

**BRAUNSTONE TOWN COUNCIL**

**OFFICER DECISION TAKEN UNDER DELEGATED POWERS**

**PROVISION OF ELECTRICAL SUPPLY FOR TENNIS COURT GATE AT THORPE  
ASTLEY**

**4<sup>th</sup> JUNE 2020**

**Background to the Decision**

Following discussions with the Lawn Tennis Association concerning their tennis courts venue management system and gate access technology, Policy and Resources committee, at a meeting held on 13<sup>th</sup> February 2020 received details of the scheme.

Following the completion of the Shakespeare Park Pavilion Project the Town Council will need to refurbish the tennis courts following their use as a storage compound for the pavilion work. Part of the proposed refurbishment is the installation of an access gate to the courts and an online booking system that allows residents to pre-book and pay for court hire. They then receive an online passcode that is entered into the access gate lock at the courts that allows them entry. Following a full refurbishment of the courts it was felt that residents would be more likely to want to pay a nominal hire fee in order for the courts to be maintained to high level. The Lawn Tennis Association had met with officers and advised that they may be in a position to help with the cost of the installation of the gate.

The tennis courts element of the Shakespeare Park Pavilion Project was still in the planning stage but discussions were held with the Lawn Tennis Association for a quotation to be obtained for the installation of an access gate and software system at the Thorpe Astley Community Centre tennis courts.

**Estimated Costs**

Quotations for the Thorpe Astley scheme have been obtained and estimated costs are as follows:

*Estimated Installation Costs*

Tennis Court Gate	£ 6,900.00
Electrical Works	£ 3,971.92
<b>TOTAL</b>	<b>£ 10,871.92</b>

In addition to the installation costs of the gate and the ongoing maintenance costs of the system, work will need to be undertaken to provide an electricity supply to operate the gates and floodlighting at the tennis courts.

*Estimated Ongoing Fees & Maintenance*

Maintenance	£320.00 per annum
Cloud Costs	£66.00 per annum

Data Contract	£215.40 per annum
<b>TOTAL</b>	<b>£601.40</b>

Initial Contract Term	36 Months (Non-Refundable)
Rolling Contract Term	3 Months' Notice Required

At the meeting of Policy & Resources committee on 13<sup>th</sup> February 2020 the committee resolved:

1. *That the estimated costs, as set out in the report, be received and noted and that the Lawn Tennis Association scheme, Tap4tennis, as set out at Appendix 1, to provide an access gate and associated software system for Thorpe Astley Tennis Courts be progressed;*
2. *that the Town Council submit application to the Lawn Tennis Association for a grant funding towards the cost of the scheme;*
3. *that delegated authority be given to the Executive Officer & Town Clerk to undertake a consultation on the proposals;*
4. *that delegated authority be given to the Executive Officer & Town Clerk to approve quotations for ancillary works, such as the supply of electricity to the tennis courts; and*

#### Reasons

1. *To enable a more structured use of the tennis courts facilities and to ensure that funds were available to maintain the standard of the courts in future years.*
2. *To access external funding towards the cost of installation.*
3. *To explore the viability of introducing a venue management system and gate access technology at Thorpe Astley Tennis Courts, ensuring that residents were provided with fit for purpose and accessible facilities.*
4. *To provide appropriate infrastructure to be in place for the project to commence.*

#### Funding

The Town Council subsequently submitted a grant application to the Lawn Tennis Association for a grant toward the cost of the gate installation. In April 2020 it was confirmed that the Town Council had been successful in its application and a grant of £6900 has been received to cover the cost of the gate installation.

However, funding for the electrical supply to the gate would need to be provided by the Town Council. Delegated authority had been given to the Executive Officer & Town Clerk to approve quotations for the supply of the electricity to the gates.

Invitations had been forwarded to three electrical supply companies to provide a quotation for the supply of the power but only one of the companies had forwarded a quotation to undertake the work.

#### Authority for Decision

The Executive Officer & Town Clerk had been given delegated authority to approve quotations for ancillary works, such as the supply of electricity to the tennis courts (Policy & Resources 13/02/2020 item 71, resolution 4).

## **Decision**

That the quotation from the one supplier that provided a quotation for the installation of a power supply to the access gate and associated software at the Thorpe Astley tennis courts, be approved.

## **Reasons for Decision**

To provide appropriate infrastructure to be in place for the project to commence the project in a timely manner.

## **List of Background Documents**

Correspondence from one electrical supplier.

Approved By:



Print Name: Darren Tilley

Date: 4<sup>th</sup> June 2020

### **NOTE:**

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

### **EQUALITIES ACT 2010**

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated under each item of this report, there were no implications.