

**BRAUNSTONE TOWN COUNCIL**

**OFFICER DECISION TAKEN UNDER DELEGATED POWERS**

**Use of Library for Family Learning Activity Course**

**13<sup>th</sup> February 2024**

**Background to the Decision**

Louise Allen, Leicestershire Adult Learning Service, had completed an application form for Activities in Braunstone Town Community Library, to request use of the library to host a Mother's Day Craft Session in the library for families and children 4 – 11 years old. The event is due to take place on Saturday 9<sup>th</sup> March 2024, 10am – 11.30am.

A copy of the application is attached as Appendix 1.

**Authority for Decision**

Community Development Committee on 5<sup>th</sup> October 2023 approved a scheme (attached at Appendix 2) and application process for applications from organisations who wish to run community events in the Braunstone Town Community Library (minute 42).

Under the Town Council's Scheme of Delegation, specific delegation 4 (b) enables the Chief Executive & Town Clerk to "determine applications received in consultation with the Officer Management Team and Chair of Community Development Committee (including, where possible, the Library Consultation Group)".

Consultation has been undertaken with the Management Team on 12<sup>th</sup> February 2024 and with the Chair of Community Development Committee on 13<sup>th</sup> February 2024. Both were happy that the application met the scheme criteria and should be approved.

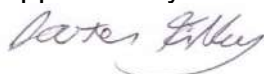
**Alternative Options Considered and Rejected**

No other options were considered.

**Decision**

That the application received from Louise Allen, Leicestershire Adult Learning Service, for a Mother's Day Craft event, as attached at Appendix 1, be approved.

Approved By:



Darren Tilley

Date: 13<sup>th</sup> February 2024

## **Reason for Decision**

This is a community event for families with children to provide a free Mother's Day Craft Session.

## **List of Background Documents**

Email Correspondence with Chair of Community Development Committee, 13<sup>th</sup> February 2024 supporting the application.

### NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

### EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated under each item of this report, there were no implications.





**BRAUNSTONE TOWN COUNCIL**  
Serving the communities of Braunstone Town and Thorpe Astley

Darren Tilley – Chief Executive & Town Clerk  
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Email: enquiries@braunstonetowncouncil.org.uk  
www.braunstonetowncouncil.org.uk

**APPLICATION FORM FOR ACTIVITIES IN BRAUNSTONE TOWN COMMUNITY LIBRARY**

Group/Organisation Name GoLearn! (Leicestershire Adult Learning Service)

What type of organisation is running the activity or project? (Please tick one option below)

- Commercial
  - Constituted Community Group
  - Social Enterprise
  - Individual
- Leicestershire County Council  
 (Family Learning)

**Project or Activity proposed?**

(Please see guidance list for eligible projects)

'Mother's Day Crafts': a crafts session for families with children aged approx 4-11 years. (Younger+older siblings welcome.)

**Aims of the project?**

To promote the library and encourage library membership.  
To encourage parents/carers to support their child's learning.

**How does your project relate to the Town Council's Strategic Aims and Objectives?**

(Please see Strategic Aims and Objectives enclosed)

Objective 3. 'Mother's Day Crafts' will promote the library, reading for children and adults and parental involvement in their child's learning.



Who is the project for?

Local parents / grandparents / carers and children aged 4-11 years. Younger & older siblings welcome.

Is there a charge to users attending the activity or project?

YES /  NO

Is the activity or project open to all residents to join?

Families as described.

YES /  NO

Is the activity or project by invitation or referral only?

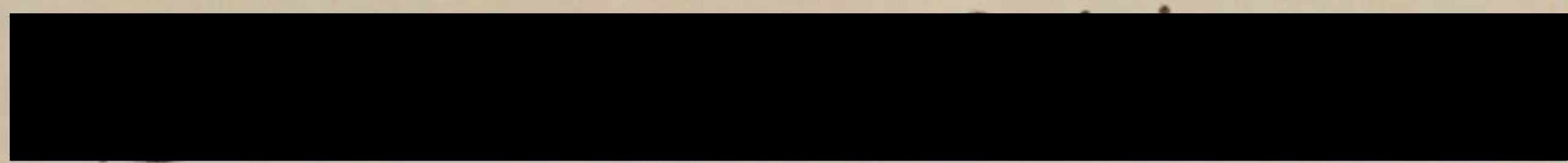
YES /  NO

If yes, are referrals open to anyone or restricted to Braunstone Town residents?

What date/s and time/s will the proposed activity or project be held on?

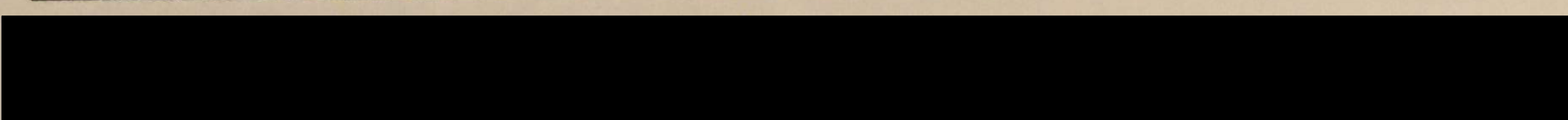
Saturday 9<sup>th</sup> March 10-11.30am

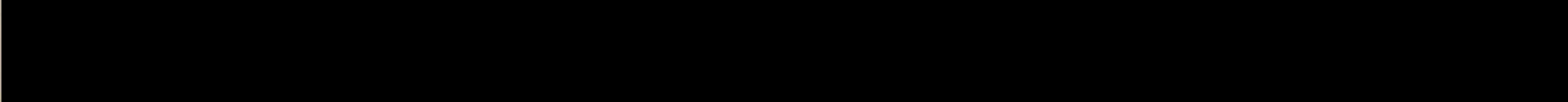
Contact details of person applying

Name 

Organisation Leicestershire Adult Learning Service

Address Roundhill Adult Learning Centre, 997 Melton Road  
Thurmaston, Leicester LE4 8GQ

Telephone 

Email 

Please ensure that the application form is fully completed in order for the application to be considered.

All event applications will be determined by the Chief Executive & Town Clerk in consultation with the Management Committee, and Chair of Community Development Committee (including Library Consultation Group).

For further information or advice on your application please contact Pauline Snow 0116 2899270 or pauline.snow@braunstonetowncouncil.org.uk