



BRAUNSTONE TOWN COUNCIL

APPLICATION FORM TO HIRE PUBLIC OPEN SPACE

Name of applicantTrinity Life Church.....

Address of applicant [REDACTED]

..... [REDACTED]

PostcodeLE2 [REDACTED] Telephone No(s) [REDACTED]

Email [REDACTED]

If applying on behalf of an organisation please state:-

Name of organisation Trinity Life Church.....

Position of hirerCampus Leader

Object / Aims of organisationTo connect with the local community to Thorpe Astley to let them know about Trinity Life Church and our plans to bring exciting projects to Thorpe Astley.....

Purpose for which the open space is requiredBBQ and possible inflatables we will also have some other outdoor activities and we will look at bringing in some dress up characters. We will continue to use the Community Centre for drinks and crafts.....

Date/s required19th May/16June.....

Open Space where event is to take placeThorpe Astley.....

What type of event is this?

- | | | | |
|-----------------|-------------------------------------|--------------------|-------------------------------------|
| Civic Event | <input type="checkbox"/> | Registered Charity | <input checked="" type="checkbox"/> |
| Commercial | <input type="checkbox"/> | Religious Event | <input type="checkbox"/> |
| Community Event | <input checked="" type="checkbox"/> | School | <input type="checkbox"/> |
| Fund Raising | <input type="checkbox"/> | Local Authority | <input type="checkbox"/> |

If other, please describe

Times of event

Set up Time2:30pm..... Time Premises will be vacated6:30pm.....

Start and finish time of actual event From.....4:00pm.....to6:00pm.....

Is the event free to attend? Yes No



**THE APPLICANT SHALL AGREE TO THE FOLLOWING INDEMNITY AND
CONDITIONS FOR THE HIRE OF THE OPEN SPACES/PARK**

- 1 All applications for hire of the Open Spaces/Parks shall be made through the Executive Officer & Town Clerk
- 2 During the period of the hiring the hirer shall be responsible for all damages, claims, losses and costs arising out of the use of Open Spaces/Parks, including damage to the surface, plants and shrubs, boundary fences, walls, gates and hedges, seats and tables. The hirer shall also agree in writing to indemnify the Town Council for any claims arising from accidents whether fatal or otherwise to anyone caused as a result of the hiring, except where due to the negligence of the Town Council, and to declare that he/she has insurance cover adequate for that purpose.
- 3 The hirer shall undertake to indemnify the Town Council against the consequences of any unauthorised performance of a copyright work during the period of use of the Open Spaces/Park and to complete the returns required by the Performing Rights Society. The hirer must observe Blaby District Council's licensing requirements for entertainment and sale or giving of alcohol.
- 4 The hirer shall ensure that the activities undertaken in the course of the hiring shall comply with the requirements of relevant legislation and particularly so in respect of the noise levels generated and the possible intrusive nature of such activities.
- 5 The Town Council may cancel any hiring if in its opinion the organisation for which the premises are hired has racist or other policies which in its view are not acceptable, or if the premises are to be used for a purpose which it deems to be unacceptable. In this event, the Town Council shall incur no liability to the hirer.
- 6 The premises shall be vacated at the time stated in the confirmation of booking form. Failure to vacate at the time stated may result in no future events being permitted on the Open Spaces/Park by the organisation,
- 7 The hirer will acknowledge that the public have free right of access to the Open Spaces/Park. That does not preclude the right of the hirer to charge entry to part of the Open Spaces/Park.
- 8 No vehicles shall be permitted on the Open Spaces/Park other than those delivering items essential for the event being planned. In wet weather conditions, in the first instance, vehicles shall only be permitted on the tarmac path. If any damage occurs to the playing surface due to vehicles accessing the Open Spaces/Park during wet weather the Town Council will seek compensation from the organisation hiring the Open Spaces/Park.
- 9 Potential hirers are required to return a signed and dated Conditions of Hire before permission is granted for the use of the Open Spaces/Park.
- 10 The hirer will ensure that the park/open space is cleared of all litter/rubbish after the event and will be responsible for disposing of the rubbish themselves
- 11 A £100 deposit will be payable on receiving authorisation for the event to proceed, which will cover damage/excessive cleaning to the changing rooms and toilets, if used, and any damage caused to the park surface or equipment from the event taking place. If no damage is recorded, the £100 deposit will be returned after the event.

SIGNEDR.Gale.....

ORGANISATION.....Trinity Life Church.....

DATE29/04/2019.....