

BRAUNSTONE TOWN COUNCIL

OFFICER DECISION TAKEN UNDER DELEGATED POWERS

Use of Parks and Open Spaces for Summer Holiday Football Activities

10th July 2023

Background to the Decision

Carol Parker, Community Safety Team Leader, Blaby District Council, submitted an application for the use of Mossdale Meadows Multi Games area for 10 sessions of free football diversionary activities in partnership with Leicester City Football Club on the following dates:

Tuesdays 25th July, 1st, 8th, 15th and 22nd August
Thursdays 27th July, 3rd, 10th, 17th and 24th August.

Two sessions per day as follows:

3.30pm – 4.40pm 8 – 11's
4.30pm – 5.30pm 12 – 16's

The event is free to attend for participants.

A copy of the application is attached as Appendix 1.

Clarification was sought on whether the activities would be taking place on the football pitches and the applicant was advised that no goal posts would be available. The applicant advised that the activities would take place on the multi games area and no goal posts would be required.

Full details of the event had been submitted on the form.

Authority for Decision

Policy & Resources Committee on 27th October 2016 approved a scheme and application process for community groups and third-party organisations who wish to run community events on the Town Council's Parks and Open Spaces (minute 44 2016/2017).

Under the Town Council's Scheme of Delegation, specific delegation 9 enables the Chief Executive & Town Clerk "to authorise casual or seasonal lettings of land or premises belonging to or under the control of the Council".

Alternative Options Considered and Rejected

No alternative options were considered.

Decision

That the application received from Carol Parker, Blaby District Council for Summer Football Activities, as attached at Appendix 1, be approved.

Approved By:



Darren Tilley

Date: 10th July 2023

Reason for Decision

This is community event for children to provide diversionary activities over the summer holiday and offered the opportunity for the community to be involved in sport.

List of Background Documents

Email regarding use of football pitches
Risk Assessment

NOTE:

CRIME & DISORDER ACT 1998 (SECTION 17) – The Council has an obligation to consider Crime & Disorder implications of all its activities and to do all that it can to prevent Crime and Disorder in its area.

EQUALITIES ACT 2010

Braunstone Town Council has a duty in carrying out its functions to have due regard to:-

- eliminate unlawful discrimination, harassment and victimisation;
- advance equality of opportunity between different groups; and;
- foster good relations between different groups

To ensure that no person receives less favourable treatment on the basis of race, disability, sex, gender re-assignment, sexual orientation, age, religion or belief, marriage or civil partnership, pregnancy or maternity.

These issues were considered in connection with each of the above decisions. Unless otherwise stated under each item of this report, there were no implications.



BRAUNSTONE TOWN COUNCIL

APPLICATION FORM TO HIRE PUBLIC OPEN SPACE

Name of applicant ...Carol Parker – Community Safety Team Leader

Address of applicant ...BDC

Postcode Telephone No(s) ..[REDACTED]

Email ...[REDACTED]

If applying on behalf of an organisation please state:-

Name of organisation LCFC In The Community

Position of hirerMatt Bray – Community Manager.....

Object / Aims of organisation Provide a free diversionary activity for the summer holidays at Mossdale Meadows

Purpose for which the open space is requiredFootball.....

Date/s required.....

- Delivery of Tuesday and Thursday afternoon sessions 3.30pm to 5.30pm on the dates below
- 3.30-4.30pm – 8-11's
- 4.30-5.30pm 12-16's
- Tuesdays – 25th July, 1st, 8th, 15th, 22nd August
- Thursday 27th July, 3rd, 10th, 17th, 24th August

Open Space where event is to take placeMossdale Meadow.....

What type of event is this?

- | | | | |
|-----------------|-------------------------------------|--------------------|--------------------------|
| Civic Event | <input type="checkbox"/> | Registered Charity | <input type="checkbox"/> |
| Commercial | <input type="checkbox"/> | Religious Event | <input type="checkbox"/> |
| Community Event | <input checked="" type="checkbox"/> | School | <input type="checkbox"/> |
| Fund Raising | <input type="checkbox"/> | Local Authority | <input type="checkbox"/> |

If other, please describe

Times of event

Set up Time As above Time Premises will be vacated As above

Start and finish time of actual event From As Above

Is the event free to attend? Yes X No ____

If charging for attending the event, the hirer must acknowledge that the public have free right of access to the park/open spaces but this does not preclude the hirer from charging entry to part of the park/open space where the event is taking place.

Use of sports pavilions

If your event is taking place on Mosssdale Meadows and Shakespeare Park will you require use of the pavilions for toilets, changing rooms or function room? Yes X No ____

If yes, have you checked that the premises will be available on the day of the event before proceeding with the application? Yes ____ No ____

If you wish to use the pavilions on the parks it is the responsibility of the applicant to book the premises by contacting our Customer Service Advisors at Braunstone Civic Centre, 0116 2890045 or enquiries@braunstonetowncouncil.org.uk

Specific Event Details

Please indicate yes or no which of the following items/events you are including in your event. Please note that some of the items below may not be permitted or will require a licence to operate so please ensure you include everything you are planning to arrange. Additional items may not be added after the application is approved without further written consent. The following items marked with * will need a fully completed risk assessment submitting to the Town Council before approval will be given for the event to go ahead

Marquees	*	_____	Fireworks/pyrotechnics	*	_____
Mobile Stage	*	_____	Laser/lighting effects	*	_____
Constructed Stage	*	_____	Bonfire	*	_____
Portable Generator	*	_____	Regulated Entertainment	*	_____
P.A. System	*	_____	Street Theatre	*	_____
Re-enactment Groups	*	_____	Barrier/Fencing	*	_____
Carnival/Procession	*	_____	Lighting	*	_____
Animals	*	_____	Toilets		_____
Stewarding	*	_____	Security (professional)		_____
Lost persons point		_____	Market Stalls	*	_____
Food/drink		_____	BBQ	*	_____
Fairground rides	*	_____	Alcohol Free of charge		_____
Raffle/draws		_____	Sports	*	__X__
First Aid		_____	Alcohol for sale		_____
Inflatables	*	_____			

(bouncy castles etc. It is recommended that any inflatable company that is used, has a minimum of £10million public liability insurance)

If there are any other items/events not listed above that you are arranging please list here