTS FOR COMMUNITY GROUPS INCLUDING SUPPORT FOR THE FORMATION OF NEW GROUPS

INTRODUCTION

Braunstone Town Council makes small grants available to various organisations, including organisations involving young people, to assist their work. Due to the effects of the Covid-19 pandemic the Town Council has extended the grant scheme to offer an additional £200 in the 2021/22 financial year to help the setting up new community groups that provide support and social interaction that is not already available. The Fixed Term Amendment to the Community Grants Scheme will be reviewed in October 2022.

The aims are to:-

- **Encourage the formation of new community groups leading to the provision of a wider range of services at local level and that particularly fill current gaps in service provision.**
- **Encourage new groups to form that compliment similar groups already operating but which provide different services or requirements to the community**
- **Assist with the recruitment of new members to existing groups**
- **Support existing groups to provide new services, equipment and running costs**

The Town Council can also advise on funding from other sources and will encourage and assist community groups in making applications for funding from other sources

APPLICATION CRITERIA

- Grant applications are invited from non-profit making organisations
- Grant applications will only be considered from groups whose principal activities are for the benefit to Braunstone Town residents
- Grants may be used to pay for equipment, transport costs, hire of rooms, guest speakers, training, education workshops for young people etc. for groups responding to local needs and community life up to a maximum of £300
- Grant applications up to a maximum of £500 are available for the formation of new groups that provide services and support not already available and that do not duplicate any existing services available

- Grant applications up to a maximum of £300 are available for the formation of new community groups that compliment similar activities available but the application would need to explain what the new group would be offering that is different to the services already available.
- Projects for young people must directly benefit young people in areas such as the arts, sports, improvement to health or awareness of the environment.
- A breakdown of costs will be required for each item in your application. All expenditure must be itemised.
- Funding may be full or part cost of the event or project. The final decision on the amount of the grant is at the sole discretion of the Town Council
- The Council will expect the group to show that it is making some contribution to the costs from their own efforts through fundraising or charges to its members unless the costs are solely associated with Covid-19
- The Council will give favourable consideration to groups that have applied for funding from other organisations (i.e. Blaby District Council, Leicestershire County Council, Lottery Funding etc)
- Where a significant number of the group's members are not residents of Braunstone Town, the Council reserves the right to reduce the maximum grant available
- Please specify a specific amount for your grant – if you do not specify a figure the application may be refused
- Groups will be asked to provide details of past applications and funding granted by the Town Council
- A copy of the most recent Bank Statement and previous year's audited accounts will be required. In the case of new groups, a budget indicating expected annual income and expenditure can be provided. Funds for an approved grant will be released on receipt of confirmation of a bank account set up in the name of the community group.
- A copy of the group's constitution will be required

GRANT APPLICATION COVER SHEET**Community Groups**

GROUP	Crafty Stitchers Leicestershire	
PROJECT	Braunstone West Social Centre	
AMOUNT REQUESTED	£200	
MEMBERSHIP	Membership Numbers	19
	Braunstone Town residents?	2
PURPOSE OF GRANT	Purpose of grant matches criteria?	Yes
PROJECT COSTS	Comments	none
INCOME	Balances with project costs?	Yes
	Comments on other grants	None applied for
	Amount requested from Braunstone Town Council?	£200
PREVIOUS APPLICATIONS	YES / NO	No
	How much?	N/a
REQUIRED DOCUMENTATION	All received as required?	No
	Documents not included and reason for not including	Explanation regarding annual accounts noted on form due to being a new group.
SIGNATURE	Signed and date?	yes



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APPLICATION FOR A COMMUNITY GROUP GRANT

NAME OF GROUP Crafty Stitchers Leicestershire

WHERE DO YOUR ACTIVITIES TAKE PLACE? _____
Braunstone West Social Centre

MEMBERSHIP NUMBERS? 19 HOW MANY RESIDENTS ARE FROM BRAUNSTONE TOWN?
2 most of the other members live locally, within Blaby District Council area.

(An estimated or actual number of members must be specified)

IS MEMBERSHIP OPEN TO ALL BRAUNSTONE TOWN RESIDENTS? _____
Yes _____

WHAT ARE THE AIMS OF YOUR GROUP?

To bring like minded people together to promote and encourage the art of embroidery, needlework and related textile arts.

To provide and assist in the provision of social meetings, speakers, exhibitions and workshops in the art of embroidery, needlework and related textile arts.

To work with other groups and exchange information.

Membership is open to everyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.

PURPOSE OF GRANT (Please ensure that the project is compatible with our criteria) _____

To go towards payment towards a speaker for a talk and for the hire of the hall for this session.

BREAK DOWN OF PROJECT COSTS	AMOUNT
Please give individual costs for each item	
Speaker 10 th September 2022	£200
Hall hire	£30
	£
	£
	£
	£
TOTAL COSTS	£230

INCOME FROM	AMOUNT
Your own organisation	£30
Other organisations/grant scheme	£
Fundraising	£
Other	£
	£
Amount requested from Braunstone Town Council up to £300	£200
TOTAL INCOME	£230

HAVE YOU APPLIED TO BRAUNSTONE TOWN COUNCIL BEFORE FOR A GRANT NO YES/NO

FUNDING RECEIVED £ _____

DATE RECEIVED _____

The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime & Disorder in its area. * Will your application have a positive or negative impact on Crime Reduction, if so, please give details _____

NAME OF CONTACT PERSON IN YOUR ORGANISATION _____ susan flint

ADDRESS OF person 30 greendale road, Glen Parva, leicester
 _ POST CODE _____ le29hb _____

TELEPHONE _____ 0116 4299458 _____ susanflint61@talktalk.net

NAMES AND ADDRESSES OF COMMITTEE MEMBERS

CHAIRPERSON as above _____

Treasurer Jenny Dodd 39 Shakespeare Drive Braunstone, LEICESTER le3 2sr

Secretary Briony Willig 12 Saintbury _____ road, Glenfield, LEICESTER LE3 8BL _____

IF A GRANT IS AGREED PLEASE ADVISE HOW YOU WISH TO BE PAID

CHEQUE – PAYABLE TO _____

BACS (Please complete the enclosed form) ✓

CRAFTY STITCHERS LEICESTERSHIRE
 NAT WEST.

ACCOUNT NUMBER: 55617344 SORT CODE: 60-60-06

In order for your grant to be considered you will need to enclose the following documentation with your application

CONSTITUTION OF: CRAFTY STITCHERS LEICESTERSHIRE

ADOPTED ON: 15th March 2021

1 Name

The name of the Group shall be: CRAFTY STITCHERS LEICESTERSHIRE

2 Aims

The aims of the Group shall be to:

Bring like minded people together to promote and encourage the art of embroidery, needlework and related textile arts.

Provide or assist in the provision of social meetings, speakers, exhibitions and workshops the art of embroidery, needlework and related textile arts.

3 Powers

In order to achieve its aims the Group may:

- a. Raise money
- b. Open bank accounts
- c. Take out insurance
- e. Organise courses and events
- f. Work with other groups and exchange information
- g. Do anything that is lawful which will help it to fulfil its aims

4 Membership

Anyone who is over 18, interested in helping the Group to achieve its aims, willing to abide by the rules of the Group and willing to pay any subscription agreed by the Management Committee.

- (a) Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference, religion or belief.
- (b) Every individual member shall have one vote at General Meetings.
- (c) The membership of any member may be terminated for good reason by the Management Committee but the member has a right to be heard by the Management Committee before a final decision is made.

This constitution was adopted by the Committee on:

Signed by:

Chair: SUSAN FLINT S.M. Flint, 2021 March 15th.

Secretary: BRIONY WILLIG B. Willig 15.3.21

Treasurer: JENNIFER DODD J. Dodd 15/3/2021

BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 9th-DECEMBER 2021

Item 16 – Community Development Priorities and Objectives

Purpose

To consider the Community Development Priorities and Objectives and determine whether they were relevant to address current and emerging issues faced by the Council and the community.

Town Council Mission

The Council's Mission Statement sets out its vision to provide high quality services and support the needs of the community, while recognising that this is only sustained by ensuring that the resources to do it are available.

Mission Statement - *We exist to ensure that local services and the environment reach the highest possible standards within the resources available for citizens, visitors and those who work in Braunstone Town; to provide a focus for civic pride; to listen, identify and respond to agreed local needs; and to help develop a strong, secure, self-reliant, self-confident community, free from unlawful discrimination. "Spectemur. Agendo" translates "Let us be Judged by Our Actions"*

Town Council Priorities (2021/2022)

In addition to the Mission Statement, the Town Council has ten Key Priorities for 2021/2022, four of which either in full or part fall within the remit of the Community Development Committee:

3. Quality of Life Services

The Town Council continues to provide and support important quality of life initiatives, such as crime reduction and grants for community groups. The Town Council also seeks to play its part on tackling climate change and poor air quality, recognising the importance of air quality in the context of the new Lubbethorpe development, which could result in an increase in air pollution in Blaby District. Since 2014, the Town Council has supported the Local Area Co-ordination project connecting it with the community and by providing a base from which it can operate.

Current and Ongoing Projects and Initiatives include:

- *Liaison with and support for Local Area Coordination Project; and*
- *Community Grants and New Community Group Grants.*

4. Enhancing a Socially Inclusive and Vibrant Community

Due to the Covid-19 Pandemic, many community groups and organisations have been unable to meet resulting in additional loneliness and isolation particularly among the most vulnerable. During 2021/22, the Town Council will work to ensure that community groups are supported and can be sustainable once the Covid-19 restrictions are lifted. In the long term the Town Council will seek to address any gaps in services that occur, for example where groups are no longer meeting due to the effects of the pandemic, to ensure support is provided. The Town Council will positively and proactively respond to the evolving and changing situation by developing and supporting the Covid-19 Community Response, as well as new and existing events and community/social inclusion initiatives in order to reduce isolation and build community cohesion.

Current and Ongoing Projects and Initiatives include:

- *Good Neighbour's Scheme;*
- *Rebuilding the Programme of Events;*
- *One-off events – e.g. Queen's Jubilee;*
- *Grants Scheme and potential additional Grants Scheme; and*
- *Library Events.*

5. Meet the needs of Thorpe Astley residents by facilitating the delivery of services and events at Thorpe Astley Community Centre

Consider whether there is a need to extend other Council services to Thorpe Astley Community Centre in order to reduce isolation and provide better access to services for Thorpe Astley residents. To provide a vibrant community centre, a place for community groups offering a range of activities and events for the community.

Current and Ongoing Projects and Initiatives include:

- *Efforts to attract activities/Services to the Centre;*
- *Local Area Coordination Outreach;*
- *Outreach Library Services; and*
- *Annual Open Day.*

6. Braunstone Town Library

Responsibility for the management of Braunstone Town Library transferred to the Town Council in October 2019, ensuring the service is safe and will be retained. Unfortunately, plans to enhance the Library as a community facility have been delayed due to the Covid-19 pandemic. During 2021/22, as a community leader, the Town Council will seek the views and aspirations of the community in order to shape the future of the Library Service, while ensuring the sustainability of all services provided from the Civic Centre site.

Current and Ongoing Projects and Initiatives include:

- *Cultural Communities Network Grant – implementation of initiatives in approved application, involves:*
 - i. Meetings*
 - ii. engagement sessions*
 - iii. volunteer recruitment*
 - iv. Reporting and Engagement with Library Consultation Group, Community Development and Citizens’ Advisory Panel*
- *Library Services and Events:*
 - i. Heritage Group: equipment, display cabinets, activities and events;*
 - ii. arts and craft events;*
 - iii. Children’s reading and events;*
 - iv. Commemorations; e.g. Queen’s Silver Jubilee;*
- *Local Area Coordination Outreach.*

For information, the remaining six key priorities are:

1. Shakespeare Park
2. Community Centres
7. Thorpe Astley Open Spaces
8. Lubbethorpe
9. Efficient Services
10. Responding to Climate Change

In addition, on 6th February 2020, the Committee approved a review of “Civic Memorial Annual Remembrance Events” (Minute 69 2019 – 2021); this review remains outstanding. Given the importance of delivering initiatives and projects within the Council’s 10 Key Priorities; it is recommended that this review is postponed for at least 12 months and the Committee review reconsider whether it should be rescheduled as part of this annual review of priorities in December 2022.

In the meantime, it is recommended that an item be placed on the May/June 2022 meeting of the Citizens’ Advisory Panel to ascertain residents’ views of the current Civic Memorial Annual Remembrance Events.

Town Council Objectives

In addition, the Council has key objectives relating to its Committees and Service Areas, which are reviewed on an annual basis.

The overall Community Development Service Objective is “Nurturing and enhancing community life, equal opportunities and social inclusion”.

Specific Objectives are as follows:

Young people

1. To create opportunities for young people to have a voice
2. To identify young people’s needs and give support to new local initiatives including summer holiday activities

Crime reduction services

3. Reduce opportunities for crime, increase public safety and establish a community spirit

Social inclusion, recreation & culture

4. To work with our partners to attract increased funding and the provision of a wider range of sporting and other services at local level
5. To provide support for the Office of Town Mayor
6. To assist local clubs and societies to undertake their work for the benefit of the citizens of Braunstone Town
7. To direct grants to organisations where this will be of greatest benefit to the citizens of Braunstone Town
8. To organise arts events/ entertainment's/ Civic Occasions which bring people together
9. To encourage the formation of new community groups by promoting free/subsidised use of the Civic Centre
10. To promote social inclusion

The Objectives are considered relevant and fit for purpose; however, given the Council runs two Community Faculties, it is recommended that Objective 9 above is rephrased to “To encourage the formation of new community groups by promoting free/subsidised use of the ~~Civic Centre~~Council's Community Facilities”.

Reviewing Priorities and Objectives

Following adoption by Council in November of the Medium Term Priorities and Financial Planning, each Standing Committee reviews its priorities and objectives, alongside recommending its budget, for the forthcoming year, with a view to Council adopting any changes in January when it sets the budget and precept.

This year, following a joint Leadership Team, Committee Chairs and Management Team session, work has commenced on refining the 10 key priorities into around half a dozen strategic aims. These will be reported to Policy & Resources Committee in January for consideration and recommendation to Council.

Recommendations

1. that the Current and Ongoing Projects and Initiatives for each of the Community Development Priorities, as set out in the report, be received and noted;
2. that the Review of Civic Memorial Annual Remembrance Events, approved by the Committee on 6th February 2020 (Minute 69 2019 – 2021), be postponed and considered for rescheduling as part of the 2022 annual review of Priorities and Objectives;
3. that further to 2 above, Citizens' Advisory Panel schedule an item in May/June 2022 to ascertain residents' views of the current Civic Memorial Annual Remembrance Events;

THAT IT BE RECOMMENDED TO POLICY & RESOURCES COMMITTEE THAT IT BE RECOMMENDED TO COUNCIL

4. that Community Development Objective 9 be rephrased “To encourage the formation of new community groups by promoting free/subsidised use of the Council’s Community Facilities”; and
5. that, subject to 4 above, the Community Development Priorities set out in the report form the main areas of Community Development activity for 2022/2023.

Reasons

1. To set out the main areas of work in the Community Development Service for the coming year.
2. To focus on delivering initiatives and projects within the Council’s 10 Key Priorities given the limits on resources.
3. To provide an opportunity for residents to comment on the current Civic Memorial Annual Remembrance Events and identify whether there was a need for modification to the arrangements.
4. The Council runs two Community Faculties.
5. These priorities continue to be the focus for nurturing and enhancing community life, equal opportunities and social inclusion.

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

	2021/2022	Reserve	Actual Net	Balance
7. Community Development				
Income				
707	Projects	£0.00	£0.00	£0.00
709	Covid-19 Community Response	£0.00	£0.00	£0.00
770	Programme of Events	£0.00	£588.00	£588.00
771	Summer Fete	£0.00	£736.15	£736.15
775	Civic Functions	£0.00	£141.50	£141.50
776	Town Mayor's Charity - Pre May	£0.00	£1,200.00	£1,200.00
777	Town Mayor's Charity - after May	£0.00	£453.35	£453.35
790	Consumer Products (Sales)	£100.00	£0.00	-£100.00
799	Miscellaneous	£0.00	£0.00	£0.00
Total Income	£100.00	£0.00	£3,119.00	£3,019.00
Expenditure				
7040	Town Mayor's Allowance	£750.00	£0.00	£697.00
7070	Projects	£0.00	£0.00	£0.00
7080	Loan Interest & Repayments (PWL B 490422)	£4,430.00	£0.00	£2,431.50
7090	Covid-19 Community Response	£1,000.00	£0.00	£1,000.00
7260	Service Level Agreements (CAB)	£3,000.00	£0.00	£3,000.00
7340	Signs	£500.00	£0.00	£500.00
7700	Programme of Events	£4,000.00	£0.00	£3,080.00
7710	Summer Fete	£2,300.00	£0.00	£1.71
7750	Civic Functions	£1,850.00	£0.00	£752.87
7760	Town Mayor's Charity - Pre May	£0.00	£100.00	-£1,200.00
7770	Town Mayor's Charity - after May	£0.00	£0.00	£0.00
7850	Community Grants	£6,000.00	£0.00	£3,850.00
7870	Grants for 75th Anniversary of VE Day	£0.00	£0.00	£0.00

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Reserve	Actual Net	Balance
7900	Consumer Products (Purchase for resale)	£100.00	£0.00	£0.00	£100.00
7950	Community Safety	£500.00	£0.00	£658.57	-£158.57
7990	Miscellaneous	£100.00	£0.00	£9.00	£91.00
Total Expenditure		<u>£24,530.00</u>	<u>£100.00</u>	<u>£10,484.49</u>	<u>£14,145.51</u>

Financial Budget Comparison

for 7. Community Development

Comparison between 01/04/21 and 30/11/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

2021/2022	Reserve	Actual Net	Balance
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BRAUNSTONE TOWN COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE – 9TH DECEMBER 2021

Item 18 – Capital Plan and Budget Estimates 2021/2022

Purpose

To consider a Statement of Expenditure for 1st April 2020 to 31st March 2021, a list of capital projects for 2022/2023 and beyond and a proposed budget for 2022/2023 for recommendation to Policy & Resources Committee.

Budget Estimates 2022/2023

The Management & Administration apportionment (both the percentage and amount) is set by Policy & Resources Committee. For illustrative purposes the apportionment shown in Appendix 2 is based on the assumptions set out in the Medium Term Priorities and Financial Planning assessment.

Grants for Community Events to Celebrate The Queen's Platinum Jubilee

On 7th October 2021, the Committee approved a one off mini-programme of events in June 2022 along with a specific grants scheme to support local community groups with organising and holding community celebratory events to mark the Queen's Platinum Jubilee (minute 45).

The Committee resolved that consideration be made at the budget estimates meeting to include a budget of £1,000 for 2022/2023 to provide community grants in order to arrange events for the Platinum Jubilee (resolution 2).

Therefore, a budget of £1,000 for this purpose has been included at Appendix 2.

General Events

In addition to the Summer Fete and the Programme of Events, the Council from time to time hosts other community events, such as Apple Day and Open Days. Following the success of Apple Day in 2021, the Committee has expressed its desire to hold a similar event in 2022. Also in 2022 Open Days are being considered for the opening of Shakespeare Park Sports Pavilion and for showcasing and attracting groups/hirers to Thorpe Astley Community Centre.

Therefore, a budget of £1,000 for this purpose has been included at Appendix 2.

Community Grants

Last year, approval was given to increase the annual budget for Community Grants from £5,000 to £6,000, since the Committee approved fixed term revisions to the Community Grants Scheme to provide additional financial support to local community groups in the medium term whilst the Covid-19 pandemic continued. On

7th October 2021, the Committee approved a revised fixed term amendment to the Community Grant Scheme until October 2022 to provide additional funds for the formation of new groups (minute 48). Therefore, it is recommended that the increase approved for 2021/2022 be maintained for 2022/2023.

Covid-19 Community Response

In March 2020, the Council established a Community Response initiative to bring together people who wanted to help others and those who needed help, particularly those who were elderly or vulnerable, during the Covid-19 pandemic and particularly the lockdown.

As part of the budget setting process for 2021/22, the Council did not anticipate that the Community Response Scheme would need additional funding, however, it had been considered prudent in the circumstances to allocate some one-off funding to ensure resources would be available if needed. However, to date none of the £1,000 budget had been spent and therefore, as the scheme winds down, it is recommended that the budget be deleted from 2022/23.

Inflationary Increases

Inflationary increases have been applied to two budgets (Summer Fete and Citizens' Advice Bureau SLA) to ensure that costs can continue to be covered. Other budgets are either fixed or are currently underspent.

Overall, the proposed budget increase for Community Development and Social Inclusion services is 2.23%.

Capital Plan

The current Capital Plan, approved by Council on 28th January 2021, does not contain any items under Community Development and Social Inclusion service areas. There have been no recommendations by officers or the Committee during the current financial year for new items to be included.

Recommendations

That it be recommended to Policy & Resources Committee that it be recommended to Council

1. that a budget of £1,000 be included as a one-off in 2022/2023 budget for Grants for community events to mark the Queen's Platinum Jubilee;
2. that a new budget of £1,000 be included for General Events;
3. that the budget for the Covid-19 Community Response be deleted; and
4. that the draft Estimates for the Community Development Committee, as attached at Appendix 2, be included in the Budget Estimates for 2022/2023.

Reasons

1. To ensure appropriate financial support to enable Queen's Platinum Jubilee anniversary events to be organised and to ensure their success.

2. To provide resources for events to support social inclusion and promote usage of the Council's community and recreation facilities.
3. Financial Resources had not been required for the Covid-19 Community Response during 2021 and the scheme was winding down.
4. To ensure appropriate resources for the Community Development and Social Inclusion Services.

Financial Budget Comparison

Comparison between 01/04/20 and 31/03/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised	Reserve Movements	Actual Net	Balance	
7. Community Development							
Income							
709	Covid-19 Community Response		£0.00	£0.00	£500.00		
770	Programme of Events		£0.00	£0.00	-£366.68		
771	Summer Fete		£0.00	£0.00			
771/1	Current Year		£0.00	£0.00	-£543.35		
771/2	Next Year		£0.00	£0.00	£0.00		
771	Total	£0.00	£0.00	£0.00	-£543.35	-£543.35	
775	Civic Functions		£0.00	£0.00	-£300.00		
776	Town Mayor's Charity - Pre May		£0.00	£0.00	£0.00		
777	Town Mayor's Charity - after May		£0.00	£0.00	£100.00		
790	Consumer Products (Sales)		£100.00	£0.00			
790/1	History Publications		£0.00	£0.00	£0.00		
790/2	Crime Prevention		£50.00	£0.00	£0.00		
790/3	General		£50.00	£0.00	£0.00		
790	Total	£100.00	£100.00	£0.00	£0.00	-£100.00	
799	Miscellaneous		£0.00	£0.00	£0.00		
Total Income		£100.00	£100.00	£0.00	-£610.03	-£710.03	£100.00
Expenditure							
7040	Town Mayor's Allowance		£750.00	£0.00			
7040/1	Town Mayor's Travel & Subsistence Allowance		£375.00	£0.00	£0.00		
7040/2	Town Mayor's Entertainment Allowance		£375.00	£0.00	£59.00		
7040	Total	£750.00	£750.00	£0.00	£59.00	£691.00	

Financial Budget Comparison

Comparison between 01/04/20 and 31/03/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

		2020/2021	Revised	Reserve Movements	Actual Net	Balance	
7090	Covid-19 Community Response		£4,000.00	£0.00	£230.00		
7340	Signs		£500.00	£0.00	£0.00		
7700	Programme of Events		£2,000.00	£0.00	£396.67		
7710	Summer Fete		£1,300.00	£0.00			
7710/1	Current Year		£1,000.00	£0.00	£0.00		
7710/2	Next Year		£300.00	£0.00	£0.00		
7710	Total	£2,300.00	£1,300.00	£0.00	£0.00	£1,300.00	
7750	Civic Functions		£850.00	£0.00	£34.00		
7760	Town Mayor's Charity - Pre May		£0.00	£0.00	£3,794.95		
7770	Town Mayor's Charity - after May		£0.00	£0.00	£0.00		
7850	Community Grants		£4,000.00	£0.00	£1,641.00		
7870	Grants for 75th Anniversary of VE Day		£1,000.00	£0.00	£0.00		
7900	Consumer Products (Purchase for resale)		£100.00	£0.00			
7900/1	History Publications		£0.00	£0.00	£0.00		
7900/2	Crime Prevention		£100.00	£0.00	£0.00		
7900	Total	£100.00	£100.00	£0.00	£0.00	£100.00	
7950	Community Safety		£500.00	£0.00	£0.00		
7990	Miscellaneous		£100.00	£0.00	£0.00		
Total Expenditure		£16,100.00	£15,100.00	£0.00	£6,155.62	£8,944.38	£17,100.00

APPENDIX 2
COMMUNITY DEVELOPMENT COMMITTEE
DRAFT ESTIMATES 2022/2023

KEY	EXPENDITURE	
	SOCIAL INCLUSION	
	Management & Administration Apportioned to services as follows:-	
		8.32% 46,087.74
1.(s15(5))	Town Mayor's Travel & Subsistence Allowance	375.00
1.(s15(5))	Town Mayor's Entertainment Allowance	375.00
3.(s31)	Signs	500.00
1.(s145)	Programme of Events	4,000.00
11.(s28)	Summer Fete	2,400.00
13	Civic Functions	1,850.00
13	Community Grants	6,000.00
1.(s112)	Grants for the Queen's Platinum Jubilee (2022)	1,000.00
1.(s145)	General Events	1,000.00
13	Covid-19 Community Response	0.00
14.(sch1)	Loan Interest & Repayments (No.490422)	4,430.00
13	Citizens Advice Bureau SLA	3,150.00
1.(s31)	Community Safety	500.00
3.(s31)	Consumer Products (Purchase for resale) Crime Prevention	100.00
13	Miscellaneous	100.00
	TOTAL EXPENDITURE	71,867.74
KEY	INCOME	
	Civic Functions	0.00
	Consumer Products (Sales) General	50.00
	Consumer Products (Sales) Crime Prevention	50.00
	Miscellaneous	0.00
	TOTAL INCOME	100.00
	NET REQUIREMENT	71,767.74

Inflationary Increases to cover for additional costs.

£1,000 Covid-19 Community Response no longer required.

£1,000 One-off: Grants for Queen's Platinum Jubilee Community Events.

£1,000 general Events Budget to cover Apple Day and Open Days.

KEY TO ACTS (followed by Section Number in Brackets)

1. Local Government Act 1972
3. Local Government and Ratings Act 1997
11. Local Government & Housing Act 1989
13. Localism Act 2011 (s1 - 8 to be used as the power of last resort)
14. Local Government Act 2003

Paid Expenditure Transactions

between 29/09/21 and 30/11/21

Start of year 01/04/21

Item 19

Payment Reference	Paid date	Tn no	Order	Gross	Vat	Net	Cttee	Details	Heading
		16586/1		£13.50	£0.00	£13.50	7. CD	Braunstone Town Council	Compost for apple day 7750
		16586/25		£45.00	£0.00	£45.00	7. CD	Braunstone Town Council	Refreshments for civic function 7750
		16586/29		£1.45	£0.00	£1.45	7. CD	Braunstone Town Council	Milk for civic function 7750
		16586/30		£17.75	£0.00	£17.75	7. CD	Braunstone Town Council	Refreshments for civic function 7750
BACS210831S TOCKSIGNS	14/10/21	16539		£588.00	£98.00	£490.00	7. CD	Stocksigns Ltd	upgrade 2 x speed activation signs to bluetooth 7950
BACS211018 QPRINT	27/10/21	16573		£216.00	£36.00	£180.00	7. CD	Quick Print UK Ltd	Production of tickets for POE 2021/2022 7700
BACS211019A SIANELDER	26/10/21	16583		£300.00	£0.00	£300.00	7. CD	Asian Elderly Club	Community Grant 7850
BACS211116 GIGGLETOW N	18/11/21	16633		£437.50	£0.00	£437.50	7. CD	Giggle Town Arts	Supply of arts event and pantomime Christmas 2 7700
BCARD211004 RBL	04/10/21	16521		£34.00	£0.00	£34.00	7. CD	Royal British Legion	2 Poppy Wreaths for Remembrance events 7750
CHQ110804	05/10/21	16491		£180.00	£0.00	£180.00	7. CD	Electric Dreams	Provision of disco for Diwali event POE October 7700
CHQ110805	12/10/21	16525		£64.00	£0.00	£64.00	7. CD	Leicester City Council	Rival market licence for christmas craft fair depos 7700
CHQ110806	26/10/21	16579		£300.00	£0.00	£300.00	7. CD	SWAGAT	Community Grant 7850
CHQ110807	26/10/21	16580		£300.00	£0.00	£300.00	7. CD	Namaste Group	Community Grant 7850
CHQ110808	26/10/21	16581		£300.00	£0.00	£300.00	7. CD	Leicester City Perm Allotment	Community Grant 7850
CHQ110809	26/10/21	16582		£300.00	£0.00	£300.00	7. CD	Ratby Co Op Band	Community Grant 7850
Total				£3,097.20	£134.00	£2,963.20			